

December 12, 2023

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AGENDA AS AMENDED

Motion by Nebelsick, second by Blaalid to approve the agenda, as amended, for the December 12, 2023, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Nebelsick, second by Blaalid to approve the minutes of the November 28, 2023, meeting. All members voted aye. Motion carried.

PUBLIC INPUT

Steve Sibson appeared before the Board to disseminate information entitled: The Weaponization of CISA.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:21 a.m., motion by Nebelsick, second by Blaalid to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:24 a.m., motion by Nebelsick, second by Claggett to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE PLAT

Motion by Blaalid, second by Kiner to approve a Plat of Tract 1 of Blindauer's Addition in the SE ¼ of the SE ¼ of Section 18, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

4-H UPDATE

Hannah Peterson, 4-H Youth Administrative Assistant, gave a briefing on what's happening with 4-H in Davison County. She is working on a website.

Peterson highlighted the 4-H Christmas party being held on December 21st from 6:30 p.m. – 9:30 p.m. at the Fairgrounds. The party is for all children ages 8 – 18.

APPROVE EMPLOYEE CHANGES

Motion by Claggett, second by Kiner to approve a wage increase of \$2.00 per hour for VSO Benefits Officer Tim Storly, effective December 23, 2023. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to approve a wage of \$23.25 per hour as she has been promoted to Corrections Sergeant. All members voted aye. Motion carried.

Motion by Nebelsick, second by Blaalid to acknowledge the resignation of Deputy Sheriff Josh Peterson, effective December 5, 2023. Voting aye Claggett, Nebelsick, Blaalid, Reider. Voting nay Kiner. Motion carried.

Motion by Blaalid, second by Nebelsick to approve the hiring of Amber Baysinger as a full-time corrections officer at a wage of \$20.31 per hour, effective December 11, 2023, with a \$.50 wage increase after successful completion of an introductory period. All members voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to approve the hiring of Desirae Martindale as a full-time corrections officer at a wage of \$20.31 per hour, effective December 11, 2023, with a \$.50 wage increase after successful completion of an introductory period. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to correct the wage and effective date for 24/7 Coordinator Trina Frey to \$21.89, effective November 13, 2023. All members voted aye. Motion carried.

Motion by Blaalid, second by Kiner to acknowledge the resignation of Deputy Auditor Karla Love, effective December 8, 2023, and to advertise for the same. All members voted aye. Motion carried.

EMPLOYEE RESOURCE GUIDE REVIEW

HR Director Meaney reviewed changes she is recommending to the Davison County Employee Resource Guide. No action was taken.

INTO EXECUTIVE SESSION

At 10:55 a.m., as per the request of Auditor Kiepke, motion by Nebelsick, second by Claggett to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:33 a.m., motion by Nebelsick, second by Blaalid to move out of executive session. All members voted aye. Motion carried.

APPROVE WAGE INCREASE

Motion by Nebelsick, second by Kiner to approve a \$2.00 wage increase for part-time Deputy Auditor Knadle, effective December 11, 2023. All members voted aye. Motion carried.

SIGN BIG GRANTS

Motion by Nebelsick, second by Blaalid to authorize chairperson to sign the following 2024 Applications for Bridge Improvement Grant (BIG) Funds Preservation or Rehab/Replacement. All members voted aye. Motion carried.

Bridge #18-060-095, Location 3.0 miles E of Mt. Vernon
Bridge #18-070-198, Location 10.0 miles W & 1.2 miles N of Ethan
Bridge #18-130-183, Location 2.0 miles W & 8.3 miles S of Mitchell
Bridge #18-170-053, Location 4.7 miles N & 2.0 miles E of Mitchell

SIGN ROW AGREEMENTS

Motion by Nebelsick, second by Claggett to authorize the chairperson to sign a Right-of-Way agreement with South Dakota Department of Transportation Str. No. 18-070-198 and with South Dakota Department of Transportation Str. No. 18-070-198. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUTEERS

Motion by Kiner, second by Nebelsick to acknowledge volunteers for the month of December 2023, with the full list on file in the Davison County Auditor's Office. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Nebelsick, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

SET DATE AND TIME FOR SUPPLEMENTAL BUDGET HEARING

Motion by Nebelsick, second by Blaalid to set December 27, 2023, at 9:45 a.m., in the Commission Chambers located at 1420 North Main Street, Mitchell, SD for a supplemental budget hearing for the Highway budget in the amount of \$100,000 and the Fairgrounds budget in the amount of \$100,000 and to post the same. All members present voted aye. Motion carried.

APPROVE NALOXONE BOXES IN COUNTY BUILDINGS

Motion by Claggett, second by Kiner to approve the installation of Naloxone boxes in Davison County buildings. All members voted aye. Motion carried.

APPROVE PURCHASE

Motion by Kiner, second Claggett to approve the purchase of two (2) 2024 explorers at a cost of \$45,024 from Verne Eide Ford, which is less than the State bid amount. All members voted aye. Motion carried.

APPROVE REPAIR

Motion by Nebelsick, second by Claggett to authorize the repair of 2016 Dodge Charger, which includes a motor, at a cost of approximately \$5,000. Once the repairs have been made, the intent is to transfer the vehicle from the sheriff's department to VSO department. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Blaalid, second by Nebelsick to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

JUD: Jury Fees/Jurors-519.38; **AUD:** ACH Pmt/Cortrust Bank-15.00; **TREAS:** Supplies/First Dakota Nat'l Bank-21.00; **ST ATTY:** Prof Fees/Clerk of District Court Woodbury IA-34.50 James D Taylor PC-4,646.93 Supplies/Innovative Office-182.39 Books/West Payment Center-566.73; **PUB SFTY BLDG:** Repairs/First Bankcard-522.62 Gas & Electric/Northwestern Energy-4,570.08; **CRTHOUSE:** Water & Sewer/City of Mitchell-259.75; **N. OFC:** Repairs/First Bankcard-16.25 Supplies/First Bankcard-106.64 Thune's True Value-32.97; **VET:** Trvl & Conf/First Bankcard-55.29; **SHERIFF:** Gas Patrol Car/First Bankcard-171.62 Minor Equip/First Bankcard-219.50; **JAIL:** Ofc Supplies/First Bankcard-79.96 Jail Supplies/Thune's True Value-4.98 Laundry Supplies/Aramark-331.52 Minor Equip/First Bankcard-1,025.00; **FAIR:** Gas & Electric/Northwestern Energy-1,773.54; **HIWAY:** Supplies & Materials/Thune's True Value-12.27 Utilities/Northwestern Energy-75.81; **BID DEP:** Fair Dmg Dep Ret/Marlene Gillam-250.00 Linda Nelson-250.00 Deb Hamilton-250.00

GENERAL FUND:

COMM: Publishing/Mitchell Republic Forum Comm-465.13, Utilities/John Claggett-50.00, Denny Kiner Sr-50.00, Mitchell Telecom-23.35, Chris Nebelsick-50.00, Randy Reider-50.00, Santel Comm-106.67; **ELECT:** Supplies/Dakota Data Shred-67.25, McLeod's Printing-47.97; **JUD:** Prof Fees/Carol Johnson-522.95, Stephanie Moen & Assoc-2,666.00, Interpreter Fees/Devy Alvizures-200.00, Law Library/West Payment Center-119.37; **AUD:** Rentals/Microfilm Imaging Sys Inc-147.00, Supplies/McLeod's Printing-70.39, Utilities/Susan Kiepeke-50.00, Mitchell Telecom-23.34, Santel Comm-54.95; **TREAS:** Utilities/David Beintema-50.00, Tonya Ford-50.00, Mitchell Telecom-56.68, Santel Comm-74.28, Mainframe Support/Bruce Mastel-35.00; **ST ATTY:** Div Service & Fees/Catherine Buschbach-50.00, Repairs & Maint/A & B Business Solutions-117.61, Utilities/Mitchell Telecom-66.16, Santel Comm-97.54; **CRT APPTED ATTY:** Crt Appted Atty/Alvine Law Firm LLP-1,368.30, Pub Def Exp/Mountain West Forensic Pathology-3,700.00; **PUB SFTY BLDG:** Supplies/Menards-36.58, Garbage/Miedema Sanitation-215.00, Phone/Robert Faas-50.00, Jason Kulm-50.00, George Stahl-50.00, Buildings/AVI Systems Inc-5,636.79, Menards-149.77; **CRTHOUSE:** Repairs & Maint/Priority Plumbing & Heating-86.70, Supplies/Jones Supplies-58.50, Garbage/Miedema Sanitation-101.00, Phone/Warren Clark-50.00, Joel Rang-50.00; **DOE:** Utilities/Crystal Longhenry-50.00, Mitchell Telecom-21.25, Jared Olsen-50.00, Santel Comm-88.03, Rachael Weber-50.00, Carla Wittstruck-50.00, Vehicle Repair/Music & Sound-399.99; **ROD:** Rentals/Microfilm Imaging Sys Inc-470.00, Utilities/Mitchell Telecom-59.41, Santel Comm-72.96; **N. OFC:** Repairs/American Garage Door-53.10, Garbage/Miedema Sanitation-83.00, Phones/Mitchell Telecom-42.66, Santel Comm-28.05, Buildings/Auto Graphics LLC Make it Mine-286.00; **VET:** Utilities/Courtney Ditter-50.00, Mitchell Telecom-42.66, Santel Comm-66.40, TJ Thomas-50.00, Timothy Storly-50.00; **CO COORD:** IT Contract/Tech Solutions-12,237.26, Postage/Qualified Presort-430.59, Postage Meter Fees/Qualified Presort-131.87, Supplies/Santel Comm-10.71, Copy Machine Maint/Century Business Products-148.28; **HR:** Utilities/Tonya Meaney-50.00, Mitchell Telecom-21.25, Santel Comm-37.69; **SHERIFF:** Prof Serv/McLeod's Printing-21.99, Car Wash/Mega Wash-45.00, Ofc Supplies/Dakota Data Shred-326.13, Field Supplies/O'Reilly Auto Parts-6.49, Wholesale Electronics-99.27, Utilities/Mitchell Telecom-514.64, Santel Comm-575.49, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/Vantek Communications-40,627.90; **JAIL:** Medicine/Avera Medical Group-45.81, Avera Queen of Peace Hosp-1,186.55, Dailey Dental-712.25, Ofc Supplies/Ginger Faas-50.00, Jail Supplies/Alcohol Monitoring Systems Inc-33.20, Jones Supplies-279.90, Laundry Supplies/Aramark-195.36, Uniforms/Al's Engraving-41.25, Cable TV/Mitchell Telecom-106.83, Water Softener/Darrington Water-49.00, Contracts/FNIC-160.00, Office Advantage-313.94, Minor Equip/Tech Solutions-8.00, Inmate Services/Swanson Services Corp-1.48; **CORONER:** Coroner Fees/Bart Fredericksen-565.00; **WELFARE:** Ofc Utilities/Mitchell Telecom-33.97, Christine Norwick-50.00, Santel Comm-22.47; **MENT HAND:** Handicapped/SD Dept of Revenue-1,243.80; **MENT ILL:** Committals/Douglas Papendick-535.00, Hearings/Fox Law Firm, PLLC-110.75, Mark Katterhagen-24.00, Lewis & Clark BHS-213.00, Lincoln Co Treasurer-2,156.44, Lucy M Lewno-176.63, Minnehaha Co Auditor-163.50, Bill Schaeffer-18.00, Yankton Co Treasurer-259.30, Yankton Co Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Santel Comm-35.00, Supplies/Jones Supplies-40.00, Garbage/Miedema

Sanitation-121.00, Buildings/3D Security Inc-1,035.22; **EXTENSION:** Utilities/Northwestern Energy-257.23, Mitchell Telecom-107.43, Santel Comm-86.19; **DRAIN:** Publishing/Mitchell Republic Forum Comm-76.33; **P&Z:** Publishing/Mitchell Republic Forum Comm-15.50, Supplies/McLeod's Printing-556.25, Equip & Signage/Newman Traffic Signs-69.99; **HIWAY:** Repairs & Maint/Carquest of Mitchell-1,561.80, Elfstrand's Ace Hardware-32.71, Hohbach Electric-1,404.22, Interstate Tire & Auto-300.00, Master Blaster-96.72, Mitchell Iron & Supply-14.05, Runnings Supply-40.92, Transource-150.09, Supplies & Materials/A-Ox Welding Supply Co-350.95, Aramark-32.62, Auto Body Specialties-318.24, Bailey Metal-243.13, Carquest of Mitchell-1,041.06, SD Dept of Revenue-287.92, Elfstrand's Ace Hardware-199.19, Heartland Ag Systems-42.42, Interstate Glass & Door-24.78, Menards-175.43, Mueller Lumber Co-74.99, Runnings Supply-154.85, Sturdevant's Auto Parts-33.98, Utilities/City of Mt. Vernon-100.00, Miedema Sanitation-83.00, Mitchell Telecom-166.07, Santel Comm-68.52, Jack Sorenson-50.00, Clayton Wells-50.00, Building Repairs/Olson's Pest Technicians-9,985.00, Bridge Repair/Mitchell Quarry-2,431.65, Projects/Prahm Construction-93,806.70, Oth Projects/SD Dept of Transportation-75,024.72; **WEED:** Travel and Conf/First Bankcard-41.60, SD Assoc of Weed & Pest Supervisors-75.00, Utilities/Mitchell Telecom-59.24, Santel Comm-25.56; **EM MGMT:** Supplies/Menards-890.27, Mueller Lumber Co-120.96, Utilities/Jeff Bathke-50.00, Mitchell Telecom-21.25, Santel Comm-96.11, Karen Wegleitner-50.00, Em Accuml/Central Electric-359,499.62; **JAIL 24/7:** Drug Patches/Pharmchem Inc-935.57, Contracts/PKT-1,350.00; **BID DEP:** Fair Dmg Dep Ret/Abbott House-250.00, Firesteel Healthcare-250.00, Curtis Strand-250.00.

PAYROLL FOR THE MONTH OF NOVEMBER

Commissioner-\$7,501.52, Election-\$822.46, Auditor-\$15,279.11, Treasurer-\$13,715.96, State's Attorney-\$33,181.85, Public Safety Building-\$6,289.58, Gen. Government Building-\$3,040.00, Director of Equalization-\$24,796.64, Register of Deeds-\$14,216.74, North Offices-\$6,011.21, Veterans' Services-\$9,928.81, HR-\$5,156.78, 24/7 Program-\$4,263.70, Sheriff-\$48,051.04, County Jail-\$102,077.83, Emergency Management-\$4,240.45, County Road & Bridge-\$51,959.10, Welfare-\$473.85, Community Health Nurses-\$3,281.60, WIC-\$3,095.04, Fairgrounds-\$3,525.25, Extension-\$1,790.38, Weed Control-\$3,284.03, Planning/Zoning-\$6,217.36.

INTO EXECUTIVE SESSION

At 11:55 a.m., as per the request of Sheriff Harr, motion by Nebelsick, second by Blaalid to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 12:23 p.m., motion by Nebelsick, second by Blaalid to move out of executive session. All members voted aye. Motion carried.

ADJOURN

At 12:24 p.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for December 19, 2023, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Randy Reider, Chairperson

Publish Once
Approximate Cost