

November 17, 2020

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Commissioner Kiner appeared telephonically. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes from the November 5, 2020 meeting. A roll call vote was taken as follows. Claggett – aye, Weitala – aye, Kiner – aye, Reider – aye, Bode – aye. Motion carried.

PUBLIC INPUT

Clark Edwards asked the commissioners if a new soybean product was being used to coat roads. Chairperson Bode replied that Highway Superintendent Weinberg would soon be joining the meeting so he could ask him.

Commissioner Reider reported he attended the Mitchell City Council meeting, and they had a long discussion regarding masks. He said many people spoke in favor of wearing masks.

RENEW 2021 LIQUOR LICENSES

Motion by Claggett, second by Reider to renew 2021 liquor licenses for Kongo Inc and GL Wild Oak LLC. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

SIGN RIGHT OF WAY AGREEMENTS

Motion by Reider, second by Claggett to sign Right of Way Acquisition agreements between Davison County and Randall Miiller Revocable Living Trust and Davison County and Cheryl and Kenneth Schuman. A roll call vote was taken as follows. Reider – aye, Claggett – aye, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

INTO EXECUTIVE SESSION

At 9:37 a.m., as per the request of DOE Love, motion by Weitala, second by Reider to move into executive session to discuss personnel as per SDCL 1-25-2. A roll call vote was taken as follows. Weitala – aye, Reider – aye, Kiner – aye, Claggett – aye, Bode – aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:12 a.m., motion by Reider, second by Claggett to move out of executive session. A roll call vote was taken as follows. Reider – aye, Claggett – aye, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

RECLASSIFY EMPLOYEE

As per the request of DOE Love, motion by Reider, second by Claggett to reclassify Brooke Hartman from DOE Administrative Assistant II to DOE Administrative Assistant I at a rate of \$17.54, effective November 14, 2020, with a review after six months. A roll call vote was taken as follows. Weitala – aye, Reider – aye, Kiner – aye, Claggett – aye, Bode – aye. Motion carried.

ADVERTISE FOR DOE ADMINISTRATIVE ASSISTANT II

As per the request of DOE Love, motion by Weitala, second by Reider to advertise for the position of DOE Administrative Assistant II. A roll call vote was taken as follows. Weitala – aye, Reider – aye, Claggett – aye, Kiner – aye, Bode – aye. Motion carried.

UNION UPDATE

Commissioner Weitala reported that generally every three years the union contract is looked over in depth, but due to COVID it will remain status quo for 2021.

PLANNING & ZONING UPDATE

Deputy Planning & Zoning Administrator Jenniges presented a chart with information from 2003 forward. A few of things it shows, despite COVID, is that Davison County is on track for Building Permits, Plats and Variances for 2020. The chart may be found on file in the Davison County Auditor's office.

Some of the other things that Jenniges reported are that Change Finder is up and running and there were 2,526 changes in Davison County since the last fly over in 2016.

INTO EXECUTIVE SESSION

At 10:30 a.m., motion by Claggett, second by Weitala to move into executive session to discuss personnel as per SDCL 1-25-2. A roll call vote was taken as follows. Claggett – aye, Weitala – aye, Kiner – aye, Reider – aye, Bode – aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:28 a.m., motion by Reider, second by Claggett to move out of executive session. A roll call vote was taken as follows. Reider – aye, Claggett – aye, Kiner – aye, Weitala – aye, Bode – aye. Motion carried.

RECOGNIZE ACTING EMERGENCY MANAGEMENT, PLANNING & ZONING, FLOOD PLANE, 911 SIGNAGE AND PICTOMETRY ADMINISTRATOR

Motion by Claggett, second by Kiner to recognize Mark Jenniges as the acting Emergency Management, Planning & Zoning, Flood Plane, 911 Signage and Pictometry Administrator at a salary of \$66,735.45. When Jenniges is no longer the acting administrator, his affective wage will include the yearly increases given each employee. A roll call vote was taken as follows. Claggett – aye, Kiner – aye, Reider – aye, Weitala – aye, Bode – aye. Motion carried.

SUPPLEMENT SHERIFF'S BUDGET

Motion by Claggett, second by Reider to supplement the Sheriff's budget Overtime line (4111/211) in the amount of \$420.07, Social Security line (4120/211) in the amount of \$32.13 and State Retirement line (4130/211) in the amount of \$33.61 received from the State of South Dakota Highway Safety Overtime Enforcement Grant. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

APPROVE HEALTH INSURANCE RATES FOR 2021

Motion by Weitala, second by Claggett to approve the 2021 Health Insurance rates set by Wellmark with the County basing options one and two off of option three. With option three, the employee pays exactly the same as what they paid last year. With options one and two, the employee pays an increased amount based upon what Davison County pays for option three. Davison County pays the same for the employee for all plans. The HRA contribution stayed the same and the Office Co-Pays and Pharmacy Benefits increased in cost for employees. A roll call vote was taken as follows. Weitala – aye, Claggett – aye, Reider – aye, Kiner – aye, Bode – aye. Motion carried.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Weitala to deny claim #20-9245 pursuant to SDCL 28-13-33 prior authorization required; claim #19-7228 pursuant to SDCL 28-13-33 prior authorization required and SDCL 28-13-27.1 services must be medically necessary; claim #20-1221 and claim #20-7180 pursuant to SDCL 28-13-3 residency required; claim #20-8698 pursuant to SDCL 28-13-32.9 client has ability to pay. A roll call vote was taken as follows. Claggett -aye, Weitala – aye, Kiner – aye, Reider – aye, Bode – aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Claggett, second by Reider to approve the October 2020 Auditor's Account with the Treasurer in the amount of \$14,928,672.00. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Reider to approve the following bills for payment. A roll call vote was taken as follows. Weitala – aye, Reider – aye, Kiner – aye, Claggett – aye, Bode – aye. Motion carried.

GENERAL FUND:

COMM: Publishing/Daily Republic Forum Comm-168.35, Utilities/Mitchell Telecom-59.12; **ELECT:** Publishing/Daily Republic Forum Comm-643.99, Supplies/McLeod's Printing-299.90, Postage/Postmaster Mitchell-187.95; **JUD:** Law Library/West Payment Center-95.64; **AUD:** Utilities/Mitchell Telecom-59.10, Mainframe Prog/Software Services-580.00; **TREAS:** Supplies/McLeod's Printing-39.99, State MV Supplies/McLeod's Printing-40.00, Utilities/Mitchell Telecom-113.85, Mainframe Support/Bruce Mastel-35.00, Software Services-60.00; **STATES ATTY:** Utilities/Mitchell Telecom-118.26; **PUB SFTY BLDG:** Garbage/Miedema Sanitation-150.00; **CRTHOUSE:** Repairs & Maint/Menards-20.84, Cable TV/Mitchell Telecom-91.43, Garbage/Miedema Sanitation-101.00, Buildings/Kris Stemper Du All Construction-9,150.00, Menards-43.56, Minor Equip/Menards-359.96; **DOE:** Utilities/Mitchell Telecom-123.89, Software Services/Software Services-340.00; **ROD:** Utilities/Mitchell Telecom-140.91, Prof Support/Software Services-240.00; **NORTH OFF:** Repairs/Thune's True Value-3.98, Garbage/Miedema Sanitation-83.00, Phones/Mitchell Telecom-92.76; **VET:** Utilities/Mitchell Telecom-137.49; **PRED ANIMAL:** State Pmt/SD Dept of Revenue-1,282.66; **COORD:** Website Fees/Bruce Mastel-17.50, Postage/Qualified Presort-688.57,

Postage Meter Fees/Qualified Presort-173.67, Copy Mach Maint/A & B Business-77.95; **SHERIFF:** Repairs Patrol Car/Alignment X-Perts-230.00, Carquest of Mitchell-49.10, Custom Plus Collision Ctr-177.86, Oil Changes/Carquest of Mitchell-36.38, Lube Rangers-57.13, Ofc Supplies/Dakota Data Shred-48.00, Innovative Ofc-113.84, Utilities/Mitchell Telecom-635.93, Minor Equip/Sungold Trophies-325.00; **JAIL:** Medicine/AMG Radiology Mitchell-103.64, Ofc Supplies/Innovative Ofc-56.57, Jail Supplies/Jones Supplies-59.84, Laundry Supplies/Aramark-223.16, Prisoner Food/Summit Food Serv-4,513.50, Health Protection/Avera Occupational-448.30, Cable TV/Mitchell Telecom-91.43, Water Softener/Darrington Water-45.00, Inmate Serv/Swanson Serv Corp-2.22; **JUV DET:** Medicine/Minnehaha Co Reg-5.09, Detention/Minnehaha Co Reg-14,687.80; **WELFARE:** Supplies/Qualified Presort-5.88, Transients/Rodeway Inn-785.00, Kwik Phil-15.00, Ofc Utilities/Mitchell Telecom-56.28; **MENT HAND:** Ment Hand/SD Dept of Revenue-3,051.90; **MENTAL ILL:** Committals/Patrick Kiner-97.00, Douglas Papendick-97.00, Hearings/Lewis & Clark BHS-1,656.00, Yankton Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Santel-42.00, Water & Sewer/Davison Rural Water-45.95, Garbage/Miedema Sanitation-101.00; **CO EXTENSION:** Postage/Qualified Presort-5.87, Supplies/McLeod's Printing-21.47, Utilities/Bureau of Administration-18.00, Mitchell Telecom-59.89; **WEED:** Repairs/C & B Operations-16.50, Supplies/Nutrien AG Solutions-3,528.00, Utilities/Mitchell Telecom-110.41; **HIWAY:** Prof Fees/Avera Occupational-112.40, Repairs & Maint/Carquest of Mitchell-1,096.16, Dakota Supply Group-159.71, Paulson Sheet Metal-1,790.82, Scott Supply-308.90, Transource-414.85, Wheelco-78.83, Supplies & Materials/A-OX Welding-75.25, Carquest of Mitchell-664.75, Dept of Revenue-252.87, Elite Business Systems-56.22, Meyers Oil Co-691.50, Mueller Lumber-11.77, Runnings-307.00, Sturdevant's-13.59, Gas & Fuel/Meyers Oil Co-9,756.00, Utilities/City of Mt Vernon-90.00, Miedema Sanitation-83.00, Mitchell Telecom-201.84, Santel-41.78, Snow & EMG/Truenorth Steel-8,769.60, Projects/Spencer Quarries-4,601.01, Other Proj/Dakota Supply Group-206.49; **EM:** Repairs & Maint/Advance Auto Parts-39.98, Utilities/Mitchell Telecom-80.51, Northwestern Energy-116.71; **URBAN & ECON DEV:** TID C3 Edgerton Place/Cortrust Bank-44,890.79; **LIABILITIES:** Fairgrounds Rent/Abbott House-450.00, Fairgrounds Dep/American Legion Post 18-200.00, Cindy Foster-200.00, Treasure Town-200.00, Julie Luebke-200.00

PAYROLL FOR THE MONTH OF NOVEMBER

Commissioner-\$6,964.40, Election-\$5,192.22, Auditor-\$12,797.35, Treasurer-\$9,990.36, State's Attorney-\$27,766.46, Public Safety Building-\$9,082.00, Gen. Government Building-\$3,089.32, Director of Equalization-\$15,267.16, Register of Deeds-\$11,379.19, North Offices-\$4,035.80, Veterans' Services-\$3,153.60, County Coordinator-\$484.20, 24/7 Program-\$2,937.95, Sheriff-\$38,377.55, County Jail-\$89,535.03, Coroner-\$500.00, Juvenile Detention-\$231.99, Emergency Management-\$5,400.46, County Road & Bridge-\$45,793.40, Welfare-\$1,287.94, Community Health Nurses-\$2,665.60, WIC-\$2,705.60, Fairgrounds-\$2,904.98, Extension-\$732.28, Weed Control-\$1,688.80, Planning/Zoning-\$3,674.90.

APPROVE TIMESHEETS

Motion by Claggett, second by Reider to authorize chairperson to sign department head timesheets as supervisor. A roll call vote was taken as follows. Kiner – abstain, Weitala – aye, Reider – aye, Claggett – aye, Bode – aye. Motion carried.

SIGN RENTAL AGREEMENT

Motion by Reider, second by Weitala to authorize chairperson to sign the rental agreement with the Department of Health, effective November 1, 2020 with a rate of \$326.95 per month. A roll call vote was taken as follows. Reider – aye, Weitala – aye, Claggett – aye, Kiner – aye, Bode – aye. Motion carried.

ADJOURN

At 12:03 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for November 24th at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost