

May 10, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA

Motion by Claggett, second by Kiner to approve the agenda for the May 10, 2022, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Reider to approve the minutes of the April 26, 2022, meeting. All members voted aye. Motion carried.

PUBLIC INPUT

Dave Helleloid appeared before the Board to state that he felt he should receive his deposit back from Davison County after having rented the Fairgrounds facility.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Claggett, second by Weitala to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:25 a.m., motion by Reider, second by Claggett to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE PLATS

Motion by Reider, second by Weitala to approve a Plat of Tract 1 of Digmann Addition in the SW ¼ of the SE ¼ of Section 21, T 101 N, R 61 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Claggett, second by Weitala to approve a Plat of Lot 1A of Jackrabbit Addition, a subdivision of an unplatted portion of the SE ¼ of Section 8 and all of previously platted Lot 1 of Jackrabbit Addition in the SE ¼ of Section 8, all T 101 N, R 62 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Kiner, second by Weitala to approve a Plat of Tracts 1 & 2 of West Fifty 2nd Addition, a subdivision of Lot A-2, a subdivision of Lot A in the SW ¼ of section 23, T 103 N, R 61 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

Motion by Weitala, second by Kiner to approve a Plat of Lot 3 of Wagner's addition, in the SW ¼ of Section 4, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members voted aye. Motion carried.

ADVERTISE FOR VSO POSITION

At the request of VSO Bennett who expressed his intention to retire approximately March 1, 2023, motion by Kiner, second by Reider to authorize advertisement for the position of VSO. Voting aye Kiner, Reider, Claggett. Voting nay Weitala, Bode. Motion carried.

AUTHORIZE GRANT APPLICATION

At the request of States Attorney Miskimins, motion by Claggett, second by Kiner to authorize application for the Court Resources Homes grant of \$30,000. The grant will run for three years. All members voted aye. Motion carried.

INCREASE DIVERSION COORDINATOR SALARY

At the request of States Attorney Miskimins, motion by Weitala, second by Claggett to increase Diversion Coordinator Buschbach's wage by \$5,000 effective July 1, 2022, providing Davison County receives the above grant. \$5,000 will be prorated for 2022, with the full increase for 2023 and 2024, with the grant ending June 30, 2025. All members voted aye. Motion carried.

APPROVE AERIAL SPRAYING

At the request of Weed Supervisor Page, motion by Weitala, second by Kiner to authorize aerial spraying of the County rental land which includes the pit, at a cost of \$24.79 per acre for 160 acres. The renter has agreed to pay half the cost. All members voted aye. Motion carried.

APPROVE PURCHASE

At the request of Weed Supervisor Page, motion by Reider, second by Claggett to approve the purchase of 60 gallons of a drift agent at a cost of \$29.60 per gallon. All members voted aye. Motion carried.

APPROVE 2023 HIGHWAY SAFETY GRANT SUBMISSION

At the request of Sheriff Harr, motion by Claggett, second by Weitala to authorize submission of the 2023 Highway Safety Grant application which will supply \$10,000 in overtime funding and 75% of the cost of four new radar units, each with a total cost of \$3,250, leaving the County responsible for a total cost of \$3,400. All members voted aye. Motion carried.

GRANT ONE DAY PERMIT

After receiving an acceptable plan for security, lighting and such, motion by Reider, second by Claggett to adopt the following resolution granting a one-day permit for the Scoreboard Pub & Grille to furnish alcohol for the Avera Gala. A roll call vote was taken as follows. Reider – aye, Claggett – aye, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

**Resolution #051022-01
Grant Temporary Permit
To the Scoreboard Pub & Grille**

For Avera Gala

Whereas, SDCL 35-4-124 states that any municipality or county may issue:

- (1) A special malt beverage retailers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to § 35-4-111 or subdivision 35-4-2(4), (6), or (16) in addition to any other licenses held by the special events license applicant;
- (2) A special on-sale license wine retailers license in conjunction with a special event within the municipality or county to any civic, charitable, education, fraternal, or veterans organization of any licensee licensed pursuant to §35-4-111 or subdivision 35-4-2(4), (6), or (12) or any farm winery licensee in addition to any other licenses held by the special events license applicant;
- (3) A special on-sale license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to §35-4-111 or subdivision 35-4-2(4) or (6) in addition to any other licenses held by the special events license applicant;

The municipality of county may issue a license under this section for a time not to exceed fifteen consecutive days. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county or holds an operating agreement for a municipal on-sale alcoholic beverage license, and the license is to be used in a publicly-owned facility. The local governing body shall establish rules to regulate and restrict the operation of the special license, including rules limiting the number of licenses that may be issued to any person within any calendar year; and

Whereas, the Scoreboard Pub & Grille has requested a one-day permit to utilize their current on-sale liquor, on-sale wine and cider and on-sale malt beverage licenses for the Avera Queen of Peace Gala to be held on Saturday, June 4th, 2022; and

Whereas, the event will take place at the Dakotafest grounds legally described as the SW ¼ Ex H2 & Ex Lot A of Mitchell Landfill 1st Addn and the SE ¼ Inc Lot A of Moneke’s Sub Ex H2 & including Schlaffman Tract 1, all in Mitchell Twp, Davison County, SD; and

Whereas, a plan for parking, lighting and security has been presented and found to be in order.

Now, therefore, be it resolved, that a one day special permit be granted to the Scoreboard Pub & Grill for the Avera Queen of Peace Gala taking place on June 4th, 2022.

Dated at Mitchell, SD this 10th day of May, 2022.

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

SIGN OUT-OF-COUNTY JAIL CONTRACT

At the request of Corrections Administrator Radel, motion by Reider, second by Kiner to authorize chairperson and auditor to sign a contract between Davison County and the Flandreau Santee Sioux Tribe to provide housing at the Davison County Jail at a rate of \$95 per day. All members voted aye. Motion carried.

APPROVE INVOLUNTARY TERMINATION

At the request of Corrections Administrator Radel, motion by Weitala, second by Reider to approve the involuntary termination of employee #3368 effective April 27, 2022. All members voted aye. Motion carried.

APPROVE EMPLOYEE RECLASSIFICATION

At the request of Corrections Administrator Radel, motion by Kiner, second by Claggett to approve the reclassification of Melinda Harmelink from full-time Corrections Officer to full-time Sergeant, effective May 14, 2022, with a wage of \$22.00 per hour and a \$.50 increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

APPROVE INTRODUCTORY WAGE INCREASES

At the request of Corrections Administrator Radel, motion by Claggett, second by Weitala to approve \$.50 wage increases for the following full-time and part-time corrections employees after having successfully completed their introductory periods, effective May 14, 2022. Shawn Jerke, Marco Mora, Ashley Schulz, Cheryl Buenning, Marlyn Tollefson, Dominick Warmbein. All members voted aye. Motion carried.

RELEASE LIEN

As requested by Terry Sabers, on behalf of Workforce Housing, motion by Claggett, second by Kiner to approve the release of a county court appointed lien and a county care of poor lien against Paul Frazer, as well as a county court appointed attorney lien against Connie Frazer from a property located at 1301 East Birch Ave., Mitchell, South Dakota legally described as Lot A, Blk Four (4), Fairview Addition to the City of Mitchell, Davison County, SD. All members voted aye. Motion carried.

APPROVE NEW HIRE

At the request of Physical Plant Director Rang, motion by Weitala, second by Reider to approve the hire of Scott Gaulke effective May 9, 2022, at a rate of \$18.00 per hour, with a \$.50 wage increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

APPROVE REPAIR

At the request of Physical Plant Director Rang, motion by Claggett, second by Weitala to approve the repair of a boiler pump at the Public Safety building at a cost of \$1,100 as quoted by Mitchell Plumbing & Heating Co., Inc. All members voted aye. Motion carried.

APPROVE SECURITY SYSTEM UPGRADE

At the request of Physical Plant Director Rang, motion by Reider, second by Weitala to approve the installation of a Napco P9600 Control Panel, Napco Gemini Keypad, StarLink Connect Universal LTE Cell/IP Alarm Communicator along with project installation & configuration to update the security system at the courthouse at a cost of \$2,309.42, as quoted by GoldenWest Technologies. The monthly monitoring fee will increase from \$75 to \$99. All members voted aye. Motion carried.

APPROVE ELEVATOR UPGRADE

At the request of Physical Plant Director Rang, motion by Reider, second by Kiner to approve an upgrade of the elevator system at the Public Safety Building at a cost of \$72,023, as quoted by Schumacher Elevator Company. All members voted aye. Motion carried.

APPROVE VEHICLE PURCHASE

At the request of Physical Plant Director Rang, motion by Claggett, second by Weitala to authorize the purchase of a pre-owned 2017 Ford F-250SD XLT at a cost of \$48,995 with a five-year extended warranty at a cost of \$3,600. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Weitala, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Reider to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

JUD: Jury Fees/Jurors-529.40; **STATES ATTY:** Books/West Payment Center-506.01; **PUB SFTY BLDG:** Gas & Electric/Northwestern Energy-7,365.03; **WELFARE:** Office Utilities/Northwestern Energy-213.20; **FAIR:** Utilities/Northwestern Energy-2,820.46; **CO EXTENSION:** Utilities/Northwestern Energy-213.20; **HIWAY:** Utilities/Northwestern Energy-273.10.

COMM: Prof Fees/Tristar Benefit Admin-402.00, Publishing/Daily Republic Forum Comm-1,133.96, Utilities/Brenda Bode-50.00, John Claggett-50.00, Mitchell Telecom-31.18, Santel Comm-69.44, Kim Weitala-50.00, Recognition/First Bankcard-35.74; **INS:** Gen Liability/SD Public Assurance Alliance-272.89; **ELECT:** Supplies/McLeod's Printing-179.49, Postage/First Bankcard-38.55; **JUD:** Prof Fees/Dakota Counseling-342.00; **AUD:** ACH PAYM/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys-147.00, Trvl & Conf/Ramkota Hotel-218.00, Susan Kiepke-226.16, Utilities/Susan Kiepke-50.00, Mitchell Telecom-31.17, Santel Comm-50.06; **TREAS:** Mainframe Prog/Software Services-704.00 Passport Postage/First Bankcard-89.50, Supplies/First Dakota Nat'l Bank-3.00, First Bankcard-100.95, McLeod's Printing-200.08, State MV Supplies/First Bankcard-100.96, McLeod's Printing-130.11, Trvl & Conf/David Beintema-182.52, Ramkota Hotel-109.99, Utilities/David Beintema-50.00, Tonya Ford-50.00, Mitchell Telecom-55.35, Santel Comm-68.28, Rachel Soulek-50.00, Minor Equip/Access Systems-1,639.03; **STATES ATTY:** Mainframe Support/Software Services-132.00 Prof Fees/James D Taylor PC-4,468.26, Larson & Nipe-232.30, Div Service & Fees/A & B Business Solutions-56.53, Catherine Buschbach-50.00, First Bankcard-54.78, Utilities/Mitchell Telecom-65.62; **CRT APPTED ATTY:** Santel Comm-97.84 Crt Appted Atty/The Sharp Firm, Prof LLC-814.98, Morgan Theeler LLP-846.80; **A&N CHILD:** Catastrophic Legal/SDACC CLERP-1,046.00; **PUB SFTY BLDG:** A&N Child/Morgan Theeler LLP-101.00 Repairs/Menards-48.77, Runnings Supply-129.99, Supplies/Daily Republic Forum Comm-319.50, Jones Supplies-316.50, Water & Sewer/City of Mitchell-9.21, Garbage/Miedema Sanitation-215.00, Phone/Robert Faas-50.00, Scott Gaulke-50.00, Elevator Service/Schumacher Elevator-9,354.11, Buildings/Menards-120.17; **CRTHOUSE:** Minor Equip/Jones Supplies-99.00 Repairs & Maint/Menards-3.38, Mitchell Iron & Supply-13.22, Runnings Supply-253.92, Santel Comm-45.00, Supplies/Jones Supplies-194.96, Menards-68.66, Cable TV/Mitchell Telecom-100.79, Water &

Sewer/City of Mitchell-109.08, Garbage/Miedema Sanitation-101.00, Phone/Robert Love-50.00, Joel Rang-50.00, Buildings/Dakota Supply Group-619.18; **DOE:** Minor Equip/First Bankcard-138.99 Trvl & Conf/Karla Love-94.00, NCRAAO-975.00, Utilities/Blake Biggerstaff-50.00, Karla Love-50.00, Mitchell Telecom-62.15, Santel Comm-89.18, Carla Wittstruck-50.00; **ROD:** Software Services/Software Services-242.00 Rentals/Microfilm Imaging Sys-470.00, Supplies/First Bankcard-26.30, Innovative Office-170.99, Utilities/Mitchell Telecom-62.12, Santel Comm-74.44; **NORTH OFC:** Minor Equip/First Bankcard-21.48 Repairs/Menards-15.92, Supplies/Jones Supplies-112.05, Menards-55.99, Garbage/Miedema Sanitation-83.00, Phone/Mitchell Telecom-82.44; **VET:** Santel Comm-89.05 Disable Vet Services/First Bankcard-64.01, Supplies/First Bankcard-275.84, McLeod's Printing-441.90, Utilities/Craig Bennett-50.00, Mitchell Telecom-41.67, Santel Comm-56.28; **COORD:** Alexander Kraus-50.00 IT Contract/Tech Solutions-11,103.00, Postage/Qualified Presort-433.10, Postage Meter Fees/Qualified Presort-135.93, Supplies/Santel Comm-12.37; **HR:** Copy Machine Maint/Access Systems-91.00 Supplies/First Bankcard-17.43, GFC Leasing WI-47.42, Trvl & Conf/SDGHRA-50.00, Utilities/Tonya Meaney-50.00, Mitchell Telecom-55.53; **SHERIFF:** Santel Comm-37.61 Repairs Patrol Car/Dicks Body Shop-121.68, Car Wash/Mega Wash-60.00, Office Supplies/S & M Printing-306.00, Gas Patrol Car/First Bankcard-183.65, Uniforms/Jack's Uniforms & Equip-312.99, Utilities/Mitchell Telecom-512.11, Santel Comm-552.06, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/Body Cams by Retired Cops-300.00, Galls-Lexington-348.19, Software Services/Tritech Software Systems-14,691.78; **JAIL:** Machinery & Auto/Light & Siren-4,415.96 Medicine/Avera Queen of Peace Hosp-1,384.89, Stephen Gullings DDS-177.00, Mitchell Regional Ambulance-2,093.60, Office Supplies/Ginger Faas-50.00, Innovative Office-373.75, Swanson Services Corp-105.00, Tech Solutions-131.00, Jail Supplies/County Fair Food Store-69.06, Innovative Office-133.32, Jones Supplies-574.93, Kitchen Supplies/Jones Supplies-290.94, Prisoner Food/Summit Food Service-15,810.36, Travel/Ginger Faas-54.00, First Bankcard-952.36, Cable TV/Mitchell Telecom-100.79, Buildings/Pieper Electric Inc-237.28, Contracts/Office Advantage-213.81, Minor Equip/Galls-Lexington-16.20; **JUV DET:** Inmate Services/Swanson Services Corp-377.60; **WELFARE:** Detention/Minnehaha Co Regional-5,397.00 Supplies/Qualified Presort-6.85, Transients/First Bankcard-129.41, Travel/Christine Norwick-23.31, Office Utilities/Mitchell Telecom-54.64, Christine Norwick-50.00; **442 MENTAL HAND:** Santel Comm-22.91; **MENTAL ILL:** Mental Handicap/SD Dept of Revenue-1,851.90 Committals/Douglas Papendick-101.00, Hearings/Fox & Youngberg PC-177.86, Mark Katterhagen-9.00, Lewis & Clark BHS-184.00, Lincoln Co Treasurer-2,051.93, Darcy Lockwood-9.00, Lucy M Lewno-146.53; **FAIR:** Yankton Co Treasurer-244.90 Repairs & Maint/CHS Farmers Alliance-17.84, Garbage/Miedema Sanitation-101.00; **CO EXTENSION:** Buildings/Muth Electric-15,250.00 Contract 4-H Youth/SDSU Extension-10,567.75, Postage/Qualified Presort-6.86, Trvl & Conf/Christine Norwick-23.31, Utilities/Bureau of Administration-6.00, Mitchell Telecom-54.64; **WEED:** Santel Comm-86.77 Repairs/C & B Operations-144.49, Carquest of Mitchell-152.95, Runnings Supply-46.97, Supplies/Van Diest Supply-52,890.00, Utilities/Mitchell Telecom-58.31; **DRAINAGE:** Santel Comm-25.53; **P&Z:** Publishing/Daily Republic Forum Comm-14.59; **HIWAY:** Publishing/Daily Republic Forum Comm-35.56 Prof Fees/First Bankcard-25.00, Repairs & Maint/A & G Diesel-10.13, Auto Body Specialties-41.70, Bailey Metal-920.91, Boyer Trucks-319.61, Butler Machinery-2,825.81, C & B Operations-624.01, Carquest of Mitchell-688.38, Mueller Lumber-31.98, Runnings Supply-613.88, Thune's True Value-40.39, Postage/First Bankcard-6.39, Supplies & Materials/A-OX Welding-292.82, Carquest of Mitchell-131.03, SD Dept of Revenue-170.99, McLeod's Printing-24.99, Meyers Oil Co-36.00, Mueller Lumber-63.91, Runnings Supply-1,184.25, Thune's True Value-9.47, Utilities/City of Mt Vernon-92.00, Miedema Sanitation-83.00, Mitchell Telecom-159.10, Santel Comm-26.54, Jack Sorenson-50.00, Clayton Wells-50.00, Signage & Materials/Larry's I-90 Service-1,826.46, Oth Proj/City of Mitchell-26,500.00; **EMG MGMT:** SD Dept of Transportation-4,021.03 Repairs & Maint/Advance Auto Parts-7.99, City of Mitchell-291.94, Two Way Solutions-15.99, Utilities/Jeff Bathke-50.00, Mitchell Telecom-23.85, Santel Comm-95.92; **JAIL 247:** Karen Wegleitner-50.00; **URBAN & ECON DEV:** Supplies/McKesson Medical-327.78 TID C3 Edgerton Place/Cortrust Bank-58,345.66.

ACKNOWLEDGE VOLUNTEERS

Motion by Weitala, second by Reider to acknowledge volunteers for the month of May 2022, with a full list on file in the Davison County Auditor’s office. All members voted aye. Motion carried.

CHANGE REGULAR MEETING DATE

As per the request of Auditor Kiepke, due to the election, motion by Weitala, second by Claggett to change the regular meeting date from June 7th, 2022 to June 9th 2022 in order to canvass the primary election ballots. All members voted aye. Motion carried.

APPROVE AUDITOR’S ACCOUNT WITH TREASURER

Motion by Claggett, second by Weitala to approve April 2022 Auditor’s Account with the Treasurer in the amount of \$21,391,120.63. All members voted aye. Motion carried.

APPROVE SHERIFF’S AUTOMATIC SUPPLEMENT

Motion by Claggett, second by Weitala to approve an automatic supplement to sheriff’s minor equipment line 211/4350 in the amount of \$348.19 received from the State of South Dakota UJS Security Grant Program. All members voted aye. Motion carried.

ADJOURN

At 12:10 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for May 17th, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost