

**June 23, 2020**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Deputy Auditor Matthews.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Claggett, second by Kiner to approve the minutes from the June 9, 2020 meeting. All members voted aye. Motion carried.

**CITIZENS INPUT**

Chairperson Bode called for any public input for items not already on the agenda, hearing none the public input section of the Board of Commissioners was closed.

**REPORTS**

Commissioner Kiner reported that the Miner County Veteran's Service Officer will be retiring soon and would like to see a coordinated effort to assist veterans that would be affected, through the Davison County VSO.

Chairperson Bode reported that Mt. Vernon will be holding the Mitchell Roofing 4th Celebration, which is currently scheduled for July 24th thru 26th.

**RENEW MALT BEVERAGE LICENSES**

Motion by Reider, second by Kiner to approve the renewal application for a Malt Beverage license for Kongo Inc, Mitchell, SD for 2020-2021. All members voted aye. Motion carried.

Motion by Kiner, second by Reider to approve the renewal application for a Malt Beverage license for Mike's Corner, Ethan, SD for 2020-2021. All members voted aye. Motion carried.

**DEPARTMENT HEAD STRATEGIC PLANNING**

Department heads or their deputies were in attendance to discuss the 2021 budget, and their goals for 2021. Department heads also discussed the reopening of the offices at the courthouse. It was agreed that all offices would be opening their doors starting June 24, 2020.

## **WEBSITE UPDATES**

Chairperson Bode and Deputy Auditor Matthews led a discussion with the department heads regarding updating the Davison County website. It was asked of each department to review the content of their webpage and notify the Website Committee of changes to be made. Bode and Matthews stated the purpose of the updates are to provide the residents of Davison County with the most accurate information possible, on a platform that is more user friendly.

## **DUI & DRUG COURT**

States Attorney Miskimins and Nicki Peterson Drug DUI Court Coordinator for the James Valley Drug Court appeared before the commission to discuss the status of the program. Peterson stated that due to Covid restrictions the current meeting place for the MAAEZ class has been lost and that a temporary meeting place is required. It was suggested by Magistrate Judge Bucher that the courtroom at the Davison County Public Safety Building could be available if there were no objections from the County.

Chairperson Bode stated no objections and thanked Judge Bucher for the suggestion.

## **APPROVE INTRODUCTORY RAISE INCREASE**

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Claggett to approve a wage increase of \$.50 per hour for Tyler Decker after successful completion of a six-month introductory period. Effective June 27, 2020. All members voted aye. Motion carried.

## **ACCEPT FUEL QUOTE**

Motion by Weitala, second by Kiner to accept the lone fuel quote from Meyers Oil for 7,800 gallons of Dyed #2 Diesel at a rate of \$1.3743 per gallon. All members voted aye. Motion carried.

## **SIGN RIGHT-OF-WAY CERTIFICATE FOR BRIDGE PROJECT**

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Weitala to authorize chairperson to sign the Right-of-Way certificate for Project No. ER 6351 (04), Davison County, PCN 07Q4. All members voted aye. Motion carried.

## **SIGN UTILITIES CERTIFICATE**

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Weitala to authorize chairperson to sign the Utilities certificate for Project No. ER 6351 (04) PCN 07Q4. All members voted aye. Motion carried.

## **SIGN EASEMENTS**

Highway Superintendent Weinberg presented easements to be signed for right-of-way access for bridge work to be done on 406th Ave. between 259th and 260th St., perpetual in the amount of \$104.22, and temporary in the amount of \$730.90. Motion by Kiner, second by Claggett to authorize chairperson to sign. All members voted aye. Motion carried.

Highway Superintendent Weinberg presented easements to be signed for right-of-way access for bridge work to be done on 406th Ave. between 259th and 260th St., perpetual in the amount of \$115.29, and temporary in the amount of \$913.77. Motion by Reider, second by Weitala to authorize chairperson to sign. All members voted aye. Motion carried.

## **SIGN SHORT FORM AGREEMENTS**

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to authorize chairperson to sign the Short Form Agreement with Civil Design Inc. for Structure Hydraulic Analysis and Survey for county structure #18-030-144, costs not to exceed the amount of \$25,690. All members voted aye. Motion carried.

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Claggett to authorize chairperson to sign the Short Form Agreement with Civil Design Inc. for Structure Design, Bidding, Geotechnical, & Wetlands for replacement structure #18-170-141, costs not to exceed the amount of \$73,400. All members voted aye. Motion carried.

## **SET DATE / APPROVE ADVERTISEMENT FOR GRAVEL BID**

Motion by Reider, second by Weitala to authorize Highway Superintendent Weinberg to advertise for sealed bids for gravel crushed from Nesheim Pit. Bids will be accepted until 5:00 p.m., July 13, 2020 at the Davison County Auditor's office. Bids received will be publicly opened and read on Tuesday, July 14th at 10:00 a.m. in the Commission Chambers located in the North Offices, 1420 N. Main St., Mitchell, SD. All bids must be sealed, and no walk-ins will be accepted. Bid specifications may be found at the Davison County Highway Shop, 1224 W. 5th Ave., Mitchell, SD 57301, phone (605)995-8625 All members voted aye. Motion carried.

## **BRIDGE REPORT**

Highway Superintendent Weinberg reported on the ten bridges that need repair in Davison County. Weinberg noted that the project with the highest priority is the "Red Arrow Bridge" located on 406<sup>th</sup> Ave. between 259<sup>th</sup> & 260<sup>th</sup> St. The full report is on file in the Davison County Auditor's office.

## **APPROVE BILLS**

Motion by Kiner, second by Reider to approve the following bills for payment. All members voted aye. Motion carried.

**GENERAL FUND:**

**ELECT:** Supplies/Bureau of Administration-12.50; **JUD:** Witness Jury Fees/Jurors-428.56; **DOE:** Asses Notices/First Bankcard-29.00, Trvl & Conf/First Bankcard-925.95; **ROD:** Rentals/Bureau of Administration-12.50; **SHERIFF:** Office Supplies/Dakota Data Shred-48.00; **FAIR:** Repairs & Maint/Santel Communications-40.00, Water & Sewer/Davison Rural Water-45.95; **HIWAY:** Utilities/Santel Communications-41.07; **M&P:** M&P Due/SDACO M&P-850.00.

**GENERAL FUND:**

**COMM:** Prof Fees/Tristar Benefit Admin-456.00, Publishing/Daily Republic Forum Comm-358.58; **ELECT:** Supplies/DS Solutions-227.50, Verizon Wireless-44.23; **JUD:** Prof Fees/Great Plains Psychiatric-4,827.50, Law Library/West Payment Center-95.64; **AUD:** Supplies/McLeod's Printing-257.84; **TREAS:** Mainframe Support/Bruce Mastel-35.00; **CRT APPTED ATTY:** Pub Def Exp/Alvine Weidenaar-231.48; **A & N:** A&N Child/Douglas Papendick-6,166.95; **PUB SFTY BLDG:** Contracts/Building Sprinkler-705.00, Repairs/Honda of Mitchell-43.80, Menards-53.96, Water & Sewer/City of Mitchell-563.75, Pest Control/Premier Pest Control-70.00, Phone/Verizon Wireless-44.23, Elevator Service/Schumacher Elevator-401.58; **CRTHOUSE:** Repairs & Maint/Menards-109.80, Supplies/Jones Supplies-183.66, Gas & Electric/Northwestern Energy-2,660.53, Pest Control/Premier Pest Control-40.00; **DOE:** Supplies/Innovative Office-113.02, McLeod's Printing-99.00, Vehicle Repair/Sturdevant's Auto Parts-82.64; **NORTH OFF:** Repairs/Carquest of Mitchell-71.99, Menards-18.97, Supplies/Jones Supplies-99.30, Gas & Electric/Northwestern Energy-701.34, Water & Sewer/City of Mitchell-29.45, Pest Control/Premier Pest Control-50.00; **COORD:** Postage/Qualified Presort-594.28, Postage Meter Fees/Qualified Presort-189.00, Copy Mach Maint/Elite Business Systems-161.92; **SHERIFF:** Repairs Patrol Car/Doug's Custom-133.12, Car Wash/Mega Wash-110.00, Office Supplies/Innovative Office-396.22, Cellular Service/Verizon Wireless-589.68, Software Service/Tritech Software Systems-13,211.53; **JAIL:** Medicine/Lewis Drug Stores-198.24, Bldg Maintenance/Sherwin Williams-940.47, Equip Repair/L L Harder-1,027.02, Ofc Supplies/Davison County Jail-34.99, Jail Supplies/Jones Supplies-869.30, Mckesson Medical-108.75, Laundry Supplies/Ameripride Services-223.16, Kitchen Supplies/County Fair Food Store-9.75, CWD Aberdeen-115.86, Jones Supplies-192.75, Uniforms/Al's Engraving-22.85, Jack's Uniforms-67.44, Prisoner Food/Summit Food Service-8,024.43, Water Softener/Darrington Water-45.00, Buildings/Carquest of Mitchell-8.94, Contracts/Hard Drive Outlet-275.80, Vehicle Maint/Lube Rangers-49.71, TMA-663.27, Inmate Services/Swanson Services-329.42; **CORONER:** Coroner Fees-Bart Fredericksen-2,881.00, Sanford Health-4,200.00; **JUV DET:** Medicine/Minnehaha Co Regional-32.98, Detention/Minnehaha Co Regional-29,138.70; **WELFARE:** Supplies/Qualified Presort-15.17, Transients/Rodeway Inn-35.00, Ofc Utilites/Golden West-62.50, Midcontinent-37.50, Funerals/Bittner Funeral-2,500.00; **NURSE:** State Payment/Ofc of Child & Family Services-3,472.37; **MENTAL ILL:** Committals/Patrick Kiner-194.00, Hearings/Mark Katterhagen-15.00, Lincoln County Treasurer-352.50, Darcy Lockwood-15.00, Lucy M Lewno-165.00, Minnehaha Co Auditor-290.00, SD HSC-3,515.00, Ver Beek Law Prof LLC-729.95, Yankton Co Treasurer-348.10; **FAIR:** Repairs & Maint/Menards-12.14, Supplies/Jones Supplies-117.49, Pest Control/Premier Pest Control-40.00, Phone/Verizon Wireless-44.23, Buildings/Menards-10.50; **CO EXTENSION:** Postage/Qualified Presort-15.16, Utilities/CenturyLink-26.86, Golden West-

62.50, Midcontinent-37.50; **WEED:** Supplies/Nutrien Ag Solutions-4,791.20, Utilities/Verizon Wireless-44.23; **HIWAY:** Prof Fees/Avera Occupational-56.20, Repairs & Maint/Butler Machinery-2,212.78, Wheelco-325.84, Supplies & Materials/Advance Auto Parts-41.60, Ameripride Services-142.16, Elite Business Systems-52.22, Denny Kiner Jr.-2,400.00, Runnings Supply-89.99, Gas & Fuel/Clayton Wells-25.00, Utilities/City of Mt. Vernon-90.00, Northwestern Energy-542.13, Verizon Wireless-114.91, Projects/Civil Design Inc-17,445.00, Spencer Quarries-9,123.69; **EM:** Utilities/CenturyLink-13.43, City of Mitchell-15.75, Northwestern Energy-51.61, Verizon Wireless-74.29, EM Accuml/Verizon Wireless-117.82.

### **PAYROLL FOR THE MONTH OF JUNE**

Commissioner-\$6,964.40, Election-\$7,127.97, Auditor-\$10,036.37, Treasurer-\$9,825.21, State's Attorney-\$27,612.86, Public Safety Building-\$9,050.44, Gen. Government Building-\$2,771.88, Director of Equalization-\$20,092.33, Register of Deeds-\$10,890.10, North Offices-\$4,062.09, Veterans' Services-\$3,153.60, County Coordinator-\$484.20, 24/7 Program-\$2,745.23, Sheriff-\$37,170.65, County Jail-\$88,659.23, Coroner-\$750.00, Juvenile Detention-\$511.89, Emergency Management-\$3,674.90, County Road & Bridge-\$38,281.22, Welfare-\$1,333.25, Community Health Nurses-\$2,665.61, WIC-\$2,705.62, Fairgrounds-\$2,933.78, Extension-\$98.55, Weed Control-\$3,688.50, Planning/Zoning-\$5,400.46.

### **APPROVE TIMESHEETS**

Motion by Claggett, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

### **DENY WELFARE CLAIMS**

As per the recommendation of Welfare Administrative Assistant Emme, motion by Claggett, second by Reider to deny welfare claim #18-6053 pursuant to SDCL 28-13-33 prior approval required, and claim #20-5238 pursuant to SDCL 28-13-3 residency required for assistance. All members voted aye. Motion carried.

### **AUTOMATIC SUPPLEMENTS**

Motion by Weitala, second by Claggett to approve an automatic supplement for the States Attorney's office for a total of \$6,948.60 to be placed in salary line 4110/151, received from the State of South Dakota for the Diversion Program. All members voted aye. Motion carried.

Motion by Claggett, second by Weitala to approve an automatic supplement to the Weed supply line item 4260/615 in the amount of \$6,300 received from the State of South Dakota for the 2020 Weed & Pest Grant. All members voted aye. Motion carried.

### **APPROVE GRANT APPLICATION REQUEST**

At the request of Sheriff Deputy Moke, motion by Claggett, second by Reider to approve the Federal Overtime Grant application to be submitted for the period October 2020 through September 2021. All members voted aye. Motion carried.

**ADJOURN**

At 12:10 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for June 30th at 9:00 a.m.

**ATTEST**

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James Matthews, Deputy Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost