

**December 17, 2019**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Bode, Weitala, Kiner and Claggett. Absent Reider Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Kiner, second by Claggett to approve the minutes from the December 10, 2019 meeting. All members present voted aye. Motion carried.

**COMMISSIONER REIDER PRESENT**

At 9:05 a.m., acknowledged Commissioner Reider's presence.

**PUBLIC INPUT**

ROD Young said that she has a pending expenditure for \$4,135 to be taken out of the M&P fund to transfer data to her new software. She also reported she will be spending \$980 to set up E-share scanning. There will be a service fee of \$65 per month.

Auditor Kiepke reported she ran her first meeting as president of the SDACO. She reported that she and the president of the SDACC are trying to bring fresh ideas forward so that officials stay interested in workshops and conventions.

Chairperson Bode reported that Tammie Williams from DOT attended the Executive SDACC Board meeting she attended in Pierre. Ms. Williams stated there is concern about water running through the Jim River and the damage that could happen. Particularly concerning is the asphalt. She said DOT is trying to put into place as many help sources as possible. DOT has been trying to reach out to counties to see what they may need.

Bode said that one of the initiatives of the SDACC president is to be actively engaged with legislators. Commissioner Claggett agreed to be Davison County's point person for the legislative process.

Jim Miskimins, representing the Corn Palace Stampede Rodeo Committee, announced 2020 will be the 50<sup>th</sup> anniversary of the rodeo. The committee would like to bring the Clydesdale horse team to Mitchell. The committee will be asking Davison County to house the horses at the Fairgrounds to reduce costs.

**DIVERSION PROGRAM UPDATE**

States Attorney Miskimins and Davison County JDAI & Diversion coordinator Katie Buschbach appeared before the Board to update them on the diversion program for youth and young adults.

Ms. Buschbach reported that she and Deputy States Attorney Odland traveled to Yankton to get approval from Judge Cheryle Gering to move forward with diversion programs for youth and young adults. She is now anxious to reach out to the public to educate them about the program and also to garner funding.

The program is geared to first time offenders that have committed a citable offence, such as shoplifting, underage drinking or low-grade drugs. These are just a few examples. The program allows first contact with the diversion supervisor rather than going to court.

Young adults pay a diversion fee to enter the program. The fee will help offset costs for youth in the program.

The program is a multi-faceted, evidence based on-line education course. Some of the courses deal with the offences listed above as well as anger management, communication and others. There are also free parental classes offered.

## **CIVIL REPORT**

Civil Process Administrator Grissom, Civil Deputy Nelson and Sheriff Brink appeared before the Board to present a Civil report for 2019. Commissioner Reider asked for a breakdown of where the fees go. Chairperson Bode asked for a chart from the last five years for comparison and for a tool moving forward. The report can be found on file in the Davison County Auditor's office.

## **APPROVE NEW HIRE**

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Claggett to approve the hire of Tyler Decker as an Equipment Operator at a rate of \$16.87, effective December 19, 2019, with a \$.50 wage adjustment after successful completion of a six-month introductory period. All members voted aye. Motion carried.

## **APPOINT VSO**

As per SDCL 33A-1-22, motion by Kiner, second by Claggett to appoint Craig Bennett as the Davison County Veteran's Service Officer through the first Monday in January, 2024. All members voted aye. Motion carried.

## **APPROVE GARBAGE RATES**

As per the agreement between the City of Mitchell and Davison County, the County must approve the Municipal Solid Waste and Construction & Demolition Out of 5 County Service Area rate. Motion by Reider, second by Claggett to accept the rate of \$65 per ton, which the City has presented. All members voted aye. Motion carried.

## **SUPPLEMENT SHERIFF'S BUDGET**

Motion by Claggett, second by Weitala to supplement the Sheriff's budget Overtime line (4111/211) in the amount of \$482.05, Social Security line (4120/211) in the amount of \$36.88 and State Retirement line (4130/211) in the amount of \$38.56 received from the State of South Dakota Highway Safety Overtime Enforcement Grant. All members voted aye. Motion carried.

## **APPROVE FMLA REQUEST**

Motion by Reider, second by Claggett to approve an FMLA leave request for employee #8000 through January 5, 2020, as the request meets all the requirements. All members voted aye. Motion carried.

## **APPROVE TIMESHEETS**

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

## **UPDATES**

Emergency Management Director Bathke reported the new key fob system in the courthouse should be complete by Friday.

Bathke further reported that to date, 275 in Davison County have registered with FEMA and have received over \$700,000 in benefits. The maximum benefit per household is \$35,000. However, SBA is offering loans with an interest rate of 1.75% to those affected by this year's disasters.

The Davison County Fairgrounds has been opened as a contact site for those that wish to meet with FEMA representatives or need assistance getting registered. Bathke wanted to remind the public that just because you told somebody about your damage doesn't mean you are registered with FEMA. You must be registered in order to get reimbursed for damages. The deadline to register is January 17, 2020.

## **APPROVE BILLS**

Motion by Reider, second by Weitala to approve the following bills for payment. All members voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Prof Fees/Greatland-99.00; **ELECT:** Supplies/Bureau of Administration-12.00; **JUD:** Law Library/West Payment Center-89.37; **AUD:** Supplies/West Payment Center-69.62, Lien Coll Supplies/McLeod's Printing-219.90, Time Clock Plus/Time Clock Plus-2,745.00; **TREAS:** Mainframe Support/Bruce Mastel-35.00; **STATES ATTY:** Prof Fees/James D Taylor P.C.115.90, Med Prof Fees/Avera Queen of Peace Health Serv-1,776.00, Avera Queen of Peace Hosp-2,712.15, SD Public Health Lab-600.00, Repairs & Maint/A & B Business Solutions-47.36, Dakota Data Shred-48.00, Supplies/Innovative Office-35.03, Travel & Conf/Catherine Buschbach-69.72, Utilities/Catherine Buschbach-125.00, Books/West Payment Center-433.30; **IND DEF:** Pub Def Contract/Alvine Weidenaar LLP-15,833.26, Douglas Papendick-15,833.26; **CRT APPTED ATTY:** Crt Appted Atty/Larson and Nipe-665.00; **PUB SFTY BLDG:** Repairs/Menards-235.75, Mitchell Iron & Supply-107.22, Snow Technologies-187.80, Supplies/Hillyard Sioux Falls-84.32, Gas & Fuel/Meyers Oil Co-200.34, Pest Control/Premier Pest Control-70.00, Phone/Verizon Wireless-44.61; **CRTHOUSE:** Repairs & Maint/Snow Technologies-356.82, Supplies/Menards-37.28, Gas & Fuel/Meyers Oil Co-25.44, Gas & Electric/Northwestern Energy-3,117.61, Pest Control/Premier Pest Control-40.00, Buildings/On Sight, LLC-77,489.83; **DOE:** Gas/Meyers Oil Co-325.84; **ROD:** Rentals/Bureau of Administration-12.00, Supplies/Innovative Office-30.71, Preserve Projects/McLeod's Printing-900.00; **NORTH OFF:** Repairs/Snow Technologies-187.80, Supplies/Hillyard Sioux Falls-132.96, McLeod's Printing-19.40, Gas & Fuel/Meyers Oil Co-55.12, Gas & Electric/Northwestern Energy-1,402.75, Water & Sewer/City of Mitchell-29.45, Pest Control/Premier Pest Control-50.00, Buildings/Menards-21.94, Minor Equip/Menards-12.96; **SHERIFF:** Repairs Patrol Car/Dakota Two Way-28.85, Oil Changes/Lube Rangers-51.97, Sturdevant's Auto Parts-19.35, Tires/Graham Tire Co Mitchell-707.80, Car Wash/MEGA Wash-50.00, Office Supplies/Hard Drive Outlet-61.69, Innovative Office-217.31, West Payment Center-69.62, Gas Patrol Car/Meyers Oil Co-

2,541.88, Uniforms/Jack's Uniforms-67.95, Prisoner Transport/JPATS USMS-2,320.00, Pennington County Jail-36.65, Winner Police Dept-67.60, Cellular Service/Verizon Wireless-632.35; **JAIL:** Medicine/Avera Queen of Peace Hosp-38.15, Lewis Drug Stores-1,412.34, Mitchell Clinic-105.83, Mitchell Regional Ambulance-2,590.40, Sanford Health-1,541.59, Fed Inmate Med/Lewis Drug Stores-33.08, Bldg Maint/Upper Midwest Garage Door-413.26, Equip Repair/Thune's True Value-70.00, Office Supplies/Innovative Office-197.41, Jail Supplies/Bob Barker Co-142.80, Jones Supplies-263.31, McKesson Medical-637.75, Phoenix Supply-51.11, Thune's True Value-9.95, Laundry Supplies/Ameripride Services-228.45, Kitchen Supplies/CWD Aberdeen-274.35, Jones Supplies-252.25, Uniforms/Jack's Uniforms-53.94, Sungold Trophies-65.18, Inmate Testing/McKesson Medical-70.76, Prisoner Food/Summit Food Service-16,681.96, Travel/Americinn Sioux Falls N-993.41, Misty Grove-180.00, Misty Hicks-McDaniel-180.00, Marco Mora-180.00, Travis Sedlmeier-243.00, Water Softener/Darrington Water-45.00, Contracts/Hard Drive Outlet-359.03, Medical Waste Transport-164.72, Mitchell Clinic-6,875.00, Minor Equip/McKesson Medical-51.09, Vehicle Maint/Lube Rangers-46.43, Meyers Oil Co-344.71, Inmate Services/Swanson Services-2.45; **CORONER:** Coroner Fees/Sanford Health-7,110.00; **JUV DET:** Detention/Minnehaha Co Regional-690.00; **WELFARE:** Hospital/Avera Heart Hosp-20,576.07, Travel/Debra Emme-45.36, Utilities/Northwestern Energy-206.59, Funerals/Bittner Funeral-2,500.00, Will Funeral-2,500.00; **FAIR:** Repairs & Maint/Dakota Supply Group-414.40, Menards-14.64, Snow Technologies-187.80, Gas & Fuel/Meyers Oil Co-95.40, Gas & Electric/Northwestern Energy-518.54, Water & Sewer/Davison Rural Water-57.25, Pest Control/Premier Pest Control-40.00, Phone/Verizon Wireless-44.61, Buildings/Menards-22.98, Sound Solutions-17,819.53, Weisser's Heating & AC306.12; **CO EXTENSION:** Travel & Conf/Debra Emme-15.75, Utilities/CenturyLink-27.00; **WEED:** Utilities/Verizon Wireless-44.61; **DRAINAGE:** Board Mileage/Brenda Bode-15.12, Jerry Buchholz-7.14, Gregg Bult-26.46, Chet Edinger-.84, Denny Kiner-5.04, Mark Klumb-7.98, Jay Larson-.84; **P & Z:** Prof Fees/Planning & Dev Dist III-3,375.00, Supplies/McLeod's Printing-813.53, Board Mileage/Dave Anderson-66.36, Lewis Bainbridge-98.70, Brenda Bode-194.04, Bruce Haines-68.88, Charles Storm-18.48, Steve Thiesse-21.84, Kim Weitalla-13.44, Equip & Signage-Make it Mine-134.10; **HIWAY:** Repairs & Maint/Auto Body Specialties-9.20, Boyer Trucks-589.89, Butler Machinery-4,146.00, Carquest of Mitchell-609.90, Graham Tire Co Sioux Falls-3,148.00, Honda of Mitchell-159.11, Transource-381.87, Sturdevant's Auto Parts-94.44, Wheelco-2,493.56, Supplies & Matl/A-Ox Welding-74.46, Ameripride Services-120.90, Carquest of Mitchell-265.07, Dept of Revenue-278.10, Sturdevant's Auto Parts-164.90, Gas & Fuel/Meyers Oil Co-25,225.32, Utilities/City of Mt. Vernon-73.22, Northwestern Energy-1,556.02, Santel Comm-41.69, Verizon Wireless-115.95, Snow & Emg/Meyers Oil Co-8,140.44, Equipment/North Central Rental-4,850.00, Projects/Civil Design Inc-10,152.50, Other Projects/Brock White Co-440.10; **EM:** Repairs & Maint/TMA-1,173.80, Supplies/Dept of Motor Vehicles-21.20, Menards-357.94, Fuel/Meyers Oil Co-410.86, Utilities/CenturyLink-13.50, Northwestern Energy-106.90, Verizon Wireless-74.67, EM Accuml/Verizon Wireless-104.80, Minor Equip/MTECH, INC-1,695.00; **JAIL 24/7:** UA Tests/Redwood Toxicology-2,065.00; **BID DEP:** Fairgrounds Dep/Abbott House-200.00, Jack's Campers-200.00, Dave Mitchell-200.00; **M&P:** M&P/SDACO- M&P-578.00.

## **PAYROLL FOR THE MONTH OF DECEMBER**

Commissioner-\$6,730.70, Auditor-\$14,184.74, Treasurer-\$9,676.69, State's Attorney-\$27,076.96, Public Safety Building-\$8,932.28, Gen. Government Building-\$3,594.88, Director of Equalization-\$22,085.98, Register of Deeds-\$11,188.61, North Offices-\$3,978.93, Veterans' Services-\$3,043.20, County Coordinator-\$469.60, 24/7 Program-\$3,436.61, Sheriff-\$37,889.00, County Jail-\$93,612.46, Coroner-\$1,375.00, Emergency Management-\$5,266.36, County Road & Bridge-\$36,361.39, Welfare-\$1,793.03, Community Health Nurses-\$3,344.06, WIC-\$2,600.00, Fairgrounds-\$2,975.44, Extension-\$862.78, Weed Control-\$906.68, Drainage-\$280.00, Planning/Zoning-\$6,232.00.

## **ADJOURN**

At 11:03 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for Monday, December 30<sup>th</sup> at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost