

April 4, 2023

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AGENDA

Motion by Claggett, second by Nebelsick to approve the agenda, as amended, for the April 4, 2023, meeting. All members voted aye. Motion carried.

APPROVE AMENDED MINUTES

Motion by Claggett, second by Nebelsick to approve the minutes, as amended, of the March 21, 2023, meeting. All members voted aye. Motion carried.

APPROVE PURCHASE

As per the request of EM Deputy Director Wegleitner, motion by Blaalid, second by Claggett to approve the purchase of five AED's at a cost of \$7,275.00. All members voted aye. Motion carried.

APPOINT SUBSTITUTE PLANNING & ZONING BOARD MEMBERS

Motion by Claggett, second by Nebelsick to adopt the following resolution to appoint substitute Planning & Zoning Board members. A roll call vote was taken as follows. Claggett – aye, Nebelsick – aye, Kiner – aye, Blaalid – aye, Reider – aye. Motion carried.

Whereas, the regular Planning and Zoning Board was appointed on January 10, 2023 as follows: Steve Thiesse term expiring December 31, 2023; Mike Blaalid term expiring December 31, 2024; David Anderson term expiring December 31, 2024; Lewis Bainbridge term expiring December 31, 2024; Chris Nebelsick term expiring December 31, 2024; Ray Gosmire term expiring December 31, 2024; Bruce Haines term expiring December 31, 2023; and

Whereas, from time to time conflicts of interest arise requiring members to recuse themselves, that in order to preserve a quorum of the Planning and Zoning Board in the instances of recusal due to conflict of interest or other reasons, the Board of Commissioners finds it necessary to appoint substitute members, and under SDCL 11-2-2 the Board of Commissioners is authorized to appoint a commission of five or more members.

Therefore, be it resolved that Josh Klumb, Tona Rozum, Paul Kiepke, Jerry Buchholz and Doug Molumby are appointed as substitute members of the Davison County Planning & Zoning Board to, from time to time as necessary due to recusal of any of the above named members of the Planning & Zoning Board due to conflict of interest or other absence, be drawn at random to serve in place of such recused or “conflicted out” members; and:

It is further resolved that the term of appointment of Josh Klumb, Tona Rozum, Paul Kiepke, Jerry Buchholz and Doug Molumby shall run from the date of this resolution through December 31, 2023.

Dated at Mitchell, South Dakota this 4th day of April, 2023.

Randy Reider, Chairperson

ATTEST:

Susan Kiepke, Auditor

TABLE CELL PHONE PROVIDER DISCUSSION

Motion by Claggett, second by Kiner to table the discussion regarding cell phone providers until more information can be gathered. All members voted aye. Motion carried.

CLOSE COUNTY OFFICES FOR FUNERAL

As per the request of Sheriff Harr, motion by Kiner, second by Blaalid to approve the closure of Davison County offices from 9:30 a.m. – 11:30 a.m. so that those employees that wish to may attend the funeral of long-time Jail Corrections Administrator Don Radel. All members voted aye. Motion carried.

APPROVE PURCHASE

As per the request of VSO TJ Thomas, motion by Nebelsick, second by Blaalid to approve the purchase of a Lexmark XM3250 copy machine at a cost of \$2,025 with a monthly maintenance contract of \$3.20. All members voted aye. Motion carried.

TABLE APPROVAL OF UPDATED OFFICE QUOTE

Motion by Blaalid, second by Claggett to table the updated quote for glass for the treasurer’s office until more research is done. All members voted aye. Motion carried.

AWARD 2023 HIGHWAY SUPPLY AND PROJECT BIDS

As per the recommendation of Highway Superintendent Weinberg, motion by Claggett, second by Blaalid to award the following Highway supply and project bids for the year 2023 and authorize chairperson to sign contracts for the awarded projects. All members voted aye. Motion carried.

Bids Accepted

Asphalt Plant Mix at Plant

Bidder: Commercial Asphalt/Spencer Quarries

Class G w/Quartzite Rock AC Mix

MC \$120.00 per ton AC \$73.00 per ton

Asphalt Plant Mix at Plant

Bidder: Commercial Asphalt/Spencer Quarries

Class D Type II AC Mix

MC \$160.00 per ton AC \$73.00 per ton

Magnesium Chloride

Bidder: Dustbusters Enterprises

Per Gallon

\$1.39 laid in place

Crack Sealant

Bidder: BrockWhite Construction

Per lb

\$.73 per lb meltable package Crafc0 221

Asphalt Projects**Project #1 1" Mat Overlay (250th St. – 410th Ave. – 252.5th St.)**

Bidder: Commercial Asphalt DBA Spencer Quarries, Inc.

2.5 miles

\$187,000.00

Project #2 2" Mat Overlay (409th Ave. – 250th St. – 412th Ave.)

Bidder: Commercial Asphalt DBA Spencer Quarries, Inc.

3.0 miles

\$448,800.00

Project #3 2" Mat Overlay (409th Ave. – 247th St. – 412th Ave.)

Bidder: Commercial Asphalt DBA Spencer Quarries, Inc.

3.0 miles

\$448,800.00

Project #4 3" Mat Overlay (255th St. – 409th Ave. – 260th St.)

Bidder: Commercial Asphalt DBA Spencer Quarries, Inc.

5.0 miles

\$1,189,500.00

Seal Coating/Fog Sealing Projects**Project #1 (247th St. – 403rd Ave. – 268th St.)**

Bidder: Topkote Inc

21.0 miles

\$588,613.62

Project #2 (250th St. – 410th Ave. – 252nd St.)

Bidder: Road Guy

2.5 miles

\$68,522.00

Project #3 (409th Ave. – 250th St. – 412th Ave.)

Bidder: Road Guy

3.0 miles

\$80,426.00

Project #4 (409th Ave. – 247th St. – 412th Ave.)

Bidder: Road Guy

3.0 miles

\$81,426.00

Project #5 (397th Ave. – 254th St. – 408th Ave.)

Bidder: Topkote Inc

11.0 miles

\$308,321.42

Project #6 (398th Ave. – 252nd St. – 408th Ave.)

Bidder: Road Guy

10.0 miles

\$278,648.00

Project #7 (252nd St. – 309th Ave. – 253rd St.)

Bidder: Topkote Inc

1.0 miles

\$28,029.22

Project #8 (397.5th Ave. – 253rd St. – 398th Ave.)

Bidder: Topkote Inc

0.5 miles

\$14,014.60

Concrete Culverts

Bidder: Rinker

18"

\$30.34 LF CL3

36"

\$76.48 LF-CL2

48"

\$138.35 LF CL2

Deformed Concrete Culverts

Bidder: Rinker

60"

\$266.58 LF CL2

72"

\$369.53 LF CL2

Delineator 7' Post 1.12# Bidder: Newman	50 or More \$8.12	
Delineator Markers 4" x 4" Diamond Grade 3 Bidder: Sign Solutions USA	1-10 \$1.45	10 or More \$1.45
Square Tubing 1.75" x 12' 14GA Bidder: Newman	50 or More \$44.36	
Square Tubing 1.75" x 10' 14GA Bidder: Newman	50 or More \$36.96	
Square Tubing 2" x 6' 12GA Bidder: Newman	50 or More \$15.37	
Square Tubing 2" x 4' 12GA Bidder: Sign Solutions USA	50 or More \$21.18	

SIGN BIG GRANT CONTRACT

As per the request of Highway Superintendent Weinberg, motion by Claggett, second by Kiner to authorize the chairperson to sign the BIG Grant agreement for Structure No. 18-050-143 located on 399th Ave. between 258th and 259th Sts., with the grant covering \$919,000 and the County covering \$183,824. All members voted aye. Motion carried.

BIG GRANT DESIGN PHASE

As per the request of Highway Superintendent Weinberg, motion by Nebelsick, second by Blaaid to move forward with the design phase for structures 18-130-183 located on 407th Ave. between 264th and 265th Sts. and 18-070-198 located on 401st Ave. between 263rd and 264th Sts. so as to secure 10 points each for BIG. Design of each with cost \$54,000. All members voted aye. Motion carried.

APPROVE APPLICATION FOR VW GRANT

As per the request of Highway Superintendent Weinberg, motion by Nebelsick, second by Kiner to approve submission of the SD Volkswagen Class 4-8 Local Freight Truck Rebate Program Grant. All members voted aye. Motion carried.

APPROVE PURCHASE

As per the request of Highway Superintendent Weinberg, motion by Blaaid, second by Nebelsick to approve the purchase of 600 carbide bits at a total cost of \$5,970. All members voted aye. Motion carried.

APPROVE REVISED QUOTE

As per the request of Highway Superintendent Weinberg, motion by Claggett, second by Nebelsick to approve the revised quote of \$14,894.06 for a hydraulic valve control. All members voted aye. Motion carried.

TEN HOUR WORKDAYS FOR HIGHWAY PERSONNEL

As per the request of Highway Superintendent Weinberg, motion by Claggett, second by Blaalid to approve four ten-hour work days for highway department personnel with the exception of office personnel who will continue to work five eight hour days in order to keep the office open, effective April 10th, 2023. All members voted aye. Motion carried.

APPROVE EMPLOYEE CHANGES

Motion by Claggett, second by Blaalid to advertise for the Deputy Treasurer/Auditor III position vacated by employee #9260. All members voted aye. Motion carried.

Motion by Claggett, second by Kiner to accept the resignation of Corrections Officer Charles Pulford effective March 31, 2023. All members voted aye. Motion carried.

Motion by Nebelsick, second by Blaalid to reclassify Greg Nelson from corrections officer to transport officer and to change his wage to \$21.16. All members voted aye. Motion carried.

Motion by Nebelsick, second by Blaalid to reclassify Stephen Laughlin from office assistant to VSO benefits officer at a wage of \$21.36. All members voted aye. Motion carried.

APPROVE SICK LEAVE DONATION

Motion by Nebelsick, second by Blaalid to authorize the donation of sick leave, with a total donated of one week, for employee #4110. All members voted aye. Motion carried.

APPOINT COMMITTEE MEMBERS

Motion by Blaalid, second by Kiner to appoint Grant Lanning, Debbie Vaughan and TJ Thomas to the Safety Committee. All members voted aye. Motion carried.

APPROVE TRAVEL REQUEST

At the request of HR Director Meaney, motion by Blaalid, second by Kiner approve travel to attend the HUB 2023 Compliance and Benefits Summit in Sioux Falls on April 12th, 2023. All members voted aye. Motion carried.

APPROVE TRAINING REQUESTS

Motion by Claggett, second by Nebelsick to approve training and the \$50 registration for anybody that would like to attend the Workwell Workshop-The Power of Courageous Leadership at the the Highland Conference Center on April 25th, 2023. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to approve training titled Leading on Purpose and the \$500 registration fee for those that have completed the NACo Leadership Academy original training. All members voted aye. Motion carried.

DENY EASTER TIME OFF

Motion by Claggett, second by Blaalid to deny the request for time off for the Easter holiday. Voting aye Claggett, Blaalid, Nebelsick, Reider. Voting nay Kiner. Motion carried.

DEPARTMENTHEAD QUARTERLY REPORTS AND GOALS

Various department heads presented quarterly reports and stated their goals for the year.

APPROVE REPAIR

As per the request of Weed Supervisor Page, motion by Nebelsick, second by Blaalid to approve the repair of the injector pump on the sprayer truck at a cost of approximately \$6,500. All members vote aye. Motion carried.

APPROVE AUTOMATIC SUPPLEMENTS

Motion by Claggett, second by Nebelsick to approve an automatic supplement of \$1,008.40 to the auditor's budget line item 4270/141 received from SDACO for NACo travel reimbursement. All members voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to approve an automatic supplement of \$6,000 to the sheriff's budget line item 4350/211 minor equipment line item with \$5,000 received from BSNF and \$1,000 received from Attorney Mike Sharp for the purchase of a drone. All members voted aye. Motion carried.

SIGN ONE YEAR LEASE

Motion by Nebelsick, second by Blaalid to sign a lease with SD Department of Game Fish and Parks for one year commencing April 1, 2023, and ending March 31, 2024, for \$150 per month for outside storage. All members voted aye. Motion carried.

SIGN COURTROOM QUOTE

Motion by Claggett, second by Nebelsick to sign the quote for \$8,110.99 from AVI for upgrades to the ITV system in the courtroom at the Public Safety Building. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Claggett, second by Blaalid to acknowledge volunteers for the month of April 2023, with a full list on file in the Davison County Auditor's office. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Blaalid, second by Nebelsick to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/SD Retirement System-45.00; **STATES ATTY:** Prof Fees/Mitchell Republic Forum Comm-21.58; **CRT APPTED ATTY:** Public Def Contract/Alvine Law Firm, LLP-16,229.16, Douglas

Papendick-16,229.16; **CRTHOUSE:** Repairs & Maint/SD Electrical Council-175.00; **911:** Communications-City of Mitchell Police Dept-16,669.40.

