

**JANUARY 6, 2025**

**CALL TO ORDER**

Auditor Wingert called the first meeting of 2025 of the Davison County Board of Commissioners to order at 9:00 A.M. Members of the Board present were Claggett, Kiner, Reider, Blaalid. Also present was Auditor Wingert. Nebelsick arrived to the meeting at 9:30.

**PLEDGE**

Auditor Wingert opened the meeting with the Pledge of Allegiance.

**ADMINISTER OATHS**

Auditor Wingert Administered the oaths of office to Commissioners Claggett, Kiner, Reider, Blaalid. Nebelsick was given his oath upon his arrival.

**ELECT 2025 CHAIRPERSON**

Auditor Wingert called for nominations for the 2025 Chairperson of the Davison County Board of Commissioners. Motion by Kiner, seconded by Claggett to nominate Commissioner Reider.

Auditor Wingert called for any additional nominations. There being no further nominations, motion by Claggett, seconded by Blaalid for nominations to cease and a unanimous ballot be cast for Commissioner Reider as 2025 Chairperson of the Davison County Board of Commissioners. All members voted aye. Motion carried.

**ELECT 2025 VICE-CHAIRPERSON**

Auditor Wingert called for nominations for the 2025 Vice-Chairperson of the Davison County Board of Commissioners. Motion by Claggett, seconded by Kiner to nominate Commissioner Blaalid as Vice-Chairperson.

Auditor Wingert called for any additional nominations. There being no further nominations, motion by Reider, seconded by Claggett for nominations to cease and a unanimous ballot be cast for Commissioner Blaalid as 2025 Vice-Chairperson of the Davison County Board of Commissioners. All members voted aye. Motion carried.

**CHAIRPERSON TAKES OVER MEETING**

Commissioner Reider took over the meeting as Chairperson and continued with the remainder of the day's business.

**APPROVE AGENDA**

Motion by Claggett, seconded by Kiner to approve the agenda for the January 6, 2025, meeting. All members voted aye. Motion carried.

**APPROVE MINUTES**

Motion by Blaalid, seconded by Claggett to approve the minutes of the December 19, 2024, meeting. All members voted aye. Motion carried.

**PUBLIC INPUT**

Clay Loneman, a SGT from Davison County Jail, presented to the board his perspective of wages. Loneman shared that he enjoys his job; however, surrounding jails pay higher wages with less responsibility, and that is discouraging. Loneman continued to state that several of his peers and himself have entertained the idea of a second job because of the wages. Loneman asked the board to please consider his input when establishing wage increases later in the meeting.

James Heeren, a representative from the local union, spoke on the work that the jail staff does. He pointed out that they work hard and diligently to ensure that things are being done efficiently. Heeren stated he came today because he knows how important it is for him to introduce himself formally and be present for whatever the board and/or union members may need. Heeren talked about his knowledge about other counties and wages, new jails, and the turnover rate in this particular field.

**ADOPT DAVISON COUNTY EMPLOYEE WAGES FOR 2025**

As per SDCL 6-1-10, motion by Claggett, seconded by Nebelsick to adopt and publish the following wages for fiscal year 2025, which include a 4.5% increase. A roll call vote was taken as follows: Claggett – aye, Kiner – nay, Nebelsick – aye, Blaalid – aye, Reider - aye. Motion carried 4-1.

Note:

The salary figures do not include longevity that may be due to some employees. The salaries of Department Supervisors, Assistant State’s Attorney and Corrections Administrator are prorated per the period worked throughout the fiscal year.

**Department Supervisors-Director of Physical Plant** Joel Rang-\$74,635.99; **Director of Equalization** Leah Vissia-\$71,054.98; **Highway Superintendent** Russel Weinberg-\$89,334.96; **Planning & Zoning/Emergency Management Director** Jeff Bathke-\$88,465.52

**Employees**

**Auditor’s Office** – William Lurken-\$24.56; Christine Norwick-\$23.61; Marni Gukeisen-\$21.38; Karen Knadle-\$39.19

**Treasurer’s Office** – Tonya Ford-\$25.51; Kimberly Beltran-\$22.36.

**States Attorney** – Robert O’Keefe-\$96,529.58; Alicia Odland-\$82,205.55; Katie Buschbach-\$30.90; Jill Lux-\$27.46; Angie Larson-\$23.31

**Maintenance Department** – Jason Kulm-\$21.93; George Stahl-\$21.93; Warren Clark-\$21.93; Robert Faas-\$24.59; Leonda Doering-\$21.91

**Director of Equalization** – Crystal Longhenry-\$24.61; Jared Olsen-\$24.61; Jason Raymond-\$21.92; Travis Dammann-\$20.20; Carla Wittstruck-\$25.34

**Register of Deeds** – Bridgette Nelson-\$25.08; Trisha Weber \$20.20; Darlene Bailey-\$27.41

**Veteran’s Service Officer** – T.J. Thomas-\$29.26; Courtney Ditter-\$27.62; Timothy Storly-\$26.49

**Human Resources** – Tonya Meaney-\$47.03;

**Highway Department** – Andrea Horton-\$24.23; Tyler Decker-\$24.07; Kevin Geidel-\$29.92; Steven Groseth-\$31.29; Chad Holmberg-\$22.47; Tyler Page-\$24.07; Rueben Sonne-\$27.90; Jack Sorenson-\$24.07; Randy Strong-\$30.64; Clayton Wells-\$27.56; Scott Wengler-\$24.07; Gerald Koch-\$20.20; Kevin Kelly-\$20.20; Allen Schmidt-\$21.38

**County Health Nurse** – Angela Seitz-\$22.51

**WIC** – Kristi Juracek-\$21.77

**4-H Youth Advisor Assistant** – Hanna Peterson-\$21.95

**Planning & Zoning/Emergency Management** – Karen Wegleitner-\$27.90

**Sheriff’s Office** – Tim Reitzel-\$78,445.22; Merrilee Osterloo-\$21.42; Kyle Bice-\$27.56; Dawn Grissom-\$33.23; Trestin Jerke-\$27.56; Kohl Oster-\$26.73; Grace Murphy-\$27.37; Jacob Verry-\$28.44; Samantha Stiles-\$26.21; Austin Vanhorn-\$27.56; **Part Time** – Linda Aldrich-\$24.53;

**24/7** – Trina Frey-\$25.06

**Jail** – Grant Lanning-\$74,880.52; Brandon Braun-\$22.29; Marcus Bruce-\$24.07; Jane Kingsbury-\$32.23; Lance Bryant-\$24.07; Timothy Carson-\$26.87; Brett Costello-\$24.07; Tucker Crain-\$22.81; Christine Diede-\$24.07; Garrett Douglas-\$22.29; Jenna Drott-\$22.81; Bronc Dykstra-\$24.01; Gretchen Edwards-\$22.29; Ginger Faas-\$31.75; Tiffany French-\$22.29; Brittany Geidel-\$22.81; William Gilbertson-\$22.29; Caitlyn Hartley-\$22.81; Alyssa Hughes-\$22.29; Nathan Huisken-\$22.29; Taysa Hutmacher-\$22.81; Todd Obele-\$22.81; Clay Loneman-\$25.51; Desirae Martindale-\$22.81; Brad Pfeifle-\$25.51; Janelle Phillips-\$28.83; Keagen Schoenfelder-\$22.83; Ashley Schulz-\$25.51; Sarette Smit-\$22.81; Curtis Talley-\$22.83; Marlyn Tollefson-\$25.51; Michaela Tavakley-\$22.29 **Part Time** – Christian Hanna-\$22.29; Matthew Huber-\$24.07; Nathan Newton-\$24.07; Darrell O’Connor-\$26.76; Abby Perez-\$24.07; Carver Steffes-\$23.33; Cristal Villalvazo-\$24.07; Mark Zard-\$24.59; Kristie Sierra-Contreras-\$22.29; Mya Wilson-\$22.29;

