

September 26, 2023

**CALL TO ORDER**

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Nebelsick, Blaalid, Reider. Absent Kiner. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Reider.

**APPROVE AMENDED AGENDA**

Motion by Nebelsick, second by Claggett to approve the agenda, as amended, for the September 26, 2023, meeting. All members present voted aye. Motion carried.

**APPROVE MINUTES**

Motion by Nebelsick, second by Blaalid to approve the minutes of the September 19, 2023, meeting. All members present voted aye. Motion carried.

**PUBLIC INPUT**

Steve Sibson presented a handout from the SD Canvassing Group.

Sonja VanErdwyk and Jim Borgstadt both supplied comments regarding the handout.

**ADOPT 2024 ANNUAL BUDGET**

Motion by Nebelsick, second by Blaalid to adopt the 2024 Annual Budget noting that the following changes were made from the Provisional Budget Property tax decreased from \$8,156,016.00 to \$8,142,766.00 and cash applied increased from \$2,524,939.26 to \$2,538,189.26. A roll call vote was taken as follows. Nebelsick – aye, Blaalid – aye, Claggett – aye, Reider – aye, Kiner – absent. Motion carried.

Tax Levy in	Dollars	\$/s/1,000
COUNTY TAX LEVIES		
<b>WITHIN LIMITED LEVY:</b>		
* General County Purposes (10-12-9)	8,142,766.00	3.423
Library		
LIMITED LEVY (10-12-21) - SUB TOTAL		
<b>OUTSIDE LIMITED LEVY:</b>		
County Snow Removal Fund (34-5-2)		
* Highway and Bridge Reserve		

**RESOLUTION**

ADOPTION OF ANNUAL BUDGET FOR DAVISON County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,  
Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and  
Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

(10-12-13)		
Courthouse, Jail, etc., Bldg. (7-25-1)		
Bond Interest Sinking (7-24-18)		
Ag Building (7-27-1)		
UNLIMITED LEVY - SUB TOTAL		
LIMITED AND UNLIMITED LEVY - SUB-TOTAL		
OTHER SPECIAL LEVIES		
Secondary Road (Unorg. PT-76) (31-12-27)		
Fire Protection (34-31-3)		
TOTAL TAXES LEVIED BY COUNTY	8,142,766.00	3.423

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR DAVISON County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of DAVISON County, South Dakota, this 26th day of SEPTEMBER, 2023. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor DAVISON, County, South Dakota. The accompanying taxes are levied by DAVISON County for the year January 1, 2024 through December 31, 2024.

BOARD OF COUNTY COMMISSIONERS  
OF  
\_\_\_\_\_ County, South Dakota  
\_\_\_\_\_ Chairman  
\_\_\_\_\_ Commissioner  
\_\_\_\_\_ Commissioner  
\_\_\_\_\_ Commissioner  
\_\_\_\_\_ Commissioner  
\_\_\_\_\_ Commissioner  
ATTEST \_\_\_\_\_ County Auditor

As of SEPTEMBER 26, 2023 these levies are NOT approved by the Department of Revenue.

**SIGN LEASE AGREEMENT WITH STATE OF SOUTH DAKOTA**

Motion by Blaalid, second by Nebelsick to sign a lease between Davison County and the State of South Dakota on behalf of the Department of Game, Fish, and Parks. The lease agreement, in its entirety, may be found on file in the Davison County Auditor’s office. All members present voted aye. Motion carried.

**APPOINT DAVISON COUNTY FAIRBOARD MEMBERS**

Motion by Claggett, second by Nebelsick to appoint Commissioner Blaalid to the Davison County Fairboard. All members present voted aye. Motion carried.

Motion by Blaalid, second by Claggett to appoint Tonya Ford to the Davison County Fairboard. All members present voted aye. Motion carried.

## **APPROVE/SIGN 5 YEAR TRANSPORTATION PLAN**

As per the request of Highway Superintendent Weinberg, motion by Balaalid, second by Claggett to approve and authorize chairperson to sign the Davison County 5 Year Transportation Plan for 2024-2028. All members present voted aye. Motion carried.

## **4-H OVERVIEW**

Oakley Perry, SDSU Extension 4-H County Operations and Professional Development Program Manager, appeared before the Board to answer questions and give an overview of 4-H in South Dakota.

Mr. Oakley stated that 4-H is the largest youth development program in the U.S. 4-H is a federal program run through County Extension services.

In partnering with the State of SD for 4-H Youth Program Advisor services, counties agree to provide office space and secretarial support as well as funding for supplies.

Mr. Perry handed out a sheet to explain the 4-H Youth Program Advisor's Job Duties, which include administration, traditional county programming, county programming in the form of outreach and state duties. He explained that 25% of the advisor's time should be spent on state duties, with the other 75% divided amongst the other duties.

Last year a new initiative was put into place that encourages advisors to go into schools and to use other strategies to market 4-H. Counties can assist with this, by helping to provide connections.

## **APPROVE EMPLOYEE CHANGES**

Motion by Balaalid, second by Nebelsick to approve the hire of Tim Storly as a part-time VSO benefits officer II at a rate of \$20.00 per hour, effective September 25, 2023, with a \$.50 wage increase after successful completion of a certification program. All members present voted aye. Motion carried.

Motion by Nebelsick, second by Balaalid to acknowledge the return of full-time Corrections Officer Bronc Dykstra after an extended leave of absence, effective September 26, 2023. All members present voted aye. Motion carried.

Motion by Claggett, second by Nebelsick to approve the hire of Shawna Tsinnie as a full-time assessor at a rate of \$19.50 per hour, effective September 29, 2023, with a \$.50 wage increase after successful completion of a six-month introductory period, with the condition she pass a background check and she accepts the position. All members present voted aye. Motion carried.

Motion by Balaalid, second by Nebelsick to approve the hire of Jenna Drott as a full-time corrections officer at a rate of \$20.31 per hour, effective October 2, 2023, with a \$.50 wage increase after successful completion of a six-month introductory period. All members present voted aye. Motion carried.

Motion by Balaalid, second by Claggett to approve the hire of Carson Gohl as a full-time corrections officer at a rate of \$20.31 per hour, effective October 2, 2023, with a \$.50 wage increase after successful completion of a six-month introductory period. All members present voted aye. Motion carried.

## **APPROVE 2023 SAFETY MANUAL**

Motion by Blaalid, second by Nebelsick to approve the 2023 Davison County Safety Manual. All members present voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Nebelsick, second by Blaalid to approve the following bills for payment. All members present voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Prof Fees/Tristar Benefit Admin-498.00, Trvl & Conf/Michael Blaalid-111.40, Chris Nebelsick-153.44; **ELECT:** Supplies/First Bankcard-192.81; **JUD:** Interpreter Fees/Deby Alvizures-150.00, Jury Fees/Jurors-529.58; **AUD:** Supplies/First Bankcard-96.69; **CRT APPTED ATTY:** Crt Appted Atty/Myers Billion, LLP-386.07, Pub Def Contract/Alvine Law Firm, LLP-16,229.16, Douglas Papendick-16,229.16; **A&N:** A&N Child/The Sharp Firm, Prof LLC-1,119.95; **PUB SFTY BLDG:** Water & Sewer/City of Mitchell-2,187.65, Pest Control/Premier Pest Control-80.00; **CRTHOUSE:** Repairs & Maint/Menards-48.80, Supplies/Jones Supplies-59.50, Gas & Electric-Northwestern Energy-2,996.82, Pest Control/Premier Pest Control-50.00; **DOE:** Supplies/First Bankcard-708.89, Mcleod's Printing-66.45, Auto Graphics LLC-832.98, Trvl & Conf/Jared Olsen-214.00, Carla Wittstruck-214.00, Rachel Weber-36.96, Vanguard/Vanguard Appraisals Inc-15,070.00; **N. OFC:** Water & Sewer/City of Mitchell-75.25, Pest Control/Premier Pest Control-50.00; **VET:** Trvl & Conf/Sheraton Sioux Falls-300.00; **CO COORD:** Postage/Qualified Presort-951.16, Postage Meter Fees/Qualified Presort-238.18, Copy Machine Maint/Access Systems-75.19; **HR:** Supplies/First Bankcard-50.00; **WELFARE:** Hospital QoP/Avera QoP Hospital-4,470.92, Hospital Misc/Avera McKennan Hospital-9,948.20; **NURSE:** Expenditures/Angela Seitz-136.19; **MENTAL ILL:** Committals/Douglas Papendick-107.00, Hearings/Kennedy Pier Loftus LLP-256.80; **FAIR:** Repairs & Maint/Menards-270.97, Pest Control/Premier Pest Control-50.00, Buildings/Menards-132.18; **WEED:** Utilities/City of Mitchell-41.60, Verizon Wireless-41.88; **HIWAY:** Prof Fees/Avera Occupational-269.00, Gas & Fuel/Brooks Oil Co-11,744.70, Utilities/City of Mitchell-62.25, Northwestern Energy-655.16, Verizon Wireless-83.76, Snow & Emg/Dixie Veurink Trucking-2,520.00, Mat Overlay/Dixie Veurink Trucking-3,600.00, Projects/Prahn Construction-347,419.80; **EMG MGMT:** Trvl & Conf/The Lodge at Deadwood-400.00, Utilities/City of Mitchell-42.05, Emg Accuml/Verizon Wireless-147.88; **911:** Communications/City of Mitchell Police Dept-16,762.18.

## **PAYROLL DISCUSSION**

HR Director Meaney discussed payroll software, as well as HR software. Payroll is administered through the Auditor's office and the Auditor was not aware the discussion was going to take place. As the Auditor's and Treasurer's office are in the midst of a software conversion from BosaNova to TTEch for Fall Tax, the conversation will continue at a later date.

## **INTO EXECUTIVE SESSION**

At 11:05 a.m., as per the request of HR Director Meaney, motion by Blaalid, second by Nebelsick to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

**OUT OF EXECUTIVE SESSION**

At 11:56 a.m., motion by Bhaalid, second by Nebelsick to move out of executive session. All members present voted aye. Motion carried.

**ADJOURN**

At 11:57 a.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for October 3, 2023, at 9:00 a.m.

**ATTEST**

\_\_\_\_\_  
Susan Kiepke, Auditor

\_\_\_\_\_  
Randy Reider, Chairperson

Publish Once  
Approximate Cost