

October 10, 2023

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Blaalid, Reider. Absent Nebelsick. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AMENDED AGENDA

Motion by Blaalid, second by Claggett to approve the agenda, as amended, for the October 10, 2023, meeting. All members present voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Blaalid to approve the minutes of the September 26, 2023, meeting. All members present voted aye. Motion carried.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Claggett, second by Blaalid to recess Board of Commissioners and convene Board of Adjustment. All members present voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:17 a.m., motion by Kiner, second by Claggett to adjourn Board of Adjustment and reconvene Board of Commissioners. All members present voted aye. Motion carried.

APPROVE PLATS

Motion by Claggett, second by Kiner to approve a Plat of Tracts 1, 2 and 3 of Geuther's Addition in the SE ¼ of Section 28, T 103 N, R 62 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

Motion by Claggett, second by Kiner to approve a Plat of Blocks 1 and 2 of Maui Farms Second Addition and a portion of Sam Street, a subdivision of previously platted Lot 4 in the E ½ of the W ½ of Section 31, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

SIGN AGRI-BUSINESS GRANT AGREEMENT

Motion by Claggett, second by Kiner to authorize chairperson to sign the Agri-Business Grant Agreement between the State of South Dakota Department of Transportation and Davison County for the 257th Street and SD Hwy 37 project. All members present voted aye. Motion carried.

APPROVE PURCHASE

As per the request of Emergency Management Director Bathke, motion by Bhaalid, second by Claggett to approve the purchase of a side x side, trailer and backboard with an estimated total cost of \$54,125, with Homeland Security Grant funds. All members present voted aye. Motion carried.

SET DATE AND TIME FOR SUPPLEMENTAL BUDGET HEARING

Motion by Bhaalid, second by Kiner to set October 24, 2023, at 9:45 a.m., in the Commission Chambers located at 1420 North Main Street, Mitchell, SD for a supplemental budget hearing for the Highway budget in the amount of \$700,000 and the Fairgrounds budget in the amount of \$279,300 and to post the same. All members present voted aye. Motion carried.

APPROVE WAGE INCREASE

Motion by Kiner, second by Claggett to approve a wage increase for DOE Weber to \$61,200 as she has completed certification, effective October 14, 2023. All members voted aye. Motion carried.

APPROVE FMLA LEAVE

Motion by Claggett, second by Bhaalid to approve FMLA leave for employee #4050, effective September 15, 2023. All members voted aye. Motion carried.

APPROVE ADVERTISING TOOL

Motion by Claggett, second by Bhaalid to approve the use of HireClick at a cost of \$99 per month, for advertising job openings. All members present voted aye. Motion carried.

APPROVE GRANT APPLICATION

Motion by Bhaalid, second by Kiner to approve the application for a Workwell Mental Health grant by Diversion Coordinator Buschbach. All members present voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Claggett, second by Bhaalid to acknowledge volunteers for the month of October 2023, with the full list on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Bhaalid, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Claggett, second by Kiner to approve September 2023 Auditor's Account with the Treasurer in the amount of \$8,499,455.42. All members present voted aye. Motion carried.

ADOPT RESOLUTION FOR CONTINGENCY TRANSFERS

Motion by Kiner, second by Claggett to approve the following resolution for contingency transfers for the 2023 budget year. A roll call vote was taken as follows. Blaalid – aye, Kiner – aye, Claggett – aye, Reider – aye, Nebelsick – absent. Motion carried.

Resolution #101023-01 Contingency Transfer

Whereas, SDCL 7-21-32.2 states that no expenditures shall be charged to the line item authorized for by SDCL 7-21-6.1, but such appropriated amount may be transferred, by resolution of the board, to any other appropriation in which insufficient amounts were provided or for items for which no appropriation was provided. When transfers are made from the contingency budget to other appropriations, whose revenue is provided by other than general fund revenues, a transfer of fund balances may be made from the county general fund to such other fund in the amount of the budget transfer.

Now, therefore, be it resolved that the following contingency transfers be made for the 2023 budget year: Transfer from the General Fund Contingency Budget 112 in the amount of \$66,169 to:

<u>Budget</u>	<u>Name</u>	<u>Amount</u>
130	Insurance	\$24,169.00
161	Gen Govt Bldg	\$13,000.00
165	VSO	\$4,000.00
213	Coroner	\$25,000.00

Dated at Mitchell, South Dakota, this 10th day of October, 2023.

Randy Reider, Chairperson

ATTEST:

Susan Kiepke, Auditor

APPROVE BILLS

Motion by Claggett, second by Kiner to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMM: Trvl & Conf/Best Western Ramkota Sioux Falls-708.98, John Claggett-73.44, Quality Inn Pierre-616.00, Utilities/John Claggett-50.00, Denny Kiner-50.00, Mitchell Telecom-23.35, Chris Nebelsick-50.00, Randy Reider-50.00, Santel Comm-105.71; **ELECT:** Supplies/Dakota Data Shred-57.00; **JUD:** Prof Fees/Access Health-2000, Carol Johnson-590.75, Terri Lembcke Schildhauer-516.00, Interpreter Fees/Devy Alvizures-200.00, Servicios Hispanos LLC-300.00, Jury Fees/Jurors-519.38; **AUD:** ACH Pmt/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys Inc-147.00, Supplies/McLeod's Printing-54.95, Trvl & Conf/Best Western Ramkota Sioux Falls-203.98, Utilities/Susan Kiepke-50.00, Mitchell Telecom-23.34, Santel Comm-50.04, Mainframe Program/Software Services-2,552.00; **TREAS:** Passport Postage/First Bankcard-183.35, Supplies/First Dakota Nat'l Bank-21.00, McLeod's Printing-216.35, State MV Supplies/McLeod's Printing-46.46, Utilities/David Beintema-50.00, Tonya Ford-50.00, Mitchell Telecom-52.84, Santel Comm-71.16, Mainframe Support/Software Services-132.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,646.99, Div

Service & Fees/Catherine Buschbach-50.00, Repairs & Maint/A & B Business Solutions-81.91, Utilities/Mitchell Telecom-66.16, Santel Comm-97.90, Books/West Payment Center-566.73; **CRT APPTED ATTY:** Crt Appted Atty/Keith Goehring Attorney-10,159.92, Morgan Theeler-11,784.30; **PUB SFTY BLDG:** Repairs/First Bankcard-679.50, Menards-11.47, Muth Electric-810.70, Thune's True Value-12.99, Supplies/Jones Supplies-117.00, Gas & Electric/Northwestern Energy-4,974.90, Garbage/Miedema Sanitation-215.00, Phone/Robert Faas-50.00, Jason Kulm-50.00, George Stahl-50.00, Elevator Service/Schumacher Elevator Co-553.10; **CRTHOUSE:** Repairs & Maint/First Bankcard-701.40, Golden West-99.97, Mebius Nursery & Landscaping-320.00, Menards-79.20, Supplies/Jones Supplies-58.50, Thune's True Value-17.99, Water & Sewer/City of Mitchell-1,126.55, Garbage/Miedema Sanitation-101.00, Phone/Warren Clark-50.00, Joel Rang-50.00, Buildings/Schumacher Elevator Co-19,974.75; **DOE:** Trvl & Conf/Best Western Ramkota Rapid City-1,210.00, Rachel Weber-200.00, Utilities/Crystal Longhenry-50.00, Mitchell Telecom-21.25, Jared Olsen-50.00, Santel Comm-87.71, Rachel Weber-50.00, Carla Wittstruck-50.00, Minor Equip/Tech Solutions-316.00, Software Services-Software Services-132.00; **ROD:** Rentals/Bureau of Administration-40.70, Microfilm Imaging Sys Inc-470.00, Microfilm Supplies/Bureau of Administration-123.03, Utilities/Mitchell Telecom-59.41, Santel Comm-71.39, Minor Equip/Tech Solutions-199.00; **N. OFC:** Repairs/First Bankcard-16.75, Golden West-119.97, Menards-4.99, Supplies/Jones Supplies-58.50, Garbage/Miedema Sanitation-83.00, Phone/Mitchell Telecom-42.66, Santel Comm-28.05; **VET:** Utilities/Courtney Ditter-50.00, Mitchell Telecom-42.66, Santel Comm-62.71, TJ Thomas-50.00, Timothy Storly-50.00; **CO COORD:** IT Contract/Tech Solutions-12,048.00, Postage/Qualified Presort-849.03, Postage Meter Fees/Qualified Presort-212.31, Supplies/Santel Comm-10.00, Copy Mach Maint/A & B Business Solutions-38.46; **HR:** Rentals/GFC Leasing WI-53.75, Trvl & Conf/Best Western Ramkota Aberdeen-77.00, Tonya Meaney-147.90, Utilities/Tonya Meaney-50.00, Mitchell Telecom-21.25, Santel Comm-37.27; **SHERIFF:** Prof Serv/Deluxe-95.77, Rentals Teletype/SD Dept of Public Safety-3450, Car Wash/Mega Wash-45.00, Ofc Supplies/First Bankcard-200.98, A & B Business Solutions-57.65, McLeod's Printing-169.90, S & M Printing-323.00, Gas Patrol Car/First Bankcard-143.24, Christian Hanna-11.70, Field Supplies/Advance Auto Parts-26.78, Trvl & Conf/Kyle Bice-60.00, Trestin Jerke-60.00, Prisoner Transport/US Blue Raven Services-1,198.00, Utilities/Mitchell Telecom-514.57, Santel Comm-570.97, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/First Bankcard-71.34, Jack's Uniforms & Equip-3,659.37; **JAIL:** Medicine/Engage Services-550.00, Mitchell Regional Ambulance-1,604.00, Bldg Maint/Menards-64.90, Ofc Supplies/Ginger Faas-50.00, Innovative Office-199.53, McLeod's Printing-89.98, Jail Supplies/County Fair Food Store-183.88, Jones Supplies-314.90, McKesson Medical-246.83, Wholesale Electronics-17.03, Laundry Supplies/County Fair Food Store-25.48, Jones Supplies-112.56, Kitchen Supplies/Jones Supplies-531.90, Oth Co Jail Bd/Beadle Co Sheriff-190.00, Meade Co Auditor-285.00, Uniforms/Jack's Uniforms & Equip-136.89, Travel/Best Western Ramkota Aberdeen-462.00, Ginger Faas-34.00, Jessica King-74.04, Marlyn Tollefson-34.00, Training/Emg Education Assn-1,365.00, Cable TV/Mitchell Telecom-106.83, Buildings/Pieper Electric-647.95, Contracts/Ofc Advantage-311.58, Medical Waste Transport-223.76, Vehicle Maint/Advance Auto Parts-23.51, Doug's Custom Paint-252.44, Inmate Services/Swanson Services-474.00; **WELFARE:** Transients/First Bankcard-248.62, Ashiq and Saleem LLC Rodeway Inn-360.00, Ofc Utilities/Mitchell Telecom-33.97, Christine Norwick-50.00, Santel Comm-22.40, Funerals/Fredericksen Enterprise Bittner Funeral-2,500.00; **CADC:** Stepping Stones/CADC Stepping Stones-2,000.00; **DAKOTA MENT HEALTH:** Prof Fees/Dakota Counseling Institute-2,250.00; **MENTAL HAND:** Handicap/SD Dept. of Revenue1,843.80; **MENTAL ILL:** Committals/Douglas Papendick-856.00, Hearings.Birmingham & Cwach Law-580.40, Val Larson-27.00, Lincoln Co Treasurer-1,462.67, Lucy M Lewno-323.26, Minnehaha Co Auditor-342.10, Bill Schaefer-27.00, Dean Schaefer-294.00, Yankton Sheriff's Ofc-100.00, Youngberg Law Prof LLC-866.70; **FAIR:** Repairs & Maint/Santel Comm-37.00, Supplies/Jones Supplies-161.00, Menards-9.88, Water & Sewer/Davison Rural Water-1,775.00,Fairboard Mileage/Robert Faas-15.30, Tonay Ford-5.10, Gas & Electric/Northwestern Energy-1,984.43, Garbage/Miedema Sanitation-101.00, Buildings/Menards-4,588.50, Plankinton Lumber-85,000.00; **CO EXTENSION:** Utilities/Bureau of Administration-6.00, Mitchell Telecom-107.43, Northwestern Energy-270.66, Santel Comm-85.46; **WEED:** Utilities/Mitchell Telecom-59.24, Santel Comm-25.62; **P&Z:** Supplies/First Bankcard-8.80; **HIWAY:** Repairs & Maint/B & B Upholstery-190.00, Carquest of Mitchell-

2,774.20, Elfstrand's Ace Hardware-22.18, Graham Tire-1,023.75, Mitchell Iron & Supply-77.39, Thune's True Value-37.05, Supplies & Materials/A-Ox Welding Supply-282.50, Carquest of Mitchell-793.84, Elfstrand's Ace Hardware-179.58, McLeod's Printing-25.98, Mueller Lumber-34.47, Runnings Supply-220.08, Utilities/City of Mt. Vernon-100.00, Miedema Sanitation-83.00, Mitchell Telecom-166.07, Northwestern Energy-54.72, Santel Comm-70.43, Jack Sorenson-50.00, Clayton Wells-50.00, Minor Equip/Tech Solutions-149.00, Projects/Civil Design Inc-8,512.50, Patch Mix/Commercial Asphalt-13,169.93, Oth Projects/SD Dept of Transportation-644.43; **EMG MGMT:** Repairs & Maint/Mega Wash-18.00, Fuel/First Bankcard-214.76, Training/Dakota Scuba-731.22, Utilities/Jeff Bathke-50.00, Golden West-89.85, Mitchell Telecom-21.25, Santel Comm-94.92, Karen Wegleitner-50.00, Radio Equip/Light & Siren-4,709.00, Minor Equip/First Bankcard-408.98; **JAIL 247:** PBT Tubes/First Bankcard-75.10, Contracts/PKT-1,350.00; **BID DEP:** Fairgrounds Dmg Dep Ret/Mitchell School Dist-200.00.

INTO EXECUTIVE SESSION

At 10:14 a.m., as per the request of HR Director Meaney, motion by Claggett, second by Blaalid to move into executive session to discuss union negotiations pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:18 a.m., motion by Kiner, second by Blaalid to move out of executive session. All members present voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:19 a.m., as per the request of 4-H Youth Advisor Hanson, motion by Kiner, second by Blaalid to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:26 a.m., motion by Blaalid, second by Kiner to move out of executive session. All members present voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:27 a.m., as per the request of Sheriff Harr, motion by Blaalid, second by Claggett to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:52 a.m., motion by Blaalid, second by Kiner to move out of executive session. All members present voted aye. Motion carried.

ADVERTISE FOR ASSISTANT JAIL ADMINISTRATOR

As per the request of Sheriff Harr, motion by Claggett, second by Blaalid to advertise for the position of Assistant Jail Administrator. All members present voted aye. Motion carried.

RECLASSIFY POSITION

As per the request of Sheriff Harr, motion by Blaalid, second by Claggett to reclassify the position of Assistant Jail Administrator from an hourly position to a salaried position and rewrite the job description. All members present voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:55 a.m., as per the request of HR Director Meaney, motion by Blaalid, second by Claggett to move into executive session to discuss union negotiations pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:20 a.m., motion by Blaalid, second by Kiner to move out of executive session. All members present voted aye. Motion carried.

ADJOURN

At 11:22 a.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for October 17, 2023, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Randy Reider, Chairperson

Publish Once
Approximate Cost