

March 30, 2021

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Reider, Bode. Absent Weitala. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes of the March 16, 2021 meeting. All members present voted aye. Motion carried.

PUBLIC INPUT

Art Schlenker appeared before the Board to inquire as to when the bridge on 397th Ave. is going to be replaced. He said he has to drive twenty-four miles out of his way to come to town.

Chairperson Bode replied that this project is on the summer schedule. It is hoped the project is complete by harvest.

She further stated that bridge work is done in five-year increments.

Commissioner Reider stated the Board recognizes the importance of this project. He said the Board voted to spend an extra \$33,000 for the pre-engineering phase in hopes of getting this project done sooner. Otherwise, there's no way it would have been done by Fall.

Mr. Schlenker wanted to know why the County hadn't considered a portable bridge from the National Guard.

Acting Planning & Zoning Administrator Jenniges said the cost was astronomical.

Mr. Schlenker also stated that he lives on 262nd St. He said he has been calling the County since March of 2018 about the flooding that backs up into his yard.

Chairperson Bode said that she would look into this and call him when she has an explanation.

COMMISSIONER PRESENT

Chairperson Bode acknowledged Commissioner Weitala's presence at 9:04 a.m.

PLANNING & DEVELOPMENT DISTRICT III ANNUAL REPORT

Greg Henderson, Director, Planning & Development District III presented the 2020 annual Performance Report for Davison County. Some of the highlights were the amount of COVID Recovery Fund payments received which was \$2,216,605.10. The estimated new allocation for Davison County is \$3,869,451.

The Governor's House program was also discussed. The price increased for these homes. Before the price increase, approximately 100 homes were purchased.

The full report may be found on file in the Davison County Auditor's office.

COMMISSIONERS SPRING CONFERENCE/NEWLY ELECTED OFFICIALS WORKSHOP REPORTS

Auditor Kiepke reported the Newly Elected Officials Workshop was very well attended. There are many new auditors as well as treasurers and register of deeds in the State. The basics were covered by Legislative Audit, Department of Revenue, Secretary of State, Motor Vehicle and several others.

Commissioner Kiner stated that he couldn't believe all the new commissioners there are. He enjoyed visiting with the new as well as seasoned commissioners. Kiner said he realizes now how much better shape Davison County is in compared to some other counties in SD. He really enjoyed the LTAP presentation.

Commissioner Reider also enjoyed the LTAP presentation. He said he was impressed there will be future training for highway superintendents as to the new allocation for township projects.

Chairperson Bode reported she attended the SDACC executive board meeting which took place the day before the conference. She said one of the topics of discussion was the 2nd Amendment. She said three counties have adopted resolutions to uphold the constitution.

She also said she had a conversation with a fellow commissioner regarding the American Recovery Act money through NACo. One of the things suggested is that counties partner with cities for projects.

Bode also said the executive board is working on evening out votes between East River and West River so that each district is fairly represented.

Another issue brought forward was, there is probably not enough money to fund the Veteran's road. More to come on that.

Bode stated that her most liked session of the conference was Civility in the Workplace put on by Safety Benefits.

APPROVE BID LETTING AUTHORIZATION

Motion by Kiner, second by Claggett to approve the bid letting authorization for Project No. BRF 6219(00)21-5 PCN 08F6 in Davison County which is the 397th Ave. bridge. All members voted aye. Motion carried.

AUTHORIZE PURCHASE

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Weitala to authorize the purchase of tire rims from Graham Tire at a cost of approximately \$4,000. All members voted aye. Motion carried.

ACCEPT NOTICE OF RETIREMENT

At the request of Physical Plant Manager Ruml, motion by Claggett, second by Reider to accept the notice of retirement for Roger Collins as of June 11, 2021 after 12 ½ years of service to Davison County. All members voted aye. Motion carried.

ACCEPT NOTICE OF RETIREMENT

Motion by Weitala, second by Reider to accept the notice of retirement of Physical Plant Manager Ruml as of June 11, 2021 after just shy of 14 years of service to Davison County. All members voted aye. Motion carried.

APPROVE TRAVEL REQUESTS

At the request of States Attorney Miskimins, motion by Claggett, second by Kiner to approve travel for Miskimins, Alicia Odland and Katie Buschbach to attend the JDAI Conference in Rapid City, April 6-8, 2021. All members voted aye. Motion carried.

At the request of Corrections Administrator Radel, motion by Reider, second by Kiner to approve travel for Jake Verry to attend a workshop presented by Phil Chalmers in Pierre, April 29, 2021. All members voted aye. Motion carried.

AUTHORIZE PURCHASE

Chairperson Bode explained the need for an update for the sprinkler panel at the Public Safety Building had been an emergency purchase so she had authorized the expenditure. Motion by Claggett, second by Kiner to spend approximately \$1,500 for the needed update. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:48 a.m., as per the request of Corrections Administrator Radel, motion by Weitala, second by Claggett to move into executive session to discuss personnel as per SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:12 a.m., motion by Reider, second by Kiner to move out of executive session. All members voted aye. Motion carried.

PETS IN THE WORKPLACE/SERVICE ANIMALS DISCUSSION

As requested, Auditor Kiepke presented a draft of a policy relating to pets in the workplace/service animals. After review, Chairperson Bode requested the policy be sent to employees to see if there were any questions or concerns regarding the policy before it is adopted.

APPROVE BILLS

Motion by Kiner, second by Weitala to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/Tristar Benefit Admin-450.00; **ELECT:** Supplies/Verizon Wireless-42.04; **STATES ATTY:** Prof Fees/Denver County Sheriff's Dept-40.50, Repairs & Maint/Dakota Data Shred-49.00; **CRT**

APPTED ATTY: Crt Appted Atty/Alvine Weidenaar LLP-1,659.20; **PUB SFTY BLDG:** Phone/Verizon Wireless-42.04; **SHERIFF:** Cellular Service/Verizon Wireless-574.35; **FAIR:** Phones/Verizon Wireless-42.04; **WEED:** Utilities/Verizon Wireless-42.04; **HIWAY:** Prof Fees/Avera Occupational-56.20, Utilities/Northwestern Energy-2,190.87, Verizon Wireless-158.16; **EM:** Utilities/Verizon Wireless-72.10, EM ACCUML/Verizon Wireless-117.82.

GENERAL FUND:

COMM: EAP/Dakota Counseling-100.00, Prof Fees/Wellmark Insurance-250.00, Publishing/Daily Republic Forum Comm-464.34, Trvl & Conf/Ramkota Hotel-404.00, Brenda Bode-211.88, Denny Kiner-206.84, Randy Reider-80.00, Library/Mitchell Public Library-6,500.00; **INSURANCE:** Auto Insurance/SD Public Assurance Alliance-20,470.78, General Liability/SD Public Assurance Alliance-43,093.08, Property Insurance/SD Public Assurance Alliance-38,486.72, Boiler Insurance/SD Public Assurance Alliance-962.51, Law Enforcement/SD Public Assurance Alliance-20,323.01; **JUD:** Prof Fees/Avera Medical Group Mitchell-2,000.00, Dakota Counseling-168.30, Carol Johnson-299.20, Witness & Jury Fee/Jurors-517.64; **AUD:** Trvl & Conf/Ramkota Hotel-202.00, First Bankcard-275.00, Susan Kiepke-217.76; **TREAS:** Passport Postage/First Bankcard-103.35, Supplies/First Dakota Nat'l Bank-30.00, First Bankcard-139.81, State MV Supplies/First Bankcard-129.30, Trvl & Conf/Ramkota Hotel-202.00; **STATES ATTY:** Prof Fees/Menprop LLC-1,125.00, Div Service & Fees/Glory House-210.00, Med Prof Fees/Avera Queen of Peace Health Services-1,405.02, Avera Queen of Peace Hosp-1,589.64, State of SD Public Health Lab-410.00; **CRT APPTED ATTY:** Crt Appted Atty/Ashley Anson-217.80, Pub Def Contract/Alvine Weidenaar LLP-16,229.17, Douglas Papendick-16,229.17; **PUB SFTY BLDG:** Contracts/Building Sprinkler Inc-801.02, Repairs/First Bankcard-266.87, Gas & Fuel/Meyers Oil Co-163.20, Gas & Electric/Northwestern Energy-5,672.94, Water & Sewer/City of Mitchell-897.73, Pest Control/Premier Pest Control-80.00; **CRTHOUSE:** Water & Sewer/City of Mitchell-83.32, Pest Control/Premier Pest Control-50.00, Minor Equip/First Bankcard-91.38; **DOE:** Publishing/Daily Republic Mitchell-598.56, Supplies/Innovative Office-115.30; **ROD:** Supplies/County Fair Food Store-72.07; **NORTH OFF:** Water & Sewer/City of Mitchell-33.79, Pest Control/Premier Pest Control-50.00, Buildings/Menards-14.47; **VET:** Supplies/VetraSpec-898.00, Trvl & Conf/Craig Bennett-27.72; **COORD:** Postage/Qualified Presort-662.87, Postage Meter Fees/Qualified Presort-190.05, Copy Mach Maint/A & B Business Solutions-48.94, Elite Business Systems-82.04; **SHERIFF:** Prof Services/First Nat'l Insurance-80.00, Repairs Patrol Car/Advance Auto Parts-36.16, Big E Auto Service-97.07, Oil Changes/Lube Rangers-130.81, Office Supplies/Innovative Office-371.09, Gas Patrol Car/Meyers Oil Co-1,210.15, Field Supplies/Advance Auto Parts-18.99, First Bankcard-82.34, Training/Phil Chalmers-149.00, Minor Equip/Jack's Uniforms-50.94, Menards-39.98, Software Services/Santel Communications-39.00; **JAIL:** Life Ins/Standard Insurance Co-2.58, Medicine/Avera Medical Group Radiology Mitchell-34.54, Avera Queen of Peace Hosp-4,158.40, Fed Inmate Med/Mitchell Clinic-38.00, Office Supplies/Innovative Office-34.28, Jail Supplies/Charm-Tex-150.90, McKesson Medical-137.62, Kitchen Supplies/Jones Supplies-382.64, Prisoner Food/Summit Food Service-8,872.45, Health Protection/Avera Occupational-496.00, Contracts/First Nat'l Insurance-80.00, Office Advantage-165.09, Medical Waste Transport-198.22, Midwest Fire & Safety-63.00, Vehicle Maint/Meyers Oil Co-111.38, Inmate Services/Swanson Services Corp-341.86; **WELFARE:** Supplies/Qualified Presort-8.11, Travel/Ramkota Hotel-101.00; **MENTAL ILL:** Committals/Douglas Papendick-693.00, Hearings/Mark Katterhagen-84.00, Kennedy Pier Loftus-425.01, Darcy Lockwood-84.00, Lucy M Lewno-827.54, Yankton Sheriff's Ofc-100.00; **FAIR:** Supplies/Menards-43.76, Pest Control/Premier Pest Control-50.00, Buildings/Menards-20.94; **CO EXTENSION:** Postage/Qualified Presort-8.11; **WEED:** Repairs/Wheelco Truck & Trailer-1,259.36, Supplies/Lifequest-237.25, Board Mileage/Brenda Bode-15.54, Brian Bode-14.28, James Miiller-15.12, Utilities/City of Mitchell-5.97; **HIWAY:** Publishing/Daily Republic Forum Comm-9.94, Repairs & Maint/Wheelco Truck & Trailer-933.43, Supplies & Materials/Meyers Oil Co-393.25, Wheelco Truck & Trailer-379.86, Gas & Fuel/Meyers Oil Co-20,892.61, Trvl & Conf/Rusty Weinberg-428.80, Utilities/City of Mitchell-41.05, Northwestern Energy-1,079.71, Projects/Prahm Construction-58,135.00, SD Dept of Transportation-16,675.57; **EM:** Publishing/Daily Republic Forum Comm-15.34, Fuel/First Bankcard-

42.00, Meyers Oil Co-28.19, Utilities/City of Mitchell-19.27, EM ACCUML/McLeod's Printing-59.88; **247 JAIL:** Supplies/McKesson Medical-152.05.; **M&P:** M&P/First Bankcard-200.00.

PAYROLL FOR THE MONTH OF MARCH

Commissioner-\$7,323.10, Auditor-\$15,003.47, Treasurer-\$10,283.85, State’s Attorney-\$28,458.14, Public Safety Building-\$9,399.57, Gen. Government Building-\$2,980.31, Director of Equalization-\$20,830.54, Register of Deeds-\$11,525.47, North Offices-\$4,139.38, Veterans’ Services-\$4,239.11, County Coordinator-\$496.40, 24/7 Program-\$4,365.30, Sheriff-\$38,921.72, County Jail-\$82,135.54, County Road & Bridge-\$44,078.99, Welfare-\$1,516.09, Community Health Nurses-\$2,745.60, WIC-\$2,785.61, Fairgrounds-\$3,304.22, Extension-\$1,407.14, Weed Control-\$1,083.50, Planning/Zoning-\$5,271.08.

APPROVE TIMESHEETS

Motion by Reider, second by Claggett to authorize Chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Kiner to deny welfare claims #21-9374 pursuant to SDCL 28-13-33 prior approval required; claim #21-2125 and claim #21-5087 pursuant to SDCL 28-13 pregnancy; claim #21-5229, claim #21-4873 and claim #21-2818 pursuant to SDCL 28-13-3 residency required for assistance; claim #20-8563 pursuant to SDCL 28-13-27(6)(c) transferred resources within the past 36 months. All members voted aye. Motion carried.

ADOPT RANGELAND FIRE PROTECTION RESOLUTION

Motion by Kiner, second by Claggett to adopt the following County Rangeland Fire Protection resolution. A roll call vote was taken as follows. Kiner – aye, Claggett – aye, Weitala – aye, Reider – aye, Bode – aye. Motion carried.

**Davison County Resolution #033021-01
County Rangeland Fire Protection**

Whereas, the County has not established a Rangeland Fire Protection Plan:

Be It Hereby Resolved, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the county of Davison as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the County of Davison Board of Commissioners.

County Fire Assistance Authorization list:

Effective Date: March 30, 2021

<u>Name of Individual</u>	<u>Position</u>	<u>Daytime Phone</u>	<u>Emergency or Cell Phone</u>
Jeff Bathke	Emg. Mgmt. Dir.	605-995-8640	605-999-2863
Mark Jenniges	Asst. Emg. Mgmt. Dir.	605-995-8615	605-630-6848

(Currently Mark Jenniges is Acting Emergency Management Director until the return of Jeff Bathke.)

Be It Hereby Resolved, that Jeff Bathke, Emergency Management Director, is appointed County Rural Fire Coordinator for the County of Davison. The County Rural Fire Coordinator is hereby authorized to act as a

single point of contact, on behalf of the County of Davison, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to the county. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Davison Board of Commissioners.

Dated this 30th day of March, 2021.

Brenda Bode, Chairperson
Davison County Board of Commissioners

ATTEST:

Susan Kiepke, Auditor

APPROVE ABATEMENT

Motion by Claggett, second by Kiner to approve the following abatement. All members voted aye. Motion carried.

Property was assessed twice in the same year

Jesse & Jennifer Hanson – Tract 1, Jesses Addn., Badger Twp, Davison County, SD - \$735.56

ADJOURN

At 11:30 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for April 6th at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost