

August 31, 2021

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes of the August 17, 2021, meeting. All members voted aye. Motion carried.

TTECH COMPANY OVERVIEW

Kristy Wurzer and several other staff from TTech presented an overview of the software they provide to counties in Wisconsin. They are working with Patti Guthrie of Software Services to write programming pertaining to South Dakota so that they may service the counties Ms. Guthrie currently serves after she retires.

APPOINT DEPUTY CORONER

At the request of Coroner Fredericksen, motion by Reider, second by Claggett to appoint Sheriff Harr as a Deputy Coroner. All members voted aye. Motion carried.

APPROVE IPAD STIPEND

Motion by Weitala, second by Kiner to approve \$1,000 stipend for the five commissioners and auditor if their iPad needs to be upgraded. All members voted aye. Motion carried.

APPROVE WRAP FOR MEOC

At the request of Emergency Management Director Bathke, motion by Claggett, second by Kiner to approve a wrap for the MEOC at a cost of \$3,750 from Make It Mine Designs. All members voted aye. Motion carried.

SURPLUS PROPERTY

At the request of Emergency Management Director Bathke, motion by Kiner, second by Rieder to surplus the 1994 Winnebago that previously served as the MEOC. All members voted aye. Motion carried.

LIST WINNEBAGO ON PURPLE WAVE

At the request of Emergency Management Director Bathke, motion by Weitala, second by Claggett to list the 1994 Winnebago on the Purple Wave auction site. All members voted aye. Motion carried.

ACCEPT FUEL QUOTE

At the request of Highway Superintendent Weinberg, motion by Reider, second by Weitala to accept the lone fuel quote from Meyers Oil for 7,300 gallons of dyed red diesel at a cost of \$2.3464 per gallon. All members voted aye. Motion carried.

AWARD BRIDGE PROJECT

As per the recommendation of Highway Superintendent Weinberg after review from Civil Design, motion by Reider, second by Claggett to award the Structure 18-000-041 Replacement & Approach Grading project to Prahm Construction, Inc. with the low bid of \$1,213,507.80. All members voted aye. Motion carried.

APPROVE TRAVEL REQUEST

At the request of HR Director Meaney, motion by Claggett, second by Kiner to approve travel to the SDACC/SDACO Fall Convention in Rapid City, September 13th and 14th, 2021. All members voted aye. Motion carried.

APPROVE EQUIPMENT PURCHASE

At the request of Physical Plant Director Rang, motion by Weitala, second by Claggett to approve the purchase of a pump controller, which is needed for the pump project, for the Public Safety Building at a cost of \$2,341.48. All members voted aye. Motion carried.

SET DATE AND TIME FOR CHILLER BIDS FOR COURTHOUSE

At the request of Physical Plant Director Rang, motion by Claggett, second by Weitala to set September 28, 2021, at 9:15 a.m. in the Commission Chambers located in the North Offices, 1420 North Main St., Mitchell, SD for bid letting for the chiller located at the Courthouse. All members voted aye. Motion carried.

APPROVE NEW HIRE

At the request of Physical Plant Director Rang, motion by Reider, second by Kiner to approve the hire of Jaime Sloan as maintenance personnel at a rate of \$18.04 per hour, with a \$.50 increase after successful completion of a six-month introductory period, effective September 13, 2021. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Reider, second by Weitala to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/McGrath Consulting Group-5,000.00, Tristar Benefit Admin-528.00, Publishing/Daily Republic Forum Communications-165.00, Trvl & Conf/SDACC-185.00; **ELECT:** Postage/First Bankcard-57.60, Supplies/Verizon Wireless-42.03; **JUD:** Prof Fees/Carol Johnson-348.40, Witness-Jury/Jurors-477.72; **AUD:** Supplies/Fischer Rounds & Assoc-80.00, McLeod's Printing-256.80, Trvl & Conf/First Bankcard-1,052.95, Susan Kiepeke-85.68; **TREAS:** Passport Postage/First Bankcard-198.75, Supplies/First Bankcard-78.94, McLeod's Printing-17.12, State MV Supplies/First Bankcard-78.94, McLeod's Printing-17.13; **CRT APPTED ATTY:** Crt Appted Atty/Larson & Nipe-4,425.10, Douglas Papendick-378.30, Pub Def Contract/Alvine Weidenaar LLP-16,229.17, Douglas Papendick-16,229.17; **PUB SFTY BLDG:** Repairs/Dakota Supply Group-572.60, Menards-111.89, Mitchell Iron & Supply-71.34, Supplies/Jones

Supplies-183.66, Water & Sewer/City of Mitchell-1,227.21, Phone/Verizon Wireless-42.03; **CRTHOUSE:** Repairs & Maint/Menards-327.89, Supplies/Menards-73.33, Gas & Electric/Northwestern Energy-3,405.49; **DOE:** Supplies/First Bankcard-93.80, Innovative Office-959.24, Trvl & Conf/First Bankcard-20.00; **ROD:** Rentals/Bureau of Administration-33.50; **NORTH OFF:** Repairs/Bender's Sewer & Drain-350.00, First Bankcard-125.48, Graham Tire-895.20, Gas & Electric/Northwestern Energy-1,367.22, Water & Sewer/City of Mitchell-51.00; **VET:** Trvl & Conf/Craig Bennett-114.00, Ramkota Hotel-154.00; **COORD:** Postage/Qualified Presort-588.20, Postage Meter Fees/Qualified Presort-178.09, Copy Machine Maint/A&B Business Solutions-40.46, Access Systems-16.93; **HR:** Supplies/First Bankcard-219.00; **SHERIFF:** Repairs Patrol Car/Graham Tire-339.64, TMA-177.46, Oil Changes/Graham Tire-49.45, TMA-50.11, Office Supplies/Office Advantage-123.89, Gas Patrol Car/First Bankcard-434.04, Uniforms/Jack's Uniforms & Equip-52.99, Field Supplies/First Bankcard-26.83, Cellular Service/Verizon Wireless-574.54, Minor Equip/Jack's Uniforms & Equip-967.67, Machinery & Auto/Light & Siren-4,872.01; **JAIL:** Medicine/Lewis Drug Stores-2,617.32, Mitchell Clinic-182.68, Fed Inmate Med Ex/Avera Medical Group-224.44, Mitchell Clinic-430.00, Bldg Maint/Dakota Supply Group-238.36, Equip Repair/L L Harder Inc-314.06, Office Supplies/Innovative Office-890.57, Jail Supplies/Bob Barker Co-517.49, Charm Tex-1,096.08, Jones Supplies-652.78, Laundry Supplies/Jones Supplies-556.90, Kitchen Supplies/Jones Supplies-174.90, Uniforms/Jack's Uniforms & Equip-396.53, Prisoner Food/Summit Food Service-10,101.09, Travel/First Bankcard-173.26, Contracts/Office Advantage-589.24, Minor Equip/First Bankcard-1,470.96, Vehicle Maint/First Bankcard-29.53, Iverson Chrysler Center-275.98, TMA-326.72, Inmate Services/Swanson Services-362.13; **WELFARE:** Hospital QoP-Avera Queen of Peace-4,102.76, Supplies/Qualified Presort-9.98; **MENTAL ILL:** Committals/Patrick W Kiner-99.00, Douglas Papendick-99.00, Hearings/Avera Queen of Peace-244.70, Horn Law Office-217.80, Mark Katterhagen-15.00, Kennedy Pier Loftus-148.50, Darcy Lockwood-15.00, Lucy M Lewno-166.51, Yankton Co Treasurer-750.00, Yankton Sheriff's Ofc-100.00; **FAIR:** Repairs & Maint/Menards-53.61, Supplies/First Bankcard-57.23, Jones Supplies-170.32, Phone/Verizon Wireless-42.03; **CO EXTENSION:** Postage/Qualified Presort-11.37; **WEED:** Supplies/Van Diest Supply Co-13,464.00, Utilities/City of Mitchell-34.11 Verizon Wireless-42.03.; **P & Z:** Supplies/Menards-165.41, Equip & Signage/Menards-119.00; **HIWAY:** Publishing/Daily Republic Forum Communications-53.16, Repairs & Maint/Paulson Sheet Metal-113.00, Utilities/City of Mitchell-43.74, Northwestern Energy-664.68, Verizon Wireless-158.12, Oth Proj/SD Dept of Transportation-3,001.24; **EM:** Supplies/Menards-83.95, Utilities/City of Mitchell-36.48, Northwestern Energy-52.37, Verizon Wireless-72.09, Em Accuml/Planning & Dev Dist III-6,000.00, Verizon Wireless-117.82, Minor Equip/Menards-389.00; **M&P:** M&P Service & Fees/First Bankcard-60.00, M&P Trvl & Conf/First Bankcard-129.00; **911:** Communications/City of Mitchell Police Dept-16,101.72.

PAYROLL FOR THE MONTH OF AUGUST

Commissioner-\$7,323.10, Auditor-\$12,439.65, Treasurer-\$10,987.86, State's Attorney-\$28,746.57, Public Safety Building-\$6,879.13, Gen. Government Building-\$7,160.40, Director of Equalization-\$18,842.56, Register of Deeds-\$11,892.62, North Offices-\$706.39, Veterans' Services-\$5,752.25, County Coordinator-\$496.40, HR-\$3,846.40, 24/7 Program-\$2,810.75, Sheriff-\$43,318.65, County Jail-\$84,279.43, Juvenile Detention-\$199.93, County Road & Bridge-\$42,171.54, Welfare-\$1,509.27, Community Health Nurses-\$2,745.60, WIC-\$2,668.10, Fairgrounds-\$3,171.24, Extension-\$1,713.16, Weed Control-\$2,742.08, Planning/Zoning-\$5,536.74.

APPROVE TIMESHEETS

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

APPROVE FMLA REQUEST

Motion by Reider, second by Weitala to approve an FMLA request for employee #4050 effective approximately September 7, 2021, for seven to fourteen days. All members voted aye. Motion carried.

ADJOURN

At 11:00 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for September 7th, 2021 at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost