

E-911 Road Naming Process
Davison County Courthouse
200 E. 4th Ave. Mitchell, SD 57301-2631
Phone (605) 995-8615 Fax (605) 995-8614 CELL (605) 999-2863

Purpose Statement

The purpose of this process is to maintain the integrity of the established E-911 Addressing system. The system was designed to allow more accurate and timely response of emergency services to emergency situations.

Process

When the process of registering a plat for building or development or a building permit is started, the Equalization Office or City/Town Planning Office will forward the attached form to the Planning & Zoning Office. This form will detail the locations of the proposed development or construction and any other pertinent information. **No Addresses will be assigned without submittal of this form by the property owner/purchaser.**

The process of assigning the address will take approximately 15 minutes. However, if you call ahead with your information the address can be ready when you arrive at the Planning & Zoning office. No addresses will be assigned without either the presence of a driveway or a location clearly marked for a driveway to the property. Addresses may not be assigned without the presence of a road on the property if in a development unless arrangements are made with the Planning & Zoning Office by the developer. Upon assigning an address, a Rural 911 Address Sign will be created by the county. Signs not made by the county are not authorized. The customer will be notified when the sign has been created and ready to be installed. Please see the fee schedule for the price of the sign and installation.

Named Roads

The Davison County and/or City of Mitchell Planning Boards will approve all named roads, after being reviewed by the Davison County Local Emergency Planning Committee.

The Developer may make suggestions as to possible names for the road. However, the purpose of the application and review is to maintain the integrity of the established system and not all requests may be in the best interest of the County. Not all requests will be accepted based on duplication and possible problems arising in dispatching emergency services.

Guidelines:

- Multiple dwelling developments.
- Physical layout of development.
- Potential for further development.
- Existing E-911 structure in surrounding area.

Local Emergency Planning Commission (LEPC): The road name will also need to be approved by the Local Emergency Planning Commission.

Davison County
E-911 Rural Addressing System
Address & Named Road Application

Name: _____

Address: _____

Phone: _____

Location of Property or Development: _____

Included with Plat Request or Building Permit. Number: _____

Jurisdiction: (Select One)

Suggestions on Naming of Road (If Applicable): _____

Other Information: _____

Equalization Office Signature: _____ Date: _____

Requestor Signature: _____ Date: _____

NOTE: Please attach a copy of the Plat or a Map describing the location of the new construction or development.