

March 22, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA

Motion by Kiner, second by Claggett to approve the agenda for the March 22, 2022, meeting, as amended, adding an election upgrade as requested by Auditor Kiepke . All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes of the March 8, 2022, meeting. All members voted aye. Motion carried.

DEPARTMENT HEAD DISCUSSION REGARDING SALARY STUDY

At the request of Davison County department heads, a discussion between them and the Davison County Commissioners was held regarding the pending salary study. This was a positive discussion, opening the lines of communication between department heads and commissioners.

SURPLUS PROPERTY

At the request of Sheriff Harr, motion by Claggett, second by Kiner to declare the 2012 Dodge Ram, VIN #1C6RD7KT5CS198053 as surplus. All members voted aye. Motion carried.

POST SURPLUS PROPERTY ON PURPLE WAVE

At the request of Sheriff Harr, motion by Claggett, second by Kiner to post the afore mentioned property on the auction site Purple Wave. All members voted aye. Motion carried.

APPROVE LICENSE APPLICATION

At the request of Sheriff Harr, motion by Claggett, second by Weitala to authorize a Field Ops license application at a cost of \$11.57 per month. All members voted aye. Motion carried.

APPROVE 24/7 KIOSK

At the request of Sheriff Harr, motion by Claggett, second by Weitala to authorize chairperson to sign an Automated Breathalyzer Kiosk Customer Agreement between Custom Control Systems, Inc. d/b/a Precision Kiosk Technologies and Davison County for 24 months at a cost of \$1,350.00 per month. All members voted aye. Motion carried.

APPROVE PURCHASE

At the request of VSO Bennett, motion by Weitala, second by Reider to approve the purchase of a desk, two curved monitors, a printer and three chairs at an approximate cost of \$2,900. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:36 a.m., as per the request of VSO Bennett, motion by Weitala, second by Claggett to move into executive session to discuss personnel as per SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:54 a.m., motion by Claggett, second by Kiner to move out of executive session. All members voted aye. Motion carried.

ACCEPT RESIGNATIONS

Motion by Claggett, second by Weitala to accept the resignation of full-time Corrections Sergeant David Suarez effective April 15, 2022. All members voted aye. Motion carried.

Motion by Weitala, second by Kiner to accept the resignation of part-time Corrections Officer Destiny Soto effective March 19, 2022. All members vote aye. Motion carried.

RECLASSIFY EMPLOYEES

Motion by Claggett, second by Weitala to reclassify Corrections Officer Mark Zard from full-time to part-time effective April 2, 2022. All members voted aye. Motion carried.

Motion by Claggett, second by Kiner to reclassify Correction Officer Ashley Schulz from part-time to full-time effective March 19, 2022, and to credit her part-time hours towards her introductory period. All members voted aye. Motion carried.

Motion by Claggett, second by Kiner to reclassify Corrections Officer Brett Costello from part-time to full-time effective March 19, 2022. All members voted aye. Motion carried.

AUTHORIZE NOTARY SEAL

Motion by Claggett, second by Rieder to authorize Welfare Administrative Assistant Norwick to become a notary and purchase a seal. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

STATES ATTY: Diversion Service & Fees/First Bankcard-714.50; **CRT APPTED ATTY:** Crt Appted Atty/Alvine Lay Firm-3,514.20; **SHERIFF:** Repairs Patrol Car/Carquest of Mitchell-24.54; **JAIL:** Laundry Supplies/Aramark-264.96, Minor Equip/Cooks Correctional-311.58; **MENTAL HAND:** Handicap/SD Dept of Revenue-1,204.34; **FAIR:** Water & Sewer/Davison Rural Water-80.90, Phones/Santel Communications-40.00;

WEED: Repairs/Heartland Ag Systems-25.36; **HIWAY:** Repairs & Maint/Auto Body Specialties-2.04, Dakota Fluid Power-484.13, Diesel Machinery Inc-151.10, Mitchell Iron & Supply-488.05, Supplies & Materials/Aramark-170.52, Bierschbach Eqpt & Supply-220.00, Jones Supplies-232.07, Mitchell Iron & Supply-446.45, Utilities/City of Mt. Vernon-92.00, Santel Communications-41.60.

GENERAL FUND:

COMM: Publishing/Daily Republic-283.42, Library/Mitchell Public Library-6,500.00; **JUD:** Jury Fees/Jurors-469.32, Prof Fees/Access Health Mitchell-4,000.00, Carol Johnson-368.20, SDHSC-1,200.00, Law Library/West Payment Center-109.50; **AUD:** Supplies/McLeod's Printing-199.98, Trvl & Conf/SDACO-185.00; **TREAS:** Trvl & Conf/SDACO-185.00, Mainframe Support/Bruce Mastel-35.00; **STATES ATTY:** Med Prof Fees/Avera Queen of Peace-1,476.00, SD Public Health Laboratory-530.00, Repairs & Maint/Dakota Data Shred-51.70; **PUB SFTY BLDG:** Repairs/Menards-350.53, Supplies/Jones Supplies-35.36, Water & Sewer/City of Mitchell-1,169.11, Pest Control/Premier Pest Control-80.00, Elevator Service/Schumacher Elevator-428.34, Buildings/Design Crete-16,907.37; **CRTHOUSE:** Repairs & Maint/Carquest of Mitchell-26.20, Runnings Supply-10.79, Supplies/Jones Supplies-167.71, Menards-58.52, Gas & Electric/Northwestern Energy-4,411.18, Pest Control/Premier Pest Control-50.00; **DOE:** Asses Notices/Qualified Presort-920.21, Postage/Qualified Presort-3,133.54, Trvl & Conf/Steinley Real Estate-500.00; **NORTH OFC:** Supplies/Menards-84.61, Gas & Electric/Northwestern Energy-2,383.59, Water & Sewer/City of Mitchell-43.74, Pest Control/Premier Pest Control-50.00; **VET:** Supplies/McLeod's Printing-239.00, Thune's True Value-15.40, Computer Services/Tyler Technologies-898.00; **COORD:** Postage/Qualified Presort-839.65, Postage Meter Fees/Qualified Presort-197.55, Copy Mach Maint/Access Systems-30.98, Century Business Products-147.55; **SHERIFF:** Prof Services/Avera Occupational-120.00, Repairs Patrol Car/Sturdevant's Auto Parts-28.80, Oil Changes/Lube Rangers-92.06, Tires/Big E Auto-19.41, Car Wash/Mega Wash-24.00, Office Supplies/A & B Business Solutions-45.46, McLeod's Printing-49.00, Uniforms/Jack's Uniforms & Equip-29.47, Prisoner Transport/Pennington County Jail-73.30, Cellular Service/Verizon Wireless-563.44, Machinery & Auto/Dakota Two Way-285.00; **JAIL:** Medicine/Avera Medical Group-86.57, Lewis Drug Stores-6,429.89, Mitchell Clinic-123.62, Federal Inmate Med Ex/Lewis Drug Stores-18.69, Bldg Maint/Menards-155.44, Office Supplies/Innovative Office-120.93, Jail Supplies/Bob Barker Co Inc-371.89, Jones Supplies-256.12, Lewis Drug Stores-84.92, Kitchen Supplies/Jones Supplies-257.84, Oth Co Jail Bd/Brown County Sheriff-225.00, Uniforms/Galls Lexington-204.00, Prisoner Food/Summit Food Service-10,123.32, Travel/Melinda Harmelink-80.00, Holiday Inn Express Winner-150.00, Ashley Schulz-80.00, David Suarez-80.00, Water Softener/Darrington Water-49.00, Contracts/FNIC-80.00, Office Advantage-219.25, Medical Waste Transport-192.64, Minor Equip/Galls Lexington-259.20, Inmate Services/Swanson Services-371.55; **JUV DET:** Detention/Minnehaha Co Regional-1,285.00; **WELFARE:** Hospital/Avera McKennan Hosp-3,825.01, Supplies/McLeod's Printing-59.90, Qualified Presort-6.93; **MENTAL ILL:** Committals/Douglas Papendick-505.00, Hearings/Avera McKennan Hosp-484.04, Avera QoP Hosp-250.57, Den Herder Law Office-141.40, Horn Law Office-222.20, Mark Katterhagen-15.00, Lacroix Law Office-338.83, Lewis & Clark BHS-368.00, Darcy Lockwood-15.00, Lucy M Lewno-166.53, Yankton Co Treasurer-265.10, Yankton Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Menards-64.98, Midwest Fire & Safety-144.50, Supplies/Jones Supplies-264.31, Menards-13.44, Pest Control/Premier Pest Control-50.00, Phones/Verizon Wireless-41.91; **CO EXTENSION:** Postage/Qualified Presort-6.92, Utilities/CenturyLink-27.06; **WEED:** Trvl & Conf/Brian Bode-75.60, Board Mileage/Brenda Bode-15.54, Brian Bode-14.28, Steven Roth-.84, Kevin Deinert-10.92, James Miiller-15.12, Utilities/Verizon Wireless-41.91; **HIWAY:** Repairs & Maint/Carquest of Mitchell-1,231.67, Menards-154.96, North Central Int'l-1,150.79, Sturdevant's Auto Parts-80.95, Wheelco Truck & Trailer-3,341.67, Supplies & Materials/A-Ox Welding-316.31, Access Systems-50.57, Boyer Trucks-369.75, Carquest of Mitchell-829.29, McLeod's Printing-46.99, Menards-431.99, Mitchell Concrete Products-8.25, Mueller Lumber Co-20.46, Transource-38.52, Sturdevant's Auto Parts-60.13, Wheelco Truck & Trailer-33.14, Utilities/Northwestern Energy-3,483.90, Verizon Wireless-83.82, Projects/Civil Design Inc-6,142.50, Gary Bussmus-4,278.40; **EMG MGMT:** Fuel/Karen Wegleitner-61.35, Utilities/CenturyLink-13.53, Northwestern Energy-80.07, Verizon

Wireless-30.06, Emg Accuml/Verizon Wireless-117.86; **911:** Communications/City of Mitchell Police Dept-16,113.36.

APPROVE TIMESHEETS

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

APPROVE ABATEMENT

Motion by Kiner, second by Claggett to approve the following abatement for 2021 payable 2022, located within Davison County, South Dakota. All members voted aye. Motion carried.

Property was assessed twice

Jesse & Jennifer Hanson, Tract 1, Jesse's Addn, Badger Township - \$735.46

DENY WELFARE

As per the recommendation of Welfare Intake Administrative Assistant Norwick, motion by Kiner, second by Claggett to deny welfare claim #228176, claim #5258103 and claim #191597, pursuant to SDCL 28-13-32.9 patient has the ability to pay. All members voted aye. Motion carried.

APPROVE ELECTION EQUIPMENT UPGRADE

At the request of Auditor Kiepke, motion by Reider, second by Claggett to approve the cost of the upgrade to security for the election night reporting laptop with a cost of \$1,466.00. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 11:37 a.m., as per the request of Commissioner Weitala, motion by Claggett, second by Weitala to move into executive session to discuss personnel as per SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 12:40 p.m., motion by Claggett, second by Kiner to move out of executive session. All members voted aye. Motion carried.

ADJOURN

At 12:41 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for March 19th, 2022, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost