

**May 25, 2021**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Claggett, second by Kiner to approve the minutes of the May 18, 2021 meeting. All members voted aye. Motion carried.

**APPROVE COPY MACHINE LEASE**

After reviewing quotes, motion by Claggett, second by Kiner to approve a lease for a Kyocera TASKalfa 3553ci through Century Business Products for the Extension/Welfare office at a cost of \$97.13 per month for a 60-month lease plus \$42.50 per month for the maintenance agreement. All members voted aye. Motion carried.

**UPDATE HMI SOFTWARE AT JAIL**

Jordan Thuringer from Tech Solutions went over a quote with commissioners regarding an HMI software update at the jail as the software currently runs on Windows 7. The update was quite expensive so no action was taken at this time.

**APPROVE PART-TIME CORRECTIONS OFFICER**

At the request of Corrections Administrator Radel, motion by Weitala, second by Claggett to approve the hire of Destiny Soto as part-time Corrections Officer at a rate of \$18.04 with a \$.50 increase after successful completion of an introductory period. All members voted aye. Motion carried.

**SIGN LETTER OF ENGAGEMENT**

Motion by Kiner, second by Claggett to authorize chairperson to sign the Letter of Engagement with SD Department of Legislative Audit so that they may audit the period from January 2019 through December 2020. All members voted aye. Motion carried.

**APPROVE FUEL QUOTE**

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to approve the lone quote from Meyers Oil for 7,300 gallons of dyed red diesel at a cost of \$2.2250 per gallon. All members voted aye. Motion carried.

**APPROVE UTILITY MAINTENANCE AND CONSTRUCTION PERMIT**

Motion by Kiner, second by Claggett to approve the Utility Maintenance and Construction permit for Midco Communications to bury two cables under Shanard Rd at 1900 and 1912. All members voted aye. Motion carried.

### **APPROVE GRANT APPLICATION SUBMISSION**

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Reider to authorize Weinberg to apply for the 50% matching grant through SDDENR titled South Dakota's Volkswagen Class 4-8 Local Freight Truck Rebate Program. All members voted aye. Motion carried.

### **SIGN AGREEMENT TO TERMINATE**

Motion by Claggett, second by Reider to authorize chairperson to sign the Agreement to Terminate Agreement Number: 717577, between the SD Department of Transportation and Davison County, SD. All members voted aye. Motion carried.

### **SIGN BRIDGE IMPROVEMENT GRANT AGREEMENT**

Motion by Reider, second by Claggett to authorize chairperson to sign the State of SD Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement for structure #18-000-041, project number BRO 8018(00)17-1 PCN 06HW. All members voted aye. Motion carried.

### **STRIPING REPORT**

Highway Superintendent Weinberg reported that road striping may not get done this year due to lack of availability of product.

After hearing a report from Joe Schroeder, Engineer for the City of Mitchell, motion by Reider, second by Kiner to allow weight limit-ton signs – Single Unit 12/Combinations 20 - to be posted at the corner of 407<sup>th</sup> Ave. and 247<sup>th</sup> St. for southbound traffic and at 407<sup>th</sup> Ave. and 23<sup>rd</sup> St. for northbound traffic due to the need for the Canal Bridge to be rehabilitated. All members voted aye. Motion carried.

### **SET DATE AND TIME FOR 1<sup>ST</sup> READING OF THE ZONING ORDINANCE AMENDMENT**

Motion by Reider, second by Weitala to set June 1, 2021 at 9:30 a.m., in the Commission Chambers located at 1420 North Main St., Mitchell, SD, for the 1<sup>st</sup> Reading of the Amendment to the Davison County Zoning Ordinance. All members voted aye. Motion carried.

### **SET DATE AND TIME FOR 1<sup>ST</sup> READING OF THE LICENSING & PERMIT ORDINANCE CONCERNING IM 26**

Motion by Reider, second by Weitala to set June 1, 2021 at 9:45 a.m., in the Commission Chambers located at 1420 North Main St., Mitchell, SD, for the 1<sup>st</sup> Reading of the Licensing & Permit Ordinance concerning IM 26. All members voted aye. Motion carried.

### **APPROVE NEW HIRES**

At the request of Physical Plant Manager Ruml, motion by Claggett, second by Weitala to approve the hire of Robert Love, Jr., as maintenance personnel, effective June 1, 2021 at a rate of \$18.04 with a \$.50 wage

adjustment after successful completion of a six-month introductory period. All members voted aye. Motion carried.

At the request of Physical Plant Manager Ruml, motion by Kiner, second by Claggett to approve the hire of Neal Hardy, as maintenance personnel, effective June 1, 2021 at a rate of \$18.04 with a \$.50 wage adjustment after successful completion of a six-month introductory period. All members voted aye. Motion carried.

### **APPROVE TRAVEL REQUEST**

At the request of DOE Love, motion by Reider, second by Kiner to approve travel for DOE Love and Administrative Assistant Brooke Hartman to travel to Oacoma on July 7<sup>th</sup> and 8<sup>th</sup>, 2021 for a Vanguard User Group Meeting. All members voted aye. Motion carried.

### **APPROVE NEW HIRE**

At the request of DOE Love, motion by Reider, second by Kiner to approve the hire of Jared Olsen as an assessor effective June 7, 2021 at a rate of \$16.99 with a \$.50 wage adjustment after successful completion of a six-month introductory period. All members voted aye. Motion carried.

### **DENY WELFARE CLAIMS**

As per the recommendation of Welfare Administrative Intake Administrative Assistant Emme, motion by Weitala, second by Kiner to deny welfare claim #20-4333 pursuant to SDCL 28-13-3 residency required and pursuant to SDCL 28-13-32.10 indigent by design and application not complete; claim #21-4585 and #20-0959 pursuant to SDCL 28-13-33 prior authorization required; claim #20-8330 pursuant to SDCL 28-13-1.3(1) third party resources available. All members voted aye. Motion carried.

### **APPROVE BILLS**

Motion by Claggett, second by Kiner to approve the following bills for payment. All members voted aye. Motion carried.

### **GENERAL FUND:**

**COMM:** Publishing/Daily Republic Forum Comm-77.96, Recognition/First National Bank-60.00, Sungold Trophies-200.00; **ELECT:** Supplies/Verizon Wireless-42.05; **JUD:** Witness & Jury/Jurors-465.12; **AUD:** Supplies/SD Dept of Labor Unemployment-25.00; **TREAS:** Supplies/First Dakota Nat'l Bank-5.00, McLeod's Printing-62.18, State MV Supplies/McLeod's Printing-12.29; **CRT APPTED ATTY:** Public Def Contract/Alvine Weidenaar LLP-16,229.17, Douglas Papendick-16,229.17; **PUB SFTY BLDG:** Repairs/Menards-23.52, Water & Sewer/City of Mitchell-1,204.81, Pest Control/Premier Pest Control-80.00, Phone/Verizon Wireless-42.05; **CRTHOUSE:** Repairs & Maint/Menards-60.11, Supplies/Menards-49.05, Gas & Electric/Northwestern Energy-2,733.13, Pest Control/Premier Pest Control-50.00; **ROD:** Rentals/Bureau of Administration-53.25, Supplies/First Bankcard-10.45, Sungold Trophies-10.00; **NORTH OFF:** Water & Sewer/City of Mitchell-33.79, Pest Control/Premier Pest Control-50.00, Buildings/Menards-11.97; **VET:** Supplies/McLeod's Printing-118.70, Trvl & Conf/Craig Bennett-26.04, SDVSOA-50.00, Assoc Dues/SDVSOA-100.00; **COORD:** Postage/Qualified Presort-558.86, Postage Meter Fees/Qualified Presort-164.59; **SHERIFF:** Prof Serv/The UPS Store-16.24, Repairs Patrol Car/Big E Auto-463.15, Oil Changes/Lube Rangers-51.41, Office Supplies/Office Advantage-104.52, Cellular Service/Verizon Wireless-574.42, Machinery & Auto/Beck Motors, Inc-37,411.00; **JAIL:** Life Insurance/Standard Insurance Co-2.58, Medicine/Avera Medical Group Radiology-44.14, Avera Queen of Peace Hosp-754.12, Mitchell Clinic-648.34,

Mitchell Regional Ambulance-3,716.00, Sanford Lab-107.50, Office Supplies/Innovative Office-112.52, Jail Supplies/Bob Barker Co-69.60, Charm-Tex, Inc-269.24, Jones Supplies-383.39, McKesson Medical-139.01, Laundry Supplies/Aramark-223.16, Other Co Jail BD/Meade County Auditor-80.00, Inmate Testing/McKesson Medical-75.79, Prisoner Food/Summit Food Service-4,574.88, Contracts/Office Advantage-167.59, Medical Waste Transport-179.92, Mitchell Clinic-8,625.00, Inmate Services/Swanson Services-1.48; **WELFARE:** Supplies/Qualified Presort-4.96, Office Utilities/Midcontinent-42.50, Funerals/Koen Bros Funeral Home-2,500.00; **MENTAL ILL:** Committals/Douglas Papendick-99.00, Hearings/Fox & Youngberg-982.06, Koletzky Law-227.70, Yankton Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Golden West-135.00, Muth Electric-3,150.00, Ron's Bicycle & Locksmith-9.00, Pest Control/Premier Pest Control-110.00, Phone/Verizon Wireless-42.05; **CO EXTENSION:** Postage/Qualified Presort-6.55, Utilities/Midcontinent-42.50; **WEED:** Utilities/Verizon Wireless-42.05; **DRAINAGE:** Publishing/Daily Republic Forum Comm-19.31; **P & Z:** Publishing/Daily Republic Forum Comm-18.46; **HIWAY:** Supplies & Materials/Elite Business Systems-48.68, Gerald Koch-11.37, Gas & Fuel/John Geidel-9.53, Utilities/Verizon Wireless-158.20, Patch Mix/Commercial Asphalt-3,476.20; **EM:** Publishing/Daily Republic Forum Comm-15.34, Utilities/City of Mitchell-19.27, Verizon Wireless-72.11, EM ACCUML/Verizon Wireless-117.82; **M&P:** M&P Software & Equip/First Bankcard-490.63; **LIABILITIES:** Fair Dep/Farmers National Co-200.00, Treasure Town-200.00, Anita Nicholson-200.00; **911:** Communications/City of Mitchell Police Dept-16,150.03.

## **DEPARTMENT HEAD DISCUSSION**

Chairperson Bode had asked all department heads to come to the meeting to discuss happenings and openings in their offices.

Department head meetings were discussed. It was noted there used to be department head meetings once a month, but fewer and fewer people were showing up, so they were eliminated. It was suggested it may be a good idea to try it again.

## **ADJOURN**

At 11:32 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for June 1<sup>st</sup> at 9:00 a.m.

## **ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost