

November 10, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA

Motion by Kiner, second by Blaalid to approve the agenda for the November 10, 2022, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Blaalid to approve the minutes of the October 25, 2022, meeting. All members voted aye. Motion carried.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:20 a.m., motion by Blaalid, second by Claggett to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:47 a.m., motion by Reider, second by Kiner to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

OPEN CANVASS FOR 2022 GENERAL ELECTION

Motion by Blaalid, second by Claggett to open the canvass for the 2022 General Election. All members voted aye. Motion carried.

APPROVE THE 2022 GENERAL ELECTION CANVASS

Motion by Blaalid, second by Claggett to approve the 2022 General Election canvass. All members voted aye. Motion carried.

CLOSE 2022 GENERAL ELECTION CANVASS

Motion by Blaalid, second by Kiner to close the 2022 General Election canvass. All members voted aye. Motion carried.

LIQUOR LICENSE RENEWAL

Motion by Claggett, second by Reider to renew the following liquor licenses for the year 2023: Kongo Inc, GL Wild Oak LLC, The Garage. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:20 a.m., motion by Kiner, second by Claggett to move into executive session to discuss personnel as per SDCL 1-25-2, as requested by Sheriff Harr. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:57 a.m., motion by Reider, second by Claggett to move out of executive session. All members voted aye. Motion carried.

APPROVE GRANT APPLICATION REQUEST

At the request of Corrections Administrator Radel, motion by Reider, second by Claggett to authorize the application for the South Dakota Sobriety Grant Program in the amount of \$10,000. All members voted aye. Motion carried.

APPROVE EMPLOYEE STATUS CHANGES

Motion by Reider, second by Claggett to approve a raise of \$.50 for full-time maintenance personnel Scott Gaulke after successful completion of an introductory period. All members voted aye. Motion carried.

Motion by Balaalid, second by Claggett to approve the re-classification of Amy Easton from part-time corrections officer to full-time corrections officer with her wage remaining at \$19.81. All members voted aye. Motion carried.

Motion by Claggett, second by Balaalid to accept the resignation of full-time nurse administrative assistant Angela Seitz, effective November 25, 2022, and advertise for the same. All members voted aye. Motion carried.

APPROVE FUEL QUOTE

At the request of Highway Superintendent Weinberg, motion by Reider, second by Kiner to approve the best value quote of \$3.225 per gallon for 3,000 gallons of unleaded and \$4.136 per gallon for 7,300 gallons of diesel #2 all from Brooks Oil. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Claggett, second by Kiner to approve the following bills for payment, excluding Redwood Toxicology. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/Tristar Benefit Admin-420.00, Publishing/Forum Comm-708.10, Trvl & Conf/Days Inn of Pierre-233.00, Utilities/Brenda Bode-50.00, John Claggett-50.00; **ELECT:** Publishing/Forum Comm-386.14, Seachange-185.00, Supplies/First Bankcard-19.98, Susan Kiepke-113.73, McLeod's Printing-295.89; **JUD:** Prof Fees/Terri Lembcke Schildhauer-483.00; **AUD:** ACH PMTS/Cortrust Bank-15.00 Rentals/Microfilm Imaging-147.00, Supplies/McLeod's Printing-230.09, Trvl & Conf/First Bankcard-552.89, Utilities/Susan Kiepke-50.00, Mainframe Prog/Software Services-242.00; **TREAS:** Passport Postage/First Bankcard-92.90, Supplies/Access Systems-45.50, McLeod's Printing-123.40, First Dakota Nat'l Bank-3.00, State MV

Supplies/Access Systems-45.50, McLeod's Printing-123.40, Trvl & Conf/Days Inn of Pierre-75.00, Utilities/David Beintema-50.00, Tonya Ford-50.00, Mainframe Prog/Software Services-44.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,468.26, Diversion Service & Fees/Catherine Buschbach-50.00, First Bankcard-120.00, Dues/State Bar of SD-1,620.00; **CRT APPTED ATTY:** Crt Appted Atty/Morgan Theeler-25,947.34, Wantoch Law Office-1,300.05; **A&N:** A&N Child/The Sharp Firm-2,856.16, Wantoch Law Office-30.30; **PUB SFTY BLDG:** Repairs/First Bankcard-60.64, Menards-4.39, Mitchell Plumbing & Heating-150.00, Gas & Electric/Northwestern Energy-4,831.31, Garbage/Miedema Sanitation-220.00, Phone/Robert Faas-50.00, Scott Gaulke-50.00, Rick Hornaman-50.00, Buildings/Interstate Glass & Door-74,650.00; **CRTHOUSE:** Repairs & Maint/Interstate Tires & Auto-40.00, Mebius Nursery-100.00, Menards-29.98, Supplies/Jones Supplies-149.45, Water & Sewer/City of Mitchell-659.58, Garbage/Miedema Sanitation-106.00, Phone/Robert Love-50.00, Joel Rang-50.00; **DOE:** Supplies/First Bankcard-133.94, Utilities/Karla Love-50.00, Jared Olsen-50.00, Carla Wittstruck-50.00, Dues/First Bankcard-240.00, Books/First Bankcard-250.00, Software Services/Software Services-572.00, Vanguard/Vanguard Appraisals-41,395.00; **ROD:** Rentals/Microfilm Imaging-470.00, Supplies/First Bankcard-116.36; **N. OFC:** Repairs/First Bankcard-24.79, Life Equipment Rental-260.00, Menards-239.84, Thune's True Value-27.46, Supplies/Jones Supplies-150.06, Menards-55.43, Garbage/Miedema Sanitation-88.00; **VET:** Utilities/Craig Bennett-50.00, Courtney Ditter-50.00, TJ Thomas-50.00; **CO COORD:** IT Contract/Transcendent Technologies-8,833.00, Postage/Qualified Presort-966.41, Postage Meter Fees/Qualified Presort-240.58; **HR:** Supplies/First Bankcard-199.00, GFC Leasing-50.75, Trvl & Conf/Ramkota Hotel-101.00, Tonya Meaney-270.52, Utilities/Tonya Meaney-50.00; **SHERIFF:** Prof Services/County Fair Food Store-49.15, The Glow Store-155.18, Thune's True Value-7.47, Repairs Patrol Car/Big E Auto Service-613.63, Car Wash/Mega Wash-165.00, Ofc Supplies/A & B Business Solutions-61.14, First Bankcard-349.99, Gas Patrol Car/First Bankcard-205.49, Field Supplies/County Fair Food Store-17.18, First Bankcard-139.85, Trvl & Conf/First Bankcard-268.00, Prisoner Transport/Pennington Co Jail-36.65, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/Applied Concepts-13,462.50; **JAIL:** Medicine/Mitchell Clinic-288.68, Fed Inmate Med/Mitchell Clinic-136.00, Equip Repair/First Bankcard-55.35, Ofc Supplies/Ginger Faas-50.00, McLeod's Printing-170.97, Jail Supplies/County Fair Food Store-51.87, Menards-39.95, McKesson Medical-115.57, Kitchen Supplies/Jones Supplies-494.35, Uniforms/Aramark-160.85, Prisoner Food/Summit Food Service-9,580.29, Travel/Best Western Ramkota-616.00, Ginger Faas-54.00, Melinda Harmelink-34.00, Marco Mora-34.00, Don Radel-34.00, Lynn Smith-34.00, Shawn Jerke-34.00, Minor Equip/Bob Barker Co-943.14, First Bankcard-457.89, Galls Lexington-493.53, Vehicle Maint/First Bankcard-66.64, Inmate Services/Swanson Services-824.90; **CORONER:** Coroner Fees/Dakota Embalming & Transport-170.00; **WELFARE:** Supplies/Qualified Presort-19.91, Transients/First Bankcard-176.44, Travel/Christine Norwick-18.36, Ofc Utilities/Northwestern Energy-95.59, Christine Norwick-50.00; **NURSE:** Expenditures/Jenna Auch-278.84; **MENTAL HAND:** Ment Hand/SD Dept of Revenue-424.63; **MENTAL ILL:** Committals/Patrick Kiner-101.00, Douglas Papendick-909.00, Hearings/Creighton A Thurman-556.35, Yankton Sheriff's Ofc-300.00; **FAIR:** Repairs & Maint/Dakota Supply Group-69.11, Supplies/Jones Supplies-32.45, Gas & Electric/Northwestern Energy-1,906.53, Garbage/Miedema Sanitation-126.00; **CO EXTENSION:** Postage/Qualified Presort-19.91, Supplies/McLeod's Printing-30.00, Trvl & Conf/Christine Norwick-18.36, Utilities/Bureau of Administration-6.00, Northwestern Energy-95.58; **P&Z:** Publishing/Forum Comm-39.52, Supplies/McLeod's Printing-311.73; **HIWAY:** Prof Fees/Avera Occupational-138.00, Repairs & Maint/Boyer Trucks-46.00, Carquest of Mitchell-590.62, Diamond Mowers-730.32, First Bankcard-39.90, Larry's I-90 Service-775.00, Runnings Supply-5.72, Scott Supply Co-209.00, Upper Midwest Garage Door-117.34, Supplies & Materials/Carquest of Mitchell-1,959.38, Menards-77.69, Runnings Supply-213.25, Tractor Supply-299.50, Trvl & Conf/Days Inn of Pierre-150.00, Rusty Weinberg-385.48, Utilities/Miedema Sanitation-88.00, Northwestern Energy-54.27, Jack Sorenson-50.00, Clayton Wells-50.00, Equipment/Capfirst Equip Finance-142,406.18, Oth Proj/SD Dept of Transportation-498.34; **EMG MGMT:** Repairs & Maint/Doug's Custom Paint & Body-903.00, Mettler Implement-72.85, TMA-87.84, Trvl & Conf/Jeff Bathke-40.00, Quality Inn-77.00, Utilities/Jeff Bathke-50.00, Karen Wegleitner-50.00, Emg ACCUML/Corn Palace-1,516.00, Medical Waste Transport-162.05, Subway Sandwiches-786.45; **BID DEP:**Fairground DMG DEP RET/Bethany Joramo-200.00.

APPROVE TIMESHEETS

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

APPROVE AUDITOR’S ACCOUNT WITH TREASURER

Motion by Claggett, second by Reider to approve the October 2022 Auditor’s Account with the Treasurer in the amount of \$21,994,698.78. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Blaaid, second by Reider to acknowledge volunteers for the month of November 2022, with the full list on file in the Davison County Auditor’s office. All members vote aye. Motion carried.

SIGN SDML CONTRACT

Motion by Reider, second by Claggett to authorize the chairperson to sign the Intergovernmental Contract and Coverage Document for the SDML Workers’ Compensation Fund. All members voted aye. Motion carried.

ADJOURN

At 11:40 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for November 22, 2022, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost