

JANUARY 14, 2020

CALL TO ORDER

Auditor Kiepke called the first meeting of 2020 of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present after the Pledge was recited. Also present was Auditor Kiepke.

PLEDGE

Auditor Kiepke opened the meeting with the Pledge of Allegiance.

ADMINISTER OATHS

Auditor Kiepke administered the Oaths of office to Commissioners Claggett, Kiner, Reider, Weitala and Bode.

ELECT 2020 CHAIRPERSON

Auditor Kiepke called for nominations for the 2020 Chairperson of the Davison County Board of Commissioners. Motion by Claggett, second by Weitala to nominate Commissioner Bode as Chairperson.

Auditor Kiepke called for any additional nominations. There being no further nominations, motion by Reider, second by Kiner for nominations to cease and a unanimous ballot be cast for Commissioner Bode as 2020 Chairperson of the Davison County Board of Commissioners. All members voted aye. Motion carried.

ELECT 2020 VICE-CHAIRPERSON

Auditor Kiepke called for nominations for the 2020 Vice-Chairperson of the Davison County Board of Commissioners. Motion by Kiner, second by Claggett to nominate Commissioner Weitala as Vice-Chairperson.

Auditor Kiepke called for any additional nominations. There being no further nominations, motion by Claggett, second by Reider for nominations to cease and a unanimous ballot be cast for Commissioner Weitala as 2020 Vice-Chairperson of the Davison County Board of Commissioners. All members voted aye. Motion carried.

CHAIRPERSON TAKES OVER MEETING

Commissioner Bode took over the meeting as Chairperson and continued with the remainder of the day’s business.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes of the December 31, 2019 meeting. All members voted aye. Motion carried.

SET RATES FOR 2020

Motion by Claggett, second by Reider to approve the following rates for 2020. All members voted aye. Motion carried.

Meal Rates

Effective July 29, 2003: Due to an IRS compliance check, meal expenses are not an allowable business expense unless the business trip is over-night or long enough that the employee would need to stop for sleep or rest to properly perform his/her duties.

Allowable meal expenses will be paid at the following rate, with the exception of those set by resolution, which is the same as the state rate:

	In state rate:	Out of state rate:
Breakfast	\$6.00	\$10.00
Lunch	\$14.00	\$18.00

Supper \$20.00 \$28.00

See Davison County Employee Policy Manual Section 2.22 updated July 21, 2015, for full travel policy.

Travel Rates:

Mileage: .42 cents per mile for county employees and elected officials
.48 cents per mile for Sheriff's Civil mileage

Lodging: Single rate shall be at the going market rate for reasonable accommodations, not to exceed the lowest rate available for that lodging facility. County employees shall ask for "State Discount and Rates" when registering.

Mental Illness Board

Mental Illness Board \$40.00 per meeting
Mental Illness Chairperson \$97.00 per hour

Election Lists

The counties will no longer receive the money for these printouts. It will go to the state to maintain the Total Vote system.

Director of Equalization, Auditor, Sheriff & Register of Deeds unrecorded copy rates

Copier Studio 25
8 ½ x 11 .25 cents per copy per side
8 ½ x 14 .25 cents per copy per side
11 x 17 .50 cents per copy per side

\$3.00 per page for a page larger than 11" by 17", or the actual cost of reproduction, whichever is larger.

For the reproduction of records not stored in either an electronic or a paper format, such as micro-film, the custodian may charge an additional fee not greater than the actual cost of retrieval from that format.

GIS or Pictometry
8 ½ x 11 and x 14 Black & White 1.00 per copy
8 ½ x 11 and x 14 Color 2.00 per copy

Computer Print-outs
8 ½ x 11 and 11 x 14 .50 cents per page

\$10.00 per request for tax splits requested for closings
For projects taking more than an hour, staff time could be required to be applicably charged. The fee may not exceed the average cost of the staff involved in the location, assembly or reproduction of the request.

For mailings, a charge of .25 cents per copy plus a \$2.00 postage & handling fee up to 4 pages. Five or more pages would include added postage.

E-mail Charges

\$.50 per standard property card to be emailed and more for larger documents with the price to be adjusted according to the employee time/equipment cost basis.

Register of Deeds Recorded/Filed Real Estate, Burial Permit and Vital Record Fees set by State Statute

LICENSED ABTRACTOR FEES

Please note that a resolution #81115-01 was passed August 11th, 2015 to set fees for licensed abstractors for the Register of Deeds office.

Building Permits

<u>Project</u>	<u>Price/SF</u>	<u>Factor</u>
One story house/addition w basement (deduct for no basement)	\$50.00	0.004
Two story house/addition w basement, per floor ("	\$40.00	0.004
Garage	\$15.00	0.004
Manufactured home	\$25.00	0.004
Basement	\$12.00	0.004
Deck/Covered Porch	\$ 8.00	0.004
Pole building	\$ 6.00	0.004
Frame barn w pit	\$15.00	0.004
Frame building	\$12.00	0.004
All steel machine shed	\$12.00	0.004
Concrete or block building	\$15.00	0.004
Remodel/Finish/Change of use	\$ 9.00	0.004
Pool	\$10.00	0.004
Grain bin/Silo	\$.68 per bushel	0.004
Tank	\$.30 per gallon	0.004
Sign/Billboard		\$50 Flat Fee
Grain Leg		\$50 Flat Fee
Structures Not Listed (\$50 minimum)		\$1 per \$1,000 valuation

Other Fees

Minimum Fee	\$50.00
Variance	\$100.00
Plat Consideration Fee	\$50.00
Conditional Use	\$100.00
Special Meetings	\$300.00
Re-Zone	\$200.00
Driveway Approach	\$25.00

911 Address Signs

Sheet Blank (18x6)	\$8.83
5 Numbers	\$7.99
7' Delineator Post	\$5.77
Bolts/Nuts	\$3.00
Labor to create sign	\$12.41

Drainage

Routine Maintenance Application	\$25.00
Administratively Approved Drainage Permit (tile or ditch)	\$100.00
Permit Requiring Drainage Commission Hearing	\$100.00
Work commenced w/o permit*	\$500.00
*In addition to any required permit fees	
Drainage map w tile lines	\$5.00
Filing fee for a Record of Drain document w/Reg of Deeds	\$30.00

APPROVE 2020 DIGITAL DATA POLICY

Motion by Claggett, second by Weitala to approve the 2020 Digital Data Policy. All members voted aye. Motion carried.

2020 Department of Equalization Data Policy

Assessed value and physical attributes may be viewed per parcel at no charge on the Davison County Equalization website at www.davisonreports.com.

The following information is compiled in August each year, all information such as new sales will be through the date the report is compiled.

Parcel number
Owner name and address
Property address
Legal description
Assessed values
Exemption amounts
Land and Building classification codes
Property characteristics

Sales history data

Delivery option will be a CD at the cost of \$25.00 plus applicable tax.

The party requesting the data would be responsible for the correct interpretation of all data received from Davison County. Technical assistance is not included in the above costs. Software Services Inc., Davison County software provider, has agreed to offer technical assistance to you at the rate of \$100 per hour.

Full payment for the database information will be required, prior to Davison County's release of the information. After payment is received, the database will be forwarded to the recipient as soon as reasonable.

Neither Davison County nor any employee will be responsible for any data deemed inaccurate or incomplete, Davison County hereby disclaims any and all liability or responsibility for any damage, injury, loss, claim or lawsuit arising from any error inaccuracy or other problem with the data.

The best time to request data in order to get values that have been finalized is the month of August.

No sketches or property photos are available at this time digitally.

Davison County Equalization Office hours are Monday-Friday from 8:00 a.m. to 5:00 p.m. central time. If your preference is to view the documents or to scan/copy, using your own equipment you may do so at no charge.

Information requiring manual copies, copied by Equalization staff, there is a per page fee (adopted by the Commissioners) plus the applicable sales tax. If the time needed to produce the manual copies exceeds one hour, there is an addition fee of \$21.00 per hour.

Full payment for the database information will be required, prior to Davison County's release of the information. After payment is received, the database will be forwarded to the recipient as soon as reasonable.

ADOPT RESOLUTION FOR ELECTION WORKERS

Motion by Claggett, second by Kiner to adopt the following resolution concerning election workers compensation. A roll call vote was taken as follows: Weitalla – aye, Claggett – aye, Reider – aye, Kiner – aye, Bode - aye. Motion carried.

RESOLUTION #011420-01

WHEREAS, SDCL 12-15-11 states that each precinct superintendent and precinct deputy shall receive a fee to be established annually by resolution of the board of county commissioners at its first regular meeting each year. The person delivering the poll books and ballot boxes to the proper authority at the county seat shall receive the county rate for mileage as established pursuant to SDCL 7-7-24, for miles necessarily traveled in going to and returning from making the delivery.

WHEREAS, SDCL 12-15-1.3 states that in addition to the precinct election board, the person in charge of the election may appoint a person to be designated as the precinct assistant. The precinct assistant may not perform any of the duties of the precinct superintendent or precinct deputies unless specified by statute. The precinct assistant may assist with setting up the polling place, directing voters to the proper election board, and providing instruction on the use of the electronic ballot marking system.

THEREFORE BE IT RESOLVED that the following rates will be paid to election workers:

Elections

Attendance at election school(s)	\$40.00 per person
Election Board/Master Book Workers	\$175.00 per day (primary or special election) \$185.00 per day (general election)
Absentee Board	\$87.50 per ½ day (primary or special election)
(same as regular Board for full day)	\$92.50 per ½ day (general election)
Precinct Assistant	\$13.25 per hour

Resolution Board \$15.00 per hour
Board Superintendents \$25.00 additional for day of election (any)
Ballot Box Carriers election night (2) \$20.00
The State rate will be paid for applicable mileage (currently \$.42).

Dated this 14th day of January, 2020.

ATTEST:

Susan Kiepke, Auditor

Brenda Bode, Chairperson

DESIGNATE OFFICIAL NEWSPAPER FOR 2020

Pursuant to SDCL 7-18-3, motion by Weitala, second by Kiner to designate the Mitchell Daily Republic as the official newspaper of the County. All members voted aye. Motion carried.

2020 COMMITTEE APPOINTMENTS

Motion by Weitala, second by Kiner to approve the following Committee Appointments for 2020 with names subject to change upon personnel approval. All members voted aye. Motion carried.

Emergency Management / 911: Kiner

Insurance Committee: Reider, Bode, Jeff Bathke, Deb Young, Susan Kiepke, Tonya Meaney, Dawn Grissom, David Beintema

Risk Management Committee: Claggett, Tonya Meaney, Mark Jenniges, Dawn Grissom, Don Radel, David Beintema, Craig Bennett, Mark Ruml

District III: Claggett

Joint Davison/Hanson Extension Board: Weitala, Bode, Becky Muhs, Garry Freier

Alcohol Center & Mental Health Board: Kiner, Sheriff Brink, Randy Stiles

Fair Board: Bode, George Breidenbach, Brad Greenway, Mary Froning, Ben Roudabush, Jim Morken, Barb Weber, Caroline Hansen, Lawrence Schmitt, Mark Ruml

Intergovernmental Relations: Claggett, Weitala, Susan Kiepke

Union Negotiations Committee: Kiner, Weitala

County Coroner: Bittner Funeral Home

Deputy Coroner: Bart Fredericksen, Ryan Boyd, Stuart Barns, Lyndon Overweg, Steve Brink

Legislative Contact Persons: Commissioners Claggett, Kiner, Weitala, Reider and Bode

Serviceman's Memorial Cemetery Board: Reider, Kiner

County Doctor (Jail): Mitchell Clinic

Personnel Policy Review Committee: Kiner, Reider, David Beintema, Dawn Grissom, Deb Young, Susan Kiepke, Jeff Bathke, Assistant State's Attorney Taylor

Highway Board: Commissioners Claggett, Kiner, Weitala, Reider and Bode and one member of each Township Board as liaison

Landfill Board: Weitala

Library Board: Weitala

Planning & Zoning Commission: Steve Thiesse term expiring December 31, 2020; Weitala term expiring December 31, 2020; David Anderson term expiring December 31, 2021; Lewis Bainbridge term expiring December 31, 2021; Bode term expiring December 31, 2021; Charles Storm term expiring December 31, 2021; Bruce Haines term expiring December 31, 2020

Weed Board: Bode, Greg Geppert, Terry Nutter and Ray Hanson terms ending December 31, 2022; Steve Roth term ending December 31, 2020; Brian Bode term ending December 31, 2021

MRC Nomination: Tom Greenway term ending December 31, 2021

LEPC Representative: Kiner, Jeff Bathke, Mark Jenniges, Tom Puetz, James Nielsen, Ruth Ragels, Kevin Kayser, Steve Brink, Glen Still, Mike Koster, Marius Laursen, Shannon Sandoval, Dave Kluth, Chad McGuire, Michelle Carpenter, Roswitha Konz, Vicki Lehrman, Carey Brenner, Jenna Auch, Bob Everson, Susan Kiepke, Jason Nedved, Becky Pitz, Jackie Horton, Captain Bill Middendorp, Captain Deb Middendorp, Adam Kjerstad, Andy Mentele, Dan Muck, John Sieverding, Stephanie Ellwein, Kyle Croce, Dave Duba, Gene Deinert, Dale Wilson, J.P. Skelly, Randy Pratt, Ed Potzler, Rusty Weinberg, Dave Beintema, Micheal Peterson, Dawn Niehoff, Dan Schmidt, Dale Wilson, Rebecca Giddens, John Heemstra

James River Water Development Representative: Weitala, Bode

Soil Conservation Committee: Kiner

Liaison Assignments: Claggett – States Attorney, Treasurer, Director of Equalization; Kiner – Emergency Mgmt/Planning & Zoning, Veteran’s Service Officer; Weitala – Auditor/Welfare, Register of Deeds, Maintenance; Reider – Nurse, Sheriff, Jail; Bode – Extension/Fairgrounds, Highway, Weed

Drainage Board: Kiner, Bode, Mark Klumb, Gregg Bult, Chet Edinger, Jerry Buchholz, Jay Larson. Ex-Officio members Highway Superintendent Weinberg, Planning & Zoning Administrator Bathke and Auditor Kiepke

TECH Committee: Claggett, Susan Kiepke, Deb Young, Jeff Bathke, Jim Matthews and Nathan Snyder of Tech Solutions

Space Committee: Weitala, Reider, Susan Kiepke, Deb Young, Mark Ruml

Web Site Committee: Deb Young, Jeff Bathke, Dave Beintema, Jim Matthews and Nathan Snyder of Tech Solutions

Bldg Maint/Purchasing and Projects Committee: All Commissioners, Jeff Bathke, Rusty Weinberg, Mark Ruml, Susan Kiepke

Wage & Benefits Committee: Weitala, Reider, Jeff Bathke, Susan Kiepke

Wellness Committee: Reider, Mark Jenniges, David Beintema, Susan Kiepke

Search and Rescue: Confidential – On file in the Auditor’s office for insurance purposes

APPROVE COUNTY DEPOSITORIES/INVESTMENT POLICY

Motion by Claggett, second by Reider to approve the following depositories/investment policy for Davison County for 2020. All members voted aye. Motion carried.

County Depositories: Wells Fargo Bank, First National Bank of SD, Great Western, First Dakota National Bank, CorTrust Bank, Edward Jones, Stifel Nicolaus and Co Inc, BankWest, Farmers State Bank, Palace City Federal Credit Union, US Bank, Dakotaland Federal Credit Union, Plains Commerce

Davison County, South Dakota Investment Policy

1. POLICY

Pursuant to SDCL 4-5-8 it is the policy of Davison County, South Dakota to invest idle public funds in a manner to meet the daily cash flow demands of the County with the primary objectives, in priority order, a) Safety b) Liquidity and c) Return.

2. DELEGATION OF AUTHORITY

Authority to manage the investment program is granted to the Treasurer who shall refrain from personal business activity that could impair his/her ability to make impartial decisions. The Treasurer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. In case of extended leave of absence, the Governing Board shall appoint a replacement Officer.

3. AUTHORIZED FINANCIAL DEALER AND INSTITUTIONS

The Governing Board authorizes the placement of cash resources in the following financial institutions:

• Bank West	1920 N Sanborn Blvd	Mitchell SD
• Great Western Bank	714 S Burr St Suite #101	Mitchell SD
• Farmers State Bank	115 E Havens St	Mitchell SD
• First Dakota National Bank	500 E Norway St	Mitchell SD
• First National Bank SD	210 N Lawler St	Mitchell SD
• Stifel Nicolaus	2605 N Main St	Mitchell SD
• Edward Jones	115 W 4 th Ave	Mitchell SD
• Palace City FCU	720 W Havens Ave	Mitchell SD
• Wells Fargo	403 N Lawler St	Mitchell SD
• US Bank	1421 N Main St	Mitchell SD
• CorTrust Bank	719 N Main St	Mitchell SD
• Dakotaland FCU	301 S Ohlman Ste 1	Mitchell SD
• Plains Commerce Bank	1130 S Burr St	Mitchell SD

4. AUTHORIZATION AND SUITABLE INVESTMENTS

The Davison County Treasurer is empowered by statute to invest in the following types of securities:

- Interest bearing checking accounts
- United States Treasury Bonds (SDCL 4-5-6)
- United States Government Agencies (SDCL 4-5-6)
- Certificates of Deposit (CDs) (SDCL 4-5-6)*
- Money Market Mutual Funds – open-end, no-load (SDCL 4-5-6)
- Local Government Investment Pool

*When investing in Certificates of Deposit (CDs) public funds will be invested at the highest rate of interest possible after attempting to secure three quotes.

The county treasurer shall deposit and at all times keep the money in his/her possession as county treasurer in state or national banks within the county.

5. COLLATERALIZATION

In accordance with the SDCL 4-6A.6A, 51A-10-9 Qualified Public Depositories will furnish collateral in the sum equal to one hundred percent (100%) of the public deposit accounts that exceed deposit insurance. The financial institution shall submit a copy of their collateralization report to the Treasurer.

6. INTEREST EARNED

The interest from investments shall be credited to the respective fund, except Agency funds, (SDCL 4-5-9)

7. DIVERSIFICATION

It is the policy of the Davison County Treasurer's Office to reduce overall risks while attaining average market rates of return by diversifying its investments.

- No more than 60 % of the investable funds shall be placed in any one financial institution.
- Investment maturities will be staggered in such a manner that all investments will not come due at the same time.
- At least 10 % of the investable funds shall be accessible for use by the County in one day's notice.

Brenda Bode
 Davison County Commission Chairman

ATTEST:

David Beintema
 Davison County Treasurer

SET RATES FOR 2020 WELFARE ASSISTANCE

Motion by Claggett, second by Weitala to approve the following Housing Allowance and Utility assistance for Davison County Welfare. Recipients may only receive housing allowance once per calendar year and utility allowance once per calendar year. All members voted aye. Motion carried.

Housing Allowance for Davison County

The maximum annual shelter supplement, per household shall not exceed the following, excluding utilities:

1	person household	\$300.00
2-3	person household	\$400.00
4-5	person household	\$475.00
6 +	person household	\$550.00

* Household assistance will be approved for the current month of application with an eviction notice *

Utilities

1	person household	\$250.00
2-3	person household	\$300.00
4-5	person household	\$325.00
6 +	person household	\$375.00

Applicants must check with ROCS, Energy Assistance, Salvation Army, and any other applicable resources before County assistance will be considered.

Emergency assistance will be granted once within a twelve (12) month period.

ADOPT TRAVEL RESOLUTION

Motion by Claggett, second by Kiner to adopt the following resolution to approve regularly scheduled travel. A roll call vote was taken as follows: Kiner – aye, Weitala - aye, Reider – aye, Claggett – aye, Bode - aye. Motion carried.

**Resolution #011420-02
 Resolution to Approve
 Regularly Scheduled Travel**

Whereas, SDCL 7-7-25 states that county commissioners, county highway superintendents, county auditors, county treasurers, registers of deeds, state's attorneys, sheriffs, county assessing officers, and county coroner's are hereby authorized to attend educational conferences, meetings, and conventions held and conducted within or without

the State of South Dakota pertaining to the betterment and advancement of county government as authorized by resolution of the board of county commissioners; and

Whereas, the County Auditor has compiled a list of regularly attended meetings based on the information given to her by request from the aforementioned department heads, in addition to other department heads that have regular meetings they must attend each year; and

Whereas, SDCL 7-7-26 states that no charge for expenses in attending any such meetings shall be a charge against the county unless authorized and approved by the county commissioners prior to convening of any such meeting. Upon the actual attendance at such meetings, conferences, or conventions, all county officers as designated in 7-7-25 shall be paid their actual necessary expenses on duly executed vouchers submitted to the board.

Now, therefore be it resolved, that the following meetings are approved for travel, meals and lodging for the year 2020. SDACC Spring Workshop to be attended by Commissioners; SDACO Spring Workshop to be attended by Auditor, Treasurer and Register of Deeds; County Fall Convention to be attended by Auditor, Treasurer, Register of Deeds, Commissioners, Highway Superintendent and Welfare Intake Administrative Assistant; Southeast Central District meetings to be attended by Auditor, Treasurer, Register of Deeds, Commissioners, Planning & Zoning Administrator and Deputy, Highway Superintendent and Bookkeepers and Assessors; County Day at the Legislature to be attended by Commissioners, Auditor, Treasurer and Register of Deeds; Legislative Sessions to be attended by Commissioners, Auditor, Treasurer, Register of Deeds or any other official called to testify; Annual Report Workshop and Election Workshop to be attended by Auditor and deputies; SDACO Executive Board meetings and anything related, NACO Convention and Legislative Conference and anything related to be attended by Auditor; Surveyors Convention to be attended by Register of Deeds; Newly Elected Officials Workshop and Deputy Workshop to be attended by Elected officials and Deputies from the Auditor's, Treasurer's and ROD offices; Trimin User Group meeting to be attended by ROD staff; Assessors Annual Conference, Assessors School and SDAAO District 4 meetings, OHE, Dept of Revenue Workshops, Sales Ratio Workshop to be attended by Assessors staff; Pictometry Conference to be attended by Planning & Zoning Director; SD Planners Assoc. Conference, Pictometry Workshops and Code Enforcement Training to be attended by Planning & Zoning Director, Deputy Director and several planning board members; Short Course, Region 8 Road Safety Convention & Asphalt Conference, Towns and Twps meeting and LTap meetings to be attended by Highway Superintendent; State Weed & Pest Conference, District Weed and Pest Conference and District Weed meeting to be attended by Weed Supervisor; States Attorney's Conference to be attended by State's Attorney and several deputies; Electrical Code Class to be attended by applicable maintenance staff; Annual Welfare Spring Workshop and Welfare Regional meetings to be attended by Welfare Intake Administrative Assistant and Auditor when applicable; SDOVA Conference to be attended by VSO Director; Emergency Management Continuing Education Courses, Region 6 quarterly Emergency Management meetings, Homeland Security Conference, Tri-State Emergency Management meetings, ICS Courses, Emergency Management State & Local Agreement Courses, National Weather Service Trainings, HAZMAT/Railroad Safety Training, Demography Conference, Floodplain Mgmt Course and SD Emergency Management Conference to be attended by Emergency Management Director and/or Deputy; SD Sheriff's Assoc. Spring and Fall Conference to be attended by Sheriff, Chief Deputy and Jail Administrator (possibly other staff if there is pertinent training); Zuercher/Central Square User Conference to be attended by Jail Admin and one jail staff member; SD Atty General 24/7 Conference, SD Corrections Association Spring and Fall Conference and Basic Jail Officer Course to be attended by select jail staff; all WIC/Nurse clerical staff will attend the workshop in Pierre, Region Christmas Party; WIC Administrative Assistant will attend training in Pierre; Safety Conference to be attended by members of the Safety Committee; District III meetings to be attended by commissioners and Planning & Zoning Administrator.

Be it further resolved, that as per SDCL 7-7-26 that the County Auditor, Treasurer, Register of Deeds, State's Attorney, Sheriff, County Assessing Officer and County Coroner be reimbursed actual necessary expenses with the exception of mileage which will be paid at the state rate.

Dated this 14th day of January, 2020.

ATTEST:

Susan Kiepke, Auditor

Brenda Bode, Chairperson

DENY WELFARE

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Kiner to deny welfare claim #18-6802 pursuant to SDCL 28-13-33 prior approval required; claim #18-3357 pursuant to SDCL 28-13 not enough information to determine legitimate claim; claim #2781 client didn't complete application; claim #19-1164 and claim #19-1170 pursuant to SDCL 28-13-3 residency requirement not met. All members voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Weitala, second by Kiner to approve the December 2019 Auditor's Account with the Treasurer in the amount of \$7,078,450.80. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Weitala, second by Kiner to acknowledge Davison County volunteers for the month of January 2020. A complete list may be found on file in the Davison County Auditor's office. All members voted aye. Motion carried.

APPROVE TRIMIN CONTRACT

As per the request of ROD Young, motion by Claggett, second by Weitala to approve an annual contract of \$7,120 with Trimin, beginning January 1, 2020. The contract amount is good for the next five years and will be taken out of the M&P Fund. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Kiner, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

CELLULAR DEVICE CONTRACT

Doug Peniston of AT&T representing 1st Net, spoke about the 1st Net initiative in South Dakota. He reported that over 50% of the Sheriff's offices in South Dakota are now using 1st Net, which provides responders their own network. He said that AT&T is committed to 58 more towers in South Dakota in the next three years.

Mr. Peniston further reported that 1st Net gives users access to Band 14 as well as the use of phones as wifi hotspots. He said that 5g Evolution is now available with an enhanced network and true 5g is coming down the pipe. He said a dedicated deployable asset would also be available for assistance.

Chairperson Bode asked Sheriff Brink why he would want to switch to this system. He said that his office has been testing the system and it works. He particularly likes the enhanced push to talk solution, where you can use your phone as a radio.

Chairperson Bode tabled the discussion and said that Chief Deputy Harr, Emergency Management Director Bathke, Tech Solutions and Verizon need to be in on the conversation.

INTO EXECUTIVE SESSION

At the request of Attorney Lisa Marso, at 10:30 a.m., motion by Claggett, second by Reider to move into executive session pursuant to SDCL 1-25-2 to discuss pending legal procedures. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:20 a.m., motion by Reider, second by Kiner to move out of executive session. All members voted aye. Motion carried.

COMMISSIONER EXCUSED

At 11:21 a.m., Chairperson Bode excused Commissioner Kiner from the remainder of the meeting so he could attend a meeting in Pierre.

TAX/APPRaisal COMPLAINT

Gary Kunkel appeared before the Board to express concern with the way his pole buildings and house have been assessed and taxed. Chairperson Bode asked for a week to gather more information. She will send Mr. Kunkel a letter of her findings.

APPROVE NEW HIRE

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Reider to approve the hire of Brian Grambihler as an equipment operator, effective February 3, 2020 at a rate of \$17.54 with a \$.50 increase after successful completion of a six-month introductory period. All members present voted aye. Motion carried.

INFORMATION

Highway Superintendent Weinberg reported he received a bill from Ethan Co-op Lumber for lumber, screws, etc... obtained by the Ethan Fire department for a roadblock. The purchase was not authorized and wanted to bring it to the commissioner's attention.

ADVERTISE FOR HIGHWAY SUPPLY AND PROJECT BIDS

Motion by Claggett, second by Weitala to authorize Highway Superintendent Weinberg to advertise for Highway Supply and Project bids which will be accepted until 5:00 p.m., February 24, 2020 at the Davison County Auditor's office, opened at 9:30 a.m., February 25th, 2020 and awarded after review, the same day. All bids must be sealed and no walk-ins will be accepted. Bid specifications may be found at the Davison County Highway Shop, 1224 W. 5th Ave., Mitchell, SD 57301, phone (605)995-8625. All members present voted aye. Motion carried.

REQUEST FOR EASEMENT

Tara Volesky appeared before the Board stating that she is possibly going to be buying the property next to the highway shop. She said she understood that the current resident used the drive to get in and out of his property. Mrs. Volesky would like something in writing (like an easement) to allow her to do the same.

Chairperson Bode, as well as several other commissioners, expressed their concern with large highway equipment and cars using the small, private access.

Mrs. Volesky doesn't have a concrete plan as to what she might use the property for. She suggested several ideas, but nothing concrete. Chairperson Bode would like her to come back with a plan for further discussion.

APPROVE INTRODUCTORY WAGE INCREASE

At the request of Corrections Administrator Radel, motion by Reider, second by Claggett to approve an increase of \$.50, effective December 28, 2019, for Trestin Jerke as he has completed a 1,040 hour introductory period. All members present voted aye. Motion carried.

APPROVE EMPLOYEE CLASSIFICATION CHANGE

At the request of Corrections Administrator Radel, motion by Weitala, second by Reider to reclassify Melinda Harmelink from a part-time to full-time Corrections Officer, Step I, effective January 25, 2020, with her wage to remain at \$18.63 as she has already completed her introductory period. All members present voted aye. Motion carried.

USE OF FAIRGROUNDS FACILITY

After hearing a presentation from Debbie Emme and Amy Steele, representing Mitchell Cub Scout Pack 75 & 246, regarding an All County BSA Derby Race in which any scout troop, 4-H Club, youth group, etc... from Davison County could participate for the cost of a \$5 kit, motion by Claggett, second by Weitala to allow the use of the unused portion of the Fairgrounds facility and waive the fee with the provision that the facility is left cleaned up. All members present voted aye. Motion carried.

APPROVE PLAT

Motion by Reider, second by Weitala to approve a Plat of Tract 1 of Dikoff Subdivision in the N ½ of the NE ¼ of Section 16, T 103 N, R 61 W of the 5th P.M., Davison County, South Dakota. All members present voted aye. Motion carried

APPROVE BILLS

Motion by Weitala, second by Reider to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

JUD: Minor Equipment/First Bankcard-47.98; **AUD:** Trvl & Conf/First Bankcard-774.00; **TREAS:** Passport Postage/First Bankcard-124.95; **STATES ATTY:** Prof Fees/James D Taylor PC-4,211.70; **CRT APPTED ATTY:** Crt Appted Atty/Morgan Theeler-361.00, Tinan & Smith-7,154.70; **A & N:** A & N Child/Keith Goehring-11,591.91; **PUB SFTY BLDG:** Gas & Electric/Northwestern Energy-6,780.05; **DOE:** Asses Notices/First Bankcard-29.00 Marshall & Swift/Marshall & Swift Boeckh-200.00; **WELFARE:** Transients/First Bankcard-29.04, Office Utilities/Northwestern Energy-189.27; **FAIR:** Repairs & Maint/First Bankcard-19.18, Gas & Electric/Northwestern Energy-69.11; **CO EXTENSION:** Utilities/Northwestern Energy-189.27; **HIWAY:** Utilities/Northwestern Energy-250.57; **M&P:** M&P Service & Fees/Microfilm Imaging Sys-2,000.00; **BID DEP:** Fairground Deposit/Angie Langley-200.00.

GENERAL FUND:

COMM: Workman's Comp/SDML Workers Comp-269.11, Emp Assist Progr/Lutheran Social Services-75.00, Publishing/Daily Republic Forum Comm-1,150.42, Cultural Endeavors/Mitchell Heart & Sole-75.00, United Way-1,000.00, Utilities/Mitchell Telecom-55.47, Dues/SDACC-3,876.00; **INSURANCE:** Auto Insurance/SD Public Assurance-22,284.26, Gen Liability/SD Public Assurance-38,981.45, Property Ins/SD Public Assurance-33,960.38, Boiler Ins/SD Public Assurance-948.24, Law Enforcement/SD Public Assurance-20,149.14; **JUD:** Prof Fees/Carol Johnson/166.60, Terri Lembcke Schildhauer-298.00, Witness-Jury/Jurors-2,043.72, Law Library/West Payment Center-89.37; **AUD:** Workman's Comp/SDML Workers Comp-215.29, ACH Payments/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys-147.00, Supplies/McLeod's Printing-14.18, Utilities/Susan Kiepke-50.00, Mitchell Telecom-55.47, Assoc Dues/SDACO-630.09, Mainframe Support/Software Services-760.00; **TREAS:** Workman's Comp/SDML Workers Comp-161.47, Publishing/Daily Republic Forum Comm-814.07, Supplies/First Dakota Nat'l Bank-13.00, McLeod's Printing-106.98, State MV Supplies/McLeod's Printing-107.00, Utilities/David Beintema-50.00, Mitchell Telecom-109.20, Assoc Dues/SDACO-630.09, Mainframe Support/Bruce Mastel-35.00, Software Services-220.00; **STATES ATTY:** Workman's Comp/SDML Workers Comp-582.04, Medical Prof Fees/Avera McKennan Hosp-263.94, Repairs & Maint/A & B Business Solutions-47.36, Supplies/Innovative Office-32.42, Utilities/Catherine Buschbach-50.00, Mitchell Telecom-119.04, Dues/SD States Atty Assoc-1,175.00, State Bar of SD-1,120.00, Books/West Payment Center-69.62; **CRT APPTED ATTY:** Crt Appted Atty/Alvine Weidenaar-123.50, Kennedy Pier Loftus-4,722.00, Douglas Papendick-988; **A & N:** Abused & Neg Child/Tinan & Smith-405.25; **PUB SFTY BLDG:** Workman's Comp/SDML Workers Comp-2,616.88, Contracts/Midwest Fire & Safety-88.00, Repairs/Menards-15.28, Ofc of Fire Marshal-180.00, Water & Sewer/City of Mitchell-995.30, Garbage/Miedema Sanitation-130.00, Phone/Roger Collins-50.00, Elevator Service/Schumacher Elevator-401.58; **CRTHOUSE:** Workman's Comp/SDML Workers Comp-1,308.44, Repairs & Maint/Golden West-75.00, Midwest Fire & Safety-58.50, Ofc of Fire Marshal-120.00, Joel Rang-90.00, Santel Comm-45.00, Cable TV/Mitchell Telecom-84.81, Water & Sewer/City of Mitchell-75.55, Garbage/Miedema Sanitation-88, Phone/Joel Rang-50.00, Buildings/Menards-63.75, Thune's True Value-11.48; **DOE:** Workman's Comp/SDML Workers Comp-4,663.84, Supplies/Daily Republic-223.08, Innovative Office-1,097.13, Utilities/Blake Biggerstaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Mitchell Telecom-113.13, Tanner Stunes-50.00, Carla Wittstruck-50.00, Software Services/Software Services-240.00; **ROD:** Workman's Comp/SDML Workers Comp-215.29, Rentals/Microfilm Imaging Sys-1,040.00, Supplies/Innovative Office-162.99, Menards-75.66, Microfilm Supplies/Bureau of Administration-177.00, Utilities/Mitchell Telecom-124.81, Dues/SDACO-630.10, Prog Support/Software Services-2,180.00; **NORTH OFF:** Workman's Comp/SDML Workers Comp-2,616.88, Repair's Golden West-89.97, Midwest Fire & Safety-63.00,

Garbage/Miedema Sanitation-72.00, Phones/Mitchell Telecom-93.61; **VET:** Workman's Comp/SDML Workers Comp-53.82, Utilities/Craig Bennett-50.00, Mitchell Telecom-120.76; **COORD:** Website Fees/Bruce Mastel-17.50, IT Contract/Tech Solutions-9,480.00, Postage/Qualified Presort-987.20, Postage Meter Fees/Qualified Presort-334.22, Paper/Jones Supplies-1,280.00, Copy Machine Maint/A & B Business Solutions-113.91, Elite Business Systems-19.79; **GIS:** GIS Maint/Planning & Dev Dist III-1,545.00, GIS Maint Soil Calc/Planning & Dev Dist III-1,500.00; **SHERIFF:** Workman's Comp/SDML Workers Comp-5,262.21, Prof Services/Sungold Trophies-16.00, Publishing & Dues/Mid-States Organized Crime Info Center-100.00, Rentals Teletype/SD Dept of Public Safety-11,350.00, Repairs Patrol Car/Tri M Tunes-40.00, Car Wash/MEGA Wash-50.00, Office Supplies/Dakota Data Shred-48.00, Innovative Office-312.24, Field Supplies/Greg Nelson-21.99, Prisoner Transport/Pennington County Jail-73.30, Utilities/Mitchell Telecom-646.69, Cellular Service/Dawn Grissom-50.00; **JAIL:** Workman's Comp/SDML Workers Comp-25,918.80, Medicine/Avera Queen of Peace Hosp-2,613.94, Stephen Gullings DDS-218.00, BLDG Maint/Advantage Auto Glass-419.61, Jail Supplies/Bob Barker Co-458.54, Charm-Tex-49.90, Jones Supplies-313.12, Laundry Supplies/Ameripride Services-182.76, Kitchen Supplies/CWD-Aberdeen-177.11, Jones Supplies-315.50, Uniforms/Jack's Uniforms-106.39, Prisoner Food/Summit Food Service-16,616.11, Cable TV/Mitchell Telecom-84.81, Water Softener/Darrington Water-45.00, Contracts/Hard Drive Outlet-318.96, Inmate Services/Swanson Services Corp-330.84; **CORONER:** Coroner Fees/Clinical Laboratory-1,619.00, Bart Fredericksen-2,433.00, Regional Health Reference Laboratory-461.00; **WELFARE:** Workman's Comp/SDML Workers Comp-53.82, QOP Hosp/Avera Queen of Peace Hosp-5,541.63, Hosp Misc/Avera McKennan Hosp-2,810.83, Supplies/McLeod's Printing-14.99, Qualified Presort-38.84, Office Utilities/Debra Emme-50.00, Midcontinent-37.50, Mitchell Telecom-56.36; **NURSE:** Workman's Comp/SDML Workers Comp-107.66; **WIC:** Workman's Comp/SDML Workers Comp-53.82; **HANDICAPPED:** Ment Hand/Dept of Revenue-1,733.52, Dakotabilities-540.00; **CADC:** Stepping Stones/CADC Stepping Stones-1,500.00; **DAKOTA MENT HEALTH:** Dakota Counseling Inst/Dakota Counseling-1,750.00; **MENTAL ILL:** Committals/Douglas Papendick-95.00, Hearings/Avera McKennan Hosp-699.50, Mark Katterhagen-12.00, Kennedy Pier Loftus-431.00, Lewis & Clark BHS-178.00, Lincoln Co Treasurer-75.00, Darcy Lockwood-12.00, Lucy M Lewno-156.50, Minnehaha Co Auditor-606.50, Redwood Mediation-97.25, Dean Schaefer-210.00, Yankton Co Treasurer-211.50, Yankton Sheriff's Ofc-50.00; **FAIR:** Workman's Comp/SDML Workers Comp-1,631.39, Repairs & Maint/Menards-123.92, Midwest Fire & Safety-336.50, Ofc of Fire Marshal-60.00, Santel Comm-40.00, Supplies/Menards-47.08, Gas & Electric/Northwestern Energy-546.41, Water & Sewer/Davison Rural Water-59.25, Garbage/Miedema Sanitation-88.00; **CO EXTENSION:** Workman's Comp/SDML Workers Comp-161.47, Postage/Qualified Presort-41.53, Supplies/McLeod's Printing-15.00, Travel & Conf/Caroline Hansen-106.28, Utilities/Bureau of Administration-18.00, Midcontinent-37.50, Mitchell Telecom-59.37; **SOIL CON DIST:** Prof Fees/Davison Co Soil-6,250.00; **WEED:** Workman's Comp/SDML Workers Comp-916.24, Utilities/City of Mitchell-5.00, Mitchell Telecom-110.63; **DRAINAGE:** Workman's Comp/SDML Workers Comp-269.11; **P & Z:** Workman's Comp/SDML Workers Comp-269.11, Dist III Fees/Planning & Dev Dist III-25,346.00; **IND DEV:** Econ Dev/Mitchell Area Development Corp-2,500.00; **HIWAY:** Workman's Comp/SDML Workers Comp-21,152.41, Publishing/JOBSHQ-674.50, Repairs & Maint/Carquest of Mitchell-270.56, Dakota Fluid Power-648.69, Fastenal Co-17.50, Meyers Oil Co-55.20, Mitchell Iron & Supply-435.35, Scott Supply Co-403.30, Sturdevant's Auto Parts-21.06, Wheelco Truck & Trailer-5.40, Supplies & Materials/A-Ox Welding-553.52, Boyer Trucks-36.68, Carquest of Mitchell-632.58, Dept of Revenue-43.54, Elite Business Systems-90.00, Fastenal Co-7.00, John Geidel-6.84, General Equip & Supplies-969.03, Truenorth Steel-98.00, Meyers Oil Co-486.20, Mitchell Iron & Supply-144.64, Mueller Lumber Co-15.18, Thune's True Value-10.99, Utilities/City of Mt. Vernon-73.22, Ameripride Services-182.16, City of Mitchell-22.60, Miedema Sanitation-72.00, Mitchell Telecom-195.44, Santel Comm-41.22, Snow & EMG/Rueben Sonne-339.00, Clayton Wells-339.00, Building Repairs/Ethan Coop Lumber-16,900.00, Signage & Materials/Fastenal Co-81.40, Equipment/Caterpillar Financial-83,055.52, Projects/SD Dept of Transportation-1,999.95, Patch Mix/Brock White Co-880.20, Other Projects/SD Dept of Transportation-18,917.77; **EM:** Workman's Comp/SDML Workers Comp-1,595.90, Repairs & Maint/Bryant's Heating & AC-280.50, TMA-128.13, Utilities/Jeff Bathke-50.00, City of Mitchell-15.75, Golden West-89.85, Mitchell Telecom-73.75, Minor Equip/Menards-269.55; **M&P:** M&P Service &

Fees/IGO-200.00; **911:** Communications-City of Mitchell Police Dept-16,349.34; **LIABILITIES:** Fairgrounds Rent-Bob Jarding-131.25.

ADJOURN

At 12:20 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for January 21, 2020 at 9:00 a.m.

ATTEST:

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish once
Approximate cost