

**February 2, 2021**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Reider, Claggett, Weitala Bode. Absent Kiner. Also present was Deputy Auditor Matthews.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Claggett, second by Weitala to approve the minutes from the January 19, 2021 meeting. All members present voted aye. Motion carried.

**PUBLIC INPUT**

Jerry Opbroek from the Stump Shooters Archer Club appeared before the Board to request the use of an additional space at no charge during their event at the Davison County Fairgrounds on February 19 through 21<sup>st</sup>. Chairperson Bode stated that no action will be taken today but the board would consider the request as an agenda item at a future meeting.

**SIGN SHORT FORM AGREEMENT**

Motion by Weitala, second by Claggett to authorize Chairperson to sign the Short Form of Agreement with Civil Design Inc. for Construction Engineering Services for BIG Project PCN 07TT, Structure # 18-070-153, costs not to exceed the amount of \$79,678.68 the 20% local match to be paid by Davison County being \$15,935.74. All members present voted aye. Motion carried.

**COMMISSIONER KINER JOINS MEETING**

Chairperson Bode acknowledged commissioner Kiner joining meeting.

**SIGN NOTICE OF AWARD**

Motion by Claggett, second by Reider to authorize Chairperson to sign and execute the Notice of Award for Structure 18-070-153. A Construction Contract will be entered with Prahm Construction, Inc. Slayton, MN 56172. The Bid letting on January 19, 2021 resulted in a low bid of \$570,864.4 submitted by Prahm Construction Inc. and as recommended by Civil Design Inc. and concurred with by the SD DOT. All members voted aye. Motion carried.

**VSO ANNUAL REPORT**

Veteran's Service Officer Craig Bennett presented to the Board his annual report for the VSO. Bennett reported on the training of the new VSO Administrative Assistant Krause. Bennett stated that Krause is doing everything that he expected out of the get go, however Bennett does not expect training to be linear but more all-encompassing. Bennett stated the number of interview contacts was down in 2020, 697 from 918 in 2019 as would be expected. Compensation claims were also down from 2019, with 164 claims in 2020 and 230 in 2019. Bennett stated that although the interviews and claims were down in 2020 the dollar amount of claims paid was

equivalent to 2019 at 3.3 million. Bennett also reported on the DAV program, he stated in 2020 there were 230 rides given, 641 volunteer hours worked, and currently has 20 drivers.

Bennett also shared his experience with a recent suicide of a local veteran, and although it was not his first experience with veteran suicides, this was his first in Mitchell. Bennett wanted to convey the multitude of resources available for not only veterans but the community in general that are dealing with depression or suicidal ideations, including the Veteran Crisis Line 1-800-273-8255, or for the public and veterans 211. Also, these resources are available to those around someone that may be struggling that may be hesitant to reach out for help themselves.

### **ACKNOWLEDGE VOLUNTEERS**

Motion by Weitala, second by Kiner to acknowledge Davison County volunteers for the month of February 2020. A complete list may be found on file in the Davison County Auditor's office. All members voted aye. Motion carried.

### **SIGN SDSU MOU**

Motion by Claggett, second by Kiner to authorize chairperson to sign the 2021 Memorandum of Understanding between Davison County and SDSU Extension regarding the 4-H Youth Advisor contract. All members voted aye. Motion carried.

### **APPROVE RAFFLE**

Motion by Reider, second by Claggett to approve a raffle request received from the Davison County Democrats to benefit candidates in the 2022 election, with the winner to be drawn May 19, 2021. All members voted aye. Motion carried.

### **APPROVE AUTOMATIC SUPPLEMENT**

Motion by Claggett, second by Weitala to supplement the Emergency management budget Emergency Accumulation line (4291/226) in the amount of \$3,113.62 received from the State of South Dakota for the POD Dept. of Health grant. All members voted aye. Motion carried.

### **SIGN SD DEPT OF HEALTH CONTRACT**

Motion by Claggett, second by Kiner to authorize chairperson to sign the 2021 SD Department of Health contract for community health nursing services in the amount of \$14,168.00. All members voted aye. Motion carried.

### **APPROVE ABATEMENT**

Motion by Reider, second by Kiner to approve the following abatement for Tax Year Payable 2021. All members voted aye. Motion carried.

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in SDCL 10-6A-4.

Rhonda Norwick- Lot 9 Block 7 FM Greene Addn - \$945.26

## **COVID VACCINE CLINIC**

Acting Emergency Management Director Jenniges reported on a planned vaccine clinic to administer the Covid-19 Vaccine. Jenniges reported that Davison County will not be responsible to execute a lease with Avera to secure a location for the clinic. Jenniges stated that the MADC will take the lead on the project.

## **INTO EXECUTIVE SESSION**

At 10:35 a.m., as requested by Corrections Administrator Radel, motion by Kiner, second by Reider to move into executive session to discuss personnel as per SDCL 1-25-2. All members voted aye. Motion carried.

## **OUT OF EXECUTIVE SESSION**

At 10:50 a.m., motion by Claggett, second by Reider to move out of executive session. All members voted aye. Motion carried.

## **ACCEPT RESIGNATION**

At the request of Corrections Administrator Radel, motion by Weitala, second by Reider to accept the resignation of Corrections Sergeant Malcolm Lafortune effective January 21, 2021. All members voted aye. Motion carried.

## **RECLASSIFY EMPLOYEE**

At the request of Corrections Administrator Radel, motion by Claggett, second by Kiner to reclassify Corrections Officer Kim Beltran from full-time to part-time effective February 6, 2021, with no change to her hourly rate. All members voted aye. Motion carried.

## **APPROVE FMLA REQUEST**

Motion by Claggett, second by Weitala to approve an FMLA request from employee #6165 effective January 2, 2020. All members voted aye. Motion carried.

## **ACKNOWLEDGE DEATH**

The commission acknowledged the death of longtime County employee Garland Shrank and expressed their sympathy to Mr. Schrank's family.

## **DENY WELFARE CLAIMS**

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Kiner, second by Claggett to deny welfare claim #'s 20-6820 and #21-5752 pursuant to SDCL 28-13-3 residency required; claim # 21-0696 pursuant to SDCL 28-13-34.1 notice of emergency hospitalization must be sent to the county within 15 days; claim # 0010 client did not qualify for assistance. All members voted aye. Motion carried.

## **SIGN SATISFACTION OF JUDGEMENT**

Motion by Kiner, second by Reider to authorize chairperson to sign a Satisfaction of Judgement acknowledging the receipt of the sum of \$1,583.50 from Larice Hamilton regarding 17CIV19-000134 and acknowledge the said judgment as PAID IN FULL. All members voted aye. Motion carried.

## **SIGN BIG GRANT EXTENSION AGREEMENT**

Motion by Weitala, second by Claggett to authorize chairperson to sign an Amendment to Agreement #716326 with the State of SD DOT. The amendment extends the original agreement to April 27, 2023 for structure #18-100-052, project # BRO 8018(00)17-2, PCN 06HV. All members voted aye. Motion carried.

## **APPROVE TIMESHEETS**

Motion by Kiner, second by Weitala to authorize chairperson to sign department head time sheets as supervisor. All members voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Claggett, second by Reider to approve the following bills for payment. All members voted aye. Motion carried.

### **GENERAL FUND:**

**COMM:** Prof Fees/First Bankcard-354.41, Tristar Benefit Admin-438.00, Publishing/Daily Republic Forum Comm-136.32, Supplies/McLeod's Printing-246.35, Utilities/Brenda Bode-50.00, John Claggett-50.00, Kim Weitala-50.00, Recognition/First Bankcard-41.15; **JUD:** Prof Fees/Certified Languages Int-75.90, Carol Johnson-19.60; **AUD:** ACH Fee/Cortrust Bank-15.00, Rentals/Microfilm Imaging-147.00, Supplies/First Bankcard-296.08, McLeod's Printing-12.50, Utilities/Susan Kiepke-50.00; **TREAS:** Passport Postage/First Bankcard-85.25, Supplies/First Dakota Nat'l Bank-3.00, First Bankcard-44.54, McLeod's Printing-52.92, State MV Supplies/First Bankcard-44.55, McLeod's Printing-52.94, Tax Notice Postage/Qualified Presort-4,315.47, Utilities/David Beintema-50.00, Tonya Ford-50.00, Rachel Soulek-50.00; **STATES ATTY:** Prof Fees/Dicks Towing LLC-150.00, Independent Viking Glass-144.09, James D Taylor PC-4,317.00, Menprop LLC-958.19, Tim's Towing-181.05, Verizon Wireless VSAT NO-50.00, Yellow Robe Consulting-1,500.00, Diversion Service & Fees/A & B Business-51.39, First Bankcard-326.40, Glory House-1,767.50, Utilities/Catherine Buschbach-50.00, Books/West Payment Center-441.97; **PUB SFTY BLDG:** Repairs/Dakota Pro Striping-50.00, First Bankcard-24.58, Golden West-190.98, Menards-20.19, Midwest Fire & Safety-110.00, Muth Electric-1,292.07, Supplies/First Bankcard-77.88, Gas & Fuel/Meyers Oil-288.75, Gas & Electric/Northwestern Energy-5,418.41, Pest Control/Premier Pest Control-80.00, Phone/Roger Collins-50.00; **CRTHOUSE:** Repairs & Maint/Dakota Pro Striping-50.00, Midwest Fire & Safety-313.00, Supplies/First Bankcard-56.14, Gas & Fuel/Meyers Oil-18.48, Water & Sewer/City of Mitchell-76.06, Pest Control/Premier Pest Control-50.00, Phone/Joel Rang-50.00; **DOE:** Gas/Meyers Oil-129.52, Utilities/Blake Biggerstaff-50.00, Jon Horton-50.00, Karla Love-50.00, Carla Wittstruck-50.00; **ROD:** Rentals/Microfilm Imaging-465.00, Supplies/First Bankcard-81.43, S & M Printing-164.00; **NORTH OFF:** Repairs/Dakota Pro Striping-50.00, Interstate Tire & Auto-401.00, Midwest Fire & Safety-70.00, Runnings Supply-16.77, Wholesale Electronics-24.29, Supplies/First Bankcard-56.14, McLeod's Printing-14.17, Gas & Fuel/Meyers Oil-62.70, Pest Control/Premier Pest Control-50.00; **VET:** Utilities/Craig Bennett-50.00; **COORD:** Repairs & Maint/Golden West-67.50, Postage/First Bankcard-15.55, Qualified Presort-746.92, Postage Meter Fees/Qualified Presort-213.36, Copy Mach Maint/A & B Business-32.43, Elite Business Systems-25.73; **SHERIFF:** Office Supplies/Office Advantage-102.83, Gas Patrol Car/Meyers Oil-1,981.96, Field Supplies/Wholesale Electronics-91.68, Cellular Service/Dawn Grissom-50.00; **JAIL:** Medicine/Avera Medical Group-105.71, Equip Repair/Office Advantage-198.00, Office Supplies/Innovative Office-97.23, Jail Supplies/Bob Barker Co-428.52, Jones Supplies-213.52, Kitchen Supplies/Jones Supplies-248.40, Prisoner Food/Summit Food Service-12,445.27, Contracts/Office Advantage-421.55, Midwest Fire & Safety-247.50, Vehicle Maint/Meyers Oil-377.85, Inmate Services/Swanson Services-2.22; **CORONER:** Coroner Fees/Bart Fredericksen-660.00; **WELFARE:** Supplies/McLeod's Printing-116.98,

Qualified Presort-8.44, Travel/Debra Emme-16.80, Office Utilities/Debra Emme-50.00, Northwestern Energy-174.11; **MENTAL HAND:** Lifequest/Lifequest-9,000.00; **MENTAL ILL:** Committals/Douglas Papendick-1,283.00, Hearings/Avera Queen of Peace Hosp-5,093.12, Mark Katterhagen-70.50, Kennedy Pier Loftus-174.60, Lincoln Co Treasurer-245.20, Darcy Lockwood-70.50, Lucy M Lewno-701.00, Yankton Co Treasurer-480.30, Yankton Sheriff's Ofc-250.00; **FAIR:** Repairs & Maint/Dakota Pro Striping-50.00, Midwest Fire & Safety-466.00, Supplies/First Bankcard-56.14, McLeod's Printing-5.89, Gas & Fuel/Meyers Oil-16.50, Pest Control/Premier Pest Control-50.00; **CO EXTENSION:** Postage/Qualified Presort-16.00, Supplies/McLeod's Printing-116.97, Trvl & Conf/Debra Emme-20.16, Caroline Hansen-81.00, SDSU Extension-151.6, Utilities/Northwestern Energy-174.11; **WEED:** Utilities/City of Mitchell-5.97; **HIWAY:** Publishing/First Bankcard-134.38, Repairs & Maint/Fastenal Co-125.15, Supplies & Materials/Fastenal Co-557.50, Meyers Oil-2,568.78, Gas & Fuel/Meyers Oil-1,844.83, Utilities/City of Mitchell-48.31, Northwestern Energy-2,139.24, Other Projects/SD DOT-114.48; **EM:** Fuel/Meyers Oil-235.95, Utilities/City of Mitchell-19.27; **M&P:** M&P/SDACO M&P-852.00.; **LIABILITIES:** Fairgrounds Rent/Heartland Ag Systems-375.00, Fair Dep Ret/Nancy Hunter-200.00.

### **PAYROLL FOR THE MONTH OF JANUARY**

Commissioner-\$7,323.10, Auditor-\$15,035.66, Treasurer-\$10,156.95, State's Attorney-\$28,279.52, Public Safety Building-\$9,281.98, Gen. Government Building-\$3,000.78, Director of Equalization-\$18,559.93, Register of Deeds-\$11,839.52, North Offices-\$3,983.53, Veterans' Services-\$3,668.93, County Coordinator-\$496.40, 24/7 Program-\$4,132.13, Sheriff-\$37,501.86, County Jail-\$94,053.29, Coroner-\$250.00, County Road & Bridge-\$44,639.38, Welfare-\$1,656.69, Community Health Nurses-\$2,745.60, WIC-\$2,785.62, Fairgrounds-\$3,171.24, Extension-\$1,180.11, Weed Control-\$167.45, Planning/Zoning-\$5,271.08.

### **ADJOURN**

At 11:20 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for February 9th at 9:00 a.m.

### **ATTEST**

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James Matthews, Deputy Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost