

January 17, 2023

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Nebelsick, Blaalid, Reider. Absent Kiner. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AGENDA

Motion by Claggett, second by Nebelsick to approve the agenda for the January 17, 2023, meeting. All members present voted aye. Motion carried.

APPROVE MINUTES

Motion by Blaalid, second by Claggett to approve the minutes of the January 10, 2023, meeting. All members present voted aye. Motion carried.

PUBLIC INPUT

Melissa Crago appeared before the Board to discuss 409th Ave. South, Mitchell, SD.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Nebelsick, second by Claggett to recess Board of Commissioners and convene Board of Adjustment. All members present voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:25 a.m., motion by Blaalid, second by Nebelsick to adjourn Board of Adjustment and reconvene Board of Commissioners. All members present voted aye. Motion carried.

APPROVE PLATS

Motion by Claggett, second by Blaalid to approve a plat of Lots 1, 2 and 3 of Kellfam Addition in the NW ¼ of Section 15, T 103 N, R 61 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to approve a Plat of Lot 1 of Herrick's Addition in the SE ¼ of Section 2, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

APPROVE PARTIAL REMODEL

As per the request of Treasurer Beintema, motion by Claggett, second by Blaalid to approve a partial remodel of the countertops at an approximate cost of \$7,500 at quoted by Patzer Woodworking, as well as new flooring for

the common area between the treasurer/auditor offices at an approximate cost of \$3,200 as quoted by DesignCrete, as well as new carpet pieces for the treasure's office as well as the auditor's office at a cost of approximately \$1,600 per office. All members present voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 9:44 a.m., motion by Nebelsick, second by Bhaalid to move into executive session to discuss personnel, as requested by Sheriff Harr, pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 9:52 a.m., motion by Bhaalid, second by Nebelsick to move out of executive session. All members present voted aye. Motion carried.

APPOINT CORRECTIONS ADMINISTRATOR

As per the recommendation of Sheriff Harr, motion by Claggett, second by Bhaalid to appoint Deputy Grant Lanning as the new Davison County Corrections Administrator at a rate of \$65,000 prorated for 2023, effective January 21, 2023 and advertise for Deputy Sheriff. All members present voted aye. Motion carried.

APPROVE RECLASSIFICATION

As per the request of Sherriff Harr, motion by Bhaalid, second by Nebelsick to reclassify Sheriff's Administrative Assistant Debbie Vaughn from part-time to full-time effective January 21, 2023. All members present voted aye. Motion carried.

APPROVE TRAINING REQUEST

As per the request of Sherriff Harr, motion by Claggett, second by Nebelsick for the following people to attend the Sherriff's Institute to be held in Pierre. Sheriff Harr January 23-27, Chief Deputy Reitzel January 24-26, Administrative Assistant Grissom January 24, 2023. All members present voted aye. Motion carried.

SIGN JAMES VALLEY DRUG TASK FORCE CONTRACT

As per the request of Sheriff Harr, motion by Bhaalid, second by Claggett to authorize chairperson to sign the James Valley Drug Task Force contract for 2023 in the amount of \$6,250. All members present voted aye. Motion carried.

FOOD SERVICE CONTRACT

After review, motion by Claggett, second by Bhaalid to move forward to procure a contract with Trinity Services Group to provide meals for the jail at a lower rate than the current provider. All members present voted aye. Motion carried.

SIGN AGREEMENT WITH MINNEHAHA COUNTY

Motion by Claggett, second by Nebelsick to sign a contract with Minnehaha County, Lutheran Social Services South Dakota for juvenile housing in 2023 at a rate of \$278.07 per day per bed. All members present voted aye. Motion carried.

SET DATE AND TIME FOR LAND LEASE AUCTION

Motion by Claggett, second by Nebelsick to set February 7, 2023, at 9:15 a.m., for the County land lease auction for the NE ¼ of Section 33 T 104 N R 61 W, Badger Township, Davison County, South Dakota. The lease will run from March 1, 2023 through December 31, 2024. The auction will be held during the regular meeting in the Davison County Commission Chambers located at 1420 North Main St., Mitchell, SD. All members present voted aye. Motion carried.

GRANT CHECK SIGNING AUTHORITY

As per the request of Auditor Kiepke, motion by Blaalid, second by Claggett to grant check signing authority to 1st Deputy Rachel Weber as she has completed her six-month introductory period. All members present voted aye. Motion carried.

SIGN UNION CONTRACT

Motion by Blaalid, second by Claggett to authorize chairperson to sign the Jailers Union Contract for 2023. All members present voted aye. Motion carried.

APPROVE EMPLOYEE CHANGES

Motion by Claggett, second by Blaalid to approve a \$.50 per hour wage increase for 1st Deputy Auditor Rachel Weber, effective January 21, 2023, as she has successfully completed a six-month introductory period. All members present voted aye. Motion carried.

Motion by Claggett, second by Blaalid to approve the reclassification of Corrections Officer Matt Huber from full-time to part-time effective January 21, 2023. All members present voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to accept the resignation of County Health Nurse Administrative Assistant Mary Crain effective January 31, 2023 and advertise for position. All members present voted aye. Motion carried.

Motion by Blaalid, second by Claggett to reclassify Sherriff's Chief Deputy Tim Reitzel from hourly wages to salaried wages of \$71,500 effective January 21, 2023, which will be prorated for 2023. All members present voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to approve termination of employee #3830 effective January 18, 2023 and advertise for position. All members present voted aye. Motion carried.

APPROVE BILLS

Motion by Blaalid, second by Nebelsick to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/Tristar Benefit Admin-1,034.00, Publishing/Mitchell Republic Forum Comm-355.96; **JUD:** Prof Fees/Access Health Mitchell-2,000.00, Interpreter Fees/Certified Languages-54.45 Jury Fees/Jurors-426.52; **TREAS:** Publishing/Mitchell Republic Forum Comm-249.12, Mainframe Support/Bruce Mastel-185.00; **STATES ATTY:** Med Prof Fees/Avera Queen of Peace-1,040.00, SD Public Health Lab-440.00,

Repairs & Maint/Dakota Data Shred-51.70, Supplies/Innovative Ofc-100.90; **PUB SFTY BLDG:** Contracts/Midwest Fire & Safety-1,113.00, Repairs/Direct Digital Control-468.75, Menards-394.47, Supplies/Jones Supplies-287.18, Menards-17.94, Pest Control/Premier Pest Control-80.00, Garbage/Miedema Sanitation-220.00; **CRTHOUSE:** Repairs & Maint/Golden West-99.97, Menards-16.12, Midwest Fire & Safety-753.50, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-106.00; **N. OFC:** Repairs/Advance Auto Parts-77.98, Golden West-89.97, Midwest Fire & Safety-661.50, Supplies/Menards-135.06, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-88.00; **CO COORD:** Website Fees/Bruce Mastel-35.00, SDACO-550.00, Copy Machine Maint/Century Business Products-145.27; **JAIL:** Medicine/Avera Medical Group-43.33, Avera QoP Hosp-33.37, Office Supplies/Innovative Ofc-138.56, McLeod's Printing & Ofc-29.99, Jail Supplies/Bob Barker Co Inc-510.00, Laundry Supplies/Aramark-163.40, Kitchen Supplies/Jones Supplies-376.58, Uniforms/Al's Engraving-15.90, Aramark-99.96, Christine Diede-150.00, Kathy Raymond-408.00, SD Sheriffs' Assoc-106.10, Prisoner Food/Summit Food Service-15,264.59, Contracts/Office Advantage-315.37, Medical Waste Transport-358.90, Minor Equip/Galls-Lexington-53.01, Karl's-369.98, Inmate Services/Swanson Services Corp-7.59; **WELFARE:** Transients/Rabia LLC-90.00, Kwik Phil-15.00; **MENTAL HAND:** Mental Hand/SD Dept of Revenue-2,728.12; **MENTAL ILL:** Committals/Douglas Papendick-107.00, Hearings/Avera McKennan Hosp-745.28, Lewis & Clark BHS-552.00, Dean Schaefer-432.00; **FAIR:** Repairs & Maint/Dakota Supply Group-18.25, Direct Digital Control-312.50, Midwest Fire & Safety-381.00, Santel Comm-125.00, Tessier's Inc-1,881.88, Supplies/Jones Supplies-155.44, Water & Sewer/Davison Rural Water-40.90, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-126.00; **WEED:** Supplies/McLeod's Printing & Ofc-26.49; **P&Z:** Publishing/Mitchell Republic Forum Comm-70.22; **HIWAY:** Repairs & Maint/A & G Diesel-974.05, Carquest of Mitchell-3,334.89, Hohbach Electric-485.52, Interstate Tire & Auto-1,020.00, JABR Trucking-2,234.00, Little Falls Machine-1,961.65, Mueller Lumber Co-5.98, Northern Truck Equip Corp-2,504.72, Transource-555.17, Wheelco Truck & Trailer-2,711.06, Supplies & Materials/A-Ox Welding-105.40, Aramark-187.58, Carquest of Mitchell-2,414.35, Dakota Supply Group-104.81, SD Dept of Revenue-22.00, Jones Supplies-190.00, McLeod's Printing & Ofc-89.36, Wheelco Truck & Trailer-15.87, Utilities/Miedema Sanitation-88.00, Santel Comm-41.96, Snow & Emg/Wheelco Truck & Trailer-501.60; **EMG MGMT:** Supplies/Auto Graphics LLC-34.00; **JAIL 247:** Contracts/PKT-1,350.00; **ROD M&P:** M&P Service & Fees/Trimin Systems Inc-7,120.00; **M&P:** M&P Due to SDACO/SDACO M&P-418.00.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Claggett, second by Blaalid to approve the December 2022 Auditor's Account with the Treasurer in the amount of \$12,680,832.79. All members present voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 11:00 a.m., motion by Blaalid, second by Claggett to move into executive session to discuss personnel, as requested by VSO Bennett, pursuant to SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:58 p.m., motion by Blaalid, second by Nebelsick to move out of executive session. All members present voted aye. Motion carried.

ADJOURN

At 11:59 a.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for January 31, 2022, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Randy Reider, Chairperson

Publish Once
Approximate Cost