**ADOPT RESOLUTION TO SET ELECTED OFFICIALS WAGES FOR 2025**

Motion by Blaalid, seconded by Claggett to adopt the following resolution, which approves a 4.5% increase for elected official’s wages for 2025 with the exception of the auditor and register of deeds. A roll call vote was taken as follows: Kiner – aye, Claggett – aye, Blaalid - aye, Nebelsick – aye, Reider - aye. Motion carried.

**Resolution #010625-01  
Set Elected Officials Wages**

**WHEREAS** SDCL 7-7-9.1 states that the board of county commissioners shall establish, by resolution, the salary payable to the county treasurer, county auditor, and county register of deeds. The salary payable may not be less than \$35,952 based upon the salary schedule which is based upon the most recent decennial federal census of population for counties; and

**WHEREAS** SDCL 7-7-12 states that the board of county commissioners shall establish, by resolution, the salary payable to the state’s attorney. The salary payable may not be less than \$71,534 based upon the fact that the commissioners have designated the position of state’s attorney as full time; and

**WHEREAS** SDCL 7-12-15 states that the board of county commissioners shall establish, by resolution, the salary of the sheriff. The salary payable may not be less than \$46,110 based upon the salary schedule which is based upon the most recent decennial federal census of population for counties. The sheriff will also receive an additional 10% added to the \$46,110 for managing a full-time jail; and

**WHEREAS**, the Board of county commissioners may not decrease the salary of the county treasurer, county auditor, county register of deeds, county state’s attorney or county sheriff during consecutive terms of office of the county treasurer, county auditor, county register of deeds, county state’s attorney or county sheriff.

**THEREFORE, BE IT RESOLVED**, that elected official’s salaries for 2025 shall be set as follows; auditor - \$72,000.00, treasurer - \$68,868.26, register of deeds – \$66,000.00, state’s attorney - \$117,288.02 and sheriff - \$92,331.61. These salaries are not inclusive of longevity pay that may be due to some of these officials.

Dated at Mitchell, South Dakota, this 6th day of January, 2025.

\_\_\_\_\_  
Randy Reider, Chairperson  
Davison County Commission

ATTEST: \_\_\_\_\_  
Kathy Wingert, Auditor

**APPROVE CONTRACT INCREASE**

At the request of State’s Attorney Miskimins, motion by Claggett, seconded by Nebelsick to increase the contract for James Taylor P.C. firm, which is equivalent to one part-time deputy state’s attorney. Motion by Kiner, seconded by Nebelsick at the same rate as county employees, which is 4.5%, making the contract amount for 2025, \$61,186.92. A roll call vote was taken as follows: Claggett – aye, Kiner – aye, Nebelsick – aye, Blaalid – aye, Reider - aye. Motion carried.

**ADOPT RESOLUTION TO SET COUNTY COMMISSIONER WAGES FOR 2025**

Motion by Nebelsick, seconded by Claggett to adopt the following resolution, which approves a 4.5% wage increase for the Davison County Commissioners for 2025, with an extra \$2,900.00 paid to the chairperson. All in favor - aye. Motion carried.

**Resolution #010625-02  
Set Commissioner Wages**

**WHEREAS**, SDCL 7-7-3 states that the method of payment, whether per diem or salary, and the amount of per diem or salary shall be determined by the board of county commissioners in each county. If the per diem method is used, the county commissioners shall be allowed the per diem amount for each day they are actually and necessarily employed in the duties and business relating to county affairs and the duties of their office and in attending and returning from sessions of the board. The county commissioners shall be allowed mileage for the distance actually traveled in attending the meetings of the board, or when engaged in other official duties. The per diem shall be paid out of the general county fund. The per diem shall be set by the commission on the first regular meeting date in January of each year; and

**WHEREAS**, SDCL 7-7-5 states that the board of county commissioners may determine the salary of the commissioners. Such salary may be set by the board of county commissioners at its first regular meeting of each year. If the board of county commissioners fails to determine a salary, then the salary of a county commissioner in any one year is six thousand five hundred sixty-six dollars as per diem or salary in counties of fifteen thousand population and over and not more than thirty thousand population.

**THEREFORE, BE IT RESOLVED** that the Davison County Commissioners salaries will be set at \$20,874.02 for the year 2025, with the chairperson receiving \$2,900 more than the other four commissioners.

Dated at Mitchell, South Dakota, this 6th day of January, 2025.

**ATTEST:**

\_\_\_\_\_  
Kathy Wingert, Auditor

\_\_\_\_\_  
Randy Reider, Chairperson

**SET RATES FOR 2025**

Motion by Blaalid, seconded by Nebelsick to approve the following rates for 2025. All members voted aye. Motion carried.

Meal Rates

Effective July 1, 2024: Due to an IRS compliance check, meal expenses are not an allowable business expense unless the business trip is overnight or long enough that the employee would need to stop for sleep or rest to properly perform his/her duties.

Allowable meal expenses will be paid at the following rate, with the exception of those set by resolution, which is the same as the state rate:

	In state rate:	Out of state rate:
Breakfast	\$6.00	\$10.00
Lunch	\$14.00	\$18.00
Supper	\$20.00	\$28.00

See Davison County Employee Resource Manual Section 5.2, for full travel policy.

Travel Rates:

Mileage: \$.66 cents per mile for county employees and elected officials  
\$.56 cents per mile for Sheriff's civil mileage

Lodging: Single rate shall be at the going market rate for reasonable accommodations, not to exceed the lowest rate available for that lodging facility. County employees shall ask for "State Discount and Rates" when registering. County employees are asked to use the county vehicle when available.

Mental Illness Board

Mental Illness Board \$40.00 per meeting  
Mental Illness Chairperson \$120.00 per hour (2025 rate)

Election Lists

The counties will no longer receive the money for these printouts. It will go to the state to maintain the Total Vote system.

Director of Equalization, Auditor, Sheriff & Register of Deeds unrecorded copy rates

Copier Studio 25

8 ½ x 11 \$ .50 cents per copy per side  
8 ½ x 14 \$ .50 cents per copy per side

11 x 17 \$1.00 cents per copy per side

\$3.00 per page for a page larger than 11" by 17", or the actual cost of reproduction, whichever is larger.

For the reproduction of records not stored in either an electronic or a paper format, such as micro-film, the custodian may charge an additional fee not greater than the actual cost of retrieval from that format.

**GIS or Pictometry**

8½ x 11 and x 14 Black & White \$1.00 per copy

8½ x 11 and x 14 Color \$2.00 per copy

**Computer Print-outs**

8½ x 11 and 11 x 14 \$.50 cents per page

\$28.00 per request for tax splits requested for closings

For projects taking more than an hour, staff time could be required to be applicably charged. The fee may not exceed the average cost of the staff involved in the location, assembly or reproduction of the request.

For mailings, a charge of \$.25 cents per copy plus a \$2.00 postage & handling fee up to 4 pages. Five or more pages would include added postage.

E-mail Charges

\$.50 per standard property card to be emailed and more for larger documents with the price to be adjusted according to the employee time/equipment cost basis.

Register of Deeds Recorded/Filed Real Estate, Burial Permit and Vital Record Fees set by State Statute

LICENSED ABTRACTOR FEES

Please note that a resolution #81115-01 was passed August 11<sup>th</sup>, 2015 to set fees for licensed abstractors for the Register of Deeds office.

Building Permits

<u>Project</u>	<u>Price/SF</u>	<u>Factor</u>
One story house/addition w basement	\$55.00	0.006
One story house/addition without basement	\$42.00	0.006
Two story house/addition w basement, per floor	\$44.00	0.006
Two story house/addition without basement, per floor	\$38.00	0.006
Garage	\$20.00	0.006
Manufactured home	\$28.00	0.006
Basement	\$13.00	0.006
Deck/Covered Porch	\$10.00	0.006
Pole building	\$10.00	0.006
Frame barn w pit	\$20.00	0.006
Frame building	\$18.00	0.006
All steel machine shed	\$25.00	0.006
Concrete or block building	\$20.00	0.006
Remodel/Finish Basement/Change of use	\$10.00	0.006
Pool	\$55.00	0.006
Grain bin/Silo	\$1.00 per bushel	0.006
Tank	\$1.00 per gallon	0.006
Sign/Billboard		\$300 Flat Fee
Grain Leg		\$200 Flat Fee
Structures Not Listed (\$100 minimum)		\$1 per \$1,000 valuation

**Example**

1,600 SF home with basement x \$55 x .005=	\$440.00
1,000 SF Garage x \$17 x .005=	\$82.50
1,000 SF Deck x \$9 x .005 =	\$44.00
Total Per Fee	\$566.50

Other Fees

Minimum Fee	\$150.00
Variance (may include postage)	\$150.00
Plat Consideration Fee	\$100.00
Conditional Use (may include postage)	\$150.00

Special Meetings	\$500.00
Re-Zone (may include postage)	\$200.00
Driveway Approach	See the HWY Department

911 Address Signs

Sheet Blank (18x6)	\$9.53
5 Numbers	\$4.60
7' Delineator Post	\$7.53
Bolts/Nuts	\$3.00
Labor to create sign	\$17.34
<b>Total Sign Fee:</b>	<b>\$42.00</b>

Drainage

Routine Maintenance Application	\$25.00
Administratively Approved Drainage Permit (tile or ditch)	\$100.00
Permit Requiring Drainage Commission Hearing (plus postage)	\$100.00
Work commenced w/o permit*	\$500.00
*In addition to any required permit fees (plus postage)	
Drainage map w tile lines	\$25.00
Filing fee for a Record of Drain document w/Reg of Deeds	\$30.00

\*\* As of January 1, 2023 – All fees are non-refundable

**APPROVE 2025 DIGITAL DATA POLICY**

Motion by Claggett, second by Blaalid to approve the 2025 Digital Data Policy. All members voted aye. Motion carried.

**2025 Department of Equalization Data Policy**

Assessed value and physical attributes may be viewed per parcel at no charge on the District III website for Davison County at <https://gis.districtiii.org/davison/>.

The following information is compiled in August each year. All information such as name and address changes will be through the date the report is compiled.

- Parcel number
- Owner name and address
- Property address
- Legal description
- Assessed values
- Exemption amounts
- Land and Building classification codes

Delivery option will be a PDF or Excel Document at a cost of \$20.00 plus applicable tax or a CD at a cost of \$25.00 plus applicable tax.

The party requesting the data would be responsible for the correct interpretation of all data received from Davison County. Technical assistance will not be provided.

Full payment for the PDF file will be required, prior to Davison County's release of the information. After payment is received, the PDF file will be forwarded to the recipient as soon as reasonable.

Neither Davison County nor any employee will be responsible for any data deemed inaccurate or incomplete, Davison County hereby disclaims any and all liability or responsibility for any damage, injury, loss, claim or lawsuit arising from any error inaccuracy or other problem with the data.

The best time to request data to get values that have been finalized is the month of August.

No sketches or property photos are currently available digitally.

Davison County Equalization Office hours are Monday-Friday from 8:00 a.m. to 5:00 p.m. central time. If your preference is to view the documents or to scan/copy, using your own equipment you may do so at no charge.

For information requiring manual copies, copied by Equalization staff, there is a per page fee (adopted by the Commissioners) plus the applicable sales tax. If the time needed to produce the manual copies exceeds one hour, there is an additional fee of \$25.00 per hour.

**ADOPT RESOLUTION FOR ELECTION WORKERS**

Motion by Claggett, seconded by Blaalid to adopt the following resolution concerning election workers compensation. All in favor - aye. Motion carried 5-0.

**RESOLUTION #010625-03**

**WHEREAS**, SDCL 12-15-11 states that each precinct superintendent and precinct deputy shall receive a fee to be established annually by resolution of the board of county commissioners at its first regular meeting each year. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage as established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery.

**WHEREAS**, SDCL 12-15-1.3 states that in addition to the precinct election board, the person in charge of the election may appoint a person to be designated as the precinct assistant. The precinct assistant may not perform any of the duties of the precinct superintendent or precinct deputies unless specified by statute. The precinct assistant may assist with setting up the polling place, directing voters to the proper election board, and providing instruction on the use of the electronic ballot marking system.

**THEREFORE BE IT RESOLVED** that the following rates will be paid to election workers:

Elections

Attendance at election school(s)	\$50.00 per person
Election Board/Master Book Workers	\$280.00 per day
Absentee Board	\$120.00 per 1/2 day
(same as regular Board for full day)	
Precinct Assistant	\$20.00 per hour
Resolution Board	\$25.00 per hour
Post Election Audit Board	\$20.00 per hour
Board Superintendents	\$25.00 additional for day of election
Ballot Box Carriers election night (2)	\$20.00
The State rate will be paid for applicable mileage (currently \$.51).	

Dated this 6th day of January, 2025.

**ATTEST:**

\_\_\_\_\_  
Kathy Wingert, Auditor

\_\_\_\_\_  
Randy Reider, Chairperson

**DESIGNATE OFFICIAL NEWSPAPER FOR 2025**

Pursuant to SDCL 7-18-3, motion by Nebelsick, seconded by Blaalid to designate the Mitchell Republic as the official newspaper of the County. All members voted aye. Motion carried.

**2025 COMMITTEE APPOINTMENTS**

Motion by Kiner, seconded by Blaalid to approve the following committee appointments for 2025 with names subject to change upon personnel approval. All members voted aye. Motion carried.

**Emergency Management / 911:** Kiner

**Insurance Committee:** Reider, Blaalid, Kathy Wingert, Karen Wegleitner, Dawn Grissom, David Beintema, Carla Wittstruck

**Risk Management Committee:** Claggett, Kathy Wingert, Christy Norwick, Karen Wegleitner, Grant Lanning, TJ Thomas, Tim Reitzel, David Beintema, Joel Rang, Andrea Horton

**District III:** Claggett

**Joint Davison/Hanson Extension Board:** Blaalid, Nebelsick, Becky Muhs, Garry Freier

**Alcohol Center & Mental Health Board:** Kiner, Blaalid, Sheriff Harr, Randy Stiles

**Fairground Board:** Nebelsick, Blaalid, George Breidenbach, Brad Greenway, Mary Froning, Ben Roudabush, Barb Weber, Robby Faas, Joel Rang, Tonya Ford

**Intergovernmental Relations:** Claggett, Blaalid, Kathy Wingert

**Union Negotiations Committee:** Kiner, Blaalid, Kathy Wingert, Jim Miskimins

**County Coroner:** Bart Fredericksen, Bittner Funeral Home

**Deputy Coroner:** Luke Mauer, Charlie Ibis, Steve Harr

**Legislative Contact Persons:** Commissioners Claggett, Kiner, Blaalid, Nebelsick and Reider

**Serviceman's Memorial Cemetery Board:** Reider, Kiner, TJ Thomas

**County Doctor (Jail):** Dr. Douglas Holum

**Personnel Policy Review Committee:** Kiner, Reider, Kathy Wingert, David Beintema, Leah Vissia, Rusty Weinberg, Jeff Bathke, Assistant State's Attorney Taylor, Steve Harr, Janelle Phillips,

**Highway Board:** Commissioners Claggett, Kiner, Blaalid, Nebelsick and Reider and one member of each Township Board as liaison

**Landfill Board:** Blaalid

**Library Board:** Blaalid

**Planning & Zoning Commission:** Steve Thiesse term expiring December 31, 2026; Bruce Haines term expiring December 31, 2026; Blaalid term expiring December 31, 2026; David Anderson term expiring December 31, 2026; Lewis Bainbridge term expiring December 31, 2026; Nebelsick term expiring December 31, 2026; Ray Gosmire term expiring December 31, 2026;

**Board of Adjustment:** Reider, Blaalid, Nebelsick, Kiner, Claggett, open, open

**Weed Board:** Nebelsick, Tyler Page, Terry Nutter term ending December 31, 2025; Russ McCormick, James Miller and Kevin Deinert terms ending December 31, 2027; Brian Bode term ending December 31, 2026

**MRC Nomination:** Claggett term ending December 31, 2025 with Kiner as alternate

**LEPC Representative:** Kiner, Jeff Bathke, Karen Wegleitner, Adam Frerichs, Skyler Kehn, Branden Wingert, Steve Harr, Tim Reitzel, Dean Knippling, Casey Tegetoff, Blake Richters, Shannon Sandoval, Dave Kluth, Ruth Ragle, Michelle Carpenter, Roswitha Konz, Dan Pollreisz, Isaak Goldammer, Peter Mirkovic, Jenna Auch, Jordan Hanson, Carissa Shonestine, Peggy Tisdell, Jackie Horton, Captain Rod Morin, Captain Amber Morin, Pat Gatham, Bob Way, Andy Mentele, Dan Muck, John Sieverding, Stephanie Ellwein, Scott Fossum, Ryan Stahl, J.P. Skelly, Randy Pratt, Rusty Weinberg, Dave Beintema, Kevin Adams, Dawn Niehoff, Robert Reuland, Andrew Miller, Joe Schroeder, Bob Riggs, Marius Laursen, Richard Sweeney, Mark Jenniges,

**James River Water Development Representative:** Blaalid, Nebelsick



**Soil Conservation Committee:** Kiner

**Liaison Assignments:** Claggett – States Attorney, Treasurer, Welfare, Maintenance; Kiner – Emergency Mgmt/Planning & Zoning, Highway; Blaalid – Auditor, Register of Deeds, Veteran’s Service Officer, Human Resources; Reider – Nurse, Sheriff, Jail, Director of Equalization, Diversion Coordinator; Nebelsick – Extension/Fairgrounds, Weed

**Drainage Board:** Kiner term expiring December 31, 2027, Nebelsick term expiring December 31, 2026; Mark Klumb term expiring December 31, 2027; Gregg Bult term expiring December 31, 2027; Chet Edinger term expiring December 31, 2026; Jerry Buchholz term expiring December 31, 2027; Jay Larson term expiring December 31, 2024. Ex-Officio members Director of Equalization Weber, Highway Superintendent Weinberg, Planning & Zoning Administrator Bathke and Auditor Kiepke

**TECH Committee:** Claggett, Kathy Wingert, Danna Kolbeck, Jeff Bathke, Grant Lanning, Dave Beintema, Travis Dammann and a representative of Tech Solutions

**Space Committee:** Blaalid, Reider, TJ Thomas, Joel Rang, Christine Norwick

**Web Site Committee:** Danna Kolbeck, Jeff Bathke, Dave Beintema, OPEN, and a representative of Tech Solutions

**Bldg Maint/Purchasing and Projects Committee:** All Commissioners, Jeff Bathke, Rusty Weinberg, Joel Rang, Danna Kolbeck.

**Wage & Benefits Committee:** Blaalid, Reider, Jeff Bathke, Grant Lanning, Sheriff Harr, Leah Vissia, Kathy Wingert

**Wellness Committee:** Reider, Danna Kolbeck, David Beintema, Kathy Wingert, Jenna Auch

**Search and Rescue:** Confidential – On file in the Auditor’s Office for insurance purposes

**APPROVE COUNTY DEPOSITORIES/INVESTMENT POLICY**

Motion by Claggett, seconded by Nebelsick to approve the following depositories/investment policy for Davison County for 2025. All members voted aye. Motion carried.

**County Depositories:** Wells Fargo Bank, First National Bank of SD, Great Western, First Dakota National Bank, CorTrust Bank, Edward Jones, Stifel Nicolaus and Co Inc, BankWest, Farmers State Bank, Palace City Federal Credit Union, US Bank, Dakotaland Federal Credit Union, Plains Commerce

**Davison County, South Dakota  
Investment Policy**

**1. SCOPE**

This Policy applies to the investment of all funds of Davison County, South Dakota. Longer-term funds, including investments of employees’ retirement funds and proceeds from certain bond issues, are covered by a separate policy. Except for funds held in trust or special funds that are otherwise specifically provided for, Davison County will consolidate the balances from all funds to maximize investment earnings and meet the liquidity requirements of Davison County subject to the primary objective of providing security of principal. Investment income will be allocated to the various funds based on their respective participation of capital in the overall portfolio in accordance with generally accepted accounting principles.

All references in this Investment Policy to “financial institutions” is intended to include both state and federal banks, credit union, and broker/dealers.”

**2. POLICY**

Pursuant to SDCL 4-5-8 it is the policy of Davison County to invest idle public funds in a manner to meet the daily cash flow demands of the County with the primary objectives, in priority order, being a) Safety of Principal b) Liquidity and c) Return on Investments.

**A) Safety of Principal**

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate the following risks.

**a. Credit Risk**

The County will minimize credit risk, which is the risk of loss due to the failure of the investment issuer or backer, by limiting the portfolio to the types of investments listed in section 5. Authorized and Suitable Investments of this Policy and diversifying the investment portfolio to diminish the impact of potential losses from any one type of investment or from any one individual issuer.

**b. Interest Rate Risk**

The County will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by structuring the portfolio to meet the cash requirements of ongoing operations, thereby mitigating the need to liquidate securities at a loss prior to maturity.

**c. Concentration Risk**

The County will minimize Concentration of Credit Risk, which is the risk of loss due to having a significant portion of resources invested in a single issuer, by diversifying the investment portfolio as described in section 9. Diversification so that the impact of potential losses from any one type of security or issuer will be minimized. Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this requirement.

**d. Custodial Credit Risk**

The County will minimize Custodial Credit Risk for deposits, which is the risk that in the event of the failure of a depository financial institution the deposits or collateral securities that are in the possession of an outside party would not be able to be recovered, as addressed in section 6. Collateralization.

The County will minimize Custodial Credit Risk for investments, which is the risk that in the event of the failure of the counterparty to a transaction the value or collateral securities that are in the possession of an outside party would not be able to be recovered, as addressed in section 10. Safekeeping and Custody.

**B) Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**C) Return**

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

**3. DELEGATION OF AUTHORITY**

Authority to manage the investment program is granted to the Treasurer who shall refrain from personal business activity that could impair his/her ability to make impartial decisions. The Treasurer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual

security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

In case of extended leave of absence, the Governing Board shall appoint a replacement Officer.

#### **4. AUTHORIZED FINANCIAL DEALER AND INSTITUTIONS**

All financial institution and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements demonstrating compliance with state and federal capital adequacy guidelines.
- Certification of having read and understood and agreeing to comply with this investment policy.

The Governing Board authorizes the placement of cash resources in the following financial institutions:

• Bank West	2100 Highland Way	Mitchell SD
• Great Western Bank	714 S Burr St	Mitchell SD
• Farmers State Bank	115 E Havens St	Mitchell SD
• First Dakota National Bank	500 E Norway St	Mitchell SD
• First National Bank SD	210 N Lawler St	Mitchell SD
• Stifel Nicolaus	2605 N Main St	Mitchell SD
• Edward Jones	115 W 4 <sup>th</sup> Ave	Mitchell SD
• Palace City FCU	720 W Havens Ave	Mitchell SD
• Wells Fargo	403 N Lawler St	Mitchell SD
• US Bank	1421 N Main St	Mitchell SD
• CorTrust Bank	719 N Main St	Mitchell SD
• Dakotaland FCU	301 S Ohlman Ste 1	Mitchell SD
• Plains Commerce Bank	1200 S Burr St. Ste B	Mitchell SD

#### **5. AUTHORIZATION AND SUITABLE INVESTMENTS**

Davison County is empowered by statute to invest in the following types of securities:

- Interest bearing checking accounts
- Savings accounts
- United States Treasury bills, bonds and notes (SDCL 4-5-6)
- United States Government Agencies (SDCL 4-5-6)  
Securities issued by government-sponsored enterprises (GSE's) or federally related institutions that are guaranteed directly or indirectly by the US Government. Securities issued by the Government National Mortgage Association (GNMA or Ginnie Mae) are an example of securities directly guaranteed by the government. Securities issued by other GSEs may be allowable.
- Certificates of Deposit (CD's) (SDCL 7-20)\*
- Certificates of Deposit (CDs) purchased through CDARS® (Certificate of Deposit Account Registry Service) (SDCL 4-5-6.1)\*
- Money Market Mutual Funds – open-end, no-load (SDCL 4-5-6)  
Mutual and money market funds that invest in US Treasury securities or securities issued by GSEs or federally related institutions that are guaranteed directly or indirectly by the US Government.
- Repurchase Agreements fully collateralized by allowable securities (SDCL 4-5-6)
- Investments in direct obligations of counties, municipalities and school districts or in bonds issued by state authorities pursuant to the conditions listed in SDCL 4-5-6.2
- Local Government Investment Pool (SD FIT)

\*When investing in Certificates of Deposit (CDs) public funds will be invested at the highest rate of interest possible after attempting to secure three (3) quotes.

The above listed authorized deposits will be kept in financial institutions in South Dakota as required by SDCL 7-20-1.

The county treasurer shall deposit and at all times keep on deposit the money in his/her possession as county treasurer in state or national financial institutions within the county. In the event that such deposits exceed the limit prescribed in § 7-20-10 or if there is but one financial institution located within the county then such deposits may be made in other financial institutions or branch financial institutions within an adjacent county of this state having an approved and responsible financial standing. (SDCL 7-20-1)

## **6. COLLATERALIZATION**

In accordance with the SDCL 4-6A and 51A-10-9 Qualified Public Depositories will furnish collateral in the sum equal to one hundred percent (100%) of the public deposit accounts that exceed deposit insurance. The financial institution shall submit a copy of their collateralization report to the Treasurer.

SDCL 4-6A-3 requires that collateral be segregated by each depository in such manner as approved by the South Dakota Public Deposit Protection Commission. Collateral may not be held in any safety deposit vault owned or controlled either directly or indirectly by the pledging financial institution but must be deposited for safekeeping in a financial institution that is a member of the Federal Reserve.

## **7. REPORTING**

The Treasurer shall prepare an investment report not less than quarterly, that provides a clear picture of the status of the current investment. The report will include the following: (Pie or Bar Chart)

- Percent invested in each security type (CD, US Treasury, money market funds, etc).
- Listing of investments by maturity date.
- Percent held by each financial institution.

## **8. INTEREST EARNED**

The interest from investments shall be credited to the respective fund, except Agency funds, (SDCL 4-5-9)

## **9. DIVERSIFICATION**

It is the policy of Davison County to reduce overall risks while attaining average market rates of return by diversifying its investments.

- No more than 60 % of the investable funds shall be placed in any one financial institution.
- No more than 60% of the investable funds shall be placed in any one type of investment or issuer.
- Investment maturities will be staggered in such a manner that all investments will not come due at the same time. Unless matched with specific cash flow, the County will not directly invest in securities maturing more than 2 years from the date of purchase.
- At least 10 % of the investable funds shall be accessible for use by the County in one day's notice.

## **10. SAFEKEEPING AND CUSTODY**

### **Delivery vs. Payment**

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

### **Safekeeping**

Securities will be held by a (centralized) independent third-party custodian selected by the County as evidenced by safekeeping receipts in the County's name as per SDCL 4-5-9. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (SAS 70).

### **Internal Controls**

The County Treasurer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the governing board. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the entity.

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Randy Reider, Chairperson

ATTEST:

\_\_\_\_\_  
David Beintema, Treasurer

**SET RATES FOR 2025 WELFARE ASSISTANCE**

Motion by Bhaalid, seconded by Kiner to approve the following Housing Allowance and Utility assistance for Davison County Welfare. Recipients may only receive housing allowance once per calendar year and utility allowance once per calendar year. All members voted aye. Motion carried.

**Housing Allowance for Davison County**

The maximum annual shelter supplement, per household shall not exceed the following, excluding utilities:

1 person household	\$300.00
2-3 person household	\$400.00
4-5 person household	\$475.00
6 + person household	\$550.00

\* Household assistance will be approved for the current month of application with an eviction notice \*

**Utilities**

1 person household	\$250.00
2-3 person household	\$300.00
4-5 person household	\$325.00
6 + person household	\$375.00

Applicants must check with ROCS, Energy Assistance, Salvation Army, and any other applicable resources before County assistance will be considered.

Emergency assistance will be granted once within a twelve (12) month period.

**ADOPT TRAVEL RESOLUTION**

Motion by Bhaalid, seconded by Kiner to adopt the following resolution to approve regularly scheduled travel for 2025. A roll call vote was taken as follows: Kiner – aye, Nebelsick - aye, Claggett – aye, Bhaalid – aye, Reider - aye. Motion carried.

**Resolution #010625-04  
Resolution to Approve  
Regularly Scheduled Travel**

**Whereas**, SDCL 7-7-25 states that county commissioners, county highway superintendents, county auditors, county treasurers, registers of deeds, state’s attorneys, sheriffs, county assessing officers, and county coroner’s are hereby authorized to attend educational conferences, meetings, and conventions held and conducted within or without the State of South Dakota pertaining to the betterment and advancement of county government as authorized by resolution of the board of county commissioners; and

**Whereas**, the County Auditor has compiled a list of regularly attended meetings based on the information given to her by request from the aforementioned department heads, in addition to other department heads that have regular meetings they must attend each year; and

**Whereas**, SDCL 7-7-26 states that no charge for expenses in attending any such meetings shall be a charge against the county unless authorized and approved by the county commissioners prior to convening of any such meeting. Upon the actual attendance at such meetings, conferences, or conventions, all county officers as designated in 7-7-25 shall be paid their actual necessary expenses on duly executed vouchers submitted to the board.

**Now, therefore be it resolved**, that the following meetings are approved for travel, meals and lodging for the year 2025. SDACC Spring Workshop to be attended by Commissioners; SDACO Spring Workshop to be attended by Auditor, Treasurer and Register of Deeds; County Fall Convention to be attended by Auditor, Treasurer, Register of Deeds, Commissioners, Highway Superintendent, Human Resources Director and Welfare Intake Administrative Assistant;

Southeast Central District meetings to be attended by Auditor, Treasurer, Register of Deeds, Commissioners, Planning & Zoning Administrator and Deputy, Highway Superintendent and Bookkeepers and Assessors; County Day at the Legislature to be attended by Commissioners, Auditor, Treasurer and Register of Deeds; Legislative Sessions to be attended by Commissioners, Auditor, Treasurer, Register of Deeds or any other official called to testify; Annual Report Workshop and Election Workshop to be attended by Auditor and deputies; SDACO Executive Board meetings and anything related, NACO Executive Board meetings and anything related, SDML Workers Compensation Board meetings and anything related to be attended by Auditor; Passport training and Motor Vehicle training to be attended by Treasurer and deputies; Newly Elected Officials Workshop and Deputy Workshop to be attended by Elected officials and Deputies from the Auditor's, Treasurer's and ROD offices; Trimin User Group meeting to be attended by ROD staff; Assessors Annual Conference, Assessors School and SDAAO District 4 meetings, OHE, Dept of Revenue Workshops, Sales Ratio Workshop, USPAP and Vangaurd user meetings to be attended by Assessors staff; SD Planners Assoc. Conference, Pictometry Workshops and Code Enforcement Training, Dakota Rural Action Conference and Demography Conference to be attended by Planning & Zoning Administrator and/or deputy and several planning board members; Short Course, Region 8 Road Safety Convention, Asphalt Conference, Towns and Twps meeting and LTap meetings to be attended by Highway Superintendent; State Weed & Pest Conference, District Weed and Pest Conference and District Weed meeting to be attended by Weed Supervisor; States Attorney's Conference to be attended by State's Attorney and several deputies; JDAI System Assessment meeting to be attended by JDAI Coordinator; Electrical Code Class to be attended by applicable maintenance staff; Annual Welfare Spring Workshop and Welfare Regional meetings to be attended by Welfare Intake Administrative Assistant; SDOVA Conference to be attended by VSO Directors; HR School, WIN Workforce Summit, SHRM conference, SHRM workshop and SDML Annual Conference to be attended by HR Director/assistant; /Department of Health clerical training to be attended by WIC clerical staff from the County Health Nurse's office; Emergency Management Continuing Education Courses, Region 6 quarterly Emergency Management meetings, Homeland Security Conference, Tri-State Emergency Management meetings, ICS Courses, National Weather Service Trainings, HAZMAT/Railroad Safety Training, Floodplain Mgmt Course and SD Emergency Management Conference to be attended by Emergency Management Director and/or deputy; SD Sheriff's Assoc. Spring and Fall Conference, LLRMI Conference, Mid-States Organized Crime Information Center Conference to be attended by Sheriff, Chief Deputy and Jail Administrator (possibly other staff if there is pertinent training); Advanced Roadside Impaired Driving Enforcement Training to be attended by Sheriff's deputies; Taser Instructor Re-Certification to be attended by Jail Administrator; SD Sex Offender Conference to be attended by Sheriff and staff; Defensive Tactics Instructor Re-Certification to be attended by 1<sup>st</sup> Deputy Sheriff; School Resource Officer Training & Conference to be attended by School Resource Officer: DARE Instructor; National Sheriff's Conference to be attended by selected staff; SD Atty General 24/7 Conference, SD Corrections Association Spring and Fall Conference and Basic Jail Officer Course to be attended by select jail and or 24/7 staff; MOCIC Conference to be attended by select jail staff; LLRMI Conference to be attended by select jail staff; National Jail Conference to be attended by select jail staff; Safety Conference to be attended by members of the Safety Committee; District III meetings to be attended by commissioners, department heads and Acting Planning & Zoning Administrator. IAEI Code Class to be attended by Director of Physical Plant.

**Be it further resolved,** that as per SDCL 7-7-26 that the County Auditor, Treasurer, Register of Deeds, State's Attorney, Sheriff, County Assessing Officer and County Coroner be reimbursed actual necessary expenses with the exception of mileage which will be paid at the state rate.

Dated this 6th day of January, 2025.

**ATTEST:**

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Kathy Wingert, Auditor

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Randy Reider, Chairperson

**APPROVE EMPLOYEE STATUS CHANGES**

Motion by Blaalid, seconded by Claggett to approve the reclassification of Corrections Officer Michaela Tavaley from part-time to full-time effective January 4, 2024. All members voted aye. Motion carried.

Motion by Blaalid, seconded by Claggett to approve the resignation of employee # 1301 effective 01/02/2025. All members voted aye. Motion carried.

Motion by Blaalid, seconded by Nebelsick to approve the involuntary termination of employee # 2162 effective 12/27/2024. All members voted aye - motion carried.

**OFFICE SPACE**

Auditor Wingert requested to remove the “old” commissioner table from her new office. Motion by Nebelsick, seconded by Blaalid to approve the removal of the desk. The desk will be advertised to local organizations, if no takers, it will be designated surplus. All members voted aye - motion carried.

### **VSO THOMAS**

VSO Thomas came before the board to give an update for the 2024 year and discuss goals for 2025. Thomas stated that currently they are working on planning a lunch for their volunteer drivers and spouses to show appreciation. Thomas stated he is looking into working with the VFW to set up an after-hours location to meet with veterans as needed. Thomas stated he has spoken with the mayor about incentives/discounts locally for veterans in the community at different organizations, and that has come with great success. Thomas indicated that they had filed over 900 claims in his office with approximately 778 being in Davison County alone.

### **SHERIFF HARR**

Sheriff Harr stated to the commission that he has received his contracts from the following counties: Hanson, Aurora, Clay, Douglas, Hutchinson, Jerald, McCook, Sanborn, and Turner. Motion by Blaalid, seconded by Kiner to allow the chairman to sign off on these contracts. All members voted aye - motion carried.

Sheriff Harr gave an update to an upcoming training for two of his deputies. Motion by Nebelsick, seconded by Claggett to approve the training as long as it fits into his budget.

Sheriff Harr discussed the possibility of utilizing the JDC in Huron for short term stints. The price would be \$325 a day to use Beadle County. Motion by Kiner, seconded by Blaalid to approve the usage of this facility as needed. All members voted - aye. Motion carried.

### **JAIL ADMINISTRATOR LANNING**

Lanning came forward to discuss his budget and potential purchase of two vehicles. Lanning stated that he would like to travel to Illinois to pick up two Ford Taurus vehicles. Lanning talked about the miles put on current cars to transport inmates to treatment and medical appointments, and a lot of the time staff are going in opposite directions to transport. Lanning also asked that if one or both cars are not up to standard when he arrives, if he could purchase another vehicle as long as he stays in his budget. Motion by Kiner, seconded by Blaalid to approve this. All members present voted aye - motion carried.

### **INTO EXECUTIVE SESSION**

At 10:40 A.M., motion by Kiner, seconded by Claggett to move into executive session to discuss personnel matters pursuant to SDCL 1-25-2, as requested by Mr. Bathke. Claggett – aye; Kiner- aye; Nebelsick – aye; Blaalid – nay; Reider - aye. Motion carried 4-1.

### **OUT OF EXECUTIVE SESSION**

11:30 A.M., motion by Blaalid, seconded by Claggett to move out of executive session. All members voted aye. Motion carried.

### **EM DIRECTOR BATHKE**

Motion by Claggett, seconded by Kiner to pay Mr. Bathke for his hours worked while in legislative session and allow him to use his accrual banks for the non-worked hours during that time. Hours will be submitted through his timesheet, and a detailed explanation of hours will need to be provided to the HR department so she can show the board of commissioners. The board reminded Jeff to use his time wisely and to make the legislature his priority. Roll call vote was taken: Claggett - aye, Kiner - aye, Nebelsick -aye, Blaalid - nay, Reider - nay. Motion carried 3-2.

### **APPROVE BILLS**

Motion by Blaalid, seconded by Nebelsick to approve the following bills for payment. All members voted aye. Motion carried.

**GENERAL FUND: ; COMM:** Workmen's Comp/SDML Workers Compensation301.40 Travel & Conf./Best Western Ramkota312.00 Dues/SDACC5590.00 Utilities/John Claggett50.00 Chris Nebelsick50.00 Randy Reider50.00 Denny Kiner Sr50.00 Santel Communications140.08;**INSURANCE: ; ELECT: ; JUD:** Professional Fees/Stephanie Moen &

Associates223.60;**JURORS: ; AUD:** Workmen's Comp/SDML Workers Compensation241.11 Supplies/First Bankcard24.49 First Bankcard149.31 McLeod's Printing & Office Supply24.95 McLeod's Printing & Office Supply47.99 McLeod's Printing & Office Supply6.29 McLeod's Printing & Office Supply453.70 ACH Payment/CorTrust Bank15.00 Utilities/Karen Knadle50.00 Santel Communications78.28 Association Dues/SDACO659.16 Minor Equipment/First Bankcard10.43 Tech Solutions123.00 Time Clock Plus/Time Clock Plus4.33; **TREAS:** Passport Postage/First Bankcard104.50 Supplies/First Bankcard149.31 First Dakota National Bank5.00 ACH Payment/First Dakota National Bank15.00 First Dakota National Bank6.00 Utilities/David Beintema50.00 Tonya Ford50.00 Santel Communications67.80 Association Dues/SDACO659.16; **ST ATTY:** Professional Fees/James D Taylor P.C.131.43 Diversion Service & Fees/Catherine Buschbach50.00 Jodi Reiners400.00 Lutheran Social Services250.00 Workmen's Comp/SDML Workers Compensation655.57 Medical/Prof Fees/State of South Dakota SD50.00 Repairs & Maint./A & B Business Solutions155.07 Utilities/Santel Communications96.80 Dues/SD States Attorney Assoc1263.68; **CRT APPTED ATTY:** CRT Appointed Attorney/Dailey Law, Prof LLC.712.17 Dailey Law, Prof LLC.299.00 Stiles, Papendick & Kiner529.00 Wantoch Law Office PLLC651.23 Public Defender Expense/Alvine Law Firm, LLP356.50 Alvine Law Firm, LLP15.00 Catastrophic Legal/SD Assoc of CO Commissioners5741.00; **PUB SFTY BLDG:** Workmen's Comp/SDML Workers Compensation2712.84 Contracts/Automatic Building1464.00 Direct Digital Control1125.00 Repairs/Krohmer Plumbing Inc.229.59 Menards42.81 Gas & Electric/Northwestern Energy5851.30 Northwestern Energy21.77 Garbage/Miedema Sanitation Inc215.00 Phone/Robert Faas50.00 Jason Kulm50.00 George Stahl50.00; **CRTHOUSE:** Workmen's Comp/SDML Workers Compensation1356.42 Repairs & Maint./Menards49.99 First Bankcard346.31 Supplies/Jones Supplies171.20 Water & Sewer/City of Mitchell236.90 City of Mitchell53.60 Garbage/Miedema Sanitation Inc101.00 Phone/Warren Clark50.00 Joel Rang50.00; **DOE:** Workmen's Comp/SDML Workers Compensation3213.22 Supplies/First Bankcard1058.84 Utilities/Travis Dammann50.00 Crystal Longhenry50.00 Jared Olsen50.00 Jason Raymond50.00 Leah Vissia50.00 Santel Communications86.80 Carla Wittstruck50.00 Books/First Bankcard625.00 Minor Equipment/Tech Solutions506.00; **ROD:** Workmen's Comp/SDML Workers Compensation241.11 Supplies/First Bankcard45.27 Utilities/Danna Kolbeck50.00 Santel Communications70.80 Dues/SDACO659.16 Minor Equipment/First Bankcard125.98; **N. OFC:** Workmen's Comp/SDML Workers Compensation2712.84 Repairs/First Bankcard91.44 Supplies/Jones Supplies115.35 Menards53.21 Gas/Fuel/First Bankcard19.91 Garbage/Miedema Sanitation Inc83.00 Phone/Santel Communications28.80 Minor Equipment/Vern Eide GM31500.00; **VSO:** Workmen's Comp/SDML Workers Compensation180.83 Utilities/Courtney Ditter50.00 TJ Thomas50.00 Timothy Storly50.00 Santel Communications55.80; **CO COORD:** IT ContractTech Solutions16082.60 Postage/Qualified Presort262.98 Qualified Presort400.31 Postage Meter Fees/Qualified Presort135.65 Supplies/Santel Communications2.00 Copy Machine Maintenance/A & B Business Solutions36.95; **HR:** Workmen's Comp/SDML Workers Compensation60.29. Rentals/GFC Leasing\_WI56.75 Utilities/Santel Communications37.80 Kathy Wingert50.00; **SHERIFF:** Workmen's Comp/SDML Workers Compensation5256.17 Professional Services/Fedex18.07 Language Link4.33 Witness & Undercover/James Valley Drug Force6250.00 Repairs/Patrol Cars/Carquest of Mitchell61.92 Carquest of Mitchell110.43 Carquest of Mitchell91.82 Oil Changes/Carquest of Mitchell39.20 Office Supplies/First Bankcard305.00 Travel & Conf./First Bankcard82.96 Prisoner Transport/Lance Bryant20.00 Utilities/Santel Communications566.40 Cellular Service/Dawn Grissom50.00 Grace Murphy50.00 Association Dues/SD Sheriffs' Association1098.68 Minor Equipment/First Bankcard279.99 Machinery & Auto/Tremco Products Inc141.90; **JAIL:** Workmen's Comp/SDML Workers Compensation19724.59 Medicine/Access Health-Mitchell112.75 Access Health-Mitchell79.94 Access Health-Mitchell106.53 Access Health-Mitchell145.95 Avera Patient Fin Services20.00 Avera Patient Fin Services37.04 Accounts Management, Inc78.00 Dailey Dental Inc155.29 Hart Dental473.67 Building MaintenanceKrohmer Plumbing Inc.374.01 Office Supplies/Ginger Faas50.00 First Bankcard118.69 McLeod's Printing & Office Supply39.99 Jail Supplies/First Bankcard6.93 First Bankcard290.16 Jones Supplies198.64 Jones Supplies244.88 McKesson Medical-Surgical35.87 Laundry Supplies/Vestis147.12 Vestis48.56 Kitchen Supplies/First Bankcard71.06 Jones Supplies140.58 Jones Supplies140.42 Jones Supplies144.79 Jones Supplies299.87 Uniforms/Galls-Lexington25.34 Galls-Lexington1025.84 Prisoner Food/First Bankcard27.96 Contracts/Office Advantage68.86 Medical Waste Transport336.38 Medical Waste Transport358.90 Vestis48.56 PKT1500.00 Minor Equipment/First Bankcard660.00 First Bankcard279.99 Timekeeping Systems Inc815.27 Inmate Services/Swanson Services Corp5.64 Swanson Services Corp7.28 Swanson Services Corp948.00 Due To M&P SD County Assc/SDACO-M&P394.00;**JUVENILE DETEN: ; WELFARE:** Workmen's Comp/SDML Workers Compensation60.29 Transients/First Bankcard127.54Kwik Phil30.00 Office Utilities/Christine Norwick50.00 Santel Communications22.80**COMM HEALTH NURSE:** Workmen's Comp/SDML Workers Compensation60.29 Expenditures/First Bankcard51.40**WOMEN, INFANTS & CHILDREN:** Workmen's Comp/SDML Workers Compensation60.29**CADC:** Stepping Stones/Community Alcohol/Drug2000.00**DAKOTA MENTAL HEALTH:** Dakota Counseling InstituteDakota Counseling2250.00; **MENT ILL:** Hearings/Avera McKennan Hospital863.00 Denherder, Hovden & Barret172.50 Denherder, Hovden &



Barret104.48 Fox Law Firm, PLLC110.75 Fox Law Firm, PLLC152.47 Mark Katterhagen6.00 Mark Katterhagen12.00 Mark Katterhagen18.00 Val Larson6.00 Val Larson12.00 Val Larson18.00 Luct M Lewno176.73 Yankton Sheriff's Office50.00 Yankton Sheriff's Office50.00 Commitals/Patrick Kiner115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00; **FAIR:** Workmen's Comp/SDML Workers Compensation1416.71 Contracts/Direct Digital Control1125.00 Repairs & Maint./Menards21.76 Menards23.46 Menards29.85 Menards53.86 Menards9.78 Supplies/Jones Supplies83.71 Gas/Electricity/Northwestern Energy114.18 Northwestern Energy2131.83 Garbage/Miedema Sanitation Inc121.00; **EXTENSION:** Workmen's Comp/SDML Workers Compensation301.45 Utilities/Santel Communications86.60 Minor Equipment/Tech Solutions269.00; **SOIL CONSERVATION ; WEED:** Workmen's Comp/SDML Workers Compensation2117.56 Supplies/First Bankcard35.88 SD Association of Weed &75.00 Travel & Conf./Assn of SD County W&P BDS550.00 First Bankcard65.00 Board Mileage/Brian Bode22.27 Chris Nebelsick7.86 Terry Nutter5.24 James Miiller23.58 Utilities/City of Mitchell53.60 Santel Communications25.90 Verizon Wireless42.73; **DRAINAGE BOARD** Workmen's Comp/SDML Workers Compensation422.03; **PLANNING & ZONING:** Workmen's Comp/SDML Workers Compensation422.03 Travel/SD Planners Association50.00 SD Planners Association50.00; **HWY:** Workmen's Comp/SDML Workers Compensation24611.48 Professional Fees/SDACHS350.00 Repairs & Maint./Butler Machinery7182.38 Carquest of Mitchell443.49 Carquest of Mitchell3250.74 Elfstrand's Ace Hardware149.52 Graham Tire Company1235.96 Light & Siren560.00 Menards108.77 Transource193.56 Supplies/MaterialsCarquest of Mitchell262.67 Carquest of Mitchell1100.08 Elfstrand's Ace Hardware505.02 Fastenal Company21.94 Menards74.95 Midwest Oil Company299.29 Rockmount Research523.20 Thune's True Value.55 Utilities/City of Mitchell70.90 Miedema Sanitation Inc83.00 Northwestern Energy1844.89 Northwestern Energy270.50 Northwestern Energy24.23 Santel Communications25.90 Santel Communications43.41 Jack Sorenson50.00 Verizon Wireless85.46 Clayton Wells50.00 Bridge Repair/Mitchell Quarry361.60 Other Projects/SD Dept of Transportation2370.61; **EMERGENCY MANAGEMENT:** Workmen's Comp/SDML Workers Compensation1511.66 Supplies/First Bankcard581.56 Utilities/Jeff Bathke50.00 CenturyLink100.01 City of Mitchell47.40 Santel Communications95.60 Karen Wegleitner50.00 Emergency Accuml/Verizon Wireless177.87 Minor Equipment/Light & Siren2027.00 **BID DEPOSITS & REFUNDS ;24/7: ;911** Comm Center/City of Mitchell28025.66; **URBAN & ECONOMIC DEVELOPMENT**

**APPROVE FUEL QUOTE**

Motion by Nebelsick, seconded by Claggett to approve a fuel quote from Vollan Oil for 3,000 gallons of unleaded fuel at a cost of \$2.445 per gallon. All members voted aye. Motion carried.

**ADJOURN**

At 11:40 A.M., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for January 14, 2023, at 9:00 A.M.

**ATTEST:**

\_\_\_\_\_  
Kathy Wingert, Auditor

\_\_\_\_\_  
Randy Reider, Chairperson

Publish once  
Approximate cost