

**November 16, 2021**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Weitala, Bode. Absent Reider. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Claggett, second by Kiner to approve the minutes of the November 9, 2021, meeting. All members present voted aye. Motion carried.

**BRIDGE INSPECTION REPORT**

Chris Brozik, Civil Design Inc., presented the Bridge Inspection Summary for 2021 along with an update on project completion.

**IT CONTRACT REVIEW**

Jordan Thuringer, Tech Solutions, reviewed the IT contract for 2022. No action was taken at this time.

**WEBSITE REVIEW**

Harry Redman, Planning & Development District III, reviewed the website enhancements for Davison County.

**APPROVE WAGE FOR PART-TIME DEPUTY**

As per the recommendation of Sheriff Harr, motion by Kiner, second by Claggett to approve part-time Deputy Sheriff Greg Nelson remain at the rate he was making as a full-time deputy which was \$22.98 per hour. All members present voted aye. Motion carried.

**RECLASSIFY EMPLOYEE**

At the request of Corrections Administrator Radel, motion by Claggett, second by Kiner to reclassify Corrections Officer Ashley Schulz from full-time to part-time effective November 27, 2021, with her wage to remain at \$18.04 per hour. All members present voted aye. Motion carried.

**ADVERTISE FOR FULL-TIME CORRECTIONS OFFICER**

At the request of Corrections Administrator Radel, motion by Weitala, second by Claggett to advertise for a full-time corrections officer. All members present voted aye. Motion carried.

**APPROVE DONATION CHRISTMAS TREES**

At the request of HR Director Meaney, motion by Claggett, second by Weitala to allow donation trees for the following: hats and mittens at the courthouse to be given to the Salvation Army; items for the Caring Closet at the Public Safety Building; toothbrushes and candy canes for children as well as the opportunity for children to color a page for a veteran at the North Offices; puzzle books, nail polish, combs, etc... at the highway department to be given to Avera Brady Nursing home; pet food and supplies for Purr N Ruff Animal Rescue at the Fairgrounds. All members present voted aye. Motion carried.

## **APPROVE OPEN HOUSE**

Motion by Weitala, second by Claggett to approve an open house on December 15<sup>th</sup>, 2021, at all Davison County buildings to view the Christmas trees. All members present voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Kiner, second by Weitala to approve the following bills for payment. All members present voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Utilities/Mitchell Telecom-30.51; **JUD:** Prof Fees/Dakota Counseling-275.76, Stephanie Moen & Assoc-826.80, Interpreter Fees/Certified Languages-31.35, Law Library/West Payment Center-102.33; **AUD:** Supplies/McLeod's Printing-82.80, Utilities/Mitchell Telecom-30.53; **TREAS:** Supplies/First Dakota Nat'l Bank-5.00, McLeod's Printing-70.39, State MV Supplies/McLeod's Printing-14.49, Utilities/Mitchell Telecom-67.20, Mainframe Support/Bruce Mastel-35.00; **STATES ATTY:** Prof Fees/James D Taylor-4,317.00, Medical Prof Fees/Avera Queen of Peace Health Services-1,502.96, State of SD Public Health Lab-825.00, Repairs & Maint/Dakota Data Shred-49.00, Supplies/Innovative Office-312.93, Utilities/Mitchell Telecom-66.26, Dues/State Bar of SD-1,620.00; **CRT APPTED ATTY:** Crt Appted Atty/Morgan Theeler-24,904.29; **A & N:** A&N Child/Morgan Theeler-237.60; **PUB SFTY BLDG:** Supplies/Jones Supplies-447.84; **CRTHOUSE:** Repairs & Maint/Menards-14.98, Supplies/Jones Supplies-128.80, Cable TV/Mitchell Telecom-94.92; **DOE:** Utilities/Mitchell Telecom-67.20; **ROD:** Utilities/Mitchell Telecom-67.20; **NORTH OFF:** Repairs/Menards-11.94, Runnings Supply-11.38, Phones/Mitchell Telecom-73.25; **VET:** Utilities/Mitchell Telecom-56.56; **HR:** Utilities/Mitchell Telecom-31.54; **SHERIFF:** Prof Services/Al's Engraving-44.30, Repairs Patrol Car/Doug's Custom Paint-20.00, Oil Changes/Advance Auto Parts-11.95, Lube Rangers-72.60, TMA-56.19, Office Supplies/Dakota Data Shred-49.00, Uniforms/Jack's Uniforms & Equip-422.35, Field Supplies/Advance Auto Parts-13.42, Prisoner Transport/Pennington Co Jail-120.45, Utilities/Mitchell Telecom-508.10; **JAIL:** Cable TV/Mitchell Telecom-94.92; **WELFARE:** Office Utilities/Mitchell Telecom-54.76, Funerals/Will Funeral Chapel-2,500.00; **MENTAL ILL:** Hearings/Harmelink & Fox-166.33, Mark Katterhagen-15.00, Darcy Lockwood-15.00, Lucy M Lewno-166.53, Yankton County Treasurer-240.10; **FAIR:** Supplies/Jones Supplies-112.70, Water & Sewer/Davison Rural Water-74.30, Phones/Santel Communications-40.00; **CO EXTENSION:** Utilities/CenturyLink-27.16, Mitchell Telecom-54.76; **WEED:** Utilities/Mitchell Telecom-58.50, Equipment/Heartland Ag Systems-385.61; **DRAINAGE:** Supplies/Truenorth Steel-1,117.80; **HIWAY:** Prof Fees/Jack Sorenson-90.00, Repairs & Maint/Wheelco Truck & Trailer-50.95, Supplies & Materials/A-OX Welding Supply-76.75, Access Systems-47.70, Aramark-170.52, Dept of Revenue-183.97, Graham Tire-17,162.24, Truenorth Steel-21,749.55, Mueller Lumber Co-55.91, Transource-50.35, Wheelco Truck & Trailer-382.04, Utilities/City of Mt. Vernon-91.00, Mitchell Telecom-153.42, Santel Communications-41.97, Signage & Materials/Newman Traffic Signs-31,464.41, Projects/Civil Design Inc-22,909.00, Patch Mix/Commercial Asphalt-1,934.24, Other Projects/O'Connor & Son Trucking-2,091.74, Spencer Quarries-3,162.54; **EM:** Utilities/CenturyLink-13.58, Mitchell Telecom-28.93, Karen Wegleitner-100.00; **M&P:** M&P/SDACO M&P-638.00; **LIABILITIES:** Fair Dmg Dep/American Legion Post 18-200.00, Treasure Town-200.00, TriTech Inc-50.00.

**APPROVE TIME SHEETS**

Motion by Kiner, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

**AMEND NOVEMBER 2, 2021, MINUTES**

Motion by Claggett, second by Weitala to amend the minutes of November 2, 2021, specifically resolution #110221-01 to change the date from November 18, 2021, to November 15, 2021. All members present voted aye. Motion carried.

**INTO EXECUTIVE SESSION**

At 11:20 a.m., at the request of Sheriff Harr, motion by Kiner, second by Weitala to move into executive session to discuss personnel as per SDCL 1-25-2. All members present voted aye. Motion carried.

**OUT OF EXECUTIVE SESSION**

At 12:00 p.m., motion by Claggett, second by Kiner to move out of executive session. All members present voted aye. Motion carried.

**ADJOURN**

At 12:01 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for November 30<sup>th</sup>, 2021, at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost