

# **Hanson & Davison Ambulance District Meeting Notes**

**Meeting Date:** 12/9/2025

**Meeting Time:** 7:00 PM CST

**Meeting Location:** Alexandria Courthouse, Alexandria, South Dakota

**Board Members Present:** Kyle Baker from Davison County; Don Huber, Heidi Berg, and Brian Leitheiser from Hanson County; and Jared Nesheim in the at-large seat.

**Guest Attendance:** Jim Davies, Curtis Fox, Marshall Mitchell

The Hanson and Davison Ambulance District meeting was called to order at 7:00 p.m. CST on December 9th, 2025. John Millan, and Sara Jorgensen absent.

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**Meeting Agenda:** Kyle Baker moved to approve the meeting agenda for the Hanson and Davison Ambulance District meeting held on December 9th, 2025. The motion was seconded by Jared Nesheim. The motion carried.

**Previous Meeting Minutes:** Kyle Baker moved to approve the minutes of the Hanson and Davison Ambulance District Meeting held on June 29th, 2025. The motion was seconded by Brian Leitheiser. The motion carried.

## **Financial Report:**

The financial report was presented by Heidi Berg. Outstanding bills totaling \$3,245.53 were paid during the reporting period. Jared Nesheim moved to approve the Treasurer's Report, and the motion was seconded by Kyle Baker. The motion carried.

## **Disbursements Approved:**

- Acrisure Midwest Partners Insurance Services LLC – Bond Insurance Expense: \$257.00
- SDPAA Public Assurance Alliance – Official Liability Insurance Coverage: \$818.13
- Jared Olsen – Consulting Services: \$420.40
- Board Member Dues (Kyle Baker, Don Huber, Heidi Berg, Brian Leitheiser, Jared Nesheim, John Millan, Sara Jorgensen) – \$1,750.00

**Total Disbursements: \$3,245.53**

Heidi Berg also reported that the line of credit has been established in the amount of \$5,000.00 to cover disbursements. First-quarter financial revenue from both Hanson and Davison Counties is expected to be collected in 2026 as tax revenues are received.

### **Request for Proposal (RFP) Davison-Hanson County Ambulance District (DHAD):**

The Request for Proposals (RFP) was discussed. Jim Davies reported that no bids were submitted to the Board that met the requirements outlined in the RFP, as documented in the June 29, 2025, meeting minutes. No further action was taken.

### **Non-Taxable Accounts:**

Jim Davies provided additional information, including a list of non-taxable accounts. He reported that, at a minimum, a charge equal to 25% of the base special assessment must be assessed on all non-taxable accounts. The Board took no action regarding the amount to be assessed in FY2027. Discussion was tabled.

### **FY2027 Special Assessment Discussion:**

The Board discussed the continuation of the special assessment. No action was taken at this time, as additional information is needed. Board members acknowledged that the final determination and notice to the courthouse is due by June 30, 2026. The topic was tabled.

Motion: To establish a temporary data collection subgroup for FY2027 to collect and compile verified residents from each county's Equalization Department and community; manage and analyze parcel data to ensure proper application of the special assessment; and collect a list of all non-taxable parcel amounts to ensure accurate calculation of the special assessment charge is made.

Motion made by Heidi Berg and seconded by Jared Nesheim to appoint board members Kyle Baker and Don Huber to serve on the subgroup.

**Board Member Terms:** The Board discussed the notice of election. Board members Kyle Baker, Brian Leitheiser, and John Millan are scheduled for renewal of their positions at the Hanson and Davison Ambulance District Annual Meeting in February 2026.

**Next Meetings:** A motion was made by Kyle Baker and seconded by Jared Nesheim to schedule the next meeting for February 10, 2026, at 7:00 p.m. CST at the Alexandria Courthouse. The motion carried.

**Adjournment:** Kyle Baker moved to adjourn the meeting, and the motion was seconded by Brian Leitheiser. The motion carried. The meeting was adjourned at 7:56 p.m. CST.