

December 29, 2020

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

Chairperson Bode opened the meeting with the Pledge of Allegiance.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes from the December 22, 2020 meeting. All members voted aye. Motion carried.

APPROVE RESOLUTION FOR CONTINGENCY TRANSFERS

Motion by Weitala, second by Reider to approve the following resolution for contingency transfers for the 2020 budget year. A roll call vote was taken as follows. Weitala – aye, Kiner – aye, Claggett – aye, Reider – aye, Bode – aye. Motion carried.

**Resolution #122920-01
Contingency Transfers**

Whereas, SDCL 7-21-32.2 states that no expenditures shall be charged to the line item authorized for by SDCL 7-21-6.1, but such appropriated amount may be transferred, by resolution of the board, to any other appropriation in which insufficient amounts were provided or for items for which no appropriation was provided. When transfers are made from the contingency budget to other appropriations, whose revenue is provided by other than general fund revenues, a transfer of fund balances may be made from the county general fund to such other fund in the amount of the budget transfer.

Now, therefore, be it resolved that the following contingency transfers be made for the 2020 budget year: Transfer from the General Fund Contingency Budget 112 in the amount of \$72,976 to:

<u>Budget</u>	<u>Name</u>	<u>Amount</u>
113	Insurance	\$ 3,241.00
142	Treasurer	25,236.00
161	General Gov't Building	1,818.00
165	Veteran's Service Officer	1,217.00
215	Juvenile Detention	37,024.00
426	Women, Infant, Children	1,070.00
442	Mentally Handicapped	306.00
523	Exhibition Bldg	3,064.00

Dated at Mitchell, South Dakota, this 29th day of December, 2020.

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

APPROVE DAVISON COUNTY EMPLOYEE WAGES FOR 2021

Treasurer Beintema asked the commission to consider giving the non-salaried employees a percent plus a quarter or \$.50 increase to keep competitive with other counties. He said it's not about losing staff, it's about retaining staff. Beintema ultimately recommended 2% plus \$.50.

ROD Young agreed with Beintema. She believes \$.50 is a slap in the face. She stated City of Mitchell is advertising for a library assistant with a starting wage of \$21.89 per hour. That is more than either of her employees make.

As per SDCL 6-1-10, motion by Reider, second by Weitala to approve and publish the following wages for fiscal year 2021, which include a \$.50 increase for employees making less than \$20.00 per hour and a 2.5% increase for employees making over \$20.00 per hour. A roll call vote was taken as follows. Weitala – aye, Kiner – nay, Reider – aye, Claggett – nay, Bode – aye. Motion carried.

Note

The salary figures do not include longevity that may be due some employees. The salaries of Department Supervisors, Assistant State's Attorney and Corrections Administrator are prorated per the period worked throughout the fiscal year.

Department Supervisors-Director of Physical Plant Mark Ruml-\$68,996.22; **Director of Equalization** Karla Love-\$46,125.00; **Highway Superintendent** Russel Weinberg-\$71,188.94; **Acting Planning & Zoning/Emergency Management Director** Mark Jenniges-\$68,403.84

Employees

Auditor's Office – Karen Knadle-\$24.82; Tonya Meaney-\$21.05; James Matthews-\$18.42

Treasurer's Office – Tonya Ford-\$18.57; Rachel Soulek-\$18.07

States Attorney – Bob O'Keefe-\$78,461.60; Alicia Odland-\$66,661.51; Katie Buschbach-\$20.19; Jill Lux-\$21.72; Angie Larson-\$18.09

Maintenance Department – Doug Neugebauer-\$24.12; Roger Collins-\$20.78; Joel Rang-\$18.54; Leonda Doering-\$17.55

Director of Equalization - Blake Biggerstaff-\$22.12; Jon Horton-\$18.08; Carla Wittstruck-\$19.70; Brooke Hartman-\$18.04; Robin Dutt-\$15.41

Register of Deeds – Danna Kolbeck-\$19.59; Dawn Roth-\$18.54; Darlene Bailey-\$22.08

Veteran's Service Officer – Craig Bennett-\$20.21

Highway Department – Andrea Horton-\$18.62; John Geidel-\$27.83; Randy Strong-\$24.73; Greg Geppert-\$19.70; Steve Groseth-\$24.34; Rueben Sonne-\$22.26; Kevin Geidel-\$23.86; Clayton Wells-\$21.53; Tyler Decker-\$18.54; Christopher DeBoer-\$18.04; Brian Grambihler-\$18.54; Gerald Koch-\$15.92; Seasonal-\$15.41

Welfare Intake Administrative Assistant/4-H Youth Advisor Assistant – Debra Emme-\$17.73

County Health Nurse – Angela Seitz-\$17.16

WIC – Danielle Radel-\$17.41

Fairgrounds Maintenance – Lawrence Schmitt-\$19.70

Extension – Seasonal-\$15.41

Sheriff's Office – Steve Harr-\$31.15; Tim Reitzel-\$24.08; Greg Nelson-\$22.98; Jacob Verry -\$21.19; Dawn Grissom-\$21.61; Grace Murphy-\$21.62; Darin Moke-\$21.98 **Part Time** – Linda Aldrich-\$19.70; Paul Paulson-\$17.55; Josh Peterson-\$22.98

Jail – Don Radel-\$62,587.64; Jane Kingsbury-\$26.04; Ginger Faas-\$23.79; Kimberly Beltran-\$20.50; Kyle Bice-\$18.54; Brian Boddicker-\$20.50; Janelle Phillips-\$23.25; Lance Bryant-\$19.14; Tim Carson-\$20.50; Justin Tuckerman-\$21.55; Malcolm LaFortune-\$21.55; Misty Grove-\$19.13; Misty Hicks-McDaniel-\$19.13; Michael Salathe-\$19.13; Marco Mora-\$19.14; Isaac Tirrel-\$19.64; Kyelle Herrick-\$19.13; Lesley Jack-

\$19.13; Timothy Simmermon-\$18.54; Melinda Harmelink-\$19.13; Trestin Jerke-\$18.54; Cristal Villalvazo-\$18.54 **Part Time** - Jack Aalbers-\$16.38; Morris Beck-\$16.38; Jon Bryant-\$15.95; Brett Costello-\$19.13; Trina Frey-\$15.41; Becky Handrahan-\$16.46; Hannah Hohn-\$18.04; Shawn Jerke-\$18.04; Judy Keller-\$16.38; James Kropenske-\$16.38; Carol Radel-\$18.62; Cinthya Rocha Ramirez-\$18.04; Cory Schoenfelder-\$19.13; Garland Schrank-\$18.62; Ashley Schulz-\$18.04; Lynn Smith-\$19.14; David Suarez-\$18.54; Marcus Urban-\$18.04

APPROVE RESOLUTION TO SET ELECTED OFFICIALS WAGES FOR 2021

Motion by Claggett, second by Kiner to adopt the following resolution, which approves a 2.5% for the elected official’s wages for 2021, as all elected officials make more than \$20.00 per hour. A roll call voted was taken as follows: Kiner – aye, Reider – aye, Claggett – aye, Weitalla - aye, Bode – aye. Motion carried.

**Resolution #122920-02
Set Elected Officials Wages**

WHEREAS, SDCL 7-7-9.1 states that the board of county commissioners shall establish, by resolution, the salary payable to the county treasurer, county auditor, and county register of deeds. The salary payable may not be less than \$35,952 based upon the salary schedule which is based upon the most recent decennial federal census of population for counties; and

WHEREAS, SDCL 7-7-12 states that the board of county commissioners shall establish, by resolution, the salary payable to the state’s attorney. The salary payable may not be less than \$71,534 based upon the fact that the commissioners have designated the position of state’s attorney as full time; and

WHEREAS, SDCL 7-12-15 states that the board of county commissioners shall establish, by resolution, the salary of the sheriff. The salary payable may not be less than \$46,110 based upon the salary schedule which is based upon the most recent decennial federal census of population for counties. The sheriff will also receive an additional 10% added to the \$46,110 for managing a full-time jail; and

WHEREAS, the Board of county commissioners may not decrease the salary of the county treasurer, county auditor, county register of deeds, county state’s attorney or county sheriff during consecutive terms of office of the county treasurer, county auditor, county register of deeds, county state’s attorney or county sheriff.

THEREFORE, BE IT RESOLVED, that elected official’s salaries for 2021 shall be set as follows; auditor - \$65,883.47, treasurer - \$53,884.46, register of deeds – \$64,784.87, the state’s attorney - \$95,546.10 and the sheriff - \$75,771.02. These salaries are not inclusive of longevity pay that may be due some of these officials.

Dated at Mitchell, South Dakota, this 29th day of December, 2020.

Brenda Bode, Chairperson
Davison County Commission

ATTEST: _____
Susan Kiepke, Auditor

APPROVE CONTRACT INCREASE

At the request of States Attorney Miskimins, motion by Claggett, second by Weitala to increase the contract for James Taylor P.C. firm, which is equivalent to one part-time Deputy States Attorney, at the same rate as County employees, which is 2.5% as the pay is more than \$20 per hour, making the contract amount for 2021, \$51,803.96. A roll call vote was taken as follows. Claggett – aye, Reider – nay, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

ADOPT RESOLUTION TO SET COUNTY COMMISSIONER WAGES FOR 2021

Motion by Claggett second by Kiner to adopt the following resolution which approves a 2.5% wage increase for the Davison County Commissioners for 2021, with an extra \$2,400.00 paid to the chairperson. A roll call vote was taken as follows. Claggett - aye, Kiner – aye, Reider – nay, Weitala - aye, Bode - aye. Motion carried.

**Resolution #122920-03
Set Commissioner Wages**

WHEREAS, SDCL 7-7-3 states that the method of payment, whether per diem or salary, and the amount of per diem or salary shall be determined by the board of county commissioners in each county. If the per diem method is used, the county commissioners shall be allowed the per diem amount for each day they are actually and necessarily employed in the duties and business relating to county affairs and the duties of their office and in attending and returning from sessions of the board. The county commissioners shall be allowed mileage for the distance actually traveled in attending the meetings of the board, or when engaged in other official duties. The per diem shall be paid out of the general county fund. The per diem shall be set by the commission on the first regular meeting date in January of each year; and

WHEREAS, SDCL 7-7-5 states that the board of county commissioners may determine the salary of the commissioners. Such salary may be set by the board of county commissioners at its first regular meeting of each year. If the board of county commissioners fails to determine a salary, then the salary of a county commissioner in any one year is six thousand five hundred sixty-six dollars as per diem or salary in counties of fifteen thousand population and over and not more than thirty thousand population.

THEREFORE, BE IT RESOLVED that the Davison County Commissioners salaries will be set at \$18,560.00 for the year 2021, with the chairperson receiving \$2,400 more than the other four commissioners.

Dated at Mitchell, South Dakota, this 29th day of December, 2020.

ATTEST:

Susan Kiepke, Auditor

Brenda Bode, Chairperson

APPROVE TIMESHEETS

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

PUB SFTY BLDG: Minor Equip/Santel Communications-3,299.00; **CRTHOUSE:** Minor Equip/Santel Communications-3,299.00; **NORTH OFF:** Minor Equip/Santel Communications-1,299.00.

PAYROLL FOR THE MONTH OF DECEMBER

Commissioner-\$10,486.60, Auditor-\$21,997.15, Treasurer-\$14,829.40, State's Attorney-\$41,577.78, Public Safety Building-\$13,622.72, Gen. Government Building-\$4,461.16, Director of Equalization-\$24,006.97, Register of Deeds-\$17,173.75, North Offices-\$5,831.64, Veterans' Services-\$4,730.40, County Coordinator-\$726.30, 24/7 Program-\$4,189.06, Sheriff-\$56,808.68, County Jail-\$148,141.18, Coroner-\$625.00, Juvenile Detention-\$57.01, Emergency Management-\$1,352.81, County Road & Bridge-\$66,848.72, Welfare-\$2,253.60, Community Health Nurses-\$3,998.40, WIC-\$4,058.41, Fairgrounds-\$4,638.27, Extension-\$1,888.06, Weed Control-\$481.60, Drainage-\$240.00, Planning/Zoning-\$10,671.80.

ADJOURN

At 10:30 a.m., Chairperson Bode adjourned the meeting and set the next regular meeting for Tuesday, January 12, 2021 at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish once
Approximate cost