

March 8, 2022

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE AGENDA

Motion by Claggett, second by Kiner to approve the agenda for the March 8, 2022, meeting, as amended as per the request of Commissioner Reider for executive session for the salary study presentation at 11:00 a.m.. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes of the March 1, 2022, meeting. All members voted aye. Motion carried.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Kiner, second by Weitala to recess Board of Commissioners/convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 10:10 a.m., motion by Kiner, second by Reider to adjourn Board of Adjustment and Reconvene Board of Commissioners. All members voted aye. Motion carried.

APPROVE RIGHT-OF-WAY EASEMENTS

Motion by Reider, second by Claggett to approve the following right-of-way for Gary Bussmus, all located in Davison County, South Dakota all for Project No BRO 8018 (00)17-2 PCN 06HV. All members voted aye. Motion carried.

Temporary Easement: 0.9258 acres more or less in the SE ¼ & NE ¼, Section 34, T 104 R 61, between stations Sta 0+00.0-33.0' Lt/Sta 0+00.0-83.0' Lt to Sta 4+50.9-33.0' Lt/Sta 4+50.9-83.0' Lt to Sta 4+50.9-53.0 Lt/Sta 4+50.9-83.0' to Sta 6+15.9-53.0' Lt/Sta 6+15.9-83.0' LT to Sta. 6+15.9-33.0' Lt/Sta 6+15.9-83.0 Lt to Sta 8+08.7-33.0' Lt/Sta 8+08.7-83.0' Lt to Sta 8+08.7-16.1' Lt/Sta 8-08.7-83.0 Lt to Sta 8+50.0-17.0' Lt/Sta 8-50.0-83.0' Lt

Temporary Easement: 0.7163 Acres more or less in the W ½ of the NW ¼, Section 35, T 104 R 61 between stations Sta 2+22.8-62.9' Rt/Sta 2+22.8-112.9' Rt to Sta 8+50.0-49.0' Rt/Sta 8+50.0-99.0' Rt

Perpetual Easement: 0.4971 Acres more or less in the SE ¼ & Ne ¼, Section 34, T 104 R 61, between stations Sta. 4+50.9-7.9' Lt/Sta 4+50.9-33.0' Lt to Sta 4+50.9-7.9' Lt/Sta 4+50.9-53.0' Lt to Sta 6+15.9-11.7' Lt/Sta 6+15.9-53.0' Lt to Sta 6+15.9-11.7' Lt/Sta 6+15.9-33.0 Lt to Sta 8+08.7-16.1' Lt/Sta 8+08.7-33.0' Lt

APPROVE NEW HIRE

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Claggett to approve the hire of Scott Wengler as an Equipment Operator effective March 21, 2022, at a rate of \$19.00 per hour with a \$.50 wage increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

HIGHWAY DEPARTMENT TO TEN HOUR WORKDAYS

At the request of Highway Superintendent Weinberg, motion by Weitala, second by Claggett to authorize County Highway personnel to work four ten hour work days, with the exception of office staff, beginning on April 10, 2022. All members voted aye. Motion carried.

APPROVE HVAC SYSTEM UPGRADE

At the request of Physical Plant Director Rang, motion by Reider, second by Kiner to approve the upgrade of the HVAC system at the Public Safety Building for an approximate cost of \$69,550 which falls under the bid threshold. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Claggett, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

DENY WELFARE

As per the recommendation of Welfare Intake Administrative Assistant Norwick, motion by Claggett, second by Reider to deny welfare claim #6000078976, patient didn't qualify for assistance. All members voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Reider, second by Weitala to approve the February 2022 Auditor's Account with the Treasurer in the amount of \$10,411,518.64. All members voted aye. Motion carried.

APPROVE RAFFLE REQUEST

At the request of Dave Mitchell, motion by Reider, second by Claggett to approve a raffle request for the Davison County Democrats with the drawing to be held May 23, 2022. All members voted aye. Motion carried.

APPROVE ABATEMENTS

Motion by Reider, second by Claggett to approve the following abatements for 2021 payable 2022, all located within Davison County, South Dakota. All members voted aye. Motion carried.

Property transferred to exempt entity

Mitchell School District 17-2, Lot 2 Ex Lots 2A & 2B MTI Foundation Housing Addn., Mitchell - \$2,079.60

Mitchell School District 17-2, Lot 13 Tract I Wild Oak Golf Club Addn, Mitchell - \$154.27
Mitchell School District 17-2, Lot 1 Tract H Wild Oak Golf Club Addn, Mitchell - \$183.92
Mitchell School District 17-2, Lot 14 Tract I Wild Oak Golf Club Addn, Mitchell - \$172.67
City of Mitchell, Tract 1 Lift Station, Perry Twp - \$13.68

Structure destroyed

James River Housing, Lot 114 Middle Border Estates, Mitchell - \$274.76

APPROVE BILLS

Motion by Claggett, second by Weitala to approve the following bills for payment. All members voted aye.
Motion carried.

GENERAL FUND:

COMM: Utilities/Mitchell Telecom-30.89, Santel-67.58, Purr N Ruff/Creekside Veterinary-218.40; **JUD:** Mileage & Jury Fees/Jurors-422.68; **AUD:** ACH PMT/Cortrust Bank-15.00, Rentals/Microfilm Imaging-147.00, Supplies/McLeod's Printing-77.38, Lien Coll Supplies/Cash-82.69, Utilities/Mitchell Telecom-30.88, Santel-49.48, Mainframe Program/Software Services-836.00; **TREAS:** Passport Postage/Cash-26.36, Supplies/Aurora County Sheriff-8.96, Tripp County Sheriff's Ofc-50.00, Williams County Sheriff-77.00, Utilities/Mitchell Telecom-54.83, Santel-64.75, Mainframe Support/Software Services-176.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,468.26, Utilities/Mitchell Telecom-64.62, Santel-100.86; **CRT APPTED ATTY:** Crt Appted Atty/The Sharp Firm Prof LLC-2,431.28, Wantoch Law Office-2,512.15; **PUB SFTY BLDG:** Repairs/Menards-162.34, Thune's True Value-22.04, Garbage/Miedema Sanitation-182.50; **CRTHOUSE:** Repairs & Maint/Golden West-50.00, Santel-45.00, Supplies/Jones Supplies-73.57, Cable TV/Mitchell Telecom-97.43, Water & Sewer/City of Mitchell-103.77, Garbage/Miedema Sanitation-101.00; **DOE:** Utilities/Mitchell Telecom-61.62, Santel-86.37, Software Services/Software Services-1,540.00, Marshall & Swift/Marshall & Swift Boeckh-1,919.95, Vehicle Repair/Advantage Auto Glass-318.29; **ROD:** Rentals/Microfilm Imaging-465.00, Supplies/Cash-1.05, Utilities/Mitchell Telecom-61.62, Santel-77.63; **NORTH OFC:** Repairs/Menards-20.37, Thune's True Value-32.26, Supplies/Jones Supplies-124.80, Garbage/Miedema Sanitation-83.00, Phones/Mitchell Telecom-71.60, Santel-89.05; **VET:** Supplies/McLeod's Printing-49.90, Utilities/Mitchell Telecom-40.17, Santel-65.13; **COORD:** IT Contract/Tech Solutions-11,405.50, Postage/Qualified Presort-717.74, Postage Meter Fees/Qualified Presort-214.43; **HR:** Utilities/Mitchell Telecom-54.87, Santel-39.64; **SHERIFF:** Ofc Supplies/Innovative Office-161.70, Gas Patrol Car/First Bankcard-46.87, Uniforms/Jack's Uniforms & Equip-135.89, Field Supplies/Runnings Supply-57.98, Trvl & Conf/SDPCA-170.00, Utilities/Mitchell Telecom-503.99, Santel-540.27; **JAIL:** Medicine/Avera Queen of Peace Hosp-27.21, Fed Inmate Med Ex/Mitchell Clinic-136.00, Bldg Maint/Menards-101.97, Equip Repair/Pieper Electric-125.75, Office Supplies/Innovative Office-278.48, Jail Supplies/Jones Supplies-900.22, Laundry Supplies/Jones Supplies-131.43, Kitchen Supplies/Jones Supplies-260.13, Uniforms/Jack's Uniforms & Equip-323.47, Prisoner Food/Summit Food Service-10,509.50, Trvl & Conf/SDPCA-170.00, Cable TV/Mitchell Telecom-97.43, Contracts/FNIC-160.00, Office Advantage-108.46, Inmate Services/Swanson Services-4.35; **WELFARE:** Supplies/Qualified Presort-12.43, Ofc Utilities/Mitchell Telecom-53.14, Santel-22.05; **MENTAL ILL:** Committals/Douglas Papendick-505.00, Hearings/Kennedy Pier Loftus-343.40, Lincoln County Treasurer-2,107.81, Minnehaha County Auditor-981.52, Yankton County Treasurer-270.15; **FAIR:** Repairs & Maint/Menards-7.98, Garbage/Miedema Sanitation-200.00; **CO EXTENSION:** Postage/Qualified Presort-12.44, Utilities/Bureau of Administration-18.00, Mitchell Telecom-53.14, Santel-87.13; **WEED:** Utilities/Mitchell Telecom-56.81, 25.53; **P&Z:** Publishing/Daily Republic Forum Communications-34.66; **HIWAY:** Repairs & Maint/Fastenal Co-248.57, Graham Tire Co-28.37, Runnings Supply-17.03, Supplies & Materials/SD Dept of Revenue-7.17, First Bankcard-199.95, Runnings Supply-31.84, Trvl & Conf/Governors Inn-184.00, Utilities/Miedema Sanitation-83.00, Mitchell Telecom-154.24, Santel-28.34, Signage &

Materials/Runnings Supply-9.38, Oth Projects/SD Dept of Transportation-3,833.62; **EMG MGMT:** Utilities/Mitchell Telecom-23.35, Santel-73.32; **LIABILITIES:** Fairgrounds DMG Dep/Nick Coulter-200.00, Ross Beeson-200.00, Joy Schley-200.00.

APPROVE RECLASSIFICATIONS AND INTRODUCTORY WAGE ADJUSTMENTS

At the request of Corrections Administrator Radel, motion by Reider, second by Kiner to reclassify Corrections Officer Abby Perez from part-time to full-time and increase her wage \$.50 as she has successfully completed her introductory period, all to take effect March 19, 2022. All members voted aye. Motion carried.

At the request of Corrections Administrator Radel, motion by Reider, second by Weitala to reclassify Corrections Officer Nathan Newton from full-time to part-time effective March 19, 2022. All members voted aye. Motion carried.

At the request Physical Plant Director Rang, motion by Weitala, second by Kiner to approve a wage increase of \$.50 for Jaime Sloan as he has successfully completed his introductory period, effective March 19, 2022. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:55 a.m., motion by Kiner, second by Claggett to move into executive session to discuss personnel as per SDCL 1-25-2, as requested by Commissioner Reider. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 12:50 p.m., motion by Reider, second by Claggett to move out of executive session. All members voted aye. Motion carried.

ADJOURN

At 12:51 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for March 15th, 2022, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost