

December 13, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA

Motion by Claggett, second by Blaalid to approve the agenda for the December 13, 2022, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Kiner, second by Blaalid to approve the minutes of the December 6, 2022, meeting. All members voted aye. Motion carried.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:14 a.m., motion by Claggett, second by Blaalid to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:20 a.m., motion by Reider, second by Blaalid to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE PLATS

Motion by Claggett, second by Blaalid to approve a plat of Lot 1 of Wade's Addition in the SW ½ of Section 3, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Blaalid, second by Reider to approve a Plat of Tract 1 of Jeff's Addition in the S ½ of the SW ¼ of Section 1, T 101 N, R 62 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to approve a Plat of Tract of Abby's Addition in the NW ¼ of Section 33, T 102 N, R 62 W of the 5th P.M., Davison County, SD. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to approve a Plat of Lot I, a Subdivision of Lot H of Brech's Subdivision in the W ½ of the SE ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Reider, second by Blaalid to approve a Plat of Tract 1 of Klumb's Addition in Government Lot 4 of the NW ¼ of Section 5, T 101 N, R 61 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

APPROVE TIF GUIDELINE AMENDMENTS

As per the recommendation of Planning & Zoning Administrator Bathke, motion by Claggett, second by Balaalid to approve the amendments to the Davison County Tax Increment Financing District (TIF) Guidelines, which can be found on file in the Davison County Auditor's office. All members voted aye. Motion carried.

REMOVE BURN BAN

As per the recommendation of Emergency Management Director Bathke, motion by Claggett, second by Kiner to remove the burn ban for Davison County, effective December 9, 2022. All members voted aye. Motion carried.

2022 BRIDGE INSPECTION SUMMERIZATION

Chris Brozik, PE, Civil Design, presented a summarization of the 2022 Bridge Inspection report. 86 out of the 90 bridges in Davison County were inspected with 13 bridges posted for load restrictions.

ADOPT BIG GRANT APPLICATION RESOLUTIONS

Motion by Kiner, second by Reider to approve the following resolution to submit BIG Grant application for Structure No. 18-050-143. A roll call vote was taken as follows. Reider – aye, Kiner – aye, Claggett – aye, Balaalid – aye, Bode – aye. Motion carried.

Whereas, Davison County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program for Structure No. 18-050-143, located over Enemy Creek, 4.3 miles South & 2.0 miles East of Mount Vernon on 399th Avenue; and

Whereas, Davison County certifies that the project is listed in the county's Five-Year County Highway and Bridge Improvement Plan; and

Whereas, Davison County agrees to pay the 20% match on the Bridge Improvement Grant funds; and

Whereas, Davison County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

Now therefore be it resolved that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Dated at Mitchell, SD, this 13th day of December, 2022.

ATTEST:

Susan Kiepke, Davison County Auditor

Brenda Bode, Davison County Commission Chairperson

Motion by Kiner, second by Reider to approve the following resolution to submit BIG Grant application for Structure No. 18-070-198. A roll call vote was taken as follows. Kiner – aye, Claggett – aye, Balaalid – aye, Reider – aye, Bode – aye. Motion carried.

Whereas, Davison County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program for Structure No. 18-070-198, located over North Branch Twelve Mile Creek, 10.0 miles West & 1.2 miles North of Ethan on 401st Avenue; and

Whereas, Davison County certifies that the project is listed in the county’s Five-Year County Highway and Bridge Improvement Plan; and

Whereas, Davison County agrees to pay the 20% match on the Bridge Improvement Grant funds: and

Whereas, Davison County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

Now therefore be it resolved that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Dated at Mitchell, SD, this 13th day of December, 2022.

ATTEST:

Susan Kiepke, Davison County Auditor

Brenda Bode, Davison County Commission Chairperson

Motion by Kiner, second by Reider to approve the following resolution to submit BIG Grant application for Structure No. 18-130-183. A roll call vote was taken as follows. Blaalid – aye, Claggett – aye, Reider – aye, Kiner – aye, Bode – aye. Motion carried.

Whereas, Davison County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program for Structure No. 18-130-183, located over North Branch Twelve Mile Creek, 2.0 miles West & 8.3 miles South of Mitchell on 407th Avenue; and

Whereas, Davison County certifies that the project is listed in the county’s Five-Year County Highway and Bridge Improvement Plan; and

Whereas, Davison County agrees to pay the 20% match on the Bridge Improvement Grant funds: and

Whereas, Davison County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

Now therefore be it resolved that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Dated at Mitchell, SD, this 13th day of December, 2022.

ATTEST:

Susan Kiepke, Davison County Auditor

Brenda Bode, Davison County Commission Chairperson

APPROVE BRIDGE ENGINEERING

Motion by Kiner, second by Blaaid to allow the engineering of the above bridges at an approximate total cost of \$30,000, if they are not approved, which will benefit the County in future application grants. All members voted aye. Motion carried.

APPROVE PURCHASE

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Blaaid to purchase eight 11R24 tires with a total cost of \$3,537.60 from Graham Tire Co. in Sioux Falls as they had the lowest quote. All members voted aye. Motion carried.

APPROVE TRUCK SERVICE PIT

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Claggett to approve the construction of a 4' x 30' x 5' truck service pit at the highway shop, with the excavation work to be done by County employees and the rest of the work to be done by Big Dog Concrete at a cost of \$13,520.43, which was the low quote. All members voted aye. Motion carried.

SET OUT OF COUNTY JAIL BOARD RATES FOR 2023

Motion by Kiner, second by Reider to set the Out of County Jail Board rates at \$95.00 per day for 2023. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Reider, second by Kiner to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Publishing/Daily Republic Forum Comm-200.28, Utilities/Mitchell Telecom-27.71, Santel Comm-68.07; **ELECTION:** Publishing/Daily Republic Forum Comm-130.46; **JUD:** Prof Fees/Access Health Mitchell-2,000.00, Terri Lembcke Schildhauer-688.60, Interpreter Fees/Certified Languages International-36.30, Jurors/Jurors-\$1,437.48, Law Library/Al's Engraving-8.95, West Payment Center-109.50; **AUD:** Utilities/Mitchell Telecom-27.71, Santel Comm-49.88, Mainframe Prog/Software Services Inc-682.00; **TREAS:** Supplies/First Dakota Nat'l Bank-5.00, Utilities/Mitchell Telecom-62.12, Santel Comm-65.16, Mainframe Support/Software Services Inc-176.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,468.21, Diversion Service & Fees/First Bankcard-51.96, Med Prof Fees/Avera Queen of Peace Hosp-1,211.92, State of SD Public Health Lab-890.00, Repairs & Maint/Dakota Data Shred-51.70, Utilities/Mitchell Telecom-65.62, Santel Comm-96.34; **CRT APPTED ATTY:** Crt Appted Atty/Morgan Theeler-1,545.30; **A&N:** A&N Child/The Sharp Firm, Prof LLC-2,099.36; **PUB SFTY BLDG:** Repairs/Menards-48.98, Supplies/Jones Supplies-162.00, Gas & Electric/Northwestern Energy-4,807.14, Pest Control/Premier Pest Control-80.00, Garbage/Miedema Sanitation-220.00; **CRTHOUSE:** Repairs & Maint/Bender's Sewer & Drain-640.00, Santel Comm-90.00, Supplies/Jones Supplies-435.00, Cable TV/Mitchell Telecom-100.79, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-106.00; **DOE:** Supplies/Innovative Office-923.76, Utilities/Mitchell Telecom-62.12, Santel Comm-91.15, Vanguard/Vanguard Appraisals-12,556.25; **ROD:** Rentals/Microfilm Imaging-470.00, Supplies/Tech Solutions-199.00, Microfilm Supplies/Innovative Office-20.50, Utilities/Mitchell Telecom-62.12, Santel Comm-75.00; **N. OFC:** Repairs/Interstate Glass & Door-628.20, Supplies/Jones Supplies-58.50, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-

88.00, Phones/Mitchell Telecom-73.10, Santel Comm-89.05; **VET:** Utilities/Mitchell Telecom-41.67, Santel Comm-52.18; **CO COORD:** IT Contract/Tech Solutions-11,735.80, Supplies/Santel Comm-10.00; **HR:** Utilities/Mitchell Telecom-55.31, Santel Comm-37.32; **SHERIFF:** Prof Services/CK Bicycles & Locks-30.00, Car Wash/Mega Wash-105.00, Office Supplies/Dakota Data Shred-57.00, Utilities/Mitchell Telecom-511.30, Santel Comm-575.69, Minor Equip/B & L Comm-959.85; **JAIL:** Equip Repairs/L L Harder Inc-375.91, Ofc Supplies/Innovative Office-198.58, Jail Supplies/Jones Supplies-551.31, Laundry Supplies/Aramark-221.25, Jones Supplies-437.03, Kitchen Supplies/Jones Supplies-969.25, Prisoner Food/Summit Food Service-5,246.42, Cable TV/Mitchell Telecom-100.79, Contracts/Office Advantage-317.95, Minor Equip/Cook's Direct-543.07, Inmate Services/Swanson Services Corp-3.60; **CORONER:** Conroner Fees/Sanfor Health-4,708.00; **WELFARE:** Transients/Rabia LLC-360.00, Ofc Utilites/Mitchell Telecom-54.66, Santel Comm-22.79; **MENTAL ILL:** Committals/Douglas Papendick-404.00, Hearings/Kennedy Pier Loftus LLP-111.10, Lewis & Clark BHS-552.00, Youngberg Law Prof LLC-628.00; **FAIR:** Repairs & Maint/Santel Comm-125.00, Water & Sewer/Davison Rural Water-80.90, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-146.00; **CO EXTENSION:** Utilities/Bureau of Administration-6.00, Mitchell Telecom-54.66, Santel Comm-86.67; **WEED:** Utilities/Mitchell Telecom-58.31, Santel Comm-25.53; **P&Z:** Publishing/Daily Republic Forum Comm-44.08, Equipment & Signage/A&B Business Solutions-5,992.57; **HIWAY:** Repairs & Maint/Carquest of Mitchell-141.91, Hohbach Electric-1,017.82, Interstate Tire & Auto-1,552.00, Runnings Supply Inc-2.36, Sioux Equipment-320.17, Wheelco Truck & Trailer-516.89, Supplies & Materials/A&G Diesel-119.71, A-Ox Welding-83.76, Aramark-187.58, Carquest of Mitchell-670.78, Dockendorf Equipment Co-10,275.41, Truenorth Steel-2,716.01, Midwest Oil Co-5,389.40, Mueller Lumber-15.48, Runnings Supply Inc-41.10, Scott Supply-492.22, Utilities/City of Mt. Vernon-92.00, Miedema Sanitation-88.00, Mitchell Telecom-159.10, Santel Comm-69.29, Minor Equip/C & B Mitchell-4,175.00, Bridge Repair/Mitchell Quarry-1,358.09, Projects/Civil Design Inc-742.50, Oth Proj/SD Dept of Transportation-19,814.61; **EMG MGMT:** Repairs & Maint/Mega Wash-18.00, Runnings Supply Inc-459.97, Supplies/Menards-435.21, Utilities/Mitchell Telecom-23.85, Santel Comm-97.57, Emg Accuml/Randy Reider-1,500.00, Minor Equip/Runnings Supply Inc-669.98; **JAIL 247:** Supplies/PKT-1,350.00.

APPROVE TIMESHEETS

Motion by Blaalid, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

AUTOMATIC SUPPLEMENT

Motion by Reider, second by Claggett to supplement the Sheriff's budget Overtime line (4111/211) in the amount of \$504.28, Social Security line (4120/211) in the amount of \$38.58 and State Retirement line (4130/211) in the amount of \$40.34 received from the State of South Dakota Highway Safety Overtime Enforcement Grant. All members voted aye. Motion carried.

APPROVE INTRODUCTORY WAGE ADJUSTMENT

Motion by Reider, second by Kiner to approve a wage adjustment of \$.50 for full-time Corrections Officer Tyler Torres as he has successfully completed his introductory period. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:56 a.m., motion by Claggett, second by Blaalid to move into executive session to discuss personnel, as requested by Human Resource Director Meaney, pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:14 a.m., motion by Claggett, second by Kiner to move out of executive session. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 11:15 a.m., motion by Reider, second by Blaalid to move into executive session to discuss union negotiations, as requested by Human Resource Director Meaney, pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 12:00 p.m., motion by Claggett, second by Reider to move out of executive session. All members voted aye. Motion carried.

ADJOURN

At 12:01 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for December 20, 2022, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost