

**June 9, 2022**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE AGENDA**

Motion by Weitala, second by Kiner to approve the agenda for the June 9, 2022, meeting. All members voted aye. Motion carried.

**APPROVE MINUTES**

Motion by Claggett, second by Kiner to approve the minutes of the May 24, 2022, meeting. All members voted aye. Motion carried.

**OPEN 2022 PRIMARY ELECTION CANVASS**

At 9:15 a.m., motion by Claggett, second by Weitala to open the 2022 Primary Election canvass. All members voted aye. Motion carried.

**APPROVE CANVASS**

After reviewing results from all eleven precincts and finding everything to be in order, motion by Claggett, second by Reider to approve the 2022 Primary Election canvass. All members voted aye. Motion carried.

**CLOSE CANVASS**

At 9:39 a.m., motion by Weitala, second by Kiner to close the 2022 Primary Election canvass. All members voted aye. Motion carried.

**COMMISSIONER EXCUSED**

At 9:40 a.m. Chairperson Bode excused Commissioner Claggett for the remainder of the meeting.

**APPOINT PLANNING & ZONING BOARD MEMBER**

As Charles Storm has resigned from the Planning & Zoning Board, motion by Kiner, second by Reider to appoint Ray Gosmire to the Planning & Zoning Board to fulfill the vacant position through 2022. All members present voted aye. Motion carried.

**APPROVE FAIRGROUND RENTAL RATE DISCOUNT**

Motion by Kiner, second by Reider to approve a \$75 credit per day for those renting the entire Fairground facility for three or more days in a row. All members present voted aye. Motion carried.

## **APPROVE TRAVEL REQUEST**

At the request of Sheriff Harr, motion by Weitala, second by Kiner to approve travel for Grant Lanning to attend the Northeast South Dakota Family Violence Prevention Conference on September 28 & 29, 2022 in Aberdeen. All members present voted aye. Motion carried.

## **APPROVE NEW HIRES**

Motion by Weitala, second by Reider to approve the hire of Sabrina Velin-Kraus as DOE Database Coordinator, effective June 20, 2022, at a rate of \$19.00 per hour with a \$.50 increase after successful completion of a six-month introductory period. All members present voted aye. Motion carried.

Motion by Weitala, second by Reider to approve the hire of Courtney Ditter as full-time Assistant Veteran's Service Officer, effective June 13, 2022, at a rate of \$19.00 per hour with a \$.50 increase after successful completion of a six-month introductory period. All members present voted aye. Motion carried.

## **APPROVE PURCHASES**

At the request of Physical Plant Director Rang, motion by Weitala, second by Reider to approve the purchase and installation of new door and frame at a total cost of \$3,596.90 from Interstate Glass & Door for the Fairgrounds. All members present voted aye. Motion carried.

At the request of Physical Plant Director Rang, motion by Reider, second by Weitala to approve the purchase and installation of a V-plow at a total cost of \$8,200.00 from Make It Mine Designs. All members voted aye. Motion carried.

## **COMMISSIONER EXCUSED**

At 11:07 Chairperson Bode excused Commissioner Reider for the remainder of the meeting.

## **APPROVE BILLS**

Motion by Weitala, second by Kiner to approve the following bills for payment. All members present voted aye. Motion carried.

## **GENERAL FUND:**

**ELECT:** Supplies/First Bankcard-26.38; **AUD:** ACH Fee/Cortrust Bank-15.00; **TREAS:** Passport Postage/First Bankcard-80.55, Supplies/First Bankcard-116.86, First Dakota Nat'l Bank-3.00, State MV Supplies/First Bankcard-116.87; **CRT APPTED ATTY:** Pub Def Contract/Alvine Law Firm LLP-16,229.16, Douglas Papendick-16,229.16; **PUB SFTY BLDG:** Repairs/First Bankcard-21.11, Gas & Fuel/First Bankcard-92.75; **CRTHOUSE:** Repairs & Maint/First Bankcard-879.40, Water & Sewer/City of Mitchell-103.77; **DOE:** Gas/First Bankcard-65.98; **ROD:** Minor Equip/First Bankcard-65.98; **NORTH OFC:** Repairs/First Bankcard-42.22; **HR:** Supplies/First Bankcard-523.99; **JAIL:** Travel/First Bankcard-651.29; **WELFARE:** Transients/First Bankcard-58.34, Ofc Utilities/Northwestern Energy-152.05; **FAIR:** Repairs & Maint/First Bankcard-21.11; **CO EXTENSION:** Utilities/Northwestern Energy-152.05; **WEED:** Utilities/City of Mitchell-9.21; **P&Z:** Repairs/First Bankcard-170.27; **HIWAY:** Supplies & Materials/Fastenal Co-27.53, Utilities/City of Mitchell-247.02, Northwestern Energy-162.03; **M & P:** M&P Travel & Conf/First Bankcard-200.00, M&P/SDACO M&P-652.00.

## GENERAL FUND:

**COMM:** Prof Fees/Tristar Benefit Admin-414.00, Publishing/Daily Republic Forum Comm-374.54, Utilities/Brenda Bode-50.00, John Claggett-50.00, Mitchell Telecom-28.03, Santel Comm-67.54, Kim Weitala-50.00; **ELECT:** Publishing/Daily Republic Forum Comm-54.78, Seachange Print-185.00, Supplies/DS Solutions-455.00, Election Systems & Software-210.60, Susan Kiepkke-93.66; **JUD:** Jury Fees/Jurors-363.44, Prof Fees/Carol Johnson-55.20; **AUD:** Rentals/Microfilm Imaging-147.00, Supplies/Mcleod's Printing-49.90, Utilities/Susan Kiepkke-50.00, Mitchell Telecom-28.03, Santel Comm-47.06; **TREAS:** Utilities/David Beintema-50.00, Tonya Ford-50.00, Mitchell Telecom-62.22, Santel Comm-64.69, Rachel Soulek-50.00, Trvl & Conf/SDACO-170.00; **STATES ATTY:** Prof Fees/Catherine Buschbach-50.00, Charter Comm-50.00, James D Taylor PC-4,468.26, Larson & Nipe-369.10, The UPS Store-45.72, Div Service & Fees/A & B Business Solutions-56.53, Ashley Anson Prof LLC-1660.00, First Bankcard-35.67, Avera QOP Health Services-984.00, Avera QOP Hosp-200.62, SD Public Health Lab-460.00, Repairs & Maint/Dakota Data Shred-51.70, Utilities/Mitchell Telecom-67.13, Santel Comm-96.86, Books/West Payment Center-506.01, Minor Equip/Tech Solutions-99.00; **CRT APPTED ATTY:** Crt Appted Atty/Dailey Law-1,868.50, Smith Law Offices-3,309.9, Wantoch Law Office-1,952.30; **A & N CHILD:** A&N Child/The Sharp Firm-1,364.01; **PUB SFTY BLDG:** Gas & Electric/Northwestern Energy-6,250.26, Repairs/Menards-127.81, Garbage/Miedema Sanitation-220.00, Phone/Robert Faas-50.00, Scott Gaulke-50.00, Buildings/Schumacher Elevator-18,005.75; **CRTHOUSE:** Repairs & Maint/Degen Stump Removal-266.25, Menards-31.96, CK Bicycle & Locksmith-110.00, Runnings Supply-41.94, Santel Comm-45.00, Supplies/Menards-121.98, Thune's True Value-24.56, Cable TV/Mitchell Telecom-100.79, Garbage/Miedema Sanitation-106.00, Phone/Robert Love-50.00, Joel Rang-50.00, Buildings/Arctic Refrigeration-27,851.11; **DOE:** Supplies/Innovative Office-127.65, Utilities/Blake Biggerstaff-50.00, Karla Love-50.00, Mitchell Telecom-62.12, Santel Comm-83.85, Carla Wittstruck-50.00; **ROD:** Rentals/Microfilm Imaging-470.00, Utilities/Mitchell Telecom-62.17, Santel Comm-74.61; **NORTH OFC:** Repairs/Menards-59.94, Supplies/Menards-30.81, Garbage/Miedema Sanitation-88.00, Phones/Mitchell Telecom-73.10, Santel Comm-90.58; **VET:** Supplies/Mcleod's Printing-20.54, Utilities/Craig Bennett-50.00, Mitchell Telecom-41.67, Santel Comm-56.58, Alexander Kraus-50.00, Assoc Dues/SDVSOA-200.00, Equipment/Mcleod's Printing-1,630.00; **PRED ANIMAL:** State Payment/SD Dept of Revenue-860.10; **COORD:** IT Contract/Tech Solutions-10,996.39, Postage/Qualified Presort-1,175.23, Postage Meter Fees/Qualified Presort-296.95, Supplies/Santel Comm-10.00, Copy Machine Maint/A & B Business Solutions-37.50; **GIS:** Pictometry/Pictometry Intl-12,675.17; **HR:** Supplies/GFC Leasing-47.42, Utilities/Tonya Meaney-50.00, Mitchell Telecom-59.83, Santel Comm-37.32; **SHERIFF:** Repairs Patrol Car/Big E Auto Service-1,125.22, Ofc Supplies/Innovative Office-523.49, Gas Patrol Car/First Bankcard-385.06, Trvl & Conf/The Lodge at Deadwood-80.00, Utilities/Mitchell Telecom-511.55, Santel Comm-588.16, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/Tech Solutions-289.00; **JAIL:** Medicine/Avera Medical Group Radiology Mitchell-146.21, Avera QOP Hosp-10,635.38, Stephen Gullings DDS-126.00, Mitchell Regional Amb-1,304.00, Bldg Maint/Upper Midwest Garage Door-214.28, Ofc Supplies/Ginger Faas-50.00, Innovative Office-137.52, Jail Supplies/Jones Supplies-321.70, Laundry Supplies/Jones Supplies-86.98, Kitchen Supplies/Jones Supplies-168.32, Prisoner Food/Summit Food Service-10,962.80, Travel/Ginger Faas-35.00, Cable TV/Mitchell Telecom-100.79, Contracts/Building Sprinkler Inc-705.00, Inmate Services/Swanson Services Corp-1.60; **WELFARE:** Supplies/Qualified Presort-9.82, Transients/Kwik Phil-15.00, Travel/Christine Norwick-14.70, Ofc Utilities/Mitchell Telecom-54.65, Christine Norwick-50.00, Santel Comm-23.24; **MENTAL ILL:** Committals/Patrick Kiner-303.00, Douglas Papendick-303.00, Hearings/Horn Law Ofc-222.20, Mark Katterhagen-15.00, Kennedy Pier Loftus-262.60, Lincoln County Treasurer-539.17, Darcy Lockwood-15.00, Lucy M Lewno-166.53, Yankton County Treasurer-127.50, Yankton Sheriff's Ofc-50.00; **MENTAL HAND:** Ment Hand/SD Dept of Revenue-1,871.63; **FAIR:** Gas & Electric/Northwestern Energy-1,814.51, Garbage/Miedema Sanitation-166.00; **CO EXTENSION:** Postage/Qualified Presort-19.05, Trvl & Conf/Caroline Hansen-146.25, Christine Norwick-14.70, Utilities/Bureau of Administration-6.00, Mitchell Telecom-54.65, Santel Comm-85.10; **WEED:** Repairs/Runnings Supply-223.22, Utilities/Mitchell Telecom-58.33, Santel Comm-25.53; **P&Z:** Prof Fees/Planning & Dev Dist. III-1,125.00, Publishing/Daily

Republic Forum Comm-35.57; **HIWAY:** Repairs & Maint/Butler Machinery-2,440.00, Runnings Supply-103.47, Thune's True Value-29.76, Supplies & Materials/SD Dept of Revenue-381.76, Runnings Supply-292.25, Thune's True Value-25.96, Trvl & Conf/The Lodge at Deadwood-495.00, Utilities/Miedema Sanitation-88.00, Mitchell Telecom-159.12, Santel Comm-26.13, Jack Sorenson-50.00, Clayton Wells-50.00, Projects/Prahm Construction-211,769.30; **EMG MGMT:** Utilities/Jeff Bathke-50.00, Mitchell Telecom-23.85, Santel Comm-96.21, Karen Wegleitner-50.00; **LIABILITIES:** Fair Dmg Dep Ret/Steve Rhoades-200.00.

## **APPROVE TIMESHEETS**

Motion by Kiner, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

## **PAYROLL FOR THE MONTH OF MAY**

Commissioner-\$7,501.52, Auditor-\$13,419.35, Treasurer-\$13,003.58, State's Attorney-\$30,200.15, Public Safety Building-\$4,015.30, Gen. Government Building-\$3,257.22, Director of Equalization-\$19,406.42, Register of Deeds-\$13,254.52, North Offices-\$5,556.66, Veterans' Services-\$7,271.54, County Coordinator-\$530.00, HR-\$4,041.65, 24/7 Program-\$1,730.73, Sheriff-\$39,181.74, County Jail-\$94,203.31, Emergency Management-\$3,768.00, County Road & Bridge-\$47,946.75, Welfare-\$1,406.40, Community Health Nurses-\$3,036.82, WIC-\$3,036.80, Fairgrounds-\$3,333.48, Extension-\$1,406.40, Weed Control-\$1,018.04, Planning/Zoning-\$5,756.40.

## **SIGN SDML REVISED CONTRACT**

Motion by Kiner, second by Weitala to authorize chairperson to sign the revised contract with SDML. All members present voted aye. Motion carried.

## **SURPLUS PROPERTY**

At the request of Highway Superintendent Weinberg, motion by Weitala, second by Kiner to surplus the following property. All members present voted aye. Motion carried.

1984 John Deere Model 410B, 1999 Cedar Rapids CR361 paver, 1995 Rosco Oil Tank Trailer Model RA20C, 1998 Rosco Spray Patcher Model RA2000, 1983 Ford Model F700 Single Axle Dump Truck, 1973 Ford F750 Distributor Truck, 1975 Terex Crawler Tractor Bulldozer Model 82-30T

## **APPROVE RAFFLE**

At the request of Dave Mitchell, motion by Weitala, second by Kiner to approve a raffle to benefit the Davison County Democrats with the drawings to be held October 24, 2022. All members present voted aye. Motion carried.

## **SIGN STATE OF EXTENSION WITH PLANNING & DEVELOPMENT DISTRICT III**

Motion by Weitala, second by Kiner to authorize chairperson to sign the Statement of Extension with Planning & Development District III. All members present voted aye. Motion carried.

## **ACKNOWLEDGE VOLUNTEERS**

Motion by Weitala, second by Kiner to acknowledge volunteers for the month of June 2022 with the full list on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

**ADJOURN**

At 11:20 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for June 14, 2022, at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost