

September 19, 2023

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AMENDED AGENDA

Motion by Claggett, second by Kiner to approve the agenda, as amended, for the September 19, 2023, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Nebelsick, second by Blaalid to approve the minutes of the September 5, 2023, meeting. All members voted aye. Motion carried.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Nebelsick, Claggett to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:50 a.m., motion by Nebelsick, second by Claggett to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE PLATS

Motion by Nebelsick, second by Blaalid to approve a Plat of Lots B and C of Johnson's Subdivision in the NE ¼ of Section 11, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota, with the condition the fence that was placed on Thill's property by Mr. Johnson be removed by December 1, 2023. All members voted aye. Motion carried.

Motion by Nebelsick, second by Blaalid to approve a Plat of Tract 1 of Danny's Addition in Lot B of the SE ¼ of Section 4, T 101 N, R 62 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Nebelsick, second by Blaalid to approve a Plat of Tract 1 of Dallas and Chelsie's Addition in the NE ¼ of Section 26, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

DYNAMIC ENGINE BRAKE ORDINANCE DISCUSSION

After discussion was held regarding a Dynamic Engine Brake Ordinance, it was determined not to move forward with an ordinance.

AWARD PRESENTAION TO EMERGENCY MANAGEMENT DIRECTOR BATHKE

On behalf of the South Dakota Emergency Management Association, Chairperson Reider presented the South Dakota Emergency Management Association Certificate of Professionalism to Jeff Bathke in recognition of his superior level of achievement, achieving both the Certified Emergency Manager-B (Basic) and Certified Emergency Manager-A (Advanced).

INTO EXECUTIVE SESSION

At 10:08 a.m., as per the request of Emergency Management Director Bathke, motion by Bhaalid, second by Claggett to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:15 a.m., motion by Nebelsick, second by Kiner to move out of executive session. All members voted aye. Motion carried.

ACKNOWLEDGE PART-TIME EMPLOYMENT

The commissioners acknowledged that Emergency Management Director Bathke will be engaging in part-time employment outside of the County that will not conflict with his duties.

ALLOW RUN FOR HOUSE OF REPRESENTATIVES

As per the request of Emergency Management Director Bathke, motion by Kiner, second by Claggett to allow Bathke to run in The District 20 House of Representatives race. All members voted aye. Motion carried.

AUTHORIZE DISPOSAL OF SURPLUS

As per the request of Emergency Management Director Bathke, motion by Claggett, second by Nebelsick to authorize disposal of surplus property that has been deemed worthless. All members voted aye. Motion carried.

ACCEPT RESIGNATION

As per the request of VSO Thomas, motion by Bhaalid, second by Nebelsick to accept the resignation of part-time VSO Benefits Officer Stephen Laughlin, effective September 11, 2023. All members voted aye. Motion carried.

ADVERTISE FOR POSITION

As per the request of VSO Thomas, motion by Bhaalid, second by Nebelsick to authorize advertisement for a part-time Benefits Officer with starting wage of \$19.00 - \$20.00 per hour. All members voted aye. Motion carried.

APPROVE EMPLOYEE CHANGES

Motion by Kiner, second by Nebelsick to approve an introductory wage increase of \$.50 per hour for Corrections Officer Samantha Stiles, effective September 16, 2023, as she has successfully completed a six-month introductory period. All members voted aye. Motion carried.

Motion by Kiner, second by Nebelsick to approve an introductory wage increase of \$.50 per hour for Corrections Officer Keagen Schoenfelder, effective September 16, 2023, as he has successfully completed a six-month introductory period. All members voted aye. Motion carried.

Motion by Claggett, second by Nebelsick to approve the hire of Tucker Crain as a part-time corrections officer effective September 18, 2023, transitioning to a full-time corrections officer at a rate of \$20.31 per hour, effective October 2, 2023, with a \$.50 wage increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to approve the hire of Allyson Feterl as a part-time corrections officer at a rate of \$20.31 per hour, effective September 30, 2023, with a \$.50 wage increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

Motion by Claggett, second by Nebelsick to acknowledge the resignation of part-time Corrections Officer Carol Radel, effective October 27, 2023, and to advertise for the position. All members voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to approve the resignation of DOE Assessor Rachel Wrought, effective September 7, 2023, and to advertise for the position. All members voted aye. Motion carried.

Motion by Blaalid, second by Kiner to acknowledge the resignation of full-time Corrections Officer Ryley Johansen, effective September 15, 2023, and to advertise for the position. All members voted aye. Motion carried.

APPROVE TRAINING AND COACHING PROPOSAL

As per the request of HR Director Meaney, motion by Blaalid, second by Nebelsick to approve the training and coaching proposal dealing with conflict resolution, from Tina Paulus Krause for twelve people at a total cost of \$3,500. Voting aye Blaalid, Nebelsick, Claggett, Reider. Abstaining Kiner. Motion carried.

APPROVE FUEL QUOTE

Motion by Blaalid, second by Nebelsick to approve the low quote from Brooks Oil for 3,000 gallons of unleaded fuel at a cost of \$3.9149 per gallon. All members voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Claggett, second by Kiner to approve the August 2023 Auditor's Account with the Treasurer in the amount of \$8,952,335.73. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Blaalid, second by Nebelsick to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

SHERIFF: Field Supplies/O'Reilly Auto Parts-34.74; **CO EXTENSION:** Utilities/Northwestern Energy-297.54; **HIWAY:** Repairs & Maint/A & G Diesel Inc-16.25, Transource-257.37, Supplies & Materials/SD Dept of Revenue-302.92, Jones Supplies-190.00, Gas & Fuel/Brooks Oil Co-25,265.36, Utilities/City of Mt Vernon-100.00.

GENERAL FUND:

COMM: Publishing/Mitchell Republic Forum Comm-383.04, Trvl & Conf/Randy Reider-223.31, Utilities/Denny Kiner Sr-50.00, Mitchell Telecom-21.14, Santel Comm-106.05; **JUD:** Prof Fees/East River Psychological-2,500.00, Law Library/West Payment Center-119.37; **AUD:** Trvl & Conf/Susan Kiepkke-166.19, Utilities/Mitchell Telecom-21.14, Santel Comm-55.53; **TREAS:** Trvl & Conf/David Beintema-73.44, Supplies/First Dakota Nat'l Bank-5.00, Utilities/Mitchell Telecom-59.46, Santel Comm-73.60, Mainframe Support/Bruce Mastel-35.00; **STATES ATTY:** Prof Fees/Mitchell Republic Forum Comm-43.77, NE Dept of Motor Vehicles-7.50, Div Service & Fees/Glory House-362.50, Med Prof Fees/Avera Queen of Peace Health Services-2,466.00, SD Public Health Laboratory-680.00, Repairs & Maint/Dakota Data Shred-55.06, Utilities/Mitchell Telecom-66.16, Santel Comm-97.71; **CRT APPTED ATTY:** Crt Appted Atty/Alvine Law Firm, LLP-1,530.10, Dailey Law, Prof LLC-224.70, Wantoch Law Office, PLLC-1,425.70, Pub Def Exp/Alvine Law Firm, LLP-31.25; **PUB SFTY BLDG:** Repairs/Direct Digital Control-546.75, CHS Farmers Alliance-21.33, Supplies/Jones Supplies-45.00, Menards-24.96, Garbage/Miedema Sanitation-215.00, Elevator Service/Schumacher Elevator-443.34, Buildings/Menards-384.70; **CRTHOUSE:** Supplies/Jones Supplies-58.50, Garbage/Miedema Sanitation-101.00, Elevator Service/Schumacher Elevator-2,654.78; **DOE:** Supplies/Auto Graphics LLC-527.00, Utilities/Mitchell Telecom-21.25, Santel Comm-87.39; **ROD:** Utilities/Mitchell Telecom-59.41, Santel Comm-72.32; **N. OFC:** Repairs/Menards-95.16, Gas & Electric/Northwestern Energy-1,308.13, Garbage/Miedema Sanitation-83.00, Phone/Mitchell Telecom-42.66, Santel Comm-28.05; **VET:** Utilities/Mitchell Telecom-42.66, Santel Comm-59.52; **CO COORD:** IT Contract/Tech Solutions-12,283.74, Postage/Qualified Presort-1125.30, Postage Meter Fees/Qualified Presort-257.38, Supplies/Santel Comm-10.00, Copy Mach Maint/Century Business Products-165.07; **HR:** Supplies/SD Secretary of State-30.00, Trvl & Conf/Tonya Meaney-42.00, Utilities/Mitchell Telecom-21.25, Santel Comm-37.56; **SHERIFF:** Repairs Patrol Car/TMA-629.91, Oil Changes/Lube Rangers-128.44, TMA-74.39, Tires/TMA-758.32, Car Wash/Mega Wash-75.00, Ofc Supplies/Dakota Data Shred-139.86, Innovative Office-147.32, Mcleod's-49.90, Uniforms/Jacks Uniforms & Equip-136.99, Trvl & Conf/SD Sheriffs' Assoc-242.10, Utilities/Mitchell Telecom-515.05, Santel Comm-574.38, Minor Equip/Light & Siren-251.00; **JAIL:** Medicine/Dailey Dental-443.11, Engage Services-803.84, Mitchell Clinic-205.63, Wagner Lake Andes Ambulance-1,132.00, Equip Repair/Pieper Electric-678.98, Ofc Supplies/Innovative Office-253.31, Jail Supplies/Bob Barker Co-1,489.88, County Fair Food Store-51.31, Jones Supplies-469.71, McKesson Medical-137.47, Laundry Supplies/Jones Supplies-147.52, Kitchen Supplies/Jones Supplies-176.25, Oth Co Jail Bd/City of Winner-144.90, Travel/SD Sheriff's Assoc-363.15, Health Protection/Avera Occupational-275.00, Cable TV/Mitchell Telecom-106.83, Water Softener/Darrington Water-49.00, Contracts/Office Advantage-500.95, Medical Waste Transport-381.42, Minor Equip/Streamlight-44.07, Axon Enterprise-104.50, Thune's True Value-1,783.96, Vehicle Maint/Lube Rangers-117.62, Sign Pro-748.86; **CORONER:** Coroner Fees/Bart Fredericksen-1,225.00, Sanford Health-2,374.00; **JUV DET:** Medicine/Minnehaha Co Regional-472.86, Detention/Minnehaha Co Regional-8,898.24; **WELFARE:** Ofc Utilities/Mitchell Telecom-31.77, Santel Comm-22.58, Funerals/Bittner Funeral-2,500.00; **MENTAL ILL:** Committals/Douglas Papendick-214.00, Hearings/Audra Hill Consulting-169.35, Avera McKennan Hosp-4,740.00, Avera Med Group Psychiatry SF-157.06, Fox Law Firm, PLLC-90.75, Mark Katterhagen-18.00, Val Larson-18.00, Lewis & Clark BHS-852.00, Lucy M Lewno-84.63, Yankton Co Treasurer-664.30; **FAIR:** Repairs & Maint/Santel Comm-37.00, Water & Sewer/Davison Rural Water-155.85, Garbage/Miedema Sanitation-161.00, Buildings/Plankinton Lumber Co-131,187.25; **CO EXTENSION:** Utilities/Bureau of Administration-6.00, Mitchell Telecom-107.43, Santel

Comm-86.63; **WEED:** Supplies/Carquest of Mitchell-69.99, Elfstrand's Ace Hardware-38.97, Utilities/Mitchell Telecom-59.24, Santel Comm-25.53; **DRAIN:** Publishing/Mitchell Republic Forum Comm-55.54, Repairs & Maint/Gridline-969.39, Truenorth Steel-16,466.16; **P&Z:** Publishing/Mitchell Republic Forum Comm-66.76; **HIWAY:** Repairs & Maint/Butler Machinery-1,162.52, C&B Operations-44.32, Elfstrand's Ace Hardware-28.33, Graham Tire Co-2,173.08, Hohbach Electric-3,265.31, Runnings Supply-59.99, Supplies & Materials/A-Ox Welding Supply-225.27, Access Systems-53.61, Aramark-232.96, Bailey Metal-97.86, Elfstrand's Ace Hardware-99.72, Mcleod's94.98, Mitchell Iron & Supply-28.56, North Central Int'l Inc-385.57, Utilities/Miedema Sanitation-83.00, Mitchell Telecom-166.07, Santel Comm-68.32, Minor Equip/A-Ox Welding Supply-8,365.00, Signage & Materials/Aero Tool Services-756.30, Mat Overlay/North Central Seed Co-3,150.00, Projects/Civil Design Inc-15,953.75, Prahm Construction-5,195.00; **EMG MGMT:** Trvl & Conf/Karen Wegleitner-154.00, Utilities/Centurylink-13.54, Mitchell Telecom-21.25, Northwestern Energy-70.76, Santel Comm-95.82; **JAIL 247:** Supplies/McKesson Medical-285.96, UA Tests/Redwood Toxicology Lab-2,390.85, Contracts/PKT-1,350.00; **M&P:** M&P Due to SDACO/SDACO M&P-554.00.

PAYROLL FOR THE MONTH OF SEPTEMBER

Commissioner-\$7,501.52, Auditor-\$15,780.81, Treasurer-\$13,149.60, State's Attorney-\$33,061.39, Public Safety Building-\$6,245.72, Gen. Government Building-\$3,040.00, Director of Equalization-\$20,817.22, Register of Deeds-\$13,904.13, North Offices-\$6,016.21, Veterans' Services-\$7,754.74, HR-\$4,682.90, 24/7 Program-\$2,568.87, Sheriff-\$46,196.51, County Jail-\$103,480.28, Coroner-\$3,000.00, Emergency Management-\$6,217.36, County Road & Bridge-\$47,960.59, Welfare-\$723.50, Community Health Nurses-\$3,281.60, WIC-\$3,015.68, Fairgrounds-\$3,508.80, Extension-\$1,040.16, Weed Control-\$1,932.58, Planning/Zoning-\$4,987.46.

AUTHORIZE SIGNING ACKNOWLEDGEMENT AND CERTIFICATION

Motion by Claggett, second by Nebelsick to authorize chairperson to sign the Acknowledgement and Certification Required by Executive Order 2023-13. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Blaaid, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

ADJOURN

At 10:50 a.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for September 26, 2023, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Randy Reider, Chairperson

Publish Once
Approximate Cost