

## **Hanson & Davison Ambulance District Meeting Notes**

Meeting Date: 6/23/2025

Meeting Time: 7:00 PM

Meeting Location: City of Mitchell First Station Meeting Room

Board Members Present: Kyle Baker, John Millan, and Sara Jorgensen from Davison County; Don Huber, Heidi Berg, and Brian Leitheiser from Hanson County; and Jared Nesheim in the at-large seat.

Guest Attendance: Jim Davies, Justin Schoenrock, Gary Schoenrock, Renee Schoenrock, Kathy Hofer, Amy Storm, Marshall Mitchell

The Hanson and Davison Ambulance District meeting was called to order at 7:00 PM on June 23<sup>th</sup>, 2025—all elected board members present.

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**Meeting Agenda:** Brian Leitheiser moved to approve the meeting agenda of the Hanson and Davison Ambulance District Meeting from 6/23/2025. The motion was seconded by Sara Jorgensen. The motion carried.

**Previous Meeting Minutes:** Sara Jorgensen moved to approve the minutes of the Hanson and Davison Ambulance District Meeting held on June 20th, 2025. The motion was seconded by Jared Nesheim. The motion carried.

**Treasurer's Bond and E&O Insurance:** Don Huber reported that he is awaiting additional estimates from Wenande Insurance Agency, LLC. Alexandria SD and Jared Nesheim reported that he is awaiting further estimates from Maxwell & Bowar, Inc. of Parkston, SD. By general consent, the discussion was tabled until the additional estimates are received.

**Rural Emergency Medical Services Agreement Contract - City of Mitchell Contract:** City of Mitchell staff presented a revised EMT services contract. A motion was made by Kyle Baker to accept the revised City of Mitchell EMT contract. The motion was seconded by Sara Jorgensen. Motion carried. The contract was subsequently signed by the Davison–Hanson County Ambulance District Board.

**Attorney:** The board reviewed the 2025 attorney contract presented by Jim Davies Law, Alexandria SD. A motion was made by Sara Jorgensen to hire Jim Davies and to approve the presented 2025 contract. The motion was seconded by Kyle Baker. Motion carried.

**Board Bylaws:** The board reviewed the proposed bylaws and discussed the identified changes to confirm that the updates were correctly reflected in the document presented by Jim Davies. A motion was made by Brian Leitheiser to approve the bylaws as presented. The motion was seconded by Sara Jorgensen. Motion carried

**Collections:** The board discussed the collection of funds to cover the cost of the City of Mitchell EMT contract for rural emergency medical services for 2026. A motion was made by Kyle Baker to collect the necessary revenue through a special assessment, excluding the agricultural ground/bare land. The motion was seconded by Sara Jorgensen. Motion carried.

**Collections Breakdown:** The Hanson–Davison County Ambulance District Board held a discussion regarding the method and scope of the special assessment. A motion was made to table the final determination of the assessment amount to be applied to residents of Davison and Hanson counties. The matter was tabled and will be addressed at the next meeting.

**EMT Consultant Discussion:** The board discussed the potential opportunity to hire an EMT consultant for 2027 to assist in identifying gaps and areas for improvement in services for all residents of both counties. A motion was made to table the matter for further discussion at the fall meeting. Motion carried.

**Public Communication:** The board discussed opportunities to enhance communication with the public. It was noted that a webpage has been created to provide public access to meeting minutes, agendas, and other relevant information regarding the Hanson–Davison County Ambulance District. Further discussion has been tabled for the fall meeting.

**Next Meetings:** Jared Nesheim moved, seconded by Kyle Baker, to schedule the next meetings for June 26, 2025, at 6:00 PM at Mitchell Fire Station. Motion carried.

**Adjournment:** Kyle Baker moved, seconded by Sara Jorgensen, to adjourn the meeting. Motion carried. The meeting was adjourned at 8:18 PM.