GENERAL FUND:

COMM: Prof Fees/Tristar Benefit Admin-468.00, Cultural Endeavors/The Fairy Godmother's Fund-50.00, Utilities/John Claggett-50.00, Chris Nebelsick-50.00, Randy Reider-50.00, Santel Comm-66.76, Library/Mitchell Public Library-6,500.00, Recognition/First Bankcard-273.81; **INS:** Auto Insurance/SD Public Assurance Alliance-1,172.13, General Liability/SD Public Assurance Alliance-169.43; **JUD:** Prof Fees/Carol Johnson-297.50, Jury Fees/Jurors-477.54; **AUD:** ACH Pmt/Cortrust Bank-15.00, Supplies/First Bankcard-189.89, Susan Kiepkke-8.64, Gov't Exec Media Group-500.00, Tech Solutions-130.00, Trvl & Conf/First Bankcard-1,918.81, Utilities/Susan Kiepkke-50.00, Santel Comm-48.72; **TREAS:** Passport Postage/First Bankcard-144.75, Supplies/First Dakota Nat'l Bank-8.00, McLeod's Printing-85.90, Utilities/David Beintema-50.00, Tonya Ford-50.00, Santel Comm-64.18; **STATES ATTY:** Diversion Service & Fees/Catherine Buschbach-50.00, First Bankcard-100.00, Med Prof Fees/Avera Queen of Peace-1,690.00, Repairs & Maint/A & B Business Solutions-62.18, Utilities/Santel Comm-97.93; **CRT APPTED ATTY:** Public Defender Expense/Alvine Law Firm-21.51, Catastrophic Legal/SDACC CLERP-1,485.00; **PUB SFTY BLDG:** Repairs/First Bankcard-42.73, Menards-72.38, Supplies/Jones Supplies-124.00, Menards-31.96, Gas & Fuel/Brooks Oil Co Inc-498.74, Gas & Electric/Northwestern Energy-7,273.05, Phone/Robert Faas-50.00, George Stahl-50.00, Buildings/Menards-440.22; **CRTHOUSE:** Repairs & Maint/Menards-374.29, Santel Comm-90.00, Supplies/Jones Supplies-176.50, Gas & Fuel/Brooks Oil Co Inc-829.45, Water & Sewer/City of Mitchell-108.38, Phone/Robert Love-50.00, Joel Rang-50.00; **DOE:** Gas/Brooks Oil Co Inc-83.27, Utilities/Karla Love-50.00, Jared Olsen-50.00, Santel Comm-90.05, Carla Wittstruck-50.00; **ROD:** Supplies/First Bankcard-25.69, Utilities/Santel Comm-72.88, Minor Equip/First Bankcard-1,095.00; **N. OFC:** Repairs/First Bankcard-21.97, Runnings Supply-65.50, Thune's True Value-18.98, Supplies/Jones Supplies-130.56, Phones/Santel Comm-89.05; **VET:** Trvl & Conf/Brooks Oil Co Inc-279.56, Utilities/Courtney Ditter-50.00, Stephen Laughlin-50.00, Santel Comm-43.01, TJ Thomas-50.00; **CO COORD:** Website Fees/Tech Solutions-149.00, IT Contract/Tech Solutions-11,926.32, Supplies/Santel Comm-10.00, Copy Machine Maint/A & B Business Solutions-47.64; **HR:** Rentals/GFC Leasing WI-50.75, Utilities/Tonya Meaney-50.00, Santel Comm-37.66; **SHERIFF:** Prof Services/JABR Trucking-125.00, Repairs Patrol Car/Big E Auto Service-199.133, Oil Changes/Big E Auto Service-88.87, TMA-75.08, Tires/TMA-90.00, Gas Patrol Car/Brooks Oil Co Inc-4,668.29, First Bankcard-190.57, Field Supplies/Wholesale Electronics-71.28, Trvl & Conf/First Bankcard-230.00, Utilities/Santel Comm-568.25, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/First Bankcard-99.00, Frontier Precision-6,157.00, Runnings Supply-69.99, Axon Enterprise-217.60, Machinery & Auto-Vern Eide Ford Lincoln-34,417.00; **JAIL:** Medicine/Avera Medical Group Radiology Mitchell-546.30, Avera Medical Group Surgical Mitchell-79.97, Bldg Maint/Menards-72.46, Upper Midwest Garage Door-1,275.51, Ofc Supplies/Ginger Faas-50.00, Innovative Office-135.27, Jail Supplies/Jones Supplies-510.53, Laundry Supplies/Jones Supplies-345.89, Kitchen Supplies/Jones Supplies-234.47, Uniforms/Al's Engraving-8.25, Aramark-136.91, Marcus Bruce-103.49, Jack's Uniforms & Equip-1,066.07, Prisoner Food/Summit Food Service-15,592.66, Travel/First Bankcard-115.00, Contracts/Medical Waste Transport-381.42, Vehicle Maint/Brooks Oil Co Inc-579.34; **WELFARE:** Supplies/First Bankcard-28.41, Travel/Christine Norwick-12.49, Ofc Utilities/McLeod's Printing-60.59, Northwestern Energy-220.28, Christine Norwick-50.00, Santel Comm-22.11; **NURSE:** Expenditures/First Bankcard-44.98; **CADC:** Stepping Stones/CADC Stepping Stones-2,500.00; **DAKOTA MENT HEALTH:** Prof Fees/Dakota Counseling-2,750.00; **MENTAL ILL:** Committals/Douglas Papendick-214.00, Hearings/Lincoln Co Treasurer-566.92, Minnehaha Co Auditor-445.03; **FAIR:** Repairs & Maint/Thune's True Value-22.41, Supplies/Jones Supplies-193.51, Gas & Electric/Northwestern Energy-3,420.67; **CO EXTENSION:** Supplies/First Bankcard-56.65, Caroline Hansen-49.50, McLeod's Printing-60.59, Trvl & Conf/Caroline Hansen-206.00, Christine Norwick-12.50, SDAE4-HP-65.00, SDSU Extension-97.70, Utilities/Northwestern Energy-220.27, Santel Comm-85.81; **WEED:** Supplies/First Bankcard-316.02, Board Mileage/Brian Bode-17.34, Chris Nebelsick-9.18, Kevin

Deinert-13.26, Utilities/City of Mitchell-9.21, Santel Comm-25.53; **HIWAY:** Repairs & Maint/Upper Midwest Garage Door-112.25, Postage/First Bankcard-10.55, Supplies & Materials/First Bankcard-315.44, Thune's True Value-25.13, Gas & Fuel/Brooks Oil Co Inc-21,371.04, Trvl & Conf/Rusty Weinberg-229.28, Utilities/City of Mitchell-61.42, Northwestern Energy-718.31, Santel Comm-27.11, Jack Sorenson-50.00, Clayton Wells-50.00, Snow & Emg/Tyler Decker-129.00, Rusty Weinberg-129.00, Clayton Wells-129.00; **EMG MGMT:** Supplies/Avera Heart Hosp-594.00, Fuel/Brooks Oil Co Inc-654.58, Utilities/Jeff Bathke-50.00, City of Mitchell-31.22, Santel Comm-96.15, Karen Wegleitner-50.00; **JAIL 247:** Supplies/McKesson Medical-378.01; **BID DEP:** Fairground Dmg Dep Ret/Spencer Quarries-200.00, Marty Christensen-200.00.

APPROVE TIMESHEETS

Motion by Nebelsick, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

SET DATE AND TIME FOR SUPPLEMENTAL BUDGET HEARING

Motion by Kiner, second by Nebelsick to set April 18, 2023, at 9:45 a.m. in the Commission Chambers located at 1420 North Main Street, Mitchell, SD for a supplemental budget hearing for the Sheriff's Office in the amount of \$35,000 and to post the same. All members voted aye. Motion carried.

COUNTY GOVERNMENT MONTH PROCLAMATION

Motion by Claggett, second by Nebelsick to proclaim April 2023, as National County Government Month. A roll call vote was taken as follows. Claggett – aye, Nebelsick – aye, Blaalid – aye, Kiner – aye, Reider – aye. Motion carried.

Davison County Proclamation National County Government Month April 2023

“COUNTIES RISE!”

Whereas, the nation's 3,069 counties serving more than 331 million Americans provide essential services to create healthy, safe and vibrant communities; and

Whereas, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and

Whereas, Davison County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

Whereas, under the leadership of National Association of Counties President Denise Winfrey, NACo is highlighting how “Counties RISE!,” demonstrating exemplary Resiliency, Inclusion, Solvency, and Empowerment; and

Whereas, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

Whereas, Davison County takes pride in their infrastructure, balanced budget, integrity in the election process, the equalization process, the taxation process and staff.

Now, therefore, be it resolved that I, Randy Reider, Commission Chairperson, Davison County, do hereby proclaim April 2023 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

Dated at Mitchell, SD this 4th day of April, 2023.

Randy Reider, Chairperson

ATTEST:

Susan Kiepke, Auditor

ADJOURN

At 12:01 p.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for April 18, 2023, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Randy Reider, Chairperson

Publish Once
Approximate Cost