

February 14, 2023

CALL TO ORDER

Vice-Chairperson Claggett called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Blaalid, Claggett, Kiner, Nebelsick, Absent Reider. Also present was Deputy Auditor Matthews.

PLEDGE

The Pledge of Allegiance was led by Vice-Chairperson Claggett.

APPROVE AGENDA

Motion by Blaalid, second by Nebelsick to approve the agenda for the February 7, 2023, meeting. All members present voted aye. Motion carried.

APPROVE MINUTES

Motion by Blaalid, second by Kiner to approve the minutes of the February 7, 2023, meeting. All members present voted aye. Motion carried.

APPROVE PLAT

Motion by Blaalid, second by Kiner to approve a plat of Lots 1A and 1B V.A. Mathis' First Addition in the SW ¼ of Section 3, T 104 N, R 61 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

ADVERTISE FOR HIGHWAY SUPPLY AND PROJECT BIDS

Motion by Blaalid, second by Nebelsick to authorize Highway Superintendent Weinberg to advertise for Highway Supply and Projects bids which will be accepted until 5:00 p.m. on Monday, March 20, 2023 at the Davison County Auditor's office. Bids will be publicly opened and read aloud on Tuesday, March 21, 2023 at 9:30 a.m. in the Commissioners Room at the North Office Building at 1420 N Main St, Mitchell, SD No walk-ins will be accepted on March 21, 2023. Bid specifications may be found at the Davison County Highway Shop, 1224 W. 5th Ave., Mitchell, SD 57301, phone (605) 995-8625. All members present voted aye. Motion carried.

CANCEL HIGHWAY PROJECT FOR 2023

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Nebelsick to cancel the 2023 plans for a 1" Mat Overlay project on 247th St. between 409th Ave. And 412th Ave. All members present voted aye. Motion carried.

APPROVE PURCHASE

At the request of Highway Superintendent Weinberg, motion by Blaalid, second by Nebelsick to approve the purchase of a Flextec 350x Ready Pack Welder from A-Ox Welding Supply at a cost of \$8,365.00. All members present voted aye. Motion carried.

APPROVE SHERIFF'S OFFICE REMODEL

Motion by Blaalid, second by Nebelsick to approve the building of a wall in the Sheriff's Office to create a secure office space with the work to be done by Davison County Maintenance staff at a cost of approximately \$600 for materials. All members present voted aye. Motion carried.

GF&P FAIRGROUND RENTAL DISCUSSION

Extension Administrative Assistant Norwick appeared before the Board to discuss a request from SD Game Fish and Parks Mitchell Office to rent space on the north side of the Davison County Fairgrounds Complex in which they previously occupied. Commissioner Blaalid will reach out to GF&P to discuss options. No action taken.

APPROVE TRAVEL

Motion by Kiner, second by Nebelsick to authorize JDAI Coordinator Buschbach to travel to Oacoma, SD on April 25-26, 2023, to attend the Summit on Supporting Emerging Adults in the Justice System. All members present voted aye. Motion carried.

APPROVE EMPLOYEE CHANGES

Motion by Blaalid, second by Nebelsick to approve a position change for Janelle Phillips from Court Officer to 24/7 Coordinator effective February 14, 2023, with no change to hourly rate. All members present voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to accept the resignation of Correction Officer Alyssa Myott-Steever effective February 7, 2023, and to advertise to replace. All members present voted aye. Motion carried.

Motion by Kiner, second by Blaalid to change from temporary part-time to part-time status for VSO Admin Assistant Steve Laughlin effective February 13, 2023, and to approve a \$.50 per hour introductory wage increase effective April 1, 2023. All members present voted aye. Motion carried.

Motion by Blaalid, second by Nebelsick to approve an introductory wage increase of \$.50 per hour for Veterans Service Officer TJ Thomas effective April 1, 2023. All members present voted aye. Motion carried.

Motion by Kiner to approve a wage increase to \$25 per hour for Veteran Service Officers TJ Thomas and Courtney Ditter. Motion died for a lack of second.

Motion by Nebelsick, second by Blaalid to approve the re-classification of Courtney Ditter from full-time to part-time Veterans Service Officer effective February 18, 2023. All members present voted aye. Motion carried.

APPROVE PURCHASE

At the request of Highway Superintendent Weinberg, motion by Nebelsick, second by Kiner to approve the purchase of two 2023 tandem axle side dump trailers at a cost of \$50,000 per trailer and freight of \$800 per trailer from Jim Hawk Truck Trailers. All members present voted aye. Motion carried.

APPROVE BILLS

Motion by Nebelsick, second by Kiner to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/Wellmark Insurance-560.00, Mitchell Realty-200.00, Publishing/Mitchell Republic Forum Comm-169.19, Utilities/Chris Nebelsick-50.00, Randy Reider-50.00; **AUD:** ACH Payment/Cortrust Bank-15.00, Supplies/Mitchell Republic-250.80; **TREAS:** Supplies/First Dakota Nat'l Bank-13.00, Mainframe Support/Bruce Mastel-35.00; **CRT APPTED ATTY:** Crt Appted Atty/Dailey Law-5,952.12; **PUB SFTY BLDG:** Repairs/Mitchell Iron & Supply-72.78, Pest Control/Premier Pest Control-80.00; **CRTHOUSE:** Supplies/Menards-7.08, Pest Control/Premier Pest Control-50.00; **N. OFC:** Repairs/Menards-33.48, Pest Control/Premier Pest Control-50.00; **VET:** Supplies/American Garage Door-106.50; **CO COORD:** Copy Mach Maint/Century Business Products-211.81; **SHERIFF:** Car Wash/Mega Wash-75.00, Ofc Supplies/Dakota Data Shred-63.42, Innovative Office-146.47, Trvl & Conf/Steve Harr-166.00, Tim Reitzel-120.00, Minor Equip/Sonnel Technologies-351.00; **CORONER:** Coroner Fees/Sanford Health-14,869.00; **WELFARE:** Travel/SDACC-50.00; **MENTAL ILL:** Committals-Douglas Papendick-428.00, Hearings/Avera Queen of Peace Hosp-1,042.92, Lewis & Clark BHS-184.00, Yankton Co Treasurer-717.60; **FAIR:** Repairs & Maint/Santel Comm-125.00, Water & Sewer/Davison Rural Water-40.90, Pest Control/Premier Pest Control-50.00, Buildings/Menards-290.33; **CO EXTENSION:** Trvl & Conf/Caroline Hansen-345.52; **HIWAY:** Prof Fees/Avera Occupational-138.00, SDACHS-350.00, Publishing/Mitchell Republic Forum Comm-10.94, Repairs & Maint/Bailey Metal-327.05, Dicks Towing-864.00, Mack Metal Sales-79.12, Mitchell Iron & Supply-413.24, Transource-58.47, Upper Midwest Garage Door-1,967.34, Wheelco Truck & Trailer-50.23, Supplies & Materials/A-Ox Welding Supply-270.38, Aramark-187.58, Lcal Equipment, Inc-6,567.56, McLeod's Printing-58.99, Mitchell Iron & Supply-978.65, Wheelco Truck & Trailer-55.87, Utilities/City of Mt Vernon-94.00, Miedema Sanitation-83.00, Santel Comm-42.31, Snow & Emg/Truenorth Steel-3,060.00, Projects/Civil Design Inc-622.50; **EMG MGMT:** Repairs & Maint/TMA-66.32, Utilities/Northwestern Energy-121.81; **BID DEP:** Fairground Dmg Dep Ret/CHS Farmers Alliance-200.00.

APPROVE TIMESHEETS

Motion by Nebelsick, second by Kiner to authorize vice-chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

ADJOURN

At 10:45 a.m., Vice-Chairperson Claggett adjourned the meeting and set the next regular Board of Commissioners meeting for February 21, 2023, at 9:00 a.m.

ATTEST

James Matthews, Deputy Auditor

John Claggett, Vice Chairperson

Publish Once
Approximate Cost