

March 10, 2020

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Bode, Weitala, Reider, Claggett. Absent Kiner. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes from the February 25, 2020 meeting. All members present voted aye. Motion carried.

REPORTS

Auditor Kiepke reported she attended the NACO Legislative Conference on February 28-March 4 in Washington DC. She said it was amazing to be in the same room with the President of the United States. Not only did she get to hear him speak, but also General Colin Powell. The rest of the conference was good but the speakers were definitely the highlight.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:15 a.m., motion by Claggett, second by Weitala to recess Board of Commissioners and convene Board of Adjustment. All members present voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:20 a.m., motion by Weitala, second by Reider to adjourn Board of Adjustment and reconvene Board of Commissioners. All members present voted aye. Motion carried.

APPROVE PLAT

Motion by Reider, second by Claggett to approve a Plat of Lot 18A in Tract L of Wild Oak Golf Club Addition in the SE ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried.

APPROVE COPY MACHINE PURCHASE

At the request of Planning & Zoning Director Bathke and ROD Young, motion by Reider, second by Claggett to purchase an E-STUDIO3518A copy machine with a stand, fax unit and surge protector at a cost of \$3,091.46, which was the lowest quote received. This machine will replace the current copy machine and the fax machine, which are both obsolete and not in good working order. All members present voted aye. Motion carried.

SIGN CONSTRUCTION ENGINEERING AGREEMENT

As per the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to sign the Construction Engineering agreement for the BIG Project PCN 06HW, Structure #18-000-041 between Davison County and Civil Design, Inc. All members present voted aye. Motion carried.

OPEN BIDS

At 9:30 a.m., motion by Weitala, second by Reider to open bids for Structure 18-000-041 Replacement & Approach Grading. All members present voted aye. Motion carried.

CLOSE BIDS

At 9:45 a.m. motion by Claggett, second by Reider to close the bid letting and authorize Civil Design, Inc. to review the bids to determine if they meet specifications. All members present voted aye. Motion carried.

ADOPT BRIDGE INSPECTION RESOLUTION

Motion by Claggett, second by Weitala to adopt the following resolution to authorize bridge inspections. A roll call vote was taken as follows. Reider – aye, Weitala – aye, Claggett – aye, Bode – aye, Kiner – absent. Motion carried.

**Davison County Resolution #031020-01
Bridge Reinspection
Program Resolution
For Use With SDDOT Retainer Contracts**

Whereas, Title 23, Section 151, *United States Code* and Title 23, part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

Therefore, Davison County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Civil Design (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated at Mitchell, SD, this 11th day of March, 2020.

ATTEST:

Board of County Commissioners
Of Davison County

Susan Kiepke, County Auditor

Brenda Bode, Chairperson

ADOPT BRIDGE IMPROVEMENT GRANT RESOLUTION

Motion by Claggett, second by Weitala to adopt the following resolution to authorize bridge inspections. A roll call vote was taken as follows. Claggett – aye, Weitala – aye, Reider – aye, Bode – aye, Kiner – absent. Motion carried.

**Davison County Resolution #031020-02
Bridge Improvement Grant Program
Resolution Authorizing Submission
Of Applications**

Whereas, Davison County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

Structure 18-070-153
Over Enemy Creek
Located 5.3 miles South & 4.0 miles East of Mount Vernon on 401st Avenue; and

Whereas, Davison County certifies that the project is listed in the county's Five-Year County Highway and Bridge Improvement Plan*; and

Whereas, Davison County agrees to pay the 20% match on the Bridge Improvement Grant funds; and

Whereas, Davison County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

Now, Therefore Be It Resolved, that the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Dated at Mitchell, SD, this 11th day of March, 2020.

ATTEST:

Susan Kiepke, Davison County Auditor

Brenda Bode, Chairperson

SIGN GEOTECHNICAL AGREEMENT

Motion by Claggett, second by Weitala to authorize chairperson to sign the Proposal for Geotechnical Review for Proposed Bridge Replacement 18-100-052, No. 01-20776, with the review to be done by American Engineering Testing, Inc., through Civil Design, Inc. All members present voted aye. Motion carried.

SIGN STATE OF SD JOINT POWERS FORCE ACCOUNT AGREEMENT

Motion by Claggett, second by Reider to authorize chairperson to sign the State of South Dakota Department of Transportation Join Powers Force Account Agreement between the State of South Dakota and Davison County which will provide Federal Aid Emergency Relief Funds for restoration of certain damaged highways due to flooding. All members present voted aye. Motion carried.

OPEN BIDS

At 10:15 a.m., motion by Weitala, second by Claggett to open bids for Chiller replacement at the Public Safety Building. All members present voted aye. Motion carried.

CLOSE BIDS

At 10:20 a.m. motion by Claggett, second by Weitala to close the bid letting. All members present voted aye. Motion carried.

AWARD CHILLER BID

After review, as per the recommendation of Physical Plant Manager Ruml, motion by Claggett, second by Reider to award the bid for chiller to Arctic Refrigeration with a low bid of \$82,475. All members present voted aye. Motion carried.

APPROVE RECLASSIFICATION

At the request of Corrections Administrator Radel, motion by Claggett, second by Weitala to approve the reclassification of Cristal Villalvazo from part-time to full-time Corrections Officer, effective March 21, 2020 with her wage to remain the same until full completion of her probationary period. All members present voted aye. Motion carried.

APPROVE NEW HIRE

At the request of Corrections Administrator Radel, motion by Weitala, second by Claggett to approve the hire of Hanna Hohn at a part-time Corrections Officer at a wage of \$17.54 per hour with a \$.50 increase after successful completion of a probationary period, effective March 21, 2020. All members present voted aye. Motion carried.

APPROVE AG GRANT APPLICATION

At the request of Corrections Administrator Radel, motion by Claggett, second by Weitala to authorize Radel to apply for a grant from the SD Drug Forfeiture Fund through the Attorney General's Office so the interview system at the jail can be updated with an approximate cost of \$10,000. All members present voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/First Bankcard-358.68, Supplies/First Bankcard-3.85, Recognition/First Bankcard-133.09; **TREAS:** Passport Postage/First Bankcard-128.95; **STATES ATTY:** Prof Fees/James D Taylor PC-4,211.70, Diversion Serv & Fees/First Bankcard-120.00; **PUB SFTY BLDG:** Gas & Electric/Northwestern Energy-5,746.13; **DOE:** Asses Notices/First Bankcard-29.00, Dues/First Bankcard-450.00; **ROD:** Supplies/First Bankcard-20.25; **SHERIFF:** Prof Serv/First Bankcard-20.00, Repairs Patrol Car/First Bankcard-78.34, Field Supplies/First Bankcard-54.42, Prisoner Transport/First Bankcard-162.75; **WELFARE:** Transients/First Bankcard-88.32, Ofc Utilities/Northwestern Energy-241.62; **FAIR:** Gas & Electric/Northwestern Energy-65.61; **CO EXTENSION:** Postage/First Bankcard-14.00, Utilities/Northwestern Energy-241.63; **HIWAY:** Utilities/Northwestern Energy-309.05; **BID DEP:** Fair Dep Ret/Spencer Quarries/200.00.

GENERAL FUND:

COMM: Emp Assist Progr/Linda L Logan Counseling-225.00, Publishing/Daily Republic Forum Comm-923.60, Utilities/Mitchell Telecom-61.92; **ELECTIONS:** Maint Contract/Elections Systems & Software-10,587.50; **JUD:** Prof Fees/Access Health Mitchell-2,000.00, Certified Languages-24.75, Carol Johnson-125.80, Terri Lembcke Schildhauer-419.99, Law Library/Al's Engraving-18.92; **AUD:** ACH Pmt/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys-147.00, Supplies/Daily Republic Mitchell-223.08, McLeod's Printing-14.90, Trvl & Conf/Susan Kiepke-443.00, Utilities/Susan Kiepke-50.00, Mitchell Telecom-61.93; **TREAS:** Supplies/First Dakota Nat'l Bank-3.00, McLeod's Printing-30.50, State MV Supplies/McLeod's Printing-2.00, Utilities/David Beintema-50.00, Mitchell Telecom-121.07; **STATES ATTY:** Diversion Ref & Reimb/Davison Co Treasurer-13.54, Repairs & Maint/A & B Business Solutions-52.09, Dakota Data Shred-48.00, Trvl & Conf/Catherine Buschbach-67.20, Utilities/Catherine Buschbach-50.00, Mitchell Telecom-121.36; **CRT APPTED ATTY:** Crt Appted Atty/Wantoch Law Office-1,911.31; **PUB SFTY BLDG:** Repairs/Interstate Tire & Auto-780.00, Menards-21.33, Supplies/Daily Republic Forum Comm-57.82, Jones Supplies-153.63, Garbage/Miedema Sanitation-150.00, Phone/Roger Collins-50.00, Buildings/Centennial Carpet-372.01; **CRTHOUSE:** Repairs & Maint/Menards-38.42, Santel Comm-86.22, Thune's True Value-11.57, Supplies/Jones Supplies-101.64, Menards-12.98, Cable TV/Mitchell Telecom-91.43, Water & Sewer/City of Mitchell-82.40, Garbage/Miedema Sanitation-101.00, Phone/Joel Rang-50.00, Buildings/Menards-4.99, Minor Equip/Menards-174.98; **DOE:** Supplies/McLeod's Printing-598.90, Utilities/Blake Biggerstaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Mitchell Telecom-135.29, Tanner Stunes-50.00, Carla Wittstruck-50.00, Dues/SDAAO-375.00; **ROD:** Rentals/Microfilm Imaging Sys-520.00,

Trvl & Conf/Deb Young-128.60, Utilities/Mitchell Telecom-147.58; **NORTH OFF:** Repairs/Mitchell Telecom-162.20, Supplies/Jones Supplies-101.64, Garbage/Miedema Sanitation-83.00, Phone/Mitchell Telecom-95.27; **VET:** Utilities/Craig Bennett-50.00, Mitchell Telecom-133.96; **COORD:** IT Contract/Tech Solutions-9,480.00 Postage/Qualified Presort-612.77, Postage Meter Fees/Qualified Presort-198.44, Copy Mach Maint/A & B Business Solutions-70.86; **SHERIFF:** Repairs Patrol Car/Advantage Auto Glass-40.00, Big E Auto-1,240.92, Tires/Graham Tire Co-707.80, Office Supplies/Innovative Office-411.70, McLeod's Printing-159.60, Trvl & Conf/Dawn Grissom-8.40, Utilities/Mitchell Telecom-667.72, Cellular Service/Dawn Grissom-50.00; **JAIL:** Medicine/Avera Medical Group Orthopedics-569.99, Avera Medical Group-97.99, Avera Medical Group Radiology-98.70, Mitchell Clinic-205.70, Fed Inmate Med/Mitchell Clinic-222.12, Equip Repair/Santel Comm-74.97, Jail Supplies/Charm-Tex-210.20, Jones Supplies-464.65, Laundry Supplies/Ameripride Services-183.90, Jones Supplies-199.13, Kitchen Supplies/CWD Aberdeen-102.54, Jones Supplies-252.25, Uniforms/Jack's Uniforms & Equip-93.89, Prisoner Food/Summit Food Service-7,845.26, Cable TV/Mitchell Telecom-91.43, Contracts/First National Insurance-80.00, Hard Drive Outlet-329.90, Mitchell Clinic-6,875.00, Minor Equip/Global Equipment Co-98.90; **CORONER:** Coroner Fees/Clinical Laboratory-407.00; **WELFARE:** Hospital/Avera Heart Hosp-21,451.20, Supplies/Qualified Presort-8.75, Office Utilities/Debra Emme-50.00, Mitchell Telecom-56.43, Funerals/Miller Funeral Home-2,500.00; **NURSE:** Expenditures/Danielle Radel-84.07; **HANDICAPPED:** Ment Hand/Dept of Revenue-632.17; **MENTAL ILL:** Committals/Douglas Papendick-291.00, Hearings/Avera McKennan Hosp-699.50, Kennedy Pier Loftus-109.70, Lincoln County Treasurer-307.05, McClure & Hardy Prof-311.10, Yankton Sheriff's Ofc-50.00; **FAIR:** Gas & Electric/Northwestern Energy-2,355.07, Garbage/Miedema Sanitation-158.00; **CO EXTENSION:** Postage/Qualified Presort-8.74, Trvl & Conf/SDSU Extension-67.20, Utilities/Bureau of Administration-18.00, Mitchell Telecom-60.75; **WEED:** Supplies/C & R Supply-200.00, Trvl & Conf/Best Western Ramkota Aberdeen-551.94, Greg Geppert-227.80, Utilities/City of Mitchell-5.00, Mitchell Telecom-112.74; **P & Z:** Publishing/Daily Republic Forum Comm-34.10, Supplies/Menards-131.95; **HIWAY:** Prof Fees/Avera Occupational-224.15, NASASP-39.00, Repairs & Maint/Auto Body Specialties-4.02, Bailey Metal-486.65, Dakota Diesel Service-826.00, Diamond Mowers-2,122.47, Graham Tire Co-4,725.00, Mueller Lumber Co-49.59, Northern Truck Equip Corp-111.64, Scott Supply Co-117.25, Transource-227.05, Wheelco Truck & Trailer-411.69, Supplies & Materials/A-OX Welding-351.02, Dept of Revenue-9.00, Elite Business Systems-72.13, Fastenal Co-123.63, TrueNorth Steel-98.00, Jones Supplies-214.79, McLeod's Printing-299.90, Mueller Lumber Co-47.44, Northland Chemical Corp-108.52, Sturdevant's Auto Parts-9.99, Wheelco Truck & Trailer-162.74, Trvl & Conf/Rusty Weinberg-207.68, Utilities/City of Mt. Vernon-90.00, City of Mitchell-36.30, Miedema Sanitation-83.00, Mitchell Telecom-204.17, Northwestern Energy-21.89, Signage & Materials/Mueller Lumber Co-37.98, Projects/SD Dept of Transportation-643.49; **EM:** Repairs & Maint/Mega Wash-13.00, Supplies/Menards-381.84, Utilities/Jeff Bathke-50.00, Mitchell Telecom-86.00; **24/7 JAIL:** UA Tests/Redwood Toxicology-139.90; **911:** Communications/City of Mitchell Police Dept-16,219.63; **BID DEP:** Fairgrounds/CHS Farmers Alliance-200.00.

APPROVE TIMESHEETS

Motion by Reider, second by Weitala to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Weitala, second by Reider to acknowledge volunteers for the month of March 2020, with a complete list on file in the Davison County Auditor's office. All members present voted aye. Motion carried.

ACKNOWLEDGE PROCEEDS FROM MTI

Motion by Claggett, second by Weitala to acknowledge proceeds from the MTI Ag Department from the land the County lets them utilize for education, of \$4,386.40 for Yellow Soybeans and \$634.43 for Yellow Corn. All members present voted aye. Motion carried.

ACKNOWLEDGE MITCHELL TOWNSHIP DONATION

Motion by Claggett, second by Reider to acknowledge a donation of a TD 2000 Ridge Mulcher, valued at \$27,500, to the Davison County Highway Department, with no restrictions as to use. All members present voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Weitala, second by Reider to approve the February 2020 Auditor's Account with the Treasurer in the amount of \$6,505,431.04. All members present voted aye. Motion carried.

DENY WELFARE CLAIMS

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Weitala to deny welfare claim #20-2879 pursuant to SDCL 28-13-34.1 notice of emergency hospitalization must be sent to the county within 15 days; claim #20-9018 and #20-4271 pursuant to SDCL 28-13-33 prior approval required. All members present voted aye. Motion carried.

ADJOURN

At 11:05 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for March 17th at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost