

April 19, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA

Motion by Claggett, second by Kiner to approve the agenda for the April 19, 2022, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Reider to approve the minutes of the April 12, 2022, meeting. All members voted aye. Motion carried.

RECESS BOARD OF COMMISSIONERS/RECONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Kiner, second by Claggett to recess Board of Commissioners and reconvene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 10:18 a.m., motion by Weitala, second by Reider to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE ABATEMENT

Motion by Reider, second by Kiner to approve the following abatement. All members voted aye. Motion carried.

Purchased by exempt entity

City of Mitchell, Lot 4, Blk 3, Railroad Addn, Mitchell, Davison County, SD - \$1,038.08.

APPROVE TIMESHEETS

Motion by Weitala, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

APPROVE PURCHASE

At the request of Physical Plant Director Rang, motion by Reider, second by Claggett to approve the purchase of approximately \$1,200-\$1,400 worth of hydraulic fluid for the elevator at the Public Safety Building. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

ELECT: Maint Cont/Election Systems & Software-10,750.00 Supplies/McLeod's Printing-26.97; **JUD:** Prof Fees/Stephanie Moen & Assoc-377.20 Interpreter Fees/Certified Languages Intl-95.70 Interpretcorpts-332.42 Jury Fees/Jurors-474.36; **AUD:** Supplies/McLeod's Printing-44.97; **TREAS:** Supplies/First Dakota Nat'l Bank-20.00; **CRT APPTED ATTY:** Public Def Exp/Alvine Law Firm-22.50; **PUB SFTY BLDG:** Supplies/Jones Supplies-20.25 Menards-11.96 Pest Control/Premier Pest Control-80.00 Elevator Service/Schumacher Elevator-426.24 Buildings/Direct Digital Control-20,865.00 Menards-166.84 Minor Equip/Jones Supplies-799.00; **CRTHOUSE:** Repairs & Maint/Runnings Supply-59.24 Supplies/Menards-117.26 Pest Control/Premier Pest Control-50.00; **ROD:** Rentals/Bureau of Administration-32.58 Microfilm Imaging Sys-470.00 Wells Fargo Bank-240.00 Microfilm Supplies/Bureau of Administration-98.20; **NORTH OFC:** Repairs/Menards-154.00 Pest Control/Premier Pest Control-50.00; **COORD:** Copy Mach Maint/Century Business Products-150.67; **SHERIFF:** Prof Serv/Deluxe-78.49 Radio & Equip Repair/B & L Communications-1,347.85 Oil Changes/TMA-58.53 Car Wash/Mega Wash-60.00 Office Supplies/Innovative Office-706.64 Field Supplies/Advance Auto Parts-32.02 Wholesale Electronics-62.64 Training/Axon Enterprise-375.00 Prisoner Transport/Pennington Co Jail-115.20 Minor Equip/Jack's Uniforms-43.94 Software Services/Tritech Software Sys-36.58; **JAIL:** Medicine/Avera Queen of Peace Hosp-4,236.33 Lewis Drug Stores-5,034.35 Mitchell Regional Ambulance-795.00 Equip Repair/Jones Supplies-105.46 Jail Supplies/Bob Barker Co-79.50 Jones Supplies-681.40 Lewis Drug Stores-321.94 McKesson Medical-412.16 Laundry Supplies/Jones Supplies-171.00 Oth Co Jail Bd/Lake Co Sheriff's Ofc-480.00 Prisoner Food/Summit Food Service-5,315.80 Water Softener/Darrington Water-49.00 Contracts/Medical Waste Transport-197.80; **JUV DET:** Medicine/Minnehaha Co Regional-137.56 Detention/Minnehaha Co Regional-7,967.00; **MENTAL ILL:** Committals/Douglas Papendick-303.00 Hearings/Avera Medical Group-1,372.10 Yankton Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Menards-162.95 Pest Control/Premier Pest Control-50.00; **HIWAY:** Repairs & Maint/Dockendorf Equipment-342.25 Supplies & Materials/Access Systems-50.57 CHS Farmers Alliance-15.00 Utilities/Northwestern Energy-3,207.26 Machinery/C & B Operations-68,487.59; **EMG MGMT:** Utilities/Northwestern Energy-85.60; **LIABILITIES:** Fair Dmg Dep Ret/Alejandro Vaca-Cruz-200.00; **M&P:** M&P Due Oth Co-SDACO M&P-638.00

INTO EXECUTIVE SESSION

At 10:31 a.m., motion by Weitala, second by Claggett to move into executive session to discuss personnel as per SDCL 1-25-2, at the request of Human Resources Director Meaney. All members voted aye. Motion carried.

EXCUSE COMMISSIONER

Chairperson Bode excused Commissioner Reider at 11:49 a.m.

OUT OF EXECUTIVE SESSION

At 12:05 p.m., motion by Claggett, second by Kiner to move out of executive session. All members present voted aye. Motion carried.

APPROVE DAVISON COUNTY EMPLOYEE WAGE ADJUSTMENTS IN 2022

After analyzing data provided and information received, Davison County continues to be very competitive with wages. The following wage adjustments are approved to maintain that status. This will complete segment one of this process. The costs associated with this segment are \$82,389 in addition to the 2.5% + \$.50 raise which amounted to a budget increase of \$199,574, for a total increase in payroll costs by \$281,963 for 2022.

As per SDCL 6-1-10, motion by Weitala, second by Claggett to approve and publish the following wage adjustments effective April 16, 2022. A roll call vote was taken as follows: Weitala – aye, Reider – absent, Kiner – aye, Claggett – aye, Bode – aye. Motion carried.

Note

The salary figures do not include longevity that may be due to some employees nor introductory raises that may be earned. The salaries of Department Supervisors are prorated per the period worked throughout the fiscal year.

Department Supervisors-Director of Physical Plant Joel Rang-\$62,982.40; **Director of Equalization** Karla Love-\$58,115.20; **Highway Superintendent** Russel Weinberg-\$75,379.20.

Employees

Auditor's Office – Karen Knadle-\$26.50; James Matthews-\$20.31

Treasurer's Office – Tonya Ford-\$21.53; Rachel Soulek-\$19.57

States Attorney –Jill Lux-\$23.18; Angie Larson-\$19.68

Maintenance Department –Robert Love Jr-\$20.31, Robert Faas-\$20.31

Director of Equalization - Carla Wittstruck-\$21.53; Jared Olsen-\$20.31; Robin Dutt-\$18.08

Register of Deeds – Danna Kolbeck-\$21.53; Bridgett Nelson-\$19.96

Veteran's Service Officer – Craig Bennett-\$23.72

Highway Department – Andrea Horton-\$20.45; Steve Groseth-\$26.40; Rueben Sonne-\$23.55; Kevin Geidel-\$25.25; Clayton Wells-\$23.25; Tyler Decker-\$20.31; Christopher DeBoer-\$20.31; Brian Grambihler-\$20.31; Scott Wengler-\$19.81; Jack Sorenson-\$20.31; Tyler Page-\$20.31; Gerald Koch-\$17.05

Welfare Intake Administrative Assistant/4-H Youth Advisor Assistant – Christine Norwick-\$17.58

County Health Nurse – Angela Seitz-\$18.98

WIC – Danielle Radel-\$18.98

Sheriff's Office –Jacob Verry -\$24.00; Trestin Jerke-\$22.75; Kyle Bice-\$22.75; Dawn Grissom-\$22.95; Grace Murphy-\$23.09

Jail –Lance Bryant-\$20.31; Tim Carson-\$22.68; Misty Hicks-McDaniel-\$20.71; Marco Mora-\$22.00; Kyelle Herrick-\$20.71; Melinda Harmelink-\$20.71; Brett Costello-\$20.71; Shawn Jerke-\$22.00; Ashley Schulz-\$19.81; Lynn Smith-\$22.50; Tyler Bier-\$20.31; Cheryl Buenning-\$19.81; Mackenzie Cobb-\$19.81; Christine Diede-\$19.81; Trevor Harms-\$19.81; Matthew Huber-\$20.31; Haley Renberg-\$20.31; Marlyn Tollefson-\$19.81; **Part Time** - Trina Frey-\$17.05; Cinthya Rocha Ramirez-\$19.81; Marcus Bruce-\$19.81; Mychal Deas-\$19.81; Nathan Newton-\$20.31; Abby Perez-\$20.31; Dominick Warmbein-\$19.81; Trevor Wilkinson-\$19.81; Mark Zard-\$19.81

APPROVE RESOLUTION TO INCREASE TREASURER'S SALARY FOR 2022

Motion by Claggett, second by Kiner to adopt the following resolution, which approves a wage adjustment for the following elected official. A roll call vote was taken as follows: Kiner – aye, Reider – absent, Claggett – aye, Weitala - aye, Bode – aye. Motion carried.

Resolution #04192022-01 Increase Treasurer's Salary

WHEREAS, SDCL 7-7-9.1 states that the board of county commissioners shall establish, by resolution, the salary payable to the county treasurer; and

WHEREAS, the Board of county commissioners has determined the Davison County Treasurer's current salary should be increased.

THEREFORE, BE IT RESOLVED, that the Davison County Treasurer's, David Beintema's salary be increased effective April 16, 2022, to \$58,115.20 per year.

Dated at Mitchell, South Dakota, this 19th day of April, 2022.

Brenda Bode, Chairperson
Davison County Commission

ATTEST:

Susan Kiepke, Auditor

REHIRE EMPLOYEE

At the request of Corrections Administrator Radel, motion by Weitala, second by Claggett to rehire Travis Sedlmeier as a full-time Corrections Officer at a rate of \$19.81 effective April 25, 2022, with potential for a \$.50 wage increase after successful completion of a six-month probationary period. All members present voted aye. Motion carried.

ADJOURN

At 12:12 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for April 26th, 2022, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost