

April 5, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Reider, Bode. Absent Weitala. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA

Motion by Kiner, second by Claggett to approve the agenda for the April 5, 2022, meeting. All members present voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes of the March 29, 2022, meeting. All members present voted aye. Motion carried.

BURN BAN

Mike Blaalid appeared before the Board to ask if they were considering a burn ban. Chairperson Bode explained the protocol for a burn ban and said that at this time it was not being considered.

BOARD OF EQUALIZATION PROCEDURES

DOE Love provided information regarding the process for County and Consolidated Boards of Equalization. BOE will commence April 12th, 2022, and end May 3, 2022.

APPROVE PURCHASE

Motion by Kiner, second Claggett to approve the purchase of 1,250 gallons of Amine at a cost of \$20,612.50, 1,000 gallons of Tordon at a cost of \$48,300 and 180 gallons of Freelex at a cost of \$4,590. All members present voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Kiner, second by Claggett to acknowledge Davison County volunteers for the month of April 2022, with the full list on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

APPROVE INTRODUCTORY WAGE INCREASE

At the request of Emergency Management Director Bathke, motion by Kiner, second by Claggett to approve a wage increase of \$.50 for Deputy Director Karen Wegleitner effective April 16, 2022, as she has successfully completed a six-month introductory period. All members present voted aye. Motion carried.

SURPLUS PROPERTY AND POST ON PURPLE WAVE

It was noted that all department heads will be asked to have a list of surplus property to the auditor’s office by April 20, 2022, so that it may be accepted in the minutes and sold on Purple Wave.

REMOVE SECURITY DESK IN COURTHOUSE

Motion by Claggett, second by Kiner to remove the security desk in the courthouse lobby. All members present voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Kiner, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

ADOPT RESOLUTION TO ACCEPT AND DESIGNATE USES FOR THE CATHOLIC COMMUNITY FOUNDATION FOR EASTERN SOUTH DAKOTA DONATION

Motion by Kiner, second by Claggett to adopt the following resolution to accept and designate uses for the Catholic Community Foundation for Eastern South Dakota donation. A roll call was taken as follows. Kiner – aye, Claggett – aye, Reider – aye, Bode – aye, Weitala – absent. Motion carried.

**Resolution #040522-01
Accept and Designate Uses
For Donation**

Whereas, the County received \$1,000 for the benefit of Davison County Veteran’s Service for Disabled Veterans; and

Whereas, to comply with IRS guidelines, this donation must be used for wholly charitable purposes; and

Whereas, no part of this distribution may be used for the benefit of fund advisors or any person related to them; and

Whereas, this contribution must be used for disabled veterans.

Therefore, be it resolved that the \$1,000 donation be set up in a separate line item in the Veteran’s Service Office budget to be used in the discretion of the Veteran’s Service Officer for the sole purpose of charitable relief for poor, distressed, and disabled veterans to include, but not be limited to, necessary food, clothing, assistive devices, medical, psychological, social, or other services which would not otherwise be available to the veteran.

Dated at Mitchell, South Dakota this 5th day April, 2022.

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

ADOPT RESOLUTION FOR CONTINENCY TRANSFER

Motion by Claggett, second by Kiner to adopt the following resolution for a contingency transfer for the 2022 budget year. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Kiner – aye, Bode – aye, Weitala – aye. Motion carried.

**Resolution #040522-02
Contingency Transfer**

Whereas, SDCL 7-21-32.2 states that no expenditures shall be charged to the line item authorized for by SDCL 7-21-6.1, but such appropriated amount may be transferred, by resolution of the board, to any other appropriation in which insufficient amounts were provided or for items for which no appropriation was provided. When transfers are made from the contingency budget to other appropriations, whose revenue is provided by other than general fund revenues, a transfer of fund balances may be made from the county general fund to such other fund in the amount of the budget transfer.

Now, therefore, be it resolved that the following contingency transfer be made for the 2022 budget year. Transfer from the General Fund Contingency Budget 112 in the amount of \$1,000 to the newly created line item in the Veteran’s Service Office budget 4220/165 Disabled Veteran’s Services.

Dated at Mitchell, South Dakota this 5th day of April, 2022.

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

APPROVE TRAINING REQUEST

At the request of Corrections Administrator Radel, motion by Kiner, second by Claggett to approve a training request for Lieutenant Ginger Faas to attend the Executive Leadership Instructional Training & Education course in Midway, Utah on May 2-6, 2022, with a registration fee of \$1,695 with additional costs for transportation and hotel. All members present voted aye. Motion carried.

RECLASSIFY EMPLOYEES

Motion by Kiner, second by Claggett to reclassify Corrections Officer Abby Perez from full-time to part-time effective April 15, 2022. All members present voted aye. Motion carried.

APPROVE BILLS

Motion by Kiner, second by Claggett to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/Wellmark Insurance-250.00, Tristar Benefit Admin-390.00, Utilities/Brenda Bode-50.00, John Claggett-50.00, Kim Weitala-50.00, Recognition-First Bankcard-109.08; **ELECT:** Supplies/Election Systems & Software-1,482.69, Postage-23.68; **JUD:** Prof Fees/Terri Lembcke Schildhauer-650.25, Jury Fees/Jurors-529.40, Law Library-First Bankcard-500.00; **AUD:** ACH/Cortrust Bank-15.00, Trvl & Conf/First Bankcard-2,497.53, Utilities/Susan Kiepke-50.00; **TREAS:** Passport Postage/First Bankcard-107.40, Supplies/First Dakota Nat'l Bank-3.00, Sanborn County Treasurer-18.00, Utilities/David Beintema-50.00, Tonya Ford-50.00, Rachel Soulek-50.00; **STATES ATTY:** Prof Fee/Discover Products-22.00, James D Taylor PC-4,468.26, Juv Diversion/First Bankcard-438.58, A & B Business Solutions-56.53, Catherine Buschbach-427.60, Books/West Payment Center-506.01; **CRT APPTED ATTY:** Crt Appted Atty/The Sharp Firm-2,772.42; **A&N:** A&N Child/Ashley Anson-603.90; **PUB SFTY BLDG:** Supplies/Jones Supplies/215.10, Menards-19.47, Gas & Electric/Northwestern Energy-8,500.37, Phone/Robert Faas-50.00, Buildings/Menards-346.60; **CRTHOUSE:** Supplies/Jones Supplies-143.15, Water & Sewer/City of Mitchell-96.51, Phone/Robert Love-50.00, Joel Rang-50.00; **DOE:** Supplies/First Bankcard-19.63, Innovative Office-28.11, Utilities/Blake Biggerstaff-50.00, Karla Love-50.00, Carla Wittstruck-50.00, Books/First Bankcard-200.82; **ROD:** Supplies/First Bankcard-56.21, Minor Equip/First Bankcard-107.48; **NORTH OFC:** Supplies/First Bankcard-46.94; **VET:** Utilities/Craig Bennett-50.00, Alex Kraus-50.00; **HR:** Supplies/First Bankcard-598.00, GFC Leasing-47.42, Utilities/Tonya Meaney-50.00; **SHERIFF:** Prof Fees/FedEx-15.89, Oil Changes/Vern Eide Ford Lincoln-64.04, Office Supplies/First Bankcard-452.28, Gas Patrol Car/First Bankcard-340.00, Field Supplies/First Bankcard-49.03, Cellular Service/Dawn Grissom-50.00, Grace Murphy-50.00; **JAIL:** Medicine/Avera Queen of Peace Hosp-1,605.69, Bldg Maint/Advantage Auto Glass-173.06, Office Supplies/Ginger Faas-50.00, Innovative Office-57.65, Minor Equip/First Bankcard-118.00, Inmate Services/Swanson Services Corp-3.82; **WELFARE:** Travel/Christine Norwick-18.06, Office Utilities/Christine Norwick-50.00; **MENTAL ILL:** Committals/Douglas Papendick-404.00; **CADC:** Stepping Stones/CADC Stepping Stones-1,500.00; **DAKOTA MENTAL:** Dakota Counseling/Dakota Counseling Inst-1,750.00; **FAIR:** Repairs & Maint/Automatic Building Controls-511.00, Menards-14.05, Gas & Electric/Northwestern Energy-3,665.00; **CO EXTENSION:** Supplies/McLeod's Printing-33.99, Trvl & Conf/Christine Norwick-18.06; **WEED:** Supplies/Van Diest Supply Co-20,612.50; **HIWAY:** Prof Fees/Avera Occupational-248.00, Repairs & Maint/Fastenal Co-690.37, Trvl & Conf/Rusty Weinberg-369.76, Utilities/Northwestern Energy-445.14, Jack Sorenson-50.00, Clayton Wells-50.00; **EM:** Utilities/Jeff Bathke-50.00, Karen Wegleitner-50.00; **M&P:** M&P SDACO/SDACO M&P-480.00.

APPROVE PURCHASES/PROJECTS

At the request of Physical Plant Director Rang, motion by Claggett, second by Kiner to approve the LED light purchase/project at the Fairgrounds for a cost of \$14,189 by Muth Electric and at the Public Safety Building for a cost of \$10,286 by TK Electric. All members present voted aye. Motion carried.

At the request of Physical Plant Director Rang, motion by Claggett, second by Kiner to approve the security camera install/replacement at the Fairgrounds for a cost of \$6,250 and at the Courthouse for a cost of \$14,690 all by Santel Communications. Also to purchase a DVR for the Fairgrounds at an approximate cost of \$2,000, for the security system. All members present voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:28 a.m., as per the request of Physical Plant Director Rang, motion by Reider, second by Claggett to move into executive session to discuss personnel as per SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:42 a.m., motion by Claggett, second by Reider to move out of executive session. All members present voted aye. Motion carried.

TERMINATE EMPLOYEE

Motion by Kiner, second by Reider to terminate employee #7780 effective April 5, 2022. All members present voted aye. Motion carried.

ADVERTISE FOR MAINTENANCE POSTION

Motion by Kiner, second by Reider to advertise for a full-time maintenance position. All members present voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:44 a.m., as per the request of Human Resources Director Meaney, motion by Claggett, second by Kiner to move into executive session to discuss personnel as per SDCL 1-25-2. All members present voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 1:22 p.m., motion by Kiner, second by Claggett to move out of executive session. All members present voted aye. Motion carried.

ADJOURN

At 1:23 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for April 12th, 2022, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost