

February 8, 2022

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members present, Kiner, Weitala, Bode. Absent Claggett, Reider. Also present was Deputy Auditor Matthews.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE AGENDA**

Motion by Kiner, second by Weitala to approve the agenda for the February 8, 2022 meeting, as amended. All members present voted aye. Motion carried.

**APPROVE MINUTES**

Motion by Kiner, second by Weitala to approve the minutes of the February 1, 2022, meeting. All members present voted aye. Motion carried.

**BOARD REPORTS**

Chairperson Bode reported bills regarding counties currently being heard by the SD Legislature.

Commissioner Kiner reported on a tour he took of the Davison County Courthouse, and Public Safety Building.

**SECOND READING OF THE PROPOSED REDISTRICTING ORDINANCE**

Motion by Weitala, second by Kiner to hear the second reading on the following proposed ordinance to redistrict Davison County as per SDCL 7-8-10. All members present voted aye. Motion carried.

**Ordinance #020822-22  
Ordinance to Redistrict  
Davison County**

**Whereas**, the 2020 Census population totals show a shift in the locations of population of Davison County residents from the last census of 2010; and

**Whereas**, pursuant to SDCL 7-8-10, the Davison County Board of Commissioners, at its regular meeting in February of each year ending in the numeral 2, after giving notice by publication for one week in the official newspapers of the county, shall change the boundaries of the Commissioner Districts if such change is necessary in order that each district shall be as regular and compact in form as practicable and it shall so divide and redistrict its county that each district may contain as near as possible an equal number of residents, as determined by the last preceding federal decennial census; or the board may, at its discretion, choose to have all of its commissioners run at large.

**Therefore, be it resolved**, that the Davison County Commissioners make the following boundary changes to Commissioner Districts, as Davison County will remain a five commissioner district county, in order that each district shall be as regular and compact in form as practicable and shall be so divided that each district shall contain as near as possible an equal number of residents, as determined by the 2020 Census; and

**Be it further resolved**, that Davison County shall also break down into precincts as indicated below. Such precincts may be combined as the Board feels necessary at anytime for election purposes.

**District 1** - Shall include within the city limits of the City of Mitchell the south side of W 8<sup>th</sup> St to the north side of W 4<sup>th</sup> Ave (between N Edgerton St, east side, and city limits on the west side) and South Side of 4<sup>th</sup> Ave between the west side of Sanborn Blvd and the west city limits. Shall also include the south side of Spruce St to the south city limits between the west side of Rowley St and the west city limits.

Precinct 10 - Shall include the south side of 8th Ave to the north side of 4<sup>th</sup> Ave between the west side of Edgerton St to Lytle St all inside the city limits of Mitchell. Shall also include the south side of 4<sup>th</sup> Ave to the north side of Birch Ave between the west side of Sanborn Blvd and the west city limits.

Precinct 11 - Shall include the south side of Birch Ave and W Ash Ave to the north side of Havens Ave between the west side of Sanborn Blvd and the west city limits.

Precinct 12 - Shall include the south side of Havens Ave to the south city limits between the west side of Minnesota St and the west city limits.

Precinct 13 - Shall include the south side of Havens Ave to the south city limits between the west side of Rowley St and the east side of Minnesota St.

**District 2** - Shall include within the city limits of the City of Mitchell the south side of 4th Ave to the north side of Havens Ave between the east side of Sanborn Blvd and the east city limits. Shall also include the south side of Havens Ave to the south city limits between the east side of Rowley St and the east city limits.

Precinct 14 - Shall include the south side of Ash Ave to the north side of Havens Ave between the east side of Sanborn Blvd and the west side of Foster St. Shall also include south of the Railroad ROW East of Foster St inside the city limits of Mitchell. Shall also include the south side of Havens Ave to the south city limits between the east side of Rowley St and the east city limits.

Precinct 15 - Shall include the south side of 2<sup>nd</sup> Ave to the north side of Ash Ave between the east side of Sanborn Blvd and the west side of Foster St. Shall also include the south side of 2<sup>nd</sup> Ave to the north side of Havens Ave between the east side of Foster St and the east city limits North of Railroad ROW.

Precinct 16 - Shall include the south side of 4<sup>th</sup> Ave to the north side of 2<sup>nd</sup> Ave between the east side of Sanborn Blvd and the west side of Calhoun St.

~~Precinct 17 - Shall include the south side of Bridle Dr to the north side of 4<sup>th</sup> Ave between the east side of Foster St and the west side of Calhoun St.~~

**District 3** - Shall include all of Blendon Township, all of Badger Township, all of Mount Vernon Township, all of the City of Mount Vernon, all of Beulah Township, all of Union Township, all of Lisbon Township, all of Prosper Township, all of Baker Township, all of Tobin Township, all of Rome Township, and all of the City of Ethan. Shall also include those portions of Sections 1-36 outside the City of Mitchell city limits located in Mitchell Township. Shall also include sections 1-18, 24, 25 and 36 located in Perry Township East of 411<sup>th</sup> Ave in said sections.

Precinct 1 - Shall include all of Tobin Township, Rome Township and all of the City of Ethan.

Precinct 2 - Shall include all of Baker Township, Union Township, Mount Vernon Township, Blendon Township and all of the City of Mount Vernon.

Precinct 3 - Shall include all of Badger Township, Beulah Township, Lisbon Township, and Prosper Township.

Precinct 4 - Shall also include those portions of Sections 1-36 outside the city of Mitchell city limits located in Mitchell Township. Shall also include sections 1-18, 24, 25 and 36 located in Perry Township East of 411<sup>th</sup> Ave in said sections.

**District 4** - Shall include those portions of Sections 19-23, 26-35 in Perry Township, outside the city limits of the City of Mitchell and West of 411<sup>th</sup> Ave in said sections. Shall also include those portions of Sections 3, 4, 10, 15 in Mitchell Township, outside the city limits of the City of Mitchell. Shall also include within the city limits of the City of Mitchell the north side of 4<sup>th</sup> Ave to the north city limits between the east side of SD HWY 37/Main St and the east city limits, the south side of 15<sup>th</sup> Ave to the north side of 4<sup>th</sup> Ave between the east side of Rowley St and the east city limits, and the north side of 4<sup>th</sup> Ave to the south side of 11<sup>th</sup> Ave between the east side of Duff St and the east city limits.

Precinct 5 - Shall include those portions of Sections 19-23, 26-35 in Perry Township, outside the city limits of the City of Mitchell and west of 411<sup>th</sup> Ave in said sections. Shall also include those portions of Sections 3, 4, 10, 15 in Mitchell Township, outside the city limits of the City of Mitchell.

Precinct 18 - Shall include the south side of 6<sup>th</sup> Ave/Bridle Dr to the north side of 4<sup>th</sup> Ave between the east side of Duff St and to the west side of Calhoun St.

Precinct 19 - Shall include the south side of 11<sup>th</sup> Ave to the north side of 6<sup>th</sup> Ave between the east side of Duff St and the east city limits. Shall also include the north side of Bridle Dr to the East City Limits. Shall also include east of Calhoun St to the east city limits north of 5<sup>th</sup> Ave. Shall also include that area within the city limits east of Foster St between Shanard Rd and Bridle Dr.

Precinct 20 - Shall include from the south side of 38<sup>th</sup> Ave to the north side of 11<sup>th</sup> Ave between the east side of Main St/SD HWY 37 to west side of Foster St inside the city limits. Shall also include the south side of 15<sup>th</sup> Ave to the north side of 11<sup>th</sup> Ave from the west side of Main St to the east side of Rowley St.

**District 5** - Shall include within the city limits of the City of Mitchell the north side of 15<sup>th</sup> Ave to the north city limits between the west side of SD HWY 37 and the west city limits. Shall also include within the city limits of the City of Mitchell the south side of 15<sup>th</sup> Ave to the north side of 11<sup>th</sup> Ave between the west side of Rowley St and the west city limits. Shall also include within the city limits of the City of Mitchell the south side of 11<sup>th</sup> Ave to the north side of 8<sup>th</sup> Ave between the west side of Duff St and the west city limits. Shall also include within the city limits of the City of Mitchell the south side of 8<sup>th</sup> Ave to the north side of 4<sup>th</sup> Ave between the west side of Duff St to the east side of Edgerton St.

Precinct 6 - Shall include the north side of 23<sup>rd</sup> Ave to the north city limits between the east/north sides of Indian Village Road and the west side of SD HWY 37.

Precinct 7 - Shall include the north side of 23<sup>rd</sup> Ave to the south side of S Harmon Dr between the west/south sides of Indian Village Rd to the west city limits.

Precinct 8 - Shall include the south side of 23<sup>rd</sup> Ave to the north side of 15<sup>th</sup> Ave between the west side of SD HWY 37/Main St and the west city limits. Shall also include the south side of 15<sup>th</sup> Ave to the north side of 11<sup>th</sup> Ave between the west side of Rowley St to the west city limits. Shall also include the south side of 11<sup>th</sup> Ave to the north side of 10<sup>th</sup> Ave between the west side of Duff St and the west city limits. Shall also include South Side of 10<sup>th</sup> Ave to North 8<sup>th</sup> Ave west side of Minnesota St to the west city limits.

Precinct 9 - Shall include the south side of 10<sup>th</sup> Ave to the north side of 4<sup>th</sup> Ave between the west side of Duff St and East Side of Minnesota St. Shall also include the south side of 8<sup>th</sup> Ave to the north side of 4<sup>th</sup> Ave between the west side of Minnesota St and the east side of Edgerton St.

A map shall be included on file at the Davison County Auditor's office.

Dated at Mitchell, South Dakota this 8<sup>th</sup> day of February, 2022.

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Brenda Bode, Chairperson

ATTEST:

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James Matthews, Davison County Deputy Auditor

### **ADOPT REDISTRICTING ORDINANCE**

Motion by Weitala, second by Kiner to adopt the 2022 Redistricting Ordinance as presented. A roll call vote was taken as follows. Kiner-aye, Weitala-aye, Bode-aye. Claggett-absent, Reider-absent. Motion carried.

### **APPROVE VEHICLE REPAIR**

At the request of VSO Kraus, motion by Kiner, second by Weitala to approve the repair of the 2011 Dodge Charger for new tires, water pump, and serpentine belt from Graham Tire at an approximate cost of \$1,600. All members present voted aye. Motion carried.

### **APPROVE RAFFLE REQUEST**

Motion by Kiner, second by Weitala to approve a raffle request submitted by Tara Miller on behalf of Central Electric Cooperative for the benefit of the SD Rural Electric Line Patrol Accident Victims Fund, with the drawing to be held March 26, 2022. All members present voted aye. Motion carried.

### **APPROVE PROPERTY TAX ABATEMENT**

Motion by Kiner, second by Weitala to approve the following property tax abatement. All members present voted aye. Motion carried.

#### Structures have been removed after the assessment date

Paul Berg – parcel # 15995-00100-060-00 – described as Lot 60 Middle Border Estate, Mitchell, Davison County, SD - \$534.52

### **COMMITTEE ASSIGNMENTS**

Chairperson Bode requested that HR Director Meaney comprise a list of the goals & responsibilities of each committee and determine if a member of each committee would take on the responsibility to lead the respected committee. No action taken.

### **APPROVE TIMESHEETS**

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

## **APPROVE GRANT APPLICATION REQUEST**

At the request of Sheriff Harr, motion by Kiner, second by Weitala to approve a Homeland Security Grant application in the amount of \$6,489.78 to be submitted for the purchase of thermal printers to be installed in patrol vehicles. All members present voted aye. Motion carried.

## **APPROVE NEW HIRE**

At the request of Sheriff Harr, motion by Kiner, second by Weitala to approve the hire of Grant Lanning as Deputy Sheriff, effective March 7, 2022. All members voted aye. Motion carried.

## **APPROVE STARTING WAGE**

Motion by Kiner, second by Weitala to approve a starting wage for Deputy Sheriff Lanning of \$25.00 per hour in with no anticipated six-month introductory wage increase. All members present voted aye. Motion carried.

## **SIGN OUT OF COUNTY CONTRACTS**

At the request of Corrections Administrator Radel, motion by Kiner, second by Weitala to sign contracts with Aurora, Douglas, Hanson, Hutchinson, McCook, Miner, and Sanborn Counties at a rate of \$95 per day to house inmates in the Davison County jail. All members present voted aye. Motion carried.

## **ANNUAL JAIL REPORT**

Corrections Administrator Radel presented the 2021 annual jail report to the Board. Radel addressed a budget deficit in the year 2021, citing inflation. The full report is on file at the Davison County Auditor's office.

## **WEED DEPARTMENT SEASONAL EMPLOYEE DISCUSSION**

HR Director Meaney presented a request for the hiring of a seasonal employee for the Weed Department. Meaney stated a change in the qualifications for the position that now requires the employee to hold a valid CDL. Bode stated this request should go through the Weed Board, with the guidance and recommendations of Highway Superintendent Weinberg. No action taken.

## **ACCEPT RESIGNATIONS / AUTHORIZE ADVERTISEMENTS**

Motion by Kiner, second by Weitala to accept the resignation of part-time Sheriff's Office Front Desk Clerk Paul Paulson, effective February 17, 2022, and to advertise for the same. All members present voted aye. Motion carried.

Motion by Kiner, second by Weitala to accept the resignation of full-time Corrections Officer Misty Grove, effective February 17, 2022, and to advertise for the same. All members present voted aye. Motion carried.

## **WAGE INCREASE REQUEST DISCUSSION**

HR Director Meaney presented a request for a wage adjustment for VSO Bennett to increase his hourly wage by \$7.50 per hour. Chairperson Bode requested that this be discussed when the full board is in attendance. No action taken.

## **QUARTERLY WELFARE REPORT**

Welfare Intake Administrative Assistant Norwick presented the Welfare Office quarterly report to the Board. The full report is on file in the Davison County Auditor's office.

## **COUNTY BUILDING PROJECTS DISCUSSION**

Director of Physical Plants Rang presented to the board requests for improvements to the Davison County Public Safety Building, Courthouse, and Fairgrounds. Rang discussed a change to the garbage collection at the Public Safety Building from three days to five days a week which would incur a monthly increase of \$65 per month through the current provider Miedema Sanitation. Chairperson Bode requested that Rang inquire with other garbage collection vendors to find the best option.

Rang discussed with the Board a change order for the recently installed Chiller at the Courthouse to add an automated control system for the chiller to the existing Building Automation System at a cost of \$1,921. Chairperson Bode requested that Rang contact the installer, Arctic Refrigeration to inquire why it was not included in the initial installation.

Rang discussed with the Board a quote received from Santel Communications to upgrade the Camera / DVR systems at the Fairgrounds and Courthouse at a cost of \$4,950 and \$14,690 respectively for the equipment. Included with the quote is an increase to the monthly costs of \$55/ month for the Fairgrounds system. Rang stated that the monthly cost could be reduced if the county purchased its own dedicated DVR system.

Rang discussed with the Board a quote received from Direct Digital Control to install a Variable Frequency Drive system to air handlers 1 through 5 at the Davison County Public Safety Building at a cost of \$69,550.00.

## **AUDITOR'S ACCOUNT WITH TREASURER**

Motion by Kiner, second by Weitala to approve the January 2022 Auditor's Account with the Treasurer in the amount of \$11,434,181.04. All members present voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Weitala, second by Kiner to approve the following bills for payment. All members present voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Publishing/Daily Republic Forum Communications-40.74; **JUD:** Jury Fees/Jurors-477.72; **AUD:** ACH PMTS/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys-147.00, Supplies/Microfilm Imaging Sys-771.80, Mainframe Prog/Software Services-968.00; **TREAS:** Supplies/First Dakota Nat'l Bank-10.00, McLeod's Printing-59.99, Tax Notice Postage/Qualified Presort-4,748.36, Mainframe Support/Software Services-1,892.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,468.26; **CRT APPTED ATTY:** Crt Appted Atty/Alvine Law Firm LLP-217.80; **A & N:** A&N Child/Wantoch Law Office-864.90; **PUB SFTY BLDG:** Repairs/Dakota Supply Group-207.09, Menards-28.01, Gas & Electric/Northwestern Energy-9,009.80, Garbage/Miedema Sanitation-150.00; **CRTHOUSE:** Repairs & Maint/Dakota Supply Group-67.36, Joel Rang-58.80, Supplies/Jones Supplies-267.68, Menards-65.06, Water & Sewer/City of Mitchell-111.03, Garbage/Miedema Sanitation-101.00, Buildings/Golden West-900.00; **DOE:** Software Services/Software Services-836.00; **ROD:** Rentals/Microfilm Imaging Sys-465.00, Wells Fargo Bank-80.00; **NORTH OFF:**

Repairs/Dakota Supply Group-73.76, Garbage/Miedema Sanitation-83.00; **VET:** Supplies/First Bankcard-71.95, Trvl & Conf/Alexander Kraus-12.60; **COORD:** Postage/Qualified Presort-751.57, Postage Meter Fees/Qualified Presort-212.37, Supplies/Software Services-352.00; **SHERIFF:** Prof Services/Sungold-65.00, Minor Equip/Axon Enterprise-17,552.99, Machinery & Auto/Bizco Technologies-736.15; **JAIL:** Medicine/Avera Medical Group Radiology Mitchell-3.11, Stephen Gullings DDS-207.00, Mitchell Anesthesia-780.00, Mitchell Clinic-97.61, Equip Repair/Arctic Refrigeration-863.98, Office Supplies/Innovative Office-90.62, Jail Supplies/First Bankcard-61.82, Jones Supplies-555.66, McKesson Medical-73.37, Laundry Supplies/Jones Supplies-226.49, Kitchen Supplies/Jones Supplies-494.50, Uniforms/Jack's Uniforms & Equip-305.68, Prisoner Food/Summit Food Service-5,340.57, Health Protection-Avera Occupational-248.00, Contracts/Office Advantage-133.01, Vehicle Maint/Dicks Body Shop-30.00, Inmate Services/Swanson Services Corp-2.75; **WELFARE:** Supplies/Qualified Presort-7.33, Office Utilities/Northwestern Energy-303.01; **MENTAL HAND:** Mentally Handicapped/SD Dept of Revenue-3,075.16; **MENTAL ILL:** Committals/Douglas Papendick-101.00, Hearings/Mark Katterhagen-21.00, Darcy Lockwood-21.00, Lucy M Lewno-186.53; **FAIR:** Supplies/Avera Occupational-120.00, Gas & Electric/Northwestern Energy-3,823.16, Garbage/Miedema Sanitation-121.00; **CO EXTENSION:** Postage/Qualified Presort-8.68, Utilities/Northwestern Energy-303.01; **HIWAY:** Prof Fees/Avera Occupational-219.00, Repairs & Maint/Bailey Metal-10.53, Butler Machinery-365.76, Carquest of Mitchell-420.36, Meyers Oil Co Inc-782.10, Mitchel Iron & Supply-493.55, Transource-2,642.72, Postage/First Bankcard-18.15, Supplies & Materials/A-ox Welding-302.29, Carquest of Mitchell-513.35, SD Dept of Revenue-14.92, Meyers Oil Co Inc-504.35, Mueller Lumber Co-628.64, Runnings Supply-453.28, Thune's True Value-142.28, Trvl & Conf/First Bankcard-93.58, Utilities/City of Mt. Vernon-92.00, Miedema Sanitation-83.00, Northwestern Energy-548.21, Signage & Materials/Carquest of Mitchell-542.20, Mueller Lumber Co-39.98, Runnings Supply-236.47, Projects/Civil Design Inc-11,040.00; **LIABILITIES:** BID Dep & Refunds/Sioux Council Boy Scouts-200.00, Nancy Hunter-200.00.

## ADJOURN

At 11:35 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for February 15th, 2022, at 9:00 a.m.

## ATTEST

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James M Matthews, Deputy Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost