

Hanson & Davison Ambulance District Meeting Notes

Meeting Date: 6/20/2025

Meeting Time: 7:00 PM

Meeting Location: Alexandria Courthouse

Board Members Present: Kyle Baker, John Millan, and Sara Jorgensen from Davison County; Don Huber, Heidi Berg, and Brian Leitheiser from Hanson County; and Jared Nesheim in the at-large seat.

Guest Attendance: Jim Davies, Justin Schoenrock, Gary Schoenrock, Michele Pollreisz

The Hanson and Davison Ambulance District meeting was called to order at 7:00 PM on June 20th, 2025—all elected board members present.

Meeting Agenda: Sara Jorgensen moved to approve the meeting agenda of the Hanson and Davison Ambulance District Meeting from 6/18/2025. The motion was seconded by Brian Leitheiser. The motion carried.

Previous Meeting Minutes: Sara Jorgensen moved to approve the minutes of the Hanson and Davison Ambulance District Meeting held on June 18, 2025. The motion was seconded by Kyle Baker. The motion carried.

Treasurer's Bond and E&O Insurance: Don Huber reported that he is awaiting additional estimates from Wenande Insurance Agency, LLC. Alexandria SD, regarding the Treasurer's bond coverage. Jaren Nesheim reported that he is awaiting further estimates for the board's Errors and Omissions (E&O) insurance coverage from Maxwell & Bowar, Inc. of Parkston, SD. By general consent, the discussion was tabled until the additional estimates are received.

Rural Emergency Medical Services Agreement Contract - City of Mitchell Contract: As no final contract was presented, the matter was tabled until the next meeting.

Attorney: The board reviewed the proposed attorney contract from Jim Davies and discussed areas of change. Motion by Don Huber that the Davison–Hanson County Ambulance District hire Jim Davies, Attorney, of Alexandria, for the 2025 term. The board will review attorney services for 2026 at its annual meeting in February 2026. A first amendment to the motion was made by Sara Jorgensen and seconded by Brian Leitheiser. Following the discussion, the board tabled the contract until additional corrections are made. Motion carried.

Board Bylaws: The board reviewed the proposed bylaws and discussed the areas of change. Notification of the revisions was provided to Jim Davies. Motion by Heidi Berg, seconded by Sara Jorgensen, to table further action on the board bylaws until additional corrections are made. Motion carried.

Estimated 2026 Budget: The board reviewed the estimated budget, which included the approximate cost of fulfilling the City of Mitchell EMT contract and the anticipated upfront overhead expenses associated with establishing the new Davison–Hanson County Ambulance District, effective January 1, 2026. Motion by Don Huber, seconded by Sara Jorgensen, to approve the estimated budget planning for 2026. Motion carried.

Fiscal Year 2026 Estimated Budget – Davison-Hanson Ambulance District (DHAD)		
Line Item	Income (Credit)	Expense (Debit)
Davison and Hanson Tax Revenue	\$800,000.00	
Rural Emergency Medical Services Contract 2026		\$700,000.00
Attorney		\$30,000.00
Election-Davison County		\$12,000.00
Election-Hanson County		\$5,000.00
Insurance		\$8,000.00
Misc. (i.e., Newspaper Publication)		\$1,000.00
Estimated Uncollected Taxes		\$41,900.00
Board Member Payment(s)		\$2,100.00
Total	\$800,000.00	\$800,000.00

Collections: The board discussed the collection of funds to cover the City of Mitchell EMT contract for rural emergency medical services. Action on this item was tabled until the next meeting as further research and discussion are needed.

Consultant: Kyle Baker presented information regarding consulting services provided by Jared Olsen to help gather information on Davison County resident/home data before the next board meeting on June 23, 2025. Motion by John Millan, seconded by Sara Jorgensen, to authorize payment to Jared Olsen as a consultant at a rate of \$40.00 per hour. Motion carried.

Next Meetings: Jared Nesheim moved, seconded by Kyle Baker, to schedule the next meetings for June 23, 2025, at 7:00 PM at Mitchell Fire Station. Motion carried.

Adjournment: Kyle Baker moved, seconded by Sara Jorgensen, to adjourn the meeting. Motion carried. The meeting was adjourned at 8:30 PM.