

**July 11, 2023**

**CALL TO ORDER**

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Blaalid, Reider. Absent Nebelsick. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Reider.

**APPROVE AGENDA AS AMENDED**

Motion by Claggett, second by Blaalid to approve the agenda, as amended, for the July 11, 2023, meeting. All members present voted aye. Motion carried.

**APPROVE MINUTES**

Motion by Claggett, second by Kiner to approve the minutes of the June 27, 2023, meeting. All members present voted aye. Motion carried.

**PUBLIC INPUT**

Steve Sibson spoke about ES&S and BPro. He cited some minutes from the Board of Elections meeting that took place June 18, 2018, regarding e-poll books.

Auditor Kiepke responded by saying Davison County doesn't use e-poll books. She also noted that she will be attending an EAC conference in Washington D.C. next week where all 50 states have representation. She will bring back any information she gathers.

**APPROVE RIGHT OF WAY APPLICATION**

Motion by Claggett, second by Blaalid to approve the right-of-way application for Santel Communications to bury cable for several projects on 404<sup>th</sup> Avenue, north of Loomis, SD. All members present voted aye. Motion carried.

**SIGN 2023 BRIDGE IMPROVEMENT GRANT FUNDING AGREEMENT**

Motion by Blaalid, second by Kiner to authorize the chairperson to sign the 2023 Bridge Improvement Grant funding agreement. All members present voted aye. Motion carried.

**JUNETEENTH DISCUSSION**

Davison County Corrections Officer Mychal Deas questioned the commissioners as to why Juneteenth wasn't honored as a holiday.

Chairperson Reider explained that the Friday after Thanksgiving is taken off, rather than Juneteenth.

Mr. Deas feels like the commissioners feel the Friday after Thanksgiving is more important than African American Independence Day. He said you don't move July 4<sup>th</sup> around.

Chairperson Reider stated he understood the concerns. He said the County could recognize the Friday after Thanksgiving as the Juneteenth holiday. He further said that sometimes his family celebrates Christmas on December 19<sup>th</sup>, the 22<sup>nd</sup> or whenever family can get together.

Reider said it was put to a vote of the employees and the consensus was that more people would like the Friday after Thanksgiving off than Juneteenth.

Dawn Grissom, Sheriff's Administrative Assistant, asked if a vote could be retaken.

Lynn Smith, who stated she has been a corrections employee for fourteen years, said she didn't recall voting on the matter.

Mr. Deas said it's not about the money or the time off, it's about the meaning of the day.

Commissioner Bhaalid said maybe we can fix this.

### **INTO EXECUTIVE SESSION**

At 9:21 a.m., as per the request of Sheriff Harr, motion by Bhaalid, second by Claggett to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

### **OUT OF EXECUTIVE SESSION**

At 9:35 a.m., motion by Claggett, second by Bhaalid to move out of executive session. All members present voted aye. Motion carried.

### **ACKNOWLEDGE RETIREMENT**

Motion by Claggett, second by Bhaalid to acknowledge the retirement of Assistant Jail Administrator Jane Kingsbury, effective April 12, 2024. All members present voted aye. Motion carried.

### **APPROVE APPLICATION FOR ADA GRANT**

As per the request of Auditor Kiepke, motion by Claggett, second by Bhaalid to approve the application for an ADA grant through the South Dakota Communities Foundation for \$20,000 to replace the lift in the courthouse. All members present voted aye. Motion carried.

### **APPROVE CHECK SIGNING AUTHORITY**

As per the request of Auditor Kiepke, motion by Claggett, second by Bhaalid to approve Deputy Auditor Karla Love to have check signing authority, effective immediately. All member present voted aye. Motion carried.

### **APPROVE DUAL ROLL**

As per the request of Auditor Kiepke, motion by Claggett, second by Kiner to approve newly appointed Director of Equalization Weber to continue a dual roll as a deputy auditor during the training period of Deputy Auditor Love. All members present voted aye. Motion carried.

## **ACKNOWLEDGE VOLUNTEERS**

Motion by Kiner, second by Claggett to acknowledge volunteers for the month of July 2023, with the full list on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

## **APPROVE TIMESHEETS**

Motion by Kiner, second by Bhaalid to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

## **APPROVE AUTOMATIC SUPPLEMENT**

Motion by Claggett, second by Bhaalid to approve an automatic supplement to the Election budget, line item 4260/120 in the amount of \$5,625.23, with \$2,812.62 received from the City of Mitchell and \$2,812.61 received from the Mitchell School District for the combined Mitchell City/School election. All members voted aye. Motion carried.

## **APPROVE LIFT REPLACEMENT**

As per the request of Physical Plant Director Rang, motion by Bhaalid, second by Kiner to authorize the replacement of the lift in the courthouse at a cost of \$26,633 with work to be done by Schumacher Elevator Co. All members present voted aye. Motion carried. (Approved telephonically 6/29/23.)

## **AWARD FAIRGROUNDS PROJECT BID**

After review, as per the recommendation of Physical Plant Director Rang, motion by Claggett, second by Bhaalid to award the Fairgrounds Project bid to Plankinton Lumber Company for \$294,375. All members present voted aye. Motion carried.

## **APPROVE FINISHING COST FOR FAIRGROUND PROJECT**

As per the request of Physical Plant Director Rang, motion by Kiner, second by Bhaalid to authorize up to \$15,000 to complete the Fairgrounds project in-house. All members present voted aye. Motion carried.

## **APPROVE FAIRGROUNDS LEASE REVISIONS**

Motion by Claggett, second by Kiner to approve the revisions made to the lease agreement for the Davison County Fairgrounds, which can be found on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

## **APPROVE EMPLOYEE CHANGES/NEW HIRES**

Motion by Bhaalid, second by Claggett to approve the re-hire of Brett Costello as a part-time corrections officer at a rate of \$21.93 per hour, effective July 8, 2023. All members present voted aye. Motion carried.

## **ACCEPT RESIGNATION AND ADVERTISE**

Motion by Bhaalid, second by Claggett to accept the resignation of DOE Administrative Assistant Robin Dutt, effective July 28, 2023, and advertise for the position. All members present voted aye. Motion carried.

## **APPROVE ADDITIONAL ASSESSOR**

As per the request of DOE Weber, motion by Claggett, second by Blaalid to approve the hire of an additional assessor for the office for more efficient operations. All members present voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Blaalid, second by Kiner to approve the following bills for payment. All members present voted aye. Motion carried.

### **GENERAL FUND:**

**COMM:** Prof Fees/Tristar Benefit Admin-516.00; **TREAS:** Supplies/First Dakota Nat'l Bank-3.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,646.99; **PUB SFTY BLDG:** Gas & Electric/Northwestern Energy-6,274.30; **N. OFC:** Repairs/Thune's True Value-13.95 Supplies/Davison County Treasurer-26.70; **SHERIFF:** Cellular Service/AT&T Mobility-327.39; **FAIR:** Gas & Electric/Northwestern Energy-81.24; **CO EXTENSION:** Utilities/Northwestern Energy-233.46; **WEED:** Supplies/Agrasyst Inc-320.00; **HIWAY:** Utilities/Northwestern Energy-57.09 Signage & Materials/Newman Traffic Signs-1,238.29; **911:** Communication/City of Mitchell Police Dept-16,717.34

### **GENERAL FUND:**

**COMM:** Prof Fees/US Treasury Dept of the Treasury IRS-177.00, Utilities/John Claggett-50.00, Chris Nebelsick-50.00, Randy Reider-50.00, Santel Comm-110.69; **JUD:** Prof Fees/Terri Lembcke Schildhauer-631.00, Jury Fees/Jurors-373.46; **AUD:** ACH Pmt/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys-147.00, Utilities/Susan Kiepkke-50.00, Santel Comm-46.64, Mainframe Program/Software Services-132.00; **TREAS:** Passport Postage/First Bankcard-57.90, Utilities/David Beintema-50.00, Tonya Ford-50.00, Santel Comm-71.27; **STATES ATTY:** Prof Fees/WA Dept of Licensing-15.00, Diversion Service & Fees/Catherine Buschbach-50.00, Med Prof Fees/SD Public Health Laboratory-365.00, Repairs & Maint/A & B Business Solutions-69.88, Utilities/Santel Comm-96.83; **CRT APPTED ATTY:** Crt Appted Atty/Chris Nipe Law, Prof LLC-2,631.37, Wantoch Law Office-963.15; **PUB SFTY BLDG:** Contracts/Automatic Building Controls-240.00, Repairs/First Bankcard-152.48, Menards-63.96, Muth Electric-761.14, Garbage/Miedema Sanitation-215.00, Phone/Robert Faas-50.00, Jason kulm-50.00, George Stahl-50.00; **CRTHOUSE:** Repairs & Maint/Golden West-99.97, Santel Comm-90.00, Supplies/Jones Supplies-118.00, Water & Sewer/City of Mitchell-756.93, Garbage/Miedema Sanitation-101.00, Phone/Warren Clark-50.00, Joel Rang-50.00, Buildings/CK Bicycles & Locks-133.00, Schumacher Elevator-6,658.25, Minor Equip/Menards-202.96; **DOE:** Postage/Carla Wittstruck-33.90, Supplies/First Bankcard-31.90, Trvl & Conf/First Bankcard-20.00, Utilities/Crystal Longhenry-50.00, Jared Olsen-50.00, Santel Comm-87.97, Rachel Weber-50.00, Carla Wittstruck-50.00; **ROD:** Rentals/Bureau of Administration-40.70, Microfilm Imaging Sys-470.00, Microfilm Supplies/Bureau of Administration-67.59, Utilities/Santel Comm-73.55, Prog Support/Software Services-88.00; **N. OFC:** Repairs/First Bankcard-174.90, Golden West-119.97, Supplies/First Bankcard-65.96, Garbage/Miedema Sanitation-83.00, Phone/Santel Comm-19.91; **VET:** Supplies/Carquest of Mitchell-30.49, GFC Leasing WI-9.57, McLeod's Printing-115.00, Utilities/Courtney Ditter-50.00, Stephen Laughlin-50.00, Santel Comm-65.84, TJ Thomas-50.00; **CO COORD:** IT Contract/Tech Solutions-12,203.00, Postage/Qualified Presort-1,439.53, Postage Meter Fees/Qualified Presort-340.39, Supplies/Santel Comm-10.00, Copy Machine Maint/A & B Business Solutions-44.36; **HR:** Utilities/Tonya Meaney-50.00, Santel Comm-37.46; **SHERIFF:** Prof Serv/Verizon Wireless Services-60.00, Ofc Supplies/First Bankcard-16.99, Gas Patrol Car/First Bankcard-670.89, Abby Perez-30.00, Field Supplies/First Bankcard-4.63, Utilities/Santel Comm-573.29, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/First Bankcard-148.67; **JAIL:** Medicine/Lewis Drug Stores-2,586.97, Bldg Maint/American Garage Door-214.29, Equip

Repair/Timekeeping Systems-125.00, Ofc Supplies/Ginger Faas-50.00, Innovative Office-55.42, Jail Supplies/First Bankcard-623.37, Jones Supplies-684.80, Laundry Supplies/Jones Supplies-860.08, Kitchen Supplies/Jones Supplies-461.80, Uniforms/Al's Engraving-8.25, Aramark-468.55, Inmate Testing/McKesson Medical-216.00, Prisoner Food/Trinity Services Group-25,206.79, Health Protection/Avera Occupational-269.00, Water Softener/Darrington Water-49.00, Contracts/Office Advantage-370.16, Midwest Fire & Safety-292.50, Minor Equip/First Bankcard-635.98, Galls-Lexington-554.99, Tessier's Inc-213.82, Timekeeping Systems-816.88, Vehicle Maint/First Bankcard-100.59, Mad Garage-170.00, Inmate Services/Swanson Services-412.00; **JUV DET:** Medicine/Minnehaha Co Regional-11.70, Detention/Minnehaha Co Regional-9,732.45; **WELFARE:** Medicine/First Bankcard-183.36, Ofc Utilities/Christine Norwick-50.00, Santel Comm-22.25; **MENTAL HAND:** Handicapped Dakotabilities/Dakotabilities-360.00; **MENTAL ILL:** Committals/Douglas Papendick-749.00, Hearings/Den Herder Law Office-326.19, Lewis & Clark BHS-1,335.00, Lincoln Co Treasurer-1,019.24, Dean Schaefer-174.00, Yankton Sheriff's Ofc-100.00; **FAIR:** Repairs & Maint/First Bankcard-74.96, Jones Supplies-35.36, Menards-23.96, Supplies/Jones Supplies-248.18, Menards-21.98, Garbage/Miedema Sanitation-141.00, Buildings/Interstate Glass & Door-399.80, Menards-99.99, Minor Equip/Menards-169.00; **CO EXTENSION:** Utilities/Bureau of Administration-6.00, Santel Comm-85.31; **WEED:** Repairs/Carquest of Mitchell-19.80, Supplies/Elfstrand's Ace Hardware-30.17, Board Mileage/Brian Bode-17.34, Terry Nutter-3.06, Kevin Deinert-12.24, James Miiller-18.36, Utilities/City of Mitchell-436.66, Santel Comm-25.57; **P&Z:** Travel/SD Planners Association-150.00; **HIWAY:** Repairs & Maint/Bailey Metal-235.09, Carquest of Mitchell-794.36, Iverson Chrysler Center-846.07, Mitchell Iron & Supply-379.62, Runnings Supply-70.87, Scott Supply-273.90, Supplies & Materials/A-Ox Welding-83.76, Carquest of Mitchell-1,826.37, SD Dept. of Revenue-481.77, Elfstrand's Ace Hardware-268.56, Jim Hawk Truck Trailers-249.74, Jones Supplies-297.58, Menards-33.98, Mitchell Iron & Supply-212.92, Mueller Lumber Co-2.76, Runnings Supply-113.26, Transource-253.83, Thune's True Value-32.28, Utilities/City of Mt. Vernon-100.00, City of Mitchell-46.32, Miedema Sanitation-83.00, Santel Comm-69.59, Jack Sorenson-50.00, Clayton Wells-50.00, Signage & Materials/Lawson Products-2,265.26, Sign Solutions USA-1,402.43, Mat Overlay-Commercial Asphalt-1,559,791.83, Box Culvert-Mitchell Quarry-529.69, Patch Mix-Commercial Asphalt-22,716.87, Chipseal Projects-Topkote-938,978.86; **EMG MGMT:** Repairs & Maint/Tri M Tunes-160.00, Utilities/Jeff Bathke-50.00, Golden West-89.85, Santel Comm-94.29, Karen Wegleitner-50.00, Minor Equip/Runnings Supply-500.72; **JAIL 247:** UA Tests/Redwood Toxicology Lab-2,362.30, Contracts/PKT-1,350.00; **BID DEP:** Fairground Dmg Dep/Helen Mullings-200.00.

## **APPROVE OPERATING TRANSFERS**

As there is not enough cash in the Emergency Management Fund or the Highway Fund for 2023 and it is allowable to do an operating transfer of cash from General Fund to other funds, motion by Kiner, second by Bhaalid to transfer \$2,318,700 from General Fund Cash 10100A1010000 to Emergency Management Fund Cash 22600A1010000 in the amount of \$50,000 and to Highway Fund Cash 20100A1010000 in the amount of \$2,268,700. All members present voted aye. Motion carried.

## **2024 BUDGET REVIEW**

Commissioners began the 2024 budget review.

## **ADJOURN**

At 10:25 a.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for July 18, 2023, at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Randy Reider, Chairperson

Publish Once  
Approximate Cost