

**June 28, 2022**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Reider, Bode. Absent Weitala. Also present was Deputy Auditor Matthews.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE AGENDA**

Motion by Claggett, second by Kiner to approve the agenda for the June 28, 2022. All members present voted aye. Motion carried.

**APPROVE AMENDED MINUTES**

Motion by Claggett, second by Reider to approve the minutes, as amended for the June 21, 2022, meeting to clarifying the wage increase for HR Director Meaney. All members present voted aye. Motion carried.

**ACCEPT RESIGNATION**

Motion by Claggett, second by Reider to accept the resignation of full-time Blade Operator Brian Grambihler, effective July 7, 2022. All members present voted aye. Motion carried.

**APPROVE ADVERTISEMENT FOR BLADE OPERATOR**

At the request of Highway Superintendent, motion by Kiner, second by Reider to authorize advertisement for the open Highway Department Blade Operator position at a rate of \$19.81 per hour. All members present voted aye. Motion carried.

**APPROVE REPAIR**

Motion by Claggett, second by Kiner to approve the repair of an exhaust fan for 2014 Caterpillar Motor Grader #103 blade #103, from Butler Machinery at a cost of \$2,800. All members present voted aye. Motion carried.

**CONTINUE 2023 BUDGET REVIEW**

Commissioners continued to review the 2023 budgets.

**APPROVE SOFTWARE PURCHASE**

At the request of State's Attorney Miskimins, motion by Claggett, second by Reider to approve the purchase of case management software from Karpel Solutions at a one-time cost of \$23,200 and an annual cost of \$3,375. All members present voted aye. Motion carried.

## **APPROVE PRISONER TRANSPORT**

At the request of Sheriff Harr, motion by Reider, second by Kiner to approve the transport of an inmate using the U.S. Marshall's Service at a cost of \$3,000. All members present voted aye. Motion carried.

## **CONTINUE 2023 BUDGET REVIEW**

Commissioners continued to review the 2023 budgets.

## **RECLASSIFY EMPLOYEE**

At the request of Corrections Administrator Radel, motion by Reider, second by Claggett to reclassify Corrections Officer Marcus Bruce from part-time to full-time effective June 25, 2022, with no change to his wage. All members present voted aye. Motion carried.

## **CONTINUE 2023 BUDGET REVIEW**

Commissioners continued to review the 2023 budgets.

## **APPROVE WINDOW REPLACEMENT**

At the request of Physical Plant Director Rang, motion by Reider, second by Claggett to accept the low quote from Interstate Glass & Door to replace 13 windows at the Public Safety Building at a cost of \$74,650. All members present voted aye. Motion carried.

## **APPROVE FAIRGROUNDS PARKING LOT**

At the request of Physical Plant Director Rang, motion by Claggett, second by Reider to accept the low quote from Commercial Asphalt to repave the parking lot at the Davison County Fairgrounds with a 2" overlay, re-stripe lot, and replace two sections of sidewalk at a cost of \$66,460. All members present voted aye. Motion carried.

## **APPROVE EMPLOYEE RESOURCE MANUAL**

Motion by Claggett, second by Kiner to approve the Davison County Employee Resource Manual as presented by HR Director Meaney. A roll call vote was taken as follows. Claggett-aye, Kiner-aye, Reider-aye, Bode-aye. Weitala-Absent. Motion carried.

## **APPROVE BILLS**

Motion by Reider, second by Kiner to approve the following bills for payment. All members present voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Prof Fees/Tristar Benefit Admin-420.00; **ELECTIONS:** Supplies/First Bankcard-91.02, McLeod's Printing & Offc-29.25; **JUD:** Jury Fees/Jurors-474.36, Prof Fees/Terri Lembcke Schildhauer-777.75, Interpreter Fees/Deyanira T Thorin-4,222.77; **TREAS:** Passport Postage/First Bankcard-49.50, Supplies/First Bankcard-56.54, State MV Supplies/First Bankcard-56.55, Trvl & Conf/Rachel Soulek-40.00, Nikki Weber-

168.52; **STATES ATTY:** Books/West Payment Center-506.01; **CRT APPTED ATTY:** Public Defender Contract/Alvine Law Firm LLP-16,229.16, Douglas Papendick-16,229.16; **A&N CHILD:** A&N Child/The Sharp Firm-1,099.31; **PUB SFTY BLDG:** Repairs/First Bankcard-436.44, Menards-24.29, Runnings Supply-16.49, Supplies/Jones Supplies-29.14, Menards-11.97, Gas & Fuel/Meyers Oil Co-211.56, Buildings/Direct Digital Control-10,185.00; **CRTHOUSE:** Repairs & Maint/Menards-88.41, Supplies/Jones Supplies-159.69, Gas & Fuel/Meyers Oil Co-422.41; **DOE:** Supplies/First Bankcard-232.98, Gas/Meyers Oil Co-244.35, Trvl & Conf/First Bankcard-14.00, SDAAO-750.00; **ROD:** Supplies/First Bankcard-49.81; **NORTH OFC:** Supplies/Jones Supplies-30.87; **VET:** Supplies/McLeod's Printing & Offc-49.90, Trvl & Conf/Meyers Oil Co-271.50; **COORD:** Postage/Qualified Presort-828.59, Postage Meter Fees/Qualified Presort-223.49, Copy Mach Maint/A & B Business Solutions-37.59; **HR:** Supplies/First Bankcard-79.84, GFC Leasing-47.42; **SHERIFF:** Gas Patrol Car/First Bankcard-196.58, Meyers Oil Co-4,542.19; **JAIL:** Medicine/Avera Medical Group Radiology Mitchell-124.90, Avera Medical Group Surgical Mitchell-193.54, Avera QoP Hosp-1,123.93, Mitchell Clinic-219.82, Siouxland Oral & Maxillofacial Surgery-744.81, Fed Inmate Med Ex/Avera QoP Hosp-9.33, Mitchell Clinic-304.00, Equip Repair/Arctic Refrigeration-189.03, Jail Supplies/Jones Supplies-262.52, Laundry Supplies/Jones Supplies-86.98, Kitchen Supplies/Jones Supplies-301.68, Prisoner Food/Summit Food Service-5,530.37, Contracts/Office Advantage-121.76, Mitchell Clinic-8,625.00, Minor Equip/Karl's2,474.99, Vehicle Maint/Meyers Oil Co-1,563.43; **WELFARE:** Supplies/Qualified Presort-8.16; **NURSE:** State Payment/Office of Child & Family Services-3,627.25; **MENTAL ILL:** Committals/Douglas Papendick-101.00, Hearings/Mark Katterhagen-18.00, Darcy Lockwood-18.00, Lucy M Lewno-186.53; **FAIR:** Repairs & Maint/CHS Farmers Alliance-17.84, First Bankcard-22.20, Supplies/Jones Supplies-154.85, Gas & Fuel/Meyers Oil Co-129.76; **CO EXTENSION:** Postage/Qualified Presort-9.91; **WEED:** Fuel/Meyers Oil Co-282.08, Utilities/City of Mitchell-121.26; **HIWAY:** Prof Fees/Avera Occupational-118.00, Repairs & Maint/RDO Equipment-73.95, Supplies & Materials/Meyers Oil Co-372.00, Gas & Fuel/Meyers Oil Co-32,384.59, Utilities/City of Mitchell-123.60, Patch Mix/Commercial Asphalt-30,351.80; **EMG MGMT:** Fuel/Meyers Oil Co-428.76, Utilities/City of Mitchell-29.22; **LIABILITIES:** Fair Dmg Dep Ret/Dalilah Ramos-200.00, Marty Christensen-200.00; **911:** Communications-City of Mitchell Police Dept-16,481.58.

## **APPROVE TIMESHEETS**

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

## **DENY WELFARE**

As per the recommendation of Welfare Intake Administrative Assistant Norwick, motion by Kiner, second by Claggett to deny welfare claim #62222 pursuant to SDCL 28-13-32.9, determination of person's ability to pay. All members present voted aye. Motion carried.

## **ADJOURN**

At 12:35 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for July 12, 2022, at 9:00 a.m. to be held at the Davison County Fairgrounds.

## **ATTEST**

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James Matthews, Deputy Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost