

June 22, 2021

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes of the June 15, 2021 meeting. All members voted aye. Motion carried.

PUBLIC INPUT

Gary Neugebauer, whose address is 26229 407th Ave., Mitchell, SD, appeared before the Board to discuss the weeds and Canadian Thistles at the borrow pit South of town.

Emergency Management Director Bathke discussed a Burn Ban. No action was taken.

OPEN SUPPLEMENTAL BUDGET HEARING

At 9:20 a.m., motion by Kiner, second by Claggett to open the Supplemental Budget Hearing for the newly created Human Resources department. All members voted aye. Motion carried.

ADOPT RESOLUTION TO SUPPLEMENT/CREATE HUMAN RESOURCES BUDGET

Motion by Claggett, second by Kiner to adopt the following resolution to supplement the newly created Human Resources budget. A roll call vote was taken as follows. Claggett – aye, Kiner – aye, Reider – aye, Weitala – aye, Bode – aye. Motion carried.

**Resolution #062221-01
Supplement/Create Davison County
Human Resource Budget**

Whereas, there was no provision for a Human Resource budget in the adopted 2021 annual budget to pay expenses; and

Whereas, SDCL 7-21-22 states that in the event of the passage and enactment of any law during a fiscal year and after the adoption of the annual budget for a following fiscal year, imposing some new obligation or duty upon a county, or in the event of the failure to provide by the final budget a sufficient revenue to enable the county to conduct the indispensable functions of government in any department, or to pay just obligations upon the county for the necessary conduct of the courts, or for the necessary aid and support of the poor or to discharge any duty which it is the lawful duty of the county to discharge, and of which requires the incurring of liabilities or expenditures of funds for a purpose or object for which no provision has been made in the annual budget for such fiscal year, and when such occasion arises the board must make, approve, and adopt a supplemental budget providing therein for an appropriation for such purposes in such amount as the board may

deem necessary, and such budget shall set out in detail each item for which an appropriation is made and the amount to be appropriated for each item, with the time and place when the same will be considered and adopted by the governing board, shall be given in such manner as the board may determine, provided that the time fixed for considering and adopting the same shall not be less than ten days from date when such notice is first given; and

Whereas, there was no appropriation included in the 2021 budget to pay any Human Resource expenses out of Department 172.

Now, therefore be it resolved, that \$48,205 from the General Fund Cash line item 10100A101000 be supplemented to the newly created Human Resource Department budget 172 as follows.

<u>Description</u>	<u>Number</u>	<u>Amount</u>
Salary	411	\$29,047
OASI	412	\$2,223
State Retirement	413	\$1,743
Workman's Comp	414	\$55
Life Insurance	415	\$19
Health Insurance	4155	\$6,942
Rentals	424	\$600
Repairs/Maint	425	\$50
Supplies	426	\$2,810
Travel/Conf	427	\$166
Utilities	428	\$950
Minor Equip	435	\$3,400
Mainframe Support1	436	\$200

Dated at Mitchell, South Dakota this 22nd day of June, 2021.

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

CLOSE HEARING

At 9:25 a.m., motion by Weitala, second by Kiner to close the hearing. All members voted aye. Motion carried.

APPROVE CPR/AED, BASIC FIRST AID, NARCAN TRAINING

At the request of Safety Coordinator Meaney, motion by Kiner, second by Weitala to allow designated personnel to take CPR/AED, Basic First Aid, Narcan training being offered on July 13 and 15, 2021 at the Davison County Fairgrounds at a cost of \$60 per person. All members voted aye. Motion carried.

APPROVE HEPATITIS B VACCINATIONS

At the request of Safety Coordinator Meaney, motion by Claggett, second by Kiner to allow jail, sheriff and maintenance staff the opportunity to receive a series of three Hepatitis B vaccines at the current cost of \$111 per shot. If staff that is provided the opportunity to receive these vaccines and chooses not to, they will be requested to sign a waiver stating they refused the vaccine.

APPOINT RISK MANAGEMENT COMMITTEE MEMBER

At the request of Safety Coordinator Meaney, motion by Kiner, second by Reider to appoint Physical Plant Manager Rang to the Risk Management Committee. All members voted aye. Motion carried.

APPOINT HUMAN RESOURCE DIRECTOR

Motion by Weitala, second by Claggett to appoint Tonya Meaney Human Resource Director for Davison County effective June 22, 2021, with her being able to retain her Deputy Auditor status to perform such functions as payroll and election work. A roll call vote was taken as follows. Reider – aye, Kiner – aye, Claggett – aye, Weitala – aye, Bode – aye. Motion carried.

APPROVE REPAIR

At the request of Physical Plant Manager Rang, motion by Claggett, second by Reider to approve the repair/replacement of test header piping for the sprinkler system at the Public Safety Building at a cost not to exceed \$5,300 by Building Sprinkler, Inc. All members voted aye. Motion carried.

ADVERTISE FOR DEPUTY AUDITOR/TREASURER

At the request of Treasurer Beintema and Auditor Kiepke, motion by Claggett to advertise for the full-time position of Deputy Auditor/Treasurer. Motion died for lack of a second.

PROPERTY TAX REFUND REQUEST

George Morgan appeared before the Board to request a refund of interest he paid on his property taxes. The request was denied.

REGISTER OF DEEDS ANNUAL REPORT

Register of Deeds Young presented her annual report along with a lien report.

APPROVE NEW PHONE SYSTEM

After receiving and reviewing two quotes, motion by Claggett, second by Kiner to approve the quote from Santel for a new phone system to improve efficiency, with a one-time cost of \$13,770 and a net increase per month of \$371. All members voted aye. Motion carried.

INDIGENT DEFENDER CONTRACT

Discussion by States Attorney Miskimins, Attorney Zach Flood and Attorney Doug Papendick was held regarding the Indigent Defender contract which expires December 31, 2021.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

PRED ANIMAL: Animal Control/SD Dept of Revenue-860.10; **JAIL:** Minor Equip/Mid Dakota Equip & Service-4,234.00; **FAIR:** Repairs & Maint/Santel Comm-40.00, Water & Sewer/Davison Rural Water-99.30; **CO EXTENSION:** Utilities/Bureau of Administration-18.00, CenturyLink-27.26; **SHERIFF OFC:** Machinery & Auto/SD Dept of Motor Vehicles-21.20; **HIWAY:** Supplies/SD Dept of Revenue-421.02, Utilities/City of Mt. Vernon-91.00, Santel Comm-42.38; **EMG MGMT:** Utilities/CenturyLink-13.63; **M&P:** M&P-SDACO M&P-638.00; **911:** Communications/City of Mitchell Police Dept-15,995.13.

GENERAL FUND:

COMM: EAP/Linda L Logan Counseling-75.00, Prof Fees/SD Retirement System-180.00, Publishing/Daily Republic Forum Comm-414.92; **ELECT:** Supplies/Verizon Wireless-42.05; **JUD:** Prof Fees/Dakota Counseling-336.60, Law Library/West Payment Center-102.33; **TREAS:** Supplies/First Dakota Nat'l Bank-5.00, Mainframe Support/Bruce Mastel-70.00; **STATES ATTY:** Prof Fees/Daily Republic Forum Comm-20.16; **CRT APPTED ATTY:** Crt Appted Atty/Patrick W Kiner-504.90, Larson and Nipe-545.85, Douglas Papendick-469.20, Legal Expenses/Computer Forensic Resources-287.70, Sharday Pagan-1,620.00; **PUB SFTY BLDG:** Repairs/JobHQ-159.75, Supplies/Runnings Supply-115.98, Gas & Fuel/Meyers Oil Co-440.91, Water & Sewer/City of Mitchell-1,131.76, Pest Control/Menards-11.81, Premier Pest Control-80.00, Garbage/Miedema Sanitation-150.00, Phone/Neil Hardy-50.00, Verizon Wireless-42.05, Elevator Service/Schumacher Elevator-414.75; **CRTHOUSE:** Repairs & Maint/Arctic Refrigeration-175.51, Carquest of Mitchell-11.28, JobHQ-159.75, Menards-92.06, Gas & Electric/Northwestern Energy-2,869.62, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-101.00; **DOE:** Publishing/JobHQ-324.50, Supplies/Innovative Office-80.00, Menards-7.97, Gas/Meyers Oil Co-113.22; **ROD:** Rentals/Bureau of Administration-53.25; **NORTH OFF:** Supplies/Menards-25.03, Gas & Fuel/Meyers Oil Co-68.32, Gas & Electric/Northwestern Energy-742.68, Water & Sewer/City of Mitchell-43.74, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-83.00; **VET:** Travel & Conf/Craig Bennett-28.14; **COORD:** Postage/Qualified Presort-634.03, Postage Meter Fees/Qualified Presort-194.20; **SHERIFF:** Repairs Patrol Car/Advance Auto Parts-36.83, Big E Auto Service-406.40, Dakota Two Way-34.00, Graham Tire-88.40, Oil Changes/Graham Tire-43.45, Vern Eide-80.89, Tires/Graham Tire-693.84, Car Wash/Mega Wash-40.00, Ofc Supplies/Innovative Office-427.84, McLeod's Printing-200.50, Gas Patrol Car/Meyers Oil Co-3,348.41, Darin Moke-45.38, Shawn Jerke-109.00, Uniforms/Jack's Uniform & Equip-223.79, Prisoner Transport/Pennington Co Jail-109.95, Cellular Service/Verizon Wireless-574.42, Assoc Dues/National Sheriff's Assoc-135.00, SD Sheriff's Assoc-105.50, Software Services/Tritech Software Systems-13,872.15; **JAIL:** Medicine/Lewis Drug Stores-1,730.95, Fed Inmate Med/Lewis Drug Stores-25.89, Mitchell Clinic-40.00, Ofc Supplies/JobHQ-379.50, Jail Supplies/Bob Barker Co-723.59, Jones Supplies-157.04, Laundry Supplies/Jones Supplies-69.37, Kitchen Supplies/Jones Supplies-122.83, Health Protection/Avera Occupational-744.00, Water Softener/Darrington Water-45.00, Vehicle Maint/Meyers Oil Co-643.43; **CORONER:** Coroner Fees/Sanford Health-2,340.00; **JUV DET:** Detention/Minnehaha Co Regional-17,812.00, Western SD Juvenile Services Center-870.00; **WELFARE:** Supplies/Qualified Presort-14.25, Ofc Utilities/Midcontinent-11.33; **NURSE:** State Payment/Ofc of Child & Family Services-3,542.00; **DOM ABUSE:** Domestic Abuse/Mitchell Area Safehouse-625.00, Safehouse/Mitchell Area Safehouse-800.00; **MENTAL ILL:** Committals/Patrick W Kiner-99.00, Douglas Papendick-198.00, Hearings/Avera Queen of Peace Hosp-1,143.96, Lewis & Clark BHS-552.00, Lucy M Lewno-81.50, Minnehaha Co Auditor-469.27; **FAIR:** Repairs & Maint/CHS Farmers Alliance-35.96, Gas & Fuel/Meyers Oil Co-92.23, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-161.00, Phones/Verizon Wireless-42.05; **CO EXTENSION:** Postage/Qualified Presort-19.59, Utilities/Midcontinent-11.34; **WEED:** Supplies/Runnings Supply-78.76, Utilities/City of Mitchell-237.46,

Verizon Wireless-42.05; **HIWAY:** Repairs & Maint/Auto Body Specialties-25.31, Dakota Riggers & Tool Supply Inc-1,823.17, CHS Farmers Alliance-53.85, Mack Metal Sales-136.40, Transource-49.74, Trail King Industries-466.08, Supplies & Materials/Aramark-153.38, Elite Business Systems-47.70, Meyers Oil Co-527.45, Gas & Fuel/Meyers Oil Co-18,582.68, Utilities/City of Mitchell-51.00, Northwestern Energy-628.44, Verizon Wireless-158.20, Clayton Wells-50.00, Projects/Civil Design Inc-42,293.00, Prahm Construction-160,113.00; **EM:** Publishing/Daily Republic Forum Comm-12.50, Fuel/Meyers Oil Co-279.87, Utilities/Jeff Bathke-50.00, City of Mitchell-29.22, Northwestern Energy-43.37, Verizon Wireless-72.11, Em ACCUML/Verizon Wireless-117.82; **434 DOM ABUSE:** Domestic Abuse/Mitchell Area Safehouse-2,750.00; **LIABILITIES:** Fairground Dmg Deposit/Sioux Council Boy Scouts-200.00, DTGCA-200.00, Denise Fluth-250.00.

PAYROLL FOR THE MONTH OF JUNE

Commissioner-\$7,323.10, Auditor-\$15,466.57, Treasurer-\$10,175.76, State's Attorney-\$28,442.43, Public Safety Building-\$16,622.49, Gen. Government Building-\$4,269.92, Director of Equalization-\$16,711.44, Register of Deeds-\$14,313.79, North Offices-\$13,140.47, Veterans' Services-\$4,682.14, County Coordinator-\$496.40, 24/7 Program-\$3,432.90, Sheriff-\$32,942.68, County Jail-\$100,593.47, Juvenile Detention-\$236.63, Emergency Management-\$4,895.20, County Road & Bridge-\$56,737.25, Welfare-\$1,905.98, Community Health Nurses-\$2,745.60, WIC-\$2,785.61, Fairgrounds-\$3,171.25, Extension-\$935.27, Weed Control-\$2,211.33, Planning/Zoning-\$5,679.02.

APPROVE TIMESHEETS

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

SUPPLEMENT JAIL BUDGET

Motion by Reider, second by Kiner to supplement the Jail budget minor equipment line (4350/212) in the amount of \$2,743.50 received from Claims Associates for the clothes dryer in the jail. All members voted aye. Motion carried.

APPROVE NEW HIRE

At the request of Highway Superintendent Weinberg, motion by Reider, second by Kiner to approve the hire of Tyler Page 50% Weed department, 50% Highway department at a rate of \$18.04 effective June 21, 2021. All members voted aye. Motion carried.

SIGN AGREEMENT TO TERMINATE

Motion by Kiner, second by Claggett to authorize chairperson to sign the Agreement to Terminate Agreement Number: 717577, between the SD Department of Transportation and Davison County, SD. All members voted aye. Motion carried.

SIGN BRIDGE IMPROVEMENT GRANT AGREEMENT

Motion by Kiner, second by Claggett to authorize chairperson to sign the State of SD Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement for structure #18-030-144, project number BRF 6219(00)21-5 PCN 08F6. All members voted aye. Motion carried.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Administrative Intake Administrative Assistant Emme, motion by Claggett, second by Weitala to deny welfare claim #21-9242 and #21-8861 pursuant to SDCL 28-13-27.1(5) less costly avenue available for services; claim #21-5847 pursuant to SDCL 28-13-33 prior authorization required; claim #21-8631 pursuant to SDCL 28-13-33 prior authorization required, pursuant to SDCL 28-13-32.9 has the ability to pay and pursuant to SDCL 28-13-27(6)(d) failed to purchase health insurance when insurance was affordable; claim #21-5056 and #21-7483 pursuant to SDCL 28-13-32.3 medical indigency required; claim #20-2746 and #20-4107 pursuant to SDCL 28-13-1.3(1) third party resources available and application incomplete; claim #21-5528 and #21-5853 pursuant to SDCL 28-13-27.1(5) less costly avenue available for services and pursuant to SDCL 28-13-32.10 indigent by design; claim #21-5824 pursuant to SDCL 28-13-27.1(5) less costly avenue available for services and pursuant to SDCL 28-13-27(6)(c) failed to purchase health insurance through employer. All members voted aye. Motion carried.

ACCEPT RESIGNATION

Motion by Reider, second by Kiner to accept the resignation of Mark Jenniges, Emergency Management, Planning & Zoning, Flood Plain, 911 Addressing and Drainage deputy, effective July 2, 2021. All members voted aye. Motion carried.

ADVERTISE FOR DEPUTY

Motion by Reider, second by Claggett to advertise for Emergency Management, Planning & Zoning, Flood Plane, 911 Addressing and Drainage deputy. All members voted aye. Motion carried.

SIGN RIGHT-OF-WAY AGREEMENT

Motion by Reider, second by Weitala to sign a right-of-way agreement between Davison County and Santel Communications Cooperative, Inc. to bury fiber optic cable for Project #2021 Mitchell P3.0. All members voted aye. Motion carried.

APPROVE REPAIRS

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Reider to approve the repair of the hoist in the shop at a cost of approximately \$1,900. All members voted aye. Motion carried.

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Reider to approve the repair of the ignition switch on the 2010 Dodge Ram 1500 Crew Cab at an approximate cost of \$1,100. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 12:01 p.m., as per the request of States Attorney Miskimins, motion by Kiner, second by Weitala to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 12:52 p.m., motion by Weitala, second by Kiner to move out of executive session. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 1:00 p.m., as per the request of VSO Bennett, motion by Kiner, second by Claggett to move into executive session to discuss personnel pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 1:23 p.m., motion by Reider, second by Claggett to move out of executive session. All members voted aye. Motion carried.

ADJOURN

At 1:25 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for June 29th at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost