

December 22, 2020

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Deputy Auditor Matthews.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes from the December 8, 2020 meeting. All members voted aye. Motion carried.

BOARD REPORTS

Commissioner Claggett reported on the future expansion of the Avera Behavioral Health Center in Sioux Falls; the expansion will allow for more additional services for youths to be provided. The project has received substantial grants from the Leona M. and Harry B. Helmsley Charitable Trust.

Commissioner Kiner reported about his experiences with the “Care in the Community” program by the VA. Kiner stated that the process is starting to work better for him and he stated that wait times are becoming shorter. Kiner also stated that this program is not only great for veterans but also local providers.

Commissioner Reider updated the board regarding the corona virus vaccine distribution for our area. Reider stated that 800 doses have been received, however those are not just for Mitchell, but also for many surrounding towns.

OPEN SUPPLEMENTAL BUDGET HEARING

At 9:20 a.m., motion by Kiner, second by Weitala to open the Supplemental Budget Hearing for the Jail and Highway departments. All members voted aye. Motion carried.

ADOPT RESOLUTION TO SUPPLEMENT JAIL AND HIGHWAY BUDGETS

Motion by Kiner, second by Claggett to adopt the following resolution to supplement the Jail and Highway budgets. A roll call vote was taken as follows. Claggett – aye, Kiner – aye, Reider – aye, Weitala – aye, Bode – aye. Motion carried.

**Resolution #122220-01
Supplement County
Jail and Highway Budget**

Whereas, the Jail and Highway budgets are not sufficiently funded by the adopted 2020 annual budget to pay expenses for the remainder of the year 2020; and

Whereas, SDCL 7-21-22 states that in the event of the passage and enactment of any law during a fiscal year and after the adoption of the annual budget for a following fiscal year, imposing some new obligation or duty upon a county, or in the event of the failure to provide by the final budget a sufficient revenue to enable the

county to conduct the indispensable functions of government in any department, or to pay just obligations upon the county for the necessary conduct of the courts, or for the necessary aid and support of the poor or to discharge any duty which it is the lawful duty of the county to discharge, and of which requires the incurring of liabilities or expenditures of funds for a purpose or object for which no provision has been made in the annual budget for such fiscal year, and when such occasion arises the board must make, approve, and adopt a supplemental budget providing therein for an appropriation for such purposes in such amount as the board may deem necessary, and such budget shall set out in detail each item for which an appropriation is made and the amount to be appropriated for each item, with the time and place when the same will be considered and adopted by the governing board, shall be given in such manner as the board may determine, provided that the time fixed for considering and adopting the same shall not be less than ten days from date when such notice is first given; and

Whereas, there was not sufficient appropriation included in the 2020 budget to pay all Jail and Highway Department expenses.

Now, therefore be it resolved, that \$51,000 from the General Fund Cash line item 10100A1010000 be supplemented to the Jail Department budget, various line items and \$431,000 from the Highway Fund Cash line item 20100A1010000 be supplemented to the Highway Department budget, various line items.

Dated at Mitchell, South Dakota this 22nd day of December, 2020.

Brenda Bode, Chairperson

ATTEST:

James Matthews, Deputy Auditor

CLOSE HEARING

At 9:25 a.m., motion by Claggett, second by Reider to close the hearing. A roll call vote was taken as follows. Kiner – aye, Claggett – aye, Reider – aye, Weitala – aye, Bode – aye. Motion carried.

SIGN EASEMENTS

Highway Superintendent Weinberg presented three easements to be signed for right-of-way access for bridge work to be done on 411th Ave. between 258th and 259th St. at \$2000 per acre. First in the amount of \$611.60; perpetual .0618 acres at \$123.60 temporary .2411 at \$488.00. Second in the amount of \$514.80; perpetual .0275 acres at \$55.00 temporary .2299 acres at \$459.80. Third in the amount of \$962.20; perpetual .0893 acres at \$178.60 temporary .3918 acres at \$783.60. Motion by Claggett, second by Reider to authorize chairperson to sign. All members voted aye. Motion carried.

ADOPT BRIDGE RESOLUTION

Motion by Kiner, second by Claggett to adopt the following Bridge Improvement Grant Program resolution. A roll call vote was taken as follows. Reider – aye, Claggett – aye, Kiner – aye, Weitala – aye, Bode – aye. Motion carried.

DAVISON COUNTY RESOLUTION 122220-02

**BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Davison County wishes to submit applications for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBERS AND LOCATIONS:

Structure 18-030-144
Over Enemy Creek
Located 5.0 miles South of Mt. Vernon on 397th Ave.

Structure 18-100-052
Over Firesteel Creek
Located 1.5 miles South and 1.0 miles West of Loomis on 404th Ave.

Structure 18-000-041
Over Firesteel Creek
Located 3.0 miles West & 5.0 miles North of Mt. Vernon on 394th Ave.

WHEREAS, Davison County certifies that the project is listed in the county's Five-Year County Highway and Bridge Improvement Plan*; and

WHEREAS, Davison County agrees to pay the 20% match on the Bridge Improvement Grant funds; and

WHEREAS, Davison County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant applications.

Dated at Mitchell, SD, this 22nd day of December, 2020

Brenda Bode, Chairperson

ATTEST: _____
James Matthews, Deputy Auditor

APPROVE ADVERTISEMENT FOR BIDS

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to advertise for sealed bids for the construction of structure 18-070-153 Replacement & Approach Grading Project. Bids will be received by the Davison County Auditor's Office, located at the Davison County Courthouse, 200 East 4th Ave., Mitchell, SD, until 5:00 p.m. on Monday, January 18th, 2021. Bids received will be publicly opened and read on Tuesday, January 19th at 9:30 a.m. in the Commission Chambers located in the North Offices, 1420 N. Main St., Mitchell, SD. No walk-in bids will be allowed. All members voted aye. Motion carried.

APPROVE AUTOMATIC SUPPLIMENT

Motion by Reider, second by Weitala to approve an automatic supplement from line item 10100R3730000,

Insurance Recoveries to line item 10100x4320161, Courthouse Buildings in the amount of \$22,536.46, received from Claims Associates, Inc. All members voted aye. Motion carried.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Kiner to deny claim #20-1818 pursuant to SDCL 28-13-34.1 notice of emergency hospitalization must be sent to the county within 15 days; claim #'s 20-1811, 20-2395, and 20-0952 pursuant to SDCL 28-13-3 residency required; claim #20-3005 pursuant to SDCL 28-13-33 prior approval required; claim # 20-13-33 prior approval required; claim #'s 18-5284, 18-1618, 18-1953, 18-9817, 18-7647, 18-8467, 18-6457, 18-0979, 18-7586, 18-7928, 18-8497, 18-7456, 18-4182, 18-9893, 18-2649, 18-8496 pursuant to SDCL 28-13. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Kiner, second by Weitala to authorize chairperson to sign department head time sheets as supervisor. All members voted aye. Motion carried.

APPROVE NEW HIRE

At the request of the Directory of Equalization, Karla Love, motion by Reider, second by Kiner to approve the hire of Robin Dutt as DOE Administrative Assistant, effective December 21, 2020 at a rate of \$14.91 per hour with a \$.50 increase after the successful completion of a six-month introductory period. All members voted aye. Motion carried.

AUTHORIZE PURCHASE

Motion by Claggett, second by Reider to authorize the purchase of three TV and cart platforms to be used at the Courthouse, Public Safety Building, and Commissioner Chambers from Tech Solutions at a cost of \$7,897.00. All members voted aye. Motion carried.

APPROVE INMATE PHONE SERVICE CONTRACT

Motion by Weitala, second by Claggett to approve a five-year extension of the inmate phone service contract with Reliance Telephone Inc. The rate schedule is on file at the Davison County Auditor's office. All members voted aye. Motion carried.

SET 2021 OUT OF COUNTY JAIL RATES

At the request of Corrections Administrator Radel, motion by Reider, second by Claggett to set the Out-of-County Jail Board rates at \$95.00 per day. All members voted aye. Motion carried.

SIGN FOOD SERVICE CONTRACT AMENDMENT

Motion by Weitala, second by Claggett to authorize chairperson to sign an amendment to the jail food service contract with Summit Food Service, LLC, that extends the contract through 2021, and has a CPI increase of 2.9% for the cost of all meals. All members voted aye. Motion carried.

SIGN MINNEHAHA COUNTY JUVENILE DETENTION AGREEMENT

Motion by Claggett, second by Reider to authorize chairperson to the 2021 Minnehaha County Juvenile Detention Agreement at a rate of \$244 per day. All members voted aye. Motion carried.

ACCEPT RESIGNATION

Motion by Weitala, second by Claggett to accept the resignation of full-time Corrections Officer Travis Sedlmeier effective December 18, 2020. All members voted aye. Motion carried.

SIGN MEMORANDUM OF UNDERSTANDING

At the request of VSO Bennett, motion by Claggett, second by Reider to authorize chairperson to sign memorandum of Understanding with Sanborn County. In accordance with SDCL 33A-1-22, Sanborn County will join with Davison County in employing a County Veterans Service Officer. Sanborn County will supplement the Davison County budget \$7,500 per year paid quarterly. The contract will be from January 1, 2021 to December 31, 2021 and will continue each year thereafter unless terminated by either County. All members voted aye. Motion carried.

AUTHORIZE ADVERTISEMENT

At the request of VSO Bennett, motion by Reider, second by Claggett to authorize the advertisement for a part time Veterans Service Office Administrative Assistant. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Cultural Endeavors/Alzheimer's Association-50.00, EAP/Dakota Counseling-75.00, Prof Fees/Greatland-99.00, Publishing/Daily Republic Forum Communications-101.39; **ELECT:** Supplies/Verizon Wireless-42.00; **JUD:** Witness Jury Fees/Jurors-1,330.80, Prof Fees/Certified Languages-29.70, Carol Johnson-190.40, Stephanie Moen & Assoc-143.00, Law Library-West Payment Center-95.64; **AUD:** Supplies/McLeod's Printing-826.92, West Payment Center-75.02, Lien Coll Supplies/Cash-63.61, Mainframe Prog/Software Services-540.00; **TREAS:** Publishing/Daily Republic Forum Communications-888.33, Passport Postage/Cash-42.10, First Bankcard-77.50, Supplies/McLeod's Printing-99.80, Mainframe Support/Bruce Mastel-35.00, Software Services-120.00; **STATES ATTY:** Div Service & Fees/Glory House-217.50, Medical Prof Fees/Avera Queen of Peace Health Services-936.00, Avera Queen of Peace Hosp-657.19, Repairs & Maint/Dakota Data Shred-48.00; **CRT APPTED ATTY:** Crt Appted Atty/Douglas Papendick-1,231.90, Public Def Contract/Alvine Weidenaar-15,833.37, Douglas Papendick-15,833.37; **PUB SFTY BLDG:** Repairs/Direct Digital Control-1,586.92, Menards-44.91, NAPA Auto Parts-31.97, Supplies/Jones Supplies-178.33, Menards-32.45, Water & Sewer/City of Mitchell-977.59, Pest Control/Premier Pest Control-80.00, Garbage/Miedema Sanitation-150.00, Phone/Verizon Wireless-42.00; **CRTHOUSE:** Repairs & Maint/Bender's Sewer & Drain-295.00, Menards-90.30, Supplies/Jones Supplies-141.48, Kim Weitala-300.00, Gas & Electric/Northwestern Energy-2,753.43, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-101.00, Buildings/Design Crete-7,142.87, Du All Contruction-500.00, Menards-353.18; **DOE:** Supplies/Innovative Office-184.66, Books/West Payment Center-75.02, Software Services/Software Services-400.00; **ROD:** Rentals/Bureau of Administration-53.25, Microfilm Imaging-485.00, Supplies/Cash-.15, Innovative Office-193.63; **NORTH OFF:** Supplies/Jones Supplies-212.16, Menards-43.35, Gas & Electric/Northwestern Energy-1,056.01, Water & Sewer/City of Mitchell-26.53, Pest Control/Premier Pest Control-50.00, Garbage/Miedema

Sanitation-83.00; **VET:** Association Dues/NACVSO-50.00; **COORD:** Postage/Qualified Presort-572.39, Postage Meter Fees/Qualified Presort-183.66; **SHERIFF:** Repairs Patrol Car/Advace Auto Parts-3.00, Oil Changes/Lube Rangers-57.43, Car Wash/Mega Wash-80.00, Office Supplies/West Payment Center-75.02, Uniforms/SD Sheriffs' Association-105.30, 352.50, Prisoner Transport/Pennington County Jail-109.95, Cellular Service/Verizon Wireless-574.07; **JAIL:** Medicine/Avera Medical Group-125.68, Correct RX Pharmacy-28.43, Stephen Gullings DDS-382.00, Lewis Drug Stores-2,584.81, Mitchell Anesthesia-196.90, Mitchell Clinic-211.68, Mitchell Regional Ambulance-954.00, Office Supplies/Innovative Office-373.42, Jail Supplies/Bob Barker Co-183.94, County Fair Food Store-31.00, Jones Supplies-1,253.06, McKesson Medical-479.40, Pheasantland Ind-232.34, Laundry Supplies/Aramark-334.74, Jones Supplies-69.37, Kitchen Supplies/Cash Wa Dist-334.74, Jones Supplies-679.64, Uniforms/Jack's Uniforms-433.54, Prisoner Food/Summit Food Service-11,450.46, Travel & Conf/NIJO-1,485.00, Water Softener/Darrington Water-45.00, Buildings/Integrated Thechnology & Security-10,907.23, Tri M Tunes-1,715.48, Contracts/Office Advantage-158.34, Medical Waste Transport-161.62, Mitchell Clinic-8,625.00, Minor Equip/Integrated Thechnology & Security-1,257.00, Thune's True Value-894.00, Inmate Services/Reliance Systems-65.30, Swanson Services-341.00; **CORONER:** Coroner Fees/State fo SD Public Health Lab-40.00; **JUV DET:** Medicine/Minnehaha Co Regional Juv Det Center-185.30, Detention/Minnehaha Co Regional Juv Det Center-17,767.50; **WELFARE:** QoP Hosp/Avera Queen of Peace Hosp-60,912.27, Supplies/McLeod's Printing-18.57, Qualified Presort-11.43; **MENTAL ILL:** Committals/Douglas Papendick-388.00, Hearings/Birmingham & Cwach Law-176.80, Kerri Cook-Huber-50.00, Horn Law Office-393.70, Mark Katterhagen-30.00, Kennedy Pier Loftus-261.90, Lewis & Clark BHS-736.00, Darcy Lockwood-30.00, Lucy M Lewno-283.00, Med-Star Paramedic-2,270.00, Yankton Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Automatic Building Controls-693.00, Pest Control/Premier Pest Control-50.00, Garbage/Miedema Sanitation-101.00, Phone/Verizon Wireless-42.00; **CO EXTENSION:** Postage/Qualified Presort-11.44, Travel & Conf/Caroline Hansen-50.00, Utilities/Bureau of Administration-18.00, CenturyLink-27.10; **WEED:** Board Mileage/Brenda Bode-15.54, Brian Bode-15.54, Terry Nutter-12.18, Utilities/Verizon Wireless-42.00; **DRAINAGE:** Supplies/Truenorth Steel-5,974.02, Board Mileage/Brenda Bode-15.12, Jerry Buchholz-7.14, Gregg Bult-26.46, Chet Edinger-.84, Denny Kiner Sr-5.04, Mark Klumb-7.98, Jay Larson-.84; **P & Z:** Board Mileage/Dave Anderson-87.36, Lewis Bainbridge-85.26, Brenda Bode-136.08, Bruce Haines-55.44, Charles Storm-10.08, Steve Thiesse-25.20, Kim Weitala-17.64; **HIWAY:** Repairs & Maint/Butler Machinery-262.25, Carquest of Mitchell-990.03, CHS Farmers Alliance-200.00, Fastenal Co-116.28, Scott Supply-606.29, Transource-265.29, Wheelco Truck & Trailer-885.05, Supplies & Materials/A-Ox Welding-223.52, Aramark-214.37, Bierschbach Eqpt & Supply-28.86, Carquest of Mitchell-274.37, Elite Business Systems-47.70, Mueller Lumber Co-66.74, Rockmount Research & Alloys194.19, Sturdevant's Auto Parts-13.85, Gas & Fuel/Cubby's Inc-23.09, Utilities/Northwestern Energy-1,077.08, Verizon Wireless-108.84, Equipment/Capfirst Equip Finance-142,406.18, Bridge Repair/O'Connor & Son Trucking-1,536.03, Spencer Quarries-4,676.36, Projects/Civil Design Inc-23,915.00, Precision Grading-74,929.67, Patch Mix/Brock White Co-25,200.00, Commercial Asphalt-1,393.00, Other Projects/SD Dept of Transportation-23,645.23; **EM:** Repairs & Maint/TMA-50.90, Supplies/First Bankcard-297.50, Utilities/CenturyLink-13.55, City of Mitchell-19.27, Northwestern Energy-83.77, Verizon Wireless-72.06, EM ACCUML/New Century Press-72.00, Verizon Wireless-117.82, Radio Equip/Two Way Solutions-2,088.76; **M&P:** M&P/SDACO M&P-782.00; **LIABILITIES:** Fairgrounds Rent/Angie Langley-93.75, Fairgrounds Dep/Mitchell Chamber of Commerce-200.00, Angie Langley-200.00.

ADJOURN

At 11:05 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for December 29th at 9:00 a.m.

ATTEST

James Matthews, Deputy Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost