

February 11, 2020

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes from the January 28, 2020 meeting. All members voted aye. Motion carried.

PUBLIC INPUT

States Attorney Miskimins reported the Attorney General's office will no longer have a presence in Davison County to assist in the prosecution of drug cases. However, Miskimins feels like his office will be able to handle the cases sufficiently.

RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT

At 9:20 a.m., motion by Reider, second by Kiner to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS

At 9:24 a.m., motion by Reider, second by Kiner to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

MACC/MADC/MCVB/MMSB QUARTERLY REPORT

Sonya Moller, Mitchell Area Chamber of Commerce Assistant Director, presented the 4th quarter report for MACC/MADC/MCVB and MMSB.

She reported that the Mitchell Area Development Corp. is currently working on hosting a reboot of a program called 2020 Academy for Educators & Industry. The program would allow educators to get into industries for continuing education during the summer. MADC is also looking at hosting a Mitchell Middle School summer STEM camp as well as a welcome event for college students and community members to socialize.

The Mitchell Convention & Visitors Bureau had a successful marketing campaign in the Be Loyal To Local Shop Mitchell.

Mitchell Main Street & Beyond was awarded "Most enchanting Christmas Main Street in the country." By Only in Your State Travel Writers.

SIGN RIGHT-OF-WAY AGREEMENTS

Motion by Claggett, second by Weitala to sign a Right-of-Way certificate and a Utilities Certificate for project # BRO 8018(00) 17-1, which is a Bridge Improvement Grant Project. All members voted aye. Motion carried.

Motion by Reider, second by Kiner to sign a Right-of-Way agreement for Santel Communications Cooperative of Woonsocket, SD for construction of buried fiber optic cable to upgrade their Ethan Town exchange. The cable will be placed across, under or along the right-of-way for County Road 264th St – 411th Ave – 265th St. All members voted aye. Motion carried.

SELL GIS DATA

At the request of GIS Administrator Bathke, motion by Kiner, second by Claggett to allow him to sell an updated version of data already received for a reduced price of \$2,500 if it is acceptable to Deputy States Attorney Taylor and not against policy. All members voted aye. Motion carried.

SURPLUS AED'S

Motion by Claggett, second by Kiner to surplus the following AED devices and to allow Emergency Management Director Bathke to donate them to non-profit agencies within the County. All members voted aye. Motion carried.

#46256958, #46256968, #42957748, #43174370, #4315391, #46256964 and #46940752.

CELLULAR SERVICE

After meeting with representatives from First Net and Verizon, the County's current provider, and engaging in much discussion, the commissioners have determined Verizon's service has worked and there have been no complaints so the County will continue to utilize Verizon.

COMMUNITY HEALTH NURSE REPORT

Angela Eide, Community Health Nurse, provided quarterly reports. The WIC caseload remains steady. WIC applications can now be found on-line.

There were 1,302 flu immunization given at various flu clinics, including the Flu POD which took place in October 2019.

Family Planning has relocated to Horizon Healthcare Center in Plankinton and Woonsocket as of January 1, 2020. The full report may be found on file in the Davison County Auditor's office.

INTRODUCTORY WAGE INCREASE

At the request of Corrections Administrator Radel, motion by Kiner, second by Weitala to approve an introductory wage increase of \$.50 for part-time Corrections Officer Kyle Bice, effective January 25, 2020, as he has completed his 1,040 hour introductory period. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 11:20 a.m., motion by Claggett, second by Weitala to move into executive session to discuss personnel pursuant to SDCL 1-25-2, with Sheriff Brink. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 12:15 p.m., motion by Claggett, second by Kiner to move out of executive session. All members voted aye. Motion carried.

SIGN JAMES VALLEY TASK FORCE AGREEMENT

At the request of Sheriff Brink, motion by Claggett, second by Weitala to authorize chairperson to sign the James Valley Task Force Agreement. All members voted aye. Motion carried.

DENY WELFARE

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Kiner to deny welfare claim #8336 and #5609 as client didn't complete application; claim #20-9845 pursuant to SDCL 28-13-3 residency required; claim #20-4004 pursuant to SDCL 28-13-33 prior approval needed; claim #20-2747 pursuant to SDCL 28-13-1.3(1) third party resources available. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Kiner, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Claggett, second by Reider to acknowledge volunteers for the month of February 2020 with the full list on file in the auditor's office. All members voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Weitala, second by Claggett to approve the January 2020 Auditor's Account with the Treasurer in the amount of \$6,169,043.97. All members voted aye. Motion carried.

APPROVE OPERATING TRANSFERS

As there is not enough cash in the Emergency Management Fund or the Highway Fund for 2020 and it is allowable to do an operating transfer of cash from General Fund to other funds, motion by Reider, second by Claggett to transfer \$979,521 from General Fund Cash 10100A1010000 to Emergency Management Fund Cash 22600A1010000 in the amount of \$88,454 and to Highway Fund Cash 20100A1010000 in the amount of \$891,067 for general operating purposes. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

STATES ATTY: Prof Fees/James D Taylor PC-4,211.70; **CRT APPTD ATTY:** Crt Appted Atty/Meierhenry Sargent-8,919.50; **PUB SFTY BLDG:** Supplies/First Bankcard-23.00, Gas &

Electric/Northwestern Energy-6,373.78; **CRTHOUSE:** Repairs & Maint/First Bankcard-42.99, Supplies/First Bankcard-23.01; **NORTH OFF:** Supplies/First Bankcard-11.50; **SHERIFF:** Field Supplies/First Bankcard-37.03; **WELFARE:** Office Utilities/Northwestern Energy-189.10; **FAIR:** Supplies/First Bankcard-11.50, Gas & Electric/Northwestern Energy-2,169.94, Minor Equip/First Bankcard-32.89; **CO EXTENSION:** Utilities/Northwestern Energy-189.10; **WEED:** Supplies/First Bankcard-50.00; **DRAINAGE:** Supplies/First Bankcard-59.98; **P & Z:** Supplies/First Bankcard-6.85; **HIWAY:** Prof Fees/First Bankcard-150.00, Travel & Conf/First Bankcard-125.00, Utilities/Northwestern Energy-318.59; **EM:** Minor Equip/First Bankcard-343.86.

GENERAL FUND:

COMM: Workman's Comp/SDML Workers Comp-269.11, Emp Assist Progr/Lutheran Social Services-75.00, Publishing/Daily Republic Forum Comm-1,150.42, Cultural Endeavors/Mitchell Heart & Sole-75.00, United Way-1,000.00, Utilities/Mitchell Telecom-55.47, Dues/SDACC-3,876.00; **INSURANCE:** Auto Insurance/SD Public Assurance-22,284.26, Gen Liability/SD Public Assurance-38,981.45, Property Ins/SD Public Assurance-33,960.38, Boiler Ins/SD Public Assurance-948.24, Law Enforcement/SD Public Assurance-20,149.14; **JUD:** Prof Fees/Carol Johnson/166.60, Terri Lembcke Schildhauer-298.00, Witness-Jury/Jurors-2,043.72, Law Library/West Payment Center-89.37; **AUD:** Workman's Comp/SDML Workers Comp-215.29, ACH Payments/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys-147.00, Supplies/McLeod's Printing-14.18, Utilities/Susan Kiepke-50.00, Mitchell Telecom-55.47, Assoc Dues/SDACO-630.09, Mainframe Support/Software Services-760.00; **TREAS:** Workman's Comp/SDML Workers Comp-161.47, Publishing/Daily Republic Forum Comm-814.07, Supplies/First Dakota Nat'l Bank-13.00, McLeod's Printing-106.98, State MV Supplies/McLeod's Printing-107.00, Utilities/David Beintema-50.00, Mitchell Telecom-109.20, Assoc Dues/SDACO-630.09, Mainframe Support/Bruce Mastel-35.00, Software Services-220.00; **STATES ATTY:** Workman's Comp/SDML Workers Comp-582.04, Medical Prof Fees/Avera McKennan Hosp-263.94, Repairs & Maint/A & B Business Solutions-47.36, Supplies/Innovative Office-32.42, Utilities/Catherine Buschbach-50.00, Mitchell Telecom-119.04, Dues/SD States Atty Assoc-1,175.00, State Bar of SD-1,120.00, Books/West Payment Center-69.62; **CRT APPTED ATTY:** Crt Appted Atty/Alvine Weidenaar-123.50, Kennedy Pier Loftus-4,722.00, Douglas Papendick-988; **A & N:** Abused & Neg Child/Tinan & Smith-405.25; **PUB SFTY BLDG:** Workman's Comp/SDML Workers Comp-2,616.88, Contracts/Midwest Fire & Safety-88.00, Repairs/Menards-15.28, Ofc of Fire Marshal-180.00, Water & Sewer/City of Mitchell-995.30, Garbage/Miedema Sanitation-130.00, Phone/Roger Collins-50.00, Elevator Service/Schumacher Elevator-401.58; **CRTHOUSE:** Workman's Comp/SDML Workers Comp-1,308.44, Repairs & Maint/Golden West-75.00, Midwest Fire & Safety-58.50, Ofc of Fire Marshal-120.00, Joel Rang-90.00, Santel Comm-45.00, Cable TV/Mitchell Telecom-84.81, Water & Sewer/City of Mitchell-75.55, Garbage/Miedema Sanitation-88, Phone/Joel Rang-50.00, Buildings/Menards-63.75, Thune's True Value-11.48; **DOE:** Workman's Comp/SDML Workers Comp-4,663.84, Supplies/Daily Republic-223.08, Innovative Office-1,097.13, Utilities/Blake Biggerstaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Mitchell Telecom-113.13, Tanner Stunes-50.00, Carla Wittstruck-50.00, Software Services/Software Services-240.00; **ROD:** Workman's Comp/SDML Workers Comp-215.29, Rentals/Microfilm Imaging Sys-1,040.00, Supplies/Innovative Office-162.99, Menards-75.66, Microfilm Supplies/Bureau of Administration-177.00, Utilities/Mitchell Telecom-124.81, Dues/SDACO-630.10, Prog Support/Software Services-2,180.00; **NORTH OFF:** Workman's Comp/SDML Workers Comp-2,616.88, Repair's Golden West-89.97, Midwest Fire & Safety-63.00, Garbage/Miedema Sanitation-72.00, Phones/Mitchell Telecom-93.61; **VET:** Workman's Comp/SDML Workers Comp-53.82, Utilities/Craig Bennett-50.00, Mitchell Telecom-120.76; **COORD:** Website Fees/Bruce Mastel-17.50, IT Contract/Tech Solutions-9,480.00, Postage/Qualified Presort-987.20, Postage Meter Fees/Qualified Presort-334.22, Paper/Jones Supplies-1,280.00, Copy Machine Maint/A & B Business Solutions-113.91, Elite Business Systems-19.79; **GIS:** GIS Maint/Planning & Dev Dist III-1,545.00, GIS Maint Soil Calc/Planning & Dev Dist III-1,500.00; **SHERIFF:** Workman's Comp/SDML Workers Comp-5,262.21, Prof Services/Sungold Trophies-16.00, Publishing & Dues/Mid-States Organized Crime Info Center-100.00, Rentals Teletype/SD Dept of Public Safety-11,350.00, Repairs Patrol Car/Tri M Tunes-40.00, Car Wash/MEGA Wash-50.00, Office

Supplies/Dakota Data Shred-48.00, Innovative Office-312.24, Field Supplies/Greg Nelson-21.99, Prisoner Transport/Pennington County Jail-73.30, Utilities/Mitchell Telecom-646.69, Cellular Service/Dawn Grissom-50.00; **JAIL:** Workman's Comp/SDML Workers Comp-25,918.80, Medicine/Avera Queen of Peace Hosp-2,613.94, Stephen Gullings DDS-218.00, BLDG Maint/Advantage Auto Glass-419.61, Jail Supplies/Bob Barker Co-458.54, Charm-Tex-49.90, Jones Supplies-313.12, Laundry Supplies/Ameripride Services-182.76, Kitchen Supplies/CWD-Aberdeen-177.11, Jones Supplies-315.50, Uniforms/Jack's Uniforms-106.39, Prisoner Food/Summit Food Service-16,616.11, Cable TV/Mitchell Telecom-84.81, Water Softener/Darrington Water-45.00, Contracts/Hard Drive Outlet-318.96, Inmate Services/Swanson Services Corp-330.84; **CORONER:** Coroner Fees/Clinical Laboratory-1,619.00, Bart Fredericksen-2,433.00, Regional Health Reference Laboratory-461.00; **WELFARE:** Workman's Comp/SDML Workers Comp-53.82, QOP Hosp/Avera Queen of Peace Hosp-5,541.63, Hosp Misc/Avera McKennan Hosp-2,810.83, Supplies/McLeod's Printing-14.99, Qualified Presort-38.84, Office Utilities/Debra Emme-50.00, Midcontinent-37.50, Mitchell Telecom-56.36; **NURSE:** Workman's Comp/SDML Workers Comp-107.66; **WIC:** Workman's Comp/SDML Workers Comp-53.82; **HANDICAPPED:** Ment Hand/Dept of Revenue-1,733.52, Dakotabilities-540.00; **CADC:** Stepping Stones/CADC Stepping Stones-1,500.00; **DAKOTA MENT HEALTH:** Dakota Counseling Inst/Dakota Counseling-1,750.00; **MENTAL ILL:** Committals/Douglas Papendick-95.00, Hearings/Avera McKennan Hosp-699.50, Mark Katterhagen-12.00, Kennedy Pier Loftus-431.00, Lewis & Clark BHS-178.00, Lincoln Co Treasurer-75.00, Darcy Lockwood-12.00, Lucy M Lewno-156.50, Minnehaha Co Auditor-606.50, Redwood Mediation-97.25, Dean Schaefer-210.00, Yankton Co Treasurer-211.50, Yankton Sheriff's Ofc-50.00; **FAIR:** Workman's Comp/SDML Workers Comp-1,631.39, Repairs & Maint/Menards-123.92, Midwest Fire & Safety-336.50, Ofc of Fire Marshal-60.00, Santel Comm-40.00, Supplies/Menards-47.08, Gas & Electric/Northwestern Energy-546.41, Water & Sewer/Davison Rural Water-59.25, Garbage/Miedema Sanitation-88.00; **CO EXTENSION:** Workman's Comp/SDML Workers Comp-161.47, Postage/Qualified Presort-41.53, Supplies/McLeod's Printing-15.00, Travel & Conf/Caroline Hansen-106.28, Utilities/Bureau of Administration-18.00, Midcontinent-37.50, Mitchell Telecom-59.37; **SOIL CON DIST:** Prof Fees/Davison Co Soil-6,250.00; **WEED:** Workman's Comp/SDML Workers Comp-916.24, Utilities/City of Mitchell-5.00, Mitchell Telecom-110.63; **DRAINAGE:** Workman's Comp/SDML Workers Comp-269.11; **P & Z:** Workman's Comp/SDML Workers Comp-269.11, Dist III Fees/Planning & Dev Dist III-25,346.00; **IND DEV:** Econ Dev/Mitchell Area Development Corp-2,500.00; **HIWAY:** Workman's Comp/SDML Workers Comp-21,152.41, Publishing/JOBSHQ-674.50, Repairs & Maint/Carquest of Mitchell-270.56, Dakota Fluid Power-648.69, Fastenal Co-17.50, Meyers Oil Co-55.20, Mitchell Iron & Supply-435.35, Scott Supply Co-403.30, Sturdevant's Auto Parts-21.06, Wheelco Truck & Trailer-5.40, Supplies & Materials/A-Ox Welding-553.52, Boyer Trucks-36.68, Carquest of Mitchell-632.58, Dept of Revenue-43.54, Elite Business Systems-90.00, Fastenal Co-7.00, John Geidel-6.84, General Equip & Supplies-969.03, Truenorth Steel-98.00, Meyers Oil Co-486.20, Mitchell Iron & Supply-144.64, Mueller Lumber Co-15.18, Thune's True Value-10.99, Utilities/City of Mt. Vernon-73.22, Ameripride Services-182.16, City of Mitchell-22.60, Miedema Sanitation-72.00, Mitchell Telecom-195.44, Santel Comm-41.22, Snow & EMG/Rueben Sonne-339.00, Clayton Wells-339.00, Building Repairs/Ethan Coop Lumber-16,900.00, Signage & Materials/Fastenal Co-81.40, Equipment/Caterpillar Financial-83,055.52, Projects/SD Dept of Transportation-1,999.95, Patch Mix/Brock White Co-880.20, Other Projects/SD Dept of Transportation-18,917.77; **EM:** Workman's Comp/SDML Workers Comp-1,595.90, Repairs & Maint/Bryant's Heating & AC-280.50, TMA-128.13, Utilities/Jeff Bathke-50.00, City of Mitchell-15.75, Golden West-89.85, Mitchell Telecom-73.75, Minor Equip/Menards-269.55; **M&P:** M&P Service & Fees/IGO-200.00; **911:** Communications-City of Mitchell Police Dept-16,349.34; **LIABILITIES:** Fairgrounds Rent-Bob Jarding-131.25.

ADVERTISE FOR BIDS FOR CHILLER

At the request of Physical Plant Manager Ruml, motion by Reider, second by Weitala to advertise for bids for the chiller located at the Public Safety Building, which will be accepted until 5:00 p.m. March 9, 2020 at the Davison County Auditor's office, 200 E. 4th Ave., Mitchell, SD, opened at 10:00 a.m., March 10, 2020 in the

Davison County Commission Chambers, 1420 N. Main St., Mitchell, SD and awarded once bids are reviewed. All bids must be sealed and no walk-ins will be accepted. Bid specifications may be found at the Davison County Auditor's office or on-line at www.davisoncounty.org. All members voted aye. Motion carried.

ADJOURN

At 12:32 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for February 18th at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost