

**November 5, 2019**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Kiner, second by Claggett to approve the minutes from the October 29, 2019 meeting. All members voted aye. Motion carried.

**PUBLIC INPUT**

KORN News Director JP Skelly thanked the commission for addressing the sound system issues.

**APPROVE AUDIO/VIDEO SYSTEM QUOTE**

Motion by Claggett, second by Reider to approve the quote from Sound Solutions for an Audio/Video System for rooms A & B at the Davison County Fairgrounds with a cost of \$18,125.76. All members voted aye. Motion carried.

**APPROVE SPECIAL WAGES FOR LICENSED WORK**

Motion by Reider, second by Kiner to approve a rate of \$30 per hour for Maintenance personnel Joel Rang when he performs work that a licensed electrician must do, as he is a licensed electrician, as deemed necessary by Physical Plant Manager Ruml. All members voted aye. Motion carried.

**APPROVE FUEL QUOTE**

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Reider to approve the lone fuel quote from Meyers Oil for 3,300 gallons of diesel #1 at a cost of \$2.4868 per gallon and 9,500 gallons of diesel #2 at a cost of \$2.1068 per gallon. All members voted aye. Motion carried.

**REPLACE FURNACE**

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to approve the low quote from Bryant's Heating & Air conditioning of \$3,213 for a 120,000 BTU American Standard 92% High Efficiency Furnace, Transition Duct Work, Gas Piping and Chimney for the furnace in the basement of the highway shop. All members voted aye. Motion carried.

**APPROVE FUNDING FOR 211 SYSTEM**

After hearing a presentation from Dave Stevens, Executive Director of Mitchell United Way as to the benefits and the organizations in support of the system, motion by Claggett, second by Reider to fund \$1,000 of the cost of the system in 2020. All members voted aye. Motion carried.

## REVIEW POLICY AND PROCEDURE MANUAL

The commissioners continued to review the Policy and Procedure manual. However, they were not ready to approve it.

## INTO EXECUTIVE SESSION

At 10:40 a.m., motion by Reider, second by Weitala to move into executive session to discuss personnel, pursuant to SDCL 1-25-2. All members voted aye. Motion carried.

## OUT OF EXECUTIVE SESSION

At 11:08 a.m. motion by Kiner, second by Reider to move out of executive session. All members voted aye. Motion carried.

## APPROVE TIMESHEETS

Motion by Weitala, second by Claggett to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

## APPROVE BILLS

Motion by Weitala, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

## GENERAL FUND:

**COMM:** Admin Fee/Companion Life-10.00, Travel & Conf/Safety Benefits Inc-65.00; **JUD:** Jurors