

November 30, 2021

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Weitala, Bode. Absent Reider. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes of the November 16, 2021, meeting. All members present voted aye. Motion carried.

OPEN SUPPLEMENTAL BUDGET HEARING

At 9:15 a.m., motion by Kiner, second by Claggett to open the Supplemental Budget Hearing for the Courthouse Building and Highway departments. All members present voted aye. Motion carried.

ADOPT RESOLUTION TO SUPPLEMENT COURTHOUSE BUILDING AND TRANSFERS IN AND OUT FOR HIGHWAY BUDGETS

Motion by Kiner, second by Claggett to adopt the following resolution to supplement the Courthouse Building Budget, and transfer cash from General Fund into Highway Fund, and supplement the Highway budget. A roll call vote was taken as follows. Claggett – aye, Kiner – aye, Weitala – aye, Bode – aye Reider – absent. Motion carried.

**Resolution #113021-01
Supplement County
Courthouse, Transfer Out of General Fund
And into Highway Fund Budgets**

Whereas, the Courthouse Building, General Fund Transfer Out and Transfer into Highway budgets are not sufficiently funded by the adopted 2021 annual budget to pay expenses for the remainder of the year 2021; and

Whereas, SDCL 7-21-22 states that in the event of the passage and enactment of any law during a fiscal year and after the adoption of the annual budget for a following fiscal year, imposing some new obligation or duty upon a county, or in the event of the failure to provide by the final budget a sufficient revenue to enable the county to conduct the indispensable functions of government in any department, or to pay just obligations upon the county for the necessary conduct of the courts, or for the necessary aid and support of the poor or to discharge any duty which it is the lawful duty of the county to discharge, and of which requires the incurring of liabilities or expenditures of funds for a purpose or object for which no provision has been made in the annual budget for such fiscal year, and when such occasion arises the board must make, approve, and adopt a supplemental budget providing therein for an appropriation for such purposes in such amount as the board may deem necessary, and such budget shall set out in detail each item for which an appropriation is made and the amount to be appropriated for each item, with the time and place when the same will be considered and adopted

by the governing board, shall be given in such manner as the board may determine, provided that the time fixed for considering and adopting the same shall not be less than ten days from date when such notice is first given; and

Whereas, there was not sufficient appropriation included in the 2021 budget to pay all Courthouse Building, General Fund Transfer out and Transfer into Highway Department expenses.

Now, therefore be it resolved, that \$185,455 from the General Fund Cash line item 10100A1010000 be supplemented to the Courthouse Building Department budget various line items, and to transfer \$1,228,949 from the General Fund Cash line item 10100A1010000 into the Highway Fund Cash line item 20100A1010000 and supplement the various line items in the amount of \$1,228,949.

Dated at Mitchell, South Dakota this 30th day of November, 2021.

Brenda Bode, Chairperson

ATTEST: _____
James Matthews, Deputy Auditor

CLOSE SUPPLEMENTAL BUDGET HEARING

At 9:17 a.m., motion by Kiner, second by Weitala to close the Supplemental Budget Hearing for the Courthouse Building and Highway departments. All members present voted aye. Motion carried.

RENEW LIQUOR LICENSES

Motion by Kiner, second by Weitala to renew the liquor license for Kongo Inc for 2022. All members present voted aye. Motion carried.

Motion by Kiner, second by Weitala to renew the liquor license for GL Wild Oak LLC for 2022. All members present voted aye. Motion carried.

CEMETERY DISCUSSION

Treasurer Beintema and Deputy States Attorney Taylor appeared before the board to discuss a proposal from the city of Sleepy Eye, MN regarding a cemetery that is currently owned by Sleepy Eye, MN located south of Mitchell on SD Highway 37. No Action Taken.

BUILDING PROJECTS DISCUSSION

Director of Physical Plants Rang appeared before the board to discuss a flooring project at the Davison County Public Safety Building, and a security camera project at the Davison County Fairgrounds. No Action Taken.

JUVENILE DIVERSION PROGRAM DISCUSSION

States Attorney Miskimins and Juvenile Diversion Coordinator Buschbach appeared before the board to discuss the funding of the Juvenile Diversion Program. Miskimins stated that the grant that has been funding the salary and expenses of the program will expire June, 2022. Miskimins stated the approximate cost for the remaining part of 2022 will be \$35,000 and will be pursuing options to seek alternative funding for the program.

INTRODUCTORY WAGE INCREASES

At the request of DOE Love, motion by Kiner, second by Claggett to approve a wage increase of \$.50 per hour for Jared Olsen after successful completion of a six-month introductory period. Effective December 11, 2021. All members present voted aye. Motion carried.

At the request of Corrections Administrator Radel, motion by Claggett, second by Kiner to approve a wage increase of \$.50 per hour for Trina Frey after successful completion of a six-month introductory period. Effective November 13, 2021. All members present voted aye. Motion carried.

APPROVE FMLA LEAVE

Motion by Weitala, second by Kiner to approve FMLA leave for employee #3100 effective December 2, 2021. All members present voted aye. Motion carried.

APPROVE BILLS

Motion by Kiner, second by Claggett to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/SD Retirement System-45.00, Tristar Benefit Admin-402.00, Publishing/Daily Republic Forum Communications-272.92, Cultural Endeavors/First Bankcard-50.00, Utilities/Santel-21.25, Recognition/First Bankcard-63.70; **JUD:** Prof Fees/Great Plains Psychological Services-2,170.00, Carol Johnson-446.00, Terri Lembcke Schildhauer-685.50, Jury Fees/Jurors-1,269.12; **AUD:** Utilities/Santel-127.31, Minor Equip/Santel-270.00; **TREAS:** Passport Postage/First Bankcard-55.70, Supplies/First Dakota Nat'l Bank-10.00, First Bankcard-101.49, McLeod's Printing-13.48, State MV Supplies/First Bankcard-101.49, McLeod's Printing-13.50, Utilities/Santel-75.05; **STATES ATTY:** Diversion Service & Fees/A & B Business Solutions-130.94, First Bankcard-120.00, Glory House-287.50, Utilities/Santel-114.47, Books/West Payment Center-472.91, Minor Equip/Santel-1,100.00; **CRT APPTED ATTY:** Crt Appted Atty/Morgan Theeler-4,726.60, Public Defender Contract/Alvine Weidenaar-16,229.17, Douglas Papendick-16,229.17; **A & N:** Abused & Neg Child/The Sharp Firm-2,899.75; **PUB SFTY BLDG:** Repairs/Tessier's-108.75, T.K. Electric-362.25, Gas & Fuel/Meyers Oil Co-281.67, Water & Sewer/City of Mitchell-1,247.96, Pest Control/Premier Pest Control-80.00; **CRTHOUSE:** Repairs & Maint/Santel-45.00, Supplies/Jones Supplies-354.34, Gas & Fuel/Meyers Oil Co-497.36, Gas & Electric/Northwestern Energy-2,896.03, Pest Control/Premier Pest Control-50.00; **DOE:** Supplies/First Bankcard-183.65, Gas/Meyers Oil Co-571.70, Utilities/Santel-104.52; **ROD:** Rentals/Bureau of Administration-33.50, Supplies/First Bankcard-45.09, Utilities/Santel-108.52; **NORTH OFF:** Repairs/Larry's I-90 Service-790.86, On Sight-45.00, Supplies/First Bankcard-72.79, Menards-15.96, Gas & Electric/Northwestern Energy-881.54, Water & Sewer/City of Mitchell-36.48, Pest Control/Premier Pest Control-50.00, Phones/Santel-88.25, Minor Equip/Santel-125.00; **VET:** Travel & Conf/Meyers Oil Co-199.52, Utilities/Santel-175.42, Equipment/Santel-665.00; **COORD:** Postage/Qualified Presort-887.87, Postage Meter Fees/Qualified Presort-247.17, Copy Machine Maint/A & B Business Solutions-33.50, Century Business Products-56.44; **HR:** Utilities/Santel-46.58; **SHERIFF:** Prof Services/Al's Engraving-19.90, Deluxe-78.49, Repairs Patrol Car/Graham Tire Co-109.45, Tires/Graham Tire Co-81.00, Office Supplies/Office Advantage-235.69, McLeod's Printing-69.00, Gas Patrol Car/Meyers Oil Co-4,115.06, Uniforms/Jack's Uniforms-981.33, Training/Emergency Education Assn-75.00, Utilities/Santel-591.65, Cellular Service/Verizon Wireless-531.77, Minor Equip/Santel-2,180.00; **JAIL:** Medicine/Avera Queen of Peace Hosp-1,447.58, Mitchell Regional Ambulance-804.00, Bldg Maint/Menards-107.42, Equip Repair/SGTS Inc-231.25, Office Supplies/Emergency Education Assn-450.00, Innovative Office-142.28, Wholesale Electronics-28.25, Jail Supplies/Jones Supplies-

409.13, McKesson Medical-290.79, Axon Enterprise-360.50, Laundry Supplies/Jones Supplies-156.38, Kitchen Supplies/Jones Supplies-225.31, Uniforms/Al's Engraving-55.93, Jack's Uniforms-60.94, Prisoner Food/Summit Food Service-9,395.46, Health Protection/Avera Occupational-496.00, Water Softener/Darrington Water-45.00, Contracts/Office Advantage-63.23, Vehicle Maint/Meyers Oil Co-408.43; **CORONER:** Coroner Fees/Clinical Laboratory of the Black Hills-1,642.00; **JUV DET:** Medicine/Minnehaha Co Regional Juvenile Detention Cntr-1.26, Detention/Minnehaha Co Regional Juvenile Detention Cntr-26,840.00; **WELFARE:** Travel/Christine Norwick-138.00, Office Utilities/Christine Norwick-25.00, Santel-21.25; **NURSE:** State Payment/Office of Child & Family Services-3,542.00; **MENTAL ILL:** Committals/Douglas Papendick-297.00, Hearings/Avera McKennan Hosp-1,456.00, Avera Queen of Peace Hosp-3,504.80, Lewis & Clark BHS-368.00, Lincoln Co Treasurer-3,160.89, Gary Mikelson-523.70, Yankton Co Treasurer-590.35, Yankton Sheriff's Office-50.00; **FAIR:** Repairs & Maint/Bender's Sewer & Drain-294.00, Tessier's-1,226.16, Supplies/Jones Supplies-201.90, Menards-195.56, Gas & Fuel/Meyers Oil Co-83.20, Pest Control/Premier Pest Control-50.00, Phones/Verizon Wireless-41.95; **CO EXTENSION:** Trvl & Conf/Caroline Hansen-146.20, Utilities/Santel-91.59; **WEED:** Supplies/Van Diest Supply Co-18,286.00, Trvl & Conf/SD Assoc of Weed & Pest Supervisors-50.00, Utilities/City of Mitchell-349.51, Santel-30.75, Verizon Wireless-41.95, Equipment/Santel-125.00; **P & Z:** Supplies/McLeod's Printing-425.64; **HIWAY:** Gas & Fuel/Meyers Oil Co-16,613.69, Utilities/City of Mitchell-43.74, Northwestern Energy-1,019.89, Santel-30.76, Verizon Wireless-83.90, Snow & Emg/Meyers Oil Co-17,190.00, Minor Equip/Santel-125.00, Equipment/Butler Machinery-40,672.18, Projects/Prahm Construction-69,265.00, Patch Mix/Commercial Asphalt-1,407.28, Oth Projects/SD Dept of Transportation-440.65; **EMG MGMT:** Repairs & Maint/Baker Bros Electric-2,972.45, Fuel/Meyers Oil Co-424.08, Utilities/City of Mitchell-29.22, Northwestern Energy-58.79, Santel-76.32, Verizon Wireless-30.06, EMG ACCUML/Daily Republic Forum Communications-122.50, Verizon Wireless-117.88, Minor Equip/Santel-790.00; **911:** Communications/City of Mitchell Police Dept-15,965.86.

PAYROLL FOR THE MONTH OF NOVEMBER

Commissioner-\$7,323.10, Auditor-\$12,712.50, Treasurer-\$11,759.58, State's Attorney-\$28,898.61, Public Safety Building-\$10,361.73, Gen. Government Building-\$2,967.58, Director of Equalization-\$18,784.11, Register of Deeds-\$11,920.81, North Offices-\$666.90, Veterans' Services-\$6,469.04, County Coordinator-\$496.40, HR-\$3,933.90, 24/7 Program-\$2,149.55, Sheriff-\$41,367.57, County Jail-\$97,778.42, Juvenile Detention-\$228.10, Emergency Management-\$3,520.00, County Road & Bridge-\$41,920.44, Community Health Nurses-\$2,745.60, WIC-\$2,785.60, Fairgrounds-\$3,171.24, Weed Control-\$3,934.28, Planning/Zoning-\$5,536.74.

APPROVE TIME SHEETS

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

SIGN MEMO OF UNDERSTANDING WITH SDSU

Motion by Claggett, second by Weitala to sign the 2022 Memorandum of Understanding between Davison County and SDSU Extension regarding the 4-H Youth Advisor contract. All members present voted aye. Motion carried.

DENY WELFARE

As per the recommendation of Welfare Intake Administrative Assistant Norwick, motion by Weitala, second by Claggett to deny welfare claim # 21-2119 pursuant to SDCL 28-13-3 residency required for assistance. All members present voted aye. Motion carried.

ADJOURN

At 11:20 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for December 7, 2021, at 9:00 a.m.

ATTEST

James Matthews, Deputy Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost