

**June 18, 2024**

**CALL TO ORDER**

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Deputy Auditor Matthews.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Reider.

**APPROVE AMENDED AGENDA**

Motion by Claggett, second by Nebelsick to approve the agenda, as amended, for the June 18, 2024, meeting. All members voted aye. Motion carried.

**APPROVE MINUTES**

Motion by Nebelsick, second by Claggett to approve the minutes of the June 11, 2024, meeting. All members voted aye. Motion carried.

**PUBLIC INPUT**

Steve Sibson appeared before the Board to discuss the Davison County Railroad Authority (DCRA) recently created by Davison County and the City of Mitchell. Mr. Sibson provided the Board with a copy of statements he made at the June 17, 2024, Mitchell City Council meeting. Mr. Sibson stated County Commissions appointment of the two Commissioners was in line with the best interest of the county, he is concerned with the appointment of the Mitchell Chamber of Commerce and Mitchell Area Development CEO Mike Lauritsen by the City Council as the at large member of the DCRA. Stating that his appointment would give the Chamber of Commerce sway over the DCRA Board.

**APPROVE TRAVEL**

At the request of Youth Diversion Coordinator Buschbach, motion by Blaalid, seconded by Kiner to approve a travel request to attend the annual “Mission Possible” conference in Sioux Falls on July 17, 2024, through July 18, 2024. All members voted aye. Motion carried.

**APPROVE ADVERTISEMENT FOR BIDS & SET DATE & TIME FOR BID OPENING**

At the request of Highway Superintendent Weinberg, motion by Blaalid, second by Nebelsick to advertise for sealed bids for the construction of structure 18-070-198 Replacement & Approach Grading Project. Bids will be received by the Davison County Auditor’s Office, located at the Davison County Courthouse, 200 East 4<sup>th</sup> Ave., Mitchell, SD, until 5:00 p.m. Monday, July 22, 2024. All bids received will be publicly opened and read on Tuesday, July 23, 2024, at 9:30 a.m. in the Commission Chambers located at the North Offices, 1420 North Main St., Mitchell, SD. No walk-in bids will be allowed. All members voted aye. Motion carried.

## **APPROVE PURCHASE**

At the request of Highway Superintendent Weinberg, motion by Balaalid, second by Nebelsick to approve the purchase of 32 retreaded truck tires from Graham Tire Sioux Falls at a cost of \$6,560. All members voted aye. Motion carried.

## **APPROVE WEED BOARD SECRETARY PAY**

Motion by Claggett, second by Nebelsick, to authorize payment of \$40 to Stephanie Page for serving as secretary at the June 12, 2024, Davison County Weed Board meeting, with the condition that the Weed Board make other arrangements for future meetings. All members voted aye. Motion carried.

## **APPROVE EMPLOYEE CHANGES**

Motion by Claggett, second by Kiner to approve the hire of Leah Vissa as Davison County Director of Equalization effective July 8, 2024, at a rate of \$68,000 per year. All members voted aye. Motion carried.

Motion by Balaalid, second by Kiner to approve the hire of Katherine Wingert as HR Director, effective June 27, 2024, at a rate of \$27.00 per hour. All members voted aye. Motion carried.

Motion by Balaalid, second by Nebelsick to approve an introductory wage increase of \$.50 per hour for Corrections Officer Sarette Smit, effective June 8, 2024, as she has successfully completed a six-month introductory period. All members voted aye. Motion carried.

Motion by Balaalid, second by Nebelsick to approve an introductory wage increase of \$.50 per hour for Corrections Officer Desirae Martindale, effective June 8, 2024, as she has successfully completed a six-month introductory period. All members voted aye. Motion carried.

Motion by Balaalid, second by Claggett to approve a wage adjustment for Maintenance Technician Robbie Faas to a rate of \$23.53 per hour, effective June 8, 2024. All members voted aye motion carried.

Motion by Balaalid, seconded by Nebelsick to approve a wage adjustment for Maintenance Technician Warren Clark to a rate of \$20.99 per hour. All members voted aye. Motion carried.

Motion by Balaalid, second by Claggett to approve a wage adjustment for Maintenance Technician George Stahl to a rage of \$20.99 per hour. All members voted aye. Motion carried.

## **APPROVE AUDITOR'S ACCOUNT WITH TREASURER**

Motion by Claggett, second by Nebelsick to approve the May 2024 Auditor's Account with the Treasurer in the amount of 13,466,122.95. All members voted aye. Motion carried.

## **APPROVE TIMESHEETS**

Motion by Kiner, second by Balaalid to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Blaalid, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Audit Services/Dept of Legislative Audit-1,157.00; **ELECT:** Election Workers/Election Workers-1,055.00; **JUD:** Prof Fees/Stephanie Moen & Assoc-240.10, Law Library/West Payment Center-130.11; **AUD:** Supplies/McLeod's Printing-303.86, Lien Coll Supplies/McLeod's Printing-49.90, Trvl & Conf/Ramkota Hotel-109.00, Susan Kiepkke-198.10, Billy Lurken-40.00, Mainframe Prof/Software Services Inc-175.00; **TREAS:** Mainframe Support/Bruce Mastel-35.00; **ST ATTY:** Med Prof Fees/SD Public Health Laboratory-40.00; **PUB SFTY BLDG:** Repairs/CK Bicycles & Locks-8.00, Menards-186.26, Supplies/Menards-90.80, Elevator Service/Schumacher Elevator Co-458.64; **CRTHOUSE:** Repairs & Maint/Runnings Supply-34.97; **DOE:** Trvl & Conf/Crystal Longhenry-134.00, Jared Olsen-134.00, Carla Wittstruck-134.00; **N. OFC:** Supplies/Jones Supplies-132.60, Menards-63.44, Gas & Electric/Northwestern Energy-771.32; **CO COORD:** Copy Mach Maint/Century Business Products-523.79; **SHERIFF:** Prof Serv/Language Link-26.79, Car Wash/Mega Wash-90.00, Ofc Supplies/Menards-114.97, Assoc Dues/SD Sheriff's Assoc-880.00; **JAIL:** Prisoner Food/Trinity Services Group-28,004.48, Water Softener/Darrington Water-59.00, Vehicle Maint/Carquest of Mitchell-546.25; **CORONER:** Coroner Fees/Sanford Health-2,504.00; **MENT ILL:** Committals/Douglas Papendick-460.00, Hearings/Blackburn & Stevens Prof-184.68, Yankton County Sheriff100.00; **FAIR:** Repairs & Maint/American Garage Door-118.37, Menards-4.61, Runnings Supply-39.99, Supplies/McLeod's Printing-19.49, Water & Sewer/Davison Rural Water-108.75; **WEED:** Repairs/Titan Machinery Mitchell-110.46, Board Mileage/Brian Bode-17.34, Terry Nutter-4.59, James Miiller-18.36, Utilities/Verizon Wireless-41.91; **HIWAY:** Repairs & Maint/Mitchell Iron & Supply-222.35, Supplies & Materials/Truenorth Steel-1,980.00, Mitchell Iron & Supply-60.42, Transource-26.92, Vestis-32.62, Utilities/Verizon Wireless-83.82; **EMG MGMT:** Repairs & Maint/C&S Truck Sales & Salvage-818.68, Mega Wash-36.00, TMA-828.49, Supplies/Advance Auto Parts-269.98, Menards-912.12, Utilities/Centurylink-13.64, Northwestern Energy-52.22, Emg Accuml/Verizon Wireless-177.87; **URBAN / RURAL DEV:** TID C2 M-First Dakota Nat'l Bank-4,502.31; **BID DEP:** Fair Dmg Dept Ret-Pipestone Emp Serv-250.00.

## **INTO EXECUTIVE SESSION**

At 10:00 a.m., motion by Blaalid, second by Nebelsick to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

## **OUT OF EXECUTIVE SESSION**

At. 10:51 a.m. motion by Kiner, second by Nebelsick to move out of executive session. All members voted aye. Motion carried.

## **APPOINT ETHAN RURAL FIRE BOARD MEMBER**

At the request of Hanson County State's Attorney Davies, motion by Blaalid, second by Nebelsick to appoint Mike Harvey to the Ethan Rural Fire Board. All members voted aye. Motion carried.

## **ADJOURN**

At 10:51 a.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for June 25, 2024, at 9:00 a.m.

**ATTEST**

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James Matthews, Deputy Auditor

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Randy Reider, Chairperson

Publish Once  
Approximate Cost