

November 24, 2020

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Commissioner Kiner appeared telephonically. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Reider to approve the minutes from the November 17, 2020 meeting. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Kiner – aye, Weitala – aye, Bode – aye. Motion carried.

HR DISCUSSION

Commissioner Weitala stated an HR position will be pursued to further improve and enhance HR in Davison County. She said the Auditor has taken on the duties herself. She further said there would be an HR assistant.

Auditor Kiepke had prepared an outline of the HR duties her office performs, things they could improve upon and said they are willing to take on whatever needs to be done. She also presented a proposal to pay a monthly fee of \$99 per month to Alternative HRD, LLC.

Weitala introduced Rosemary McCaffrey, who she said is an attorney and a non-paid consultant.

At this point Auditor Kiepke left the meeting. At 9:40 a.m., Deputy Auditor Matthews took over the minutes.

Ms. McCaffrey stated her years of experience and qualifications to give an opinion on the matter.

Ms. McCaffrey stated in her opinion it was a conflict of interest to have the auditor’s office handle HR responsibilities in particular worker’s compensation claims.

Ms. McCaffrey stated that ROD Young was in possible violation by taking work home with sensitive information because she or the information could be compromised. As well as other departments that are working from home due to COVID.

Ms. McCaffrey stated that an HR director typically holds a college degree.

No action was taken on the matter of the HR position.

WAGE DISCUSSION

Various wage increase options were discussed for 2021.

State’s Attorney Jim Miskimins noted the union needs to be considered when finalizing wages.

No action was taken.

HOLIDAY DISCUSSION

The commissioners discussed changing the holiday policy back to the way it used to be prior to 11/26/2013. There was a resolution passed on 11/26/2013 that, in part, changed the holidays to follow the state due to the fact that many county offices are electronically linked to the state computer systems and when the state is not working those county offices linked to the state cannot provide full local service.

Treasurer Dave Beintema stated that the treasure's office computer system for motor vehicles is linked to the state's system and if there is a problem that arises it is typically the state that can resolve it.

ROD Deb Young echoed that her office computer systems are also impacted if the state is closed as the vital records is a state system, as well as certain recordings such as UCC liens are filed through the Secretary of State's office. She also stated another reason it impacts her office is that the general public doesn't know a state office from a county office. When the state used to be closed and the county offices open, people would come to the courthouse to pay fines or do other business with a state office and become very upset when told they couldn't do business.

Again, Miskimins cautioned the union needed to be taken into consideration before making any changes. He further stated that any change made from the handshake agreement between the union and the County may change the ground rules for the forthcoming collective bargaining negotiations.

No action was taken.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. A roll call vote was taken as follows. Weitala – aye, Claggett – aye, Kiner – aye, Reider – aye, Bode – aye. Motion carried.

GENERAL FUND:

COMM: Publishing/Daily Republic Forum Comm-114.28, Cultural Endeavors/USD Foundation-40.00; **INSURANCE:** Gen Liability/Claims Associates-5,000.00; **ELECT:** Supplies/Bureau of Administration-14.62, Election Systems & Software-2,244.05, McLeod's Printing-124.96, Verizon Wireless-42.00; **JUD:** Prof Fees/Stephanie Moen & Assoc-300.20; **AUD:** Supplies/Microfilm Imaging-391.11; **TREAS:** Supplies/McLeod's Printing-49.99; **STATES ATTY:** Med Prof Fees/Avera Queen of Peace-1,053.00, Repairs & Maint/Dakota Data Shred-48.00, Supplies/Innovative Office-21.55, Books/West Payment Center-1,325.91; **CRT APPTED ATTY:** Crt Appted Atty/Morgan Theeler-1,844.40, Pub Defender Contract/Alvine Weidenaar-15,833.33, Douglas Papendick-15,833.33; **PUB SFTY BLDG:** Water & Sewer/City of Mitchell-1,115.57, Pest Control/Premier Pest Control-80.00, Phone/Verizon Wireless-42.00; **CRTHOUSE:** Repairs & Maint/Menards-15.88, Supplies/Menards-29.45, Gas & Electric/Northwestern Energy-2,776.20, Pest Control/Premier Pest Control-50.00; **DOE:** Supplies/Innovative Office-29.42; **ROD:** Rentals/Bureau of Administration-14.63; **NORTH OFF:** Repairs/Menards-21.57, Gas & Electric/Northwestern Energy-975.05, Water & Sewer/City of Mitchell-41.05, Pest Control/Premier Pest Control-50.00; **COORD:** Postage/Qualified Presort-400.51, Postage Meter Fees/Qualified Presort-140.11, Copy Mach Maint/Elite Business Systems-167.16; **SHERIFF:** Repairs Patrol Car/Advance Auto Parts-63.75, TMA-23.47, Oil Changes/Carquest of Mitchell-51.48, Car Wash/Mega Wash-60.00, Office Supplies/Office Advantage-124.52, Field Supplies/Advance Auto Parts-30.30, Prisoner Transport/Winner Police Dept-67.60, Cellular Service/Verizon Wireless-574.07; **WELFARE:** Supplies/Qualified Presort-11.22, Office Utilities/Midcontinent-37.50; **MENTAL ILL:** Committals/Patrick

Kiner-97.00, Douglas Papendick-485.00, Hearings/Brevik Law Ofc-199.35, Mark Katterhagen-21.00, Lincoln Co Treasurer-465.00, Darcy Lockwood-21.00, Lucy M Lewno-186.50, Yankton Co Treasurer-838.10, Yankton Sheriff's Ofc-50.00; **FAIR:** Pest Control/Premier Pest Control-50.00, Phones Verizon Wireless-42.00; **CO EXTENSION:** Postage/Qualified Presort-11.22, Supplies/McLeod's Printing-27.47, Utilities/CenturyLink-27.16, Midcontinent-37.50; **WEED:** Utilities/Verizon Wireless-42.00; **IND DEV:** Econ Dev/Mitchell Area Development Corp-2,500.00; **HIWAY:** Prof Fees/D-ware Inc-5,850.00, Repairs & Maint/Butler Machinery-881.86, CHS Farmers Alliance-1,501.00, Supplies & Materials/Aramark-284.32, Utilities/Northwestern Energy-963.31, Verizon Wireless-108.84, Equipment/Butler Machinery-40,672.18, Projects/Civil Design Inc-42,411.00, Randall Müller-940.80, Cheryl & Kenneth Schuman-642.80; **EM:** Utilities/CenturyLink-13.58, City of Mitchell-19.27, Verizon Wireless-72.06, EM ACCUML/Verizon Wireless-117.86; **M&P:** M&P Supplies/Trimin Systems-15,000.00.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Reider to deny claim #20-9627 and claim #20-3809 pursuant to SDCL 28-13-32.9 client has ability to pay; claim #20-4154 and claim #20-5483 pursuant to SDCL 28-13-33 residency required. A roll call vote was taken as follows. Claggett -aye, Reider – aye, Kiner – aye, Weitala – aye, Bode – aye. Motion carried.

APPROVE AUTOMATIC SUPPLEMENT

Motion by Kiner, second by Reider to supplement the Fairgrounds budget Buildings line (4323/523) in the amount of \$1,336.23 received from FEMA from the gutter repairs/replacement for the 2019 flood damage. A roll call vote was taken as follows. Kiner – aye, Reider – aye, Weitala -aye, Claggett – aye, Bode – aye. Motion carried.

RECESS BOARD OF COMMISSIONERS

At 11:25 Chairperson Bode recessed the meeting to move to the courthouse to tour the basement.

EXCUSE COMMISSIONER

Chairperson Bode excused Commissioner Weitala from the remainder of the meeting.

RECONVENE BOARD OF COMMISSIONERS

At 11:45 Chairperson Bode reconvened the meeting at the courthouse basement. The commissioners reviewed the partially remodeled space due to the 2019 flood damage. Bode believes there should be portable equipment placed in the area so that it can be multi-functional. Commissioner Claggett said there may be grants available for technology needs.

ADJOURN

At 11:56 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for December 1st at 9:00 a.m.

ATTEST

James Matthews, Dep. Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost