

September 20, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Deputy Auditor Matthews.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA AS AMENDED

Motion by Claggett, second by Kiner to approve the agenda, as amended, for the September 20, 2022, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Blaalid to approve the minutes of the September 6, 2022, meeting. All members voted aye. Motion carried.

PUBLIC INPUT

Steve Thiesse, a Davison County resident, appeared before the Board to discuss a notice he received from the Davison County Dept. of Equalization regarding the reclassification of his property.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Kiner, second by Reider to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:36 a.m., motion by Kiner, second by Reider to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE PLATS

Motion by Blaalid, second by Kiner to approve a Plat of Tract 1 of Helma's Addition in the SW ¼ of the NW ¼ and in the NW ¼ of the SW ¼ of Section 25, T 102 N, R 61 W of the 5th P.M., Davison County, SD. All members voted aye. Motion carried.

Motion by Claggett, second by Kiner to approve a Plat of Lots 1, 2, and 3 of McCloud's Addition, in the N ½ of the NW ¼ of Section 14, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Blaalid, second by Kiner to approve a Plat of Tract 1 of Mutchelknaus Addition, in the SW ¼ of the SE ¼ of Section 26, and Tract 2 of Mutchelknaus Addition, in the NW ¼ of the NE ¼ of Section 35, T 103 N, R 61 W of the 5th P.M., Davison County, SD. All members voted aye. Motion carried.

Motion by Reider, second by Kiner to approve a Plat of Tract 1 of Devonne's Addition, in the NW ¼ of Section 19, T 104 N, R 60 W of the 5th P.M., Davison County, SD, Except Lot H1, Therof. All members voted aye. Motion carried.

Motion by Claggett, second by Reider to approve a Plat of Tract 1 of Geidel's Addition in the SE ¼ of Section 20, T 102 N, R 60 W of the 5th P.M., Davison County, SD. All members voted aye. Motion carried.

OPEN HIGHWAY BID LETTING

At 9:45 a.m., motion by Reider, second by Kiner to open Replacement & Approach Grading Bids for structure 18-100-052. All members voted aye. Motion carried.

CLOSE HIGHWAY BID LETTING

At 10:00 a.m., motion by Claggett, second by Blaalid to close Replacement & Approach Grading Bids for structure 18-030-144 and allow Civil Design, Inc. to review the bids before awarding at the next meeting on September 27, 2022. All members voted aye. Motion carried.

APPROVE AMENDMENT TO PICTOMETRY CONTRACT

At the request of Planning & Zoning Director Bathke, motion by Kiner, second by Claggett to approve an amendment to the contract with Pictometry International Corp. approved at the June 7, 2018 meeting and dated June 21, 2018 for 2023, 2024, and 2025. The cost for the fourth flight is \$80,535.00 over the three-year contract at \$26,845.00 per year. With an agreement with the City of Mitchell to share costs, with their portion to be \$10,032.50 per year. All members voted aye. Motion carried.

CONTINUE RETAIL (ON-SALE) LIQUOR & RETAIL (ON-OFF SALE) MALT BEVERAGE LICENSE HEARING

At 10:30 a.m., motion by Reider, second by Kiner to continue the Retail (on-sale) Liquor License & Retail (on-off sale) Malt Beverage & SD Farm Wine License hearing regarding Jeremy Andersen, legal description is S. 437' of L2, exc. S. 375' thereof, Section 17, T 103 N, R 60 W. of the 5th P.M., Davison County, SD. All members voted aye. Motion carried.

APPROVE RETAIL (ON-OFF SALE) MALT BEVERAGE LICENCE

Motion by Claggett, second by Reider to approve a Retail (on-off sale) Malt Beverage & SD Farm Wine License for the 2022/2023 license period for Jeremy Andersen, legal description is S. 437' of L2, exc. S. 375' thereof, Section 17, T 103 N, R 60 W of the 5th P.M., Davison County, SD. A roll call vote was taken as follows. Claggett-aye, Kiner-aye, Reider-aye, Blaalid-aye, Bode-no. Motion carried.

APPROVE RETAIL (ON-SALE) LIQUOR LICENCE

Motion by Claggett, second by Reider to approve a Retail (on-sale) Liquor License for the 2021/2022 license period for Jeremy Andersen, legal description is S. 437' of L2, exc. S. 375' thereof, Section 17, T 103 N, R 60 W of the 5th P.M., Davison County, SD. A roll call vote was taken as follows. Kiner-aye, Reider-aye, Blaalid-aye, Claggett-aye, Bode-no. Motion carried.

CLOSE RETAIL (ON-SALE) LIQUOR & RETAIL (ON-OFF SALE) MALT BEVERAGE LICENSE HEARING

At 10:59 a.m., motion by Blaalid, second by Reider to close the hearing. All members voted aye. Motion carried.

OPEN SUPPLEMENTAL BUDGET HEARING

At 11:00 a.m., motion by Claggett, second by Blaalid to open the Supplemental Budget Hearing for the Public Safety Building, Veteran’s Service Office, Jail, and Fairgrounds departments. All members voted aye. Motion carried.

ADOPT RESOLUTION TO SUPPLEMENT PUBLIC SAFETY BUILDING, VSO, JAIL, AND FAIRGROUNDS BUDGETS

Motion by Claggett, second by Reider to adopt the following resolution to supplement the Public Safety Building, Veteran’s Service Office, Jail, and Fairgrounds budgets. A roll call vote was taken as follows. Reider-aye, Blaalid-aye, Claggett-aye, Kiner-aye, Bode-aye. Motion carried.

**Resolution #092022-01
Supplement County Public Safety Building,
Veteran’s Service Office, Jail, and Fairgrounds Budgets**

Whereas, the Public Safety Building, Veteran’s Service Office, Jail, and Fairgrounds budgets are not sufficiently funded by the adopted 2022 annual budget to pay expenses for the remainder of the year 2022; and

Whereas, SDCL 7-21-22 states that in the event of the passage and enactment of any law during a fiscal year and after the adoption of the annual budget for a following fiscal year, imposing some new obligation or duty upon a county, or in the event of the failure to provide by the final budget a sufficient revenue to enable the county to conduct the indispensable functions of government in any department, or to pay just obligations upon the county for the necessary conduct of the courts, or for the necessary aid and support of the poor or to discharge any duty which it is the lawful duty of the county to discharge, and of which requires the incurring of liabilities or expenditures of funds for a purpose or object for which no provision has been made in the annual budget for such fiscal year, and when such occasion arises the board must make, approve, and adopt a supplemental budget providing therein for an appropriation for such purposes in such amount as the board may deem necessary, and such budget shall set out in detail each item for which an appropriation is made and the amount to be appropriated for each item, with the time and place when the same will be considered and adopted by the governing board, shall be given in such manner as the board may determine, provided that the time fixed for considering and adopting the same shall not be less than ten days from date when such notice is first given; and

Whereas, there was not sufficient appropriations included in the 2022 budget to pay all Public Safety Building, Veteran’s Service Office, Jail, and Fairgrounds Department expenses.

Now, therefore be it resolved, that \$634,300 from the General Fund Cash line item 10100A1010000 be supplemented to the Public Safety Building budget in the amount of \$199,000, various line items, to the Veteran’s Service Office budget in the amount of \$62,000, various line items, to the Jail budget in the amount of \$250,000, various line items, and to the Fairgrounds budget in the amount of \$123,300, various line items.

Dated at Mitchell, South Dakota this 20th day of September, 2022.

ATTEST:

James Matthews, Deputy Auditor

Brenda Bode, Chairperson

CLOSE SUPPLEMENTAL BUDGET HEARING

At 11:05 a.m., motion by Blaalid, second by Reider to close supplemental budget hearing. All members voted aye. Motion carried.

APPROVE FAIRGROUNDS RENTAL CONTRACT

Motion by Blaalid, second by Kiner to approve an update to the Fairground Rental Contract as presented by Extension Administrative Assistant Norwick. All members voted aye. Motion carried.

APPROVE TRAINING REQUEST

At the request of Sherriff Harr, motion by Kiner, second by Claggett to approve a training request for Sheriffs Deputy Lanning and Corrections Officer McDaniel to attend Court Sanctity Training in Sioux Falls, SD on October 10th and 11th, 2022. All members voted aye. Motion carried.

ACCEPT HIGHWAY SAFETY GRANT

At the request of Sheriff Harr, motion by Kiner, second by Blaalid to approve the acceptance of the Highway Safety Grant for FFY 2023 in the amount of \$19,600.00, \$10,000 for overtime worked, and \$9,600 be used to purchase four radar units with an 80/20 split with a \$3,400 cost to County. All members voted aye. Motion carried.

ACCEPT HOMELAND SECURITY GRANT

At the request of Sheriffs Deputy Reitzel, motion by Blaalid, second by Claggett to approve the acceptance of the FFY 2023 Homeland Security Grant in the amount of \$6,489.78 for 7 thermal printers and mounts, with \$53.93 cost to the County. All members voted aye. Motion carried.

APPROVE EMPLOYEE CHANGES

Motion by Claggett, second by Blaalid to approve a \$.50 introductory wage increases effective September 3, 2022, for full-time Corrections Officers Mackenzie Cobb and Marcus Bruce, and part-time Corrections Officers Mark Zard and Mychal Deas. All members voted aye. Motion carried.

Motion by Blaalid, second by Kiner to approve a \$.50 introductory wage increase effective September 17, 2022, for full-time Highway Equipment Operator Scott Wengler. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to accept the resignations of full-time DOE Database Coordinator Sabrina Velin-Kraus effective September 8, 2022, and part-time Corrections Officer Haley Renberg effective September 13, 2022, and to advertise both positions. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to approve a job reclassification for Corrections Officer Kyelle Herrick to move from full-time to part-time effective September 29, 2022. All members voted aye. Motion carried.

Motion by Kiner, second by Reider to approve the hire of Rick Hornaman as full-time Public Safety Building Maintenance Technician effective October 3, 2022, at a rate of \$18.00 per hour with a \$.50 per hour increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

Motion by Kiner, second by Claggett to approve the hire of TJ Thomas as full-time Veterans Service Officer effective September 26, 2022, at a rate of \$ 19.00 per hour with a \$.50 per hour increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett to approve the hire of Stephen Laughlin as a temporary part-time Veterans Service Administrative Assistant effective September 26, 2022, at a rate of \$17.00 per hour with a \$.50 per hour increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

APPROVE OPERATING TRANSFERS

As there is not enough cash in the Emergency Management Fund or the Highway fund for 2022, and it is allowable to do an operating transfer of cash from General Fund to other funds, motion by Reider, second by Kiner to transfer \$1,885,423 from General Fund Cash 10100A1010000 to Emergency Management Fund Cash 2260041010000 in the amount of \$28,012 and to Highway Fund Cash 20100A1010000 in the amount of \$1,857,411. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Reider, second by Blaalid to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Utilities/Mitchell Telecom-31.09; **JUD:** Jury Fees/Jurors-424.36; **AUD:** Utilities/Mitchell Telecom-31.09; **TREAS:** Utilities/Mitchell Telecom-55.46; **STATES ATTY:** Repairs & Maint/Dakota Data Shred-51.70 Utilities/Mitchell Telecom-65.62; **CRT APPTED ATTY:** Crt Appted Atty/Dailey Law-2,626.00; **A&N:** A&N Child/Wantoch Law Office-2,328.35; **CRTHOUSE:** Cable TV/Mitchell Telecom-100.79; **DOE:** Utilities/Mitchell Telecom-62.30; **ROD:** Utilities/Mitchell Telecom-62.12; **N. OFC:** Phones/Mitchell Telecom-73.10; **VET:** Utilities/Mitchell Telecom-41.67; **CO COORD:** IT Contract/Tech Solutions-11,135.00; **HR:** Utilities/Mitchell Telecom-59.59; **SHERIFF:** Ofc Supplies/Dakota Data Shred-51.70 Utilities/Mitchell Telecom-511.60 Minor Equip/Tech Solutions-199.00; **JAIL:** Cable TV/Mitchell Telecom-100.79; **WELFARE:** Ofc Utilities/Mitchell Telecom-55.25; **MENT HAND:** Mental Hand/SD Dept of Revenue-1,271.63; **FAIR:** Water & Sewer/Davison Rural Water-96.50; **CO EXTENSION:** Utilities/Mitchell Telecom-55.25; **WEED:** Utilities/Mitchell Telecom-58.31; **HIWAY:** Repairs & Maint/Runnings Supply Inc-109.23 Supplies & Materials/Runnings Supply Inc-503.32 Utilities/City of Mt. Vernon-92.00 Mitchell Telecom-159.10; **EMG MGMT:** Supplies/Tech Solutions-24.00 Utilities/Mitchell Telecom-23.85 Computer Software/Tech Solutions-750.00

GENERAL FUND:

COMM: Publishing/Daily Republic Forum Comm-561.70 Trvl & Conf/Ramkota Hotel-198.00 Utilities/Santel Comm-68.89 Servicemen's Cemetery/Servicemen's Cemetery-1,000.00; **ELECT:** Supplies/Election Systems & Software-3,932.76 Susan Kiepke-91.56; **JUD:** Jury Fees/Jurors-422.44 Prof Fees/Access Health-4,000.00 Interpreter Fees/Certified Languages Intl-28.05 Law Library/West Payment Center-109.50; **AUD:** Rentals/Microfilm Imaging Sys-147.00 Supplies/McLeod's Printing-389.80 Trvl & Conf/Ramkota Hotel-198.00 Susan Kiepke-262.58 Utilities/Santel Comm-50.28; **TREAS:** Trvl & Conf/David Beintema-210.06 Ramkota Hotel-108.00 Utilities/Santel Comm-64.34 Mainframe Support/Bruce Mastel-35.00; **STATES ATTY:** Diversion Service & Fees/Glory House-185.00 Med Prof Fees/Avera Queen of Peace-2,080.00 SD Public Health Lab-605.00 Repairs & Maint/Menards-751.84 Supplies/Innovative Office-52.32 Utilities/Santel Comm-97.94; **CRT APPTED ATTY:** Crt Appted Atty/Patrick W Kiner-737.30 Douglas Papendick-2,918.90; **A&N:** Abused & Neglected Child/Dailey Law-3,555.80; **PUB SFTY BLDG:** Repairs/Menards-25.96 Supplies/Jones Supplies-219.00 Pest Control/Premier Pest Control-160.00 Garbage/Miedema Sanitation-220.00 Elevator Service/Schumacher Elevator-428.34; **CRTHOUSE:** Repairs & Maint/Menards-151.78 Auto Graphics-116.00 Runnings Supply-30.72 Santel Comm-129.20 Supplies/Menards-11.77 Gas & Electric/Northwestern Energy-2,929.09 Water & Sewer/City of Mitchell-660.91 Pest Control/Premier Pest Control-100.00 Garbage/Miedema Sanitation-106.00 Buildings/Proseal Inc-4,453.11 Santel Comm-16,630.00; **DOE:** Utilities/Santel Comm-91.44; **ROD:** Rentals/Microfilm Imaging Sys-470.00 Utilities/Santel Comm-76.09; **N. OFC:** Supplies/Jones Supplies-141.45 Menards-27.47 Gas & Electric/Northwestern Energy-1,392.07 Pest Control/Premier Pest Control-100.00 Garbage/Miedema Sanitation-88.00 Phones/Santel Comm-89.05 Buildings/Interstate Glass & Door-2,595.00; **VET:** Supplies/McLeod's Printing-44.97 Trvl & Conf/Ramkota Hotel-300.00 Utilities/Santel Comm-55.96; **CO COORD:** Postage/Qualified Presort-890.23 Postage Meter Fees/Qualified Presort-227.70 Supplies/Santel Comm-10.00 Copy Machine Maint/Century Business Products-198.37; **HR:** Utilities/Santel Comm-37.62; **SHERIFF:** Prof Serv/Davison Co Sheriff's Ofc-35.99 Repairs Patrol Car/Big E Auto-1,143.98 TMA-350.00 Oil Changes/TMA-61.17 Tires/TMA-25.75 Ofc Supplies/A&B Business-63.46 Office Advantage-15.25 Innovative Office-66.06 Uniforms/Jack's Uniforms & Equip-164.54 Uniform Warehouse-81.38 Prisoner Transport/JPATS/USMS-3,687.00 Pennington Co Jail-73.30 Utilities/Santel Comm-579.37 Cellular Service/Verizon Wireless-605.27; **JAIL:** Medicine/County Fair Food Store-84.21 Stephen Gullings DDS-50.00 Ofc Supplies/Innovative Office-103.79 Jail Supplies/Menards-60.96 Laundry Supplies/Aramark-371.35 County Fair Food Store-15.34 Jones Supplies-267.30 Kitchen Supplies/Jones Supplies-266.89 Uniforms/Jessica King-49.97 Kohl Oster-139.99 Prisoner Food/Summit Food Service-9,956.87 Travel/SD Sheriffs' Assoc-690.00 Water Softener/Darrington Water-49.00 Vehicle Maint/Tri M Tunes-80.00 Inmate Services/Swanson Services Corp-4.50; **WELFARE:** Supplies/Qualified Presort-18.29 Ofc Utilities/Santel Comm-22.66; **MENTAL ILL:** Committals/Patrick W Kiner-101.00 Douglas Papendick-404.00 Hearings/Lewis & Clark BHS-368.00 Yankton Co Treasurer-249.95; **FAIR:** Repairs & Maint/Menards-15.85 Santel Comm-199.03 Tessier's-1,238.94 Pest Control/Premier Pest Control-100.00 Garbage/Miedema Sanitation-163.00 Phones/Verizon Wireless-41.90 Buildings/Interstate Glass & Door-11,381.00 Santel Comm-11,390.00 Minor Equip/Runnings Supply-163.04; **CO EXTENSION:** Postage/Qualified Presort-35.32 Trvl & Conf/SDSU Extension-26.62 Utilities/Bureau of Administration-6.00 CenturyLink-27.26 Santel Comm-85.97; **WEED:** Repairs/Carquest of Mitchell-17.99 Supplies/CHS Farmers Alliance-311.28 Utilities/Santel Comm-25.58 Verizon Wireless-41.90; **P&Z:** Publishing/Daily Republic Forum Comm-110.66 Trvl & Conf/Karen Wegleitner-122.00; **HIWAY:** Repairs & Maint/Asphalt Zipper-22,878.99 Bailey Metal-648.03 Butler Machinery-4,555.96 Carquest of Mitchell-2,624.13 Diamond Mowers-617.16 Diesel Machinery Inc-585.18 CHS Farmers Alliance-2,485.76 Fastenal Co-194.64 Mack Metal Sales-345.53 Sturdevant's Auto Parts-58.27 Wheelco Truck & Trailer-27.54 Supplies & Materials/A-Ox Welding-957.47 Access Systems-50.57 Aramark-187.58 Carquest of Mitchell-133.41 Jones Supplies-91.29 Mitchell Iron & Supply-61.33 Sturdevant's Auto Parts-4.45 Wheelco Truck & Trailer-23.32 Wise Tire-72.00 Gas & Fuel/Cubby's Inc-127.98 Trvl & Conf/SDACC-245.00 Utilities/Santel Comm-69.05 Verizon Wireless-83.80; **EMG MGMT:** Trvl & Conf/Ramkota Hotel-77.00 Utilities/CenturyLink-13.63 City of Mitchell-29.22 Northwestern Energy-86.26 Santel Comm-96.00 Verizon Wireless-30.06 EM ACCUML/Verizon Wireless-117.92; **JAIL 247:** Supplies/PKT-2,700.00; **M&P:** M&P Due/SDACO M&P-702.00

PAYROLL FOR THE MONTH OF SEPTEMBER

Commissioner-\$7,501.52, Auditor-\$16,281.20, Treasurer-\$11,806.63, State’s Attorney-\$30,659.47, Public Safety Building-\$2,880.00, Gen. Government Building-\$3,249.61, Director of Equalization-\$18,475.94, Register of Deeds-\$13,254.53, North Offices-\$5,561.29, Veterans’ Services-\$10,340.44, County Coordinator-\$530.00, HR-\$4,353.41, 24/7 Program-\$533.82, Sheriff-\$45,127.55, County Jail-\$106,388.75, Emergency Management-\$4,038.83, County Road & Bridge-\$48,229.12, Welfare-\$1,564.82, Community Health Nurses-\$3,027.32, WIC-\$1,450.81, Fairgrounds-\$3,249.60, Extension-\$1,368.66, Weed Control-\$812.40, Planning/Zoning-\$5,891.81.

APPROVE TIMESHEETS

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

ACCEPT FUEL QUOTE

Motion by Reider, second by Blaalid to accept the lone fuel quote from CHS Farmers Alliance for 2,500 gallons of 90/10 unleaded at a cost of \$3.69 per gallon. All members voted aye. Motion carried.

APPROVE AUDITOR’S ACCOUNT WITH TREASURER

Motion by Claggett, second by Blaalid to approve the August 2022 Auditor’s Account with the Treasurer in the amount of \$9,737,003.00. All members voted aye. Motion carried.

ADJOURN

At 12:00 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for September 27, 2022, at 9:00 a.m.

ATTEST:

James Matthews, Deputy Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost