

November 5, 2020

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Kiner, second by Claggett to approve the minutes from the October 27, 2020 meeting. All members voted aye. Motion carried.

ELECTION REPORT

Auditor Kiepke reported the election ran very smoothly all things considered. It was a challenging year with COVID. Having everybody voting at the same place created some lines, but the weather was beautiful and people didn't seem to mind waiting. Usually there are four polling places, but due to COVID that was reduced to one for the 2020 elections.

Absentee voting at the courthouse was very busy as well. An unprecedented 5,559 requested absentee ballots for the general election with 5,423 of those ballots being returned. Again, due to COVID only one person or two if they were together were allowed to vote at a time. This also created lines. The health and safety of the voters was of the utmost importance.

Kiepke commended her staff for the tireless hours they worked. They worked late without being asked. They stayed late to complete daily duties that weren't able to be completed during regular business hours. Kiepke stated that she has a wonderful staff and wanted the commissioners to know how lucky she and the County are.

OPEN THE 2020 GENERAL ELECTION CANVASS

At 9:25 a.m., motion by Kiner, second by Claggett to open the 2020 General Election canvass. All members voted aye. Motion carried.

APPROVE THE 2020 GENERAL ELECTION CANVASS

After reviewing all seven precincts and finding everything to be in order, motion by Weitala, second by Claggett to approve the 2020 General Election canvass. All members voted aye. Motion carried.

CLOSE THE 2020 GENERAL ELECTION CANVASS

At 9:50 a.m., motion by Weitala, second by Claggett to close the 2020 General Election canvass.

RECLASSIFY EMPLOYEE

At the request of Corrections Administrator Radel, motion by Claggett, second by Kiner to reclassify Shawn Jerke from part-time 24-7 Tech to part-time Corrections Officer, Step 1 at a rate of \$17.54, effective November

7, 2020, with a \$.50 wage increase after completion of 1,040 hour introduction period. All members voted aye. Motion carried.

NEW HIRES

At the request of Corrections Administrator Radel, motion by Weitala, second by Claggett to hire Gage Nelson and Cinthya Roca-Ramirez as part-time Corrections Officers each at a rate of \$17.54, effective November 7, 2020, with a \$.50 wage increase after successful completion of 1,040 hour introductory period. All members voted aye. Motion carried.

JAIL OVERTIME REPORT

Corrections Administrator Radel presented an overtime report comparing 2017, 2018, 2019 and 2020. In 2020, overtime was very much under control until July which is when COVID started hitting.

REMOTE BREATH TESTING DEVICE DEMONSTRATION

Correction Administrator Radel along with Corrections Officers Beltran and Smith demonstrated the Remote Breath Testing device. The device uses Automated Facial Intelligence. The person that is utilizing the device blows into it, the device takes a picture of the person and reads the test to determine if alcohol is present. It can be programmed to take random tests or test on regular intervals.

211 REPORT

Dave Stevens, Mitchell United Way Director, presented a report to the commissioners regarding the 211 System that been in place in Davison County since 02/11/2020. The report includes the counties of Davison, Hanson, Sanborn and Aurora. So, it isn't a clear picture of the number of calls Davison County has received.

Mr. Stevens presented the County with a refund check of \$500 as the legislature decided to fund the 211 system in full.

MITCHELL AREA DEVELOPMENT CORP/CHAMBER REPORT

Dave Lambert, Interim Executive Director of Mitchell Area Development Corp and Mitchell Area Chamber presented the 3rd quarter report for these entities.

Mr. Lambert stated that workforce/housing are the #1 and #2 priorities for the Development Corp. He said the Ridgeview on Foster housing project will hopefully move forward in 2021. He said the Corp. is engaging with manufacturers to help.

Mr. Lambert further stated that although the quarter started out slow as far as visitors go, the ones that have come through Mitchell have spent more money than ever before. Tourists are stopping at the Corn Palace because it is free. That allows them to buy more souvenirs. Another change this year is that families, rather than older folks are coming through later in the season because kids are attending school virtually.

APPROVE TIMESHEETS

Motion by Kiner, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Reider, second by Weitala to acknowledge volunteers for the month of November 2020, with the full list on file in the Davison County Auditor's office. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Reider to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Publishing/Daily Republic Forum Comm-178.18, Utilities/Brenda Bode-50.00, John Claggett-50.00; **INSURANCE:** Property Insurance/Alliant Insurance Service-999.00; **ELECT:** Supplies/DS Solutions-175.00, Election Systems & Software-75.60, Jones Supplies-72.93, Susan Kiepke-62.67, McLeod's Printing-167.93, Poll Workers/Election Workers-12,315.00; **JUD:** Prof Fees/Access Health-8,688.00, Dakota Counseling-1,077.12, Stephanie Moen & Assoc-294.00, Law Library/West Payment Center-191.28; **AUD:** ACH FEE/Cortrust Bank-15.00, Rentals/Microfilm Imaging-147.00, Utilities/Susan Kiepke-50.00; **TREAS:** Passport Postage/First Bankcard-38.75, Supplies/First Dakota Nat'l Bank-18.00, Utilities/David Beintema-50.00, Tonya Ford-50.00, Rachel Soulek-50.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,211.70, Div Service & Fees/First Bankcard-61.86, Med Prof Fees/Avera Queen of Peace Health Services-928.54, Avera Queen of Peace Hosp-551.28, SD Public Health Lab-770.00, Supplies/Innovative Office-53.42, Utilities/Catherine Buschbach-50.00; **PUB SFTY BLDG:** Repairs/Runnings Supply-23.95, Gas & Electric/Northwestern Energy-7,001.65, Phone/Roger Collins-50.00, Buildings/Dakota Supply Group-60.57; **CRTHOUSE:** Repairs & Maint/First Bankcard-346.14, Golden West-562.50, James Valley Nursery-129.00, Menards-12.99, Santel-45.00, Supplies/First Bankcard-69.01, Water & Sewer/City of Mitchell-689.22, Phone/Joel Rang-50.00, Buildings/Menards-307.52, Minor Equip/Menards-14.99; **DOE:** Utilities/Blake Biggerstaff-50.00, Jon Horton-50.00, Karla Love-50.00, Carla Wittstruck-50.00, Vehicle Repair/Carquest of Mitchell-296.21; **ROD:** Rentals/Bureau of Administration-26.76, Microfilm Imaging-485.00, Repairs & Maint/Dakota Data Shred-56.75, Supplies/First Bankcard-300.97, Microfilm Supplies/Bureau of Administration-105.71; **NORTH OFF:** Supplies/Menards-24.33; **VET:** Supplies/McLeod's Printing-208.91, Trvl & Conf/Ramkota Hotel Pierre-216.00, Utilities/Craig Bennett-50.00; **COORD:** IT Cont/Tech Solutions-9,480.00, Copy Mach Maint/A & B Business Solutions-36.33; **SHERIFF:** Office Supplies/Innovative Office-58.76, Gas Patrol Car/First Bankcard-70.38, Trvl & Conf/Ramkota Hotel Pierre-154.00, Prisoner Transport/First Bankcard-1,073.80, Darin Moke-100.00, Cellular Service/Dawn Grissom-50.00, Minor Equip/Menards-244.98; **JAIL:** Medicine/Avera Queen of Peace Hosp-991.41, Mitchell Clinic-38.00, Office Supplies/Innovative Office-129.44, Jail Supplies/Innovative Office-519.74, Jones Supplies-581.51, Menards-35.84, Uniforms/Jack's Uniforms-119.89, Thune's True Value-27.36, Prisoner Food/Summit Food Service-4,469.36, Health Protection/Avera Occupational-224.15, Contracts/Office Advantage-274.61, Minor Equip/First Bankcard-128.00, Menards-39.98; **WELFARE:** Supplies/McLeod's Printing-18.18, Office Utilities/Debra Emme-50.00, Northwestern Energy-102.03; **MENTAL ILL:** Committals/Patrick Kiner-97.00, Douglas Papendick-679.00, Hearings/Avera Queen of Peace Hosp-2,856.84, Mark Katterhagen-72.00, Darcy Lockwood-72.00, Lucy M Lewno-822.50, Yankton Sheriff's Ofc-200.00; **FAIR:** Repairs & Maint/Menards-11.73, Supplies/Menards-17.46, Gas & Electric/Northwestern Energy-1,486.28; **CO EXTENSION:** Supplies/McLeod's Printing-61.24, Utilities/McLeod's Printing-55.44, Northwestern Energy-102.03; **WEED:** Bd Mileage/Brenda Bode-15.54, Brian Bode-14.28, Terry Nutter-11.76; **HIWAY:** Supplies & Materials/Fastenal Co-118.32, Thune's True Value-10.98, Utilities/Northwestern Energy-53.10, Clayton Wells-50.00, Signage & Materials/Newman Traffic Signs-1,931.86, Bridge Repair/O'Connor & Son Trucking-1,511.28, Projects/SD Dept of Transportation-218.70, Patch Mix/Commercial Asphalt-1,490.20, Other Proj/SD Dept of Transportation-552.64; **EM:** Publishing/Daily Republic Forum Comm-20.48, Repairs & Maint/TMA-47.26, Minor Equip/Patzer Woodworking-775.00; **247 JAIL:** Uniforms/Sungold-112.00; **M&P:**

M&P/SDACO M&P-778.00; **LIABILITIES:** Fair BID Dep/Curtis Auctioneering-200.00, Brittney Harvey-200.00; **911:** Communication/City of Mitchell Police Dept-16,105.59.

AUTOMATIC SUPPLEMENT

Motion by Claggett, second by Reider to approve an automatic supplement for \$9,499.11 received from COVID Cares Act line item 331/300 to Maintenance line item 435/161 \$719.92 and Emergency Management line item 426/226 \$677.00. \$8,102.19 was budgeted so not supplemented. All members voted aye. Motion carried.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Weitala to deny claim #0919 as applicant doesn't qualify for county assistance. All members voted aye. Motion carried.

ADJOURN

At 11:45 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for November 17th at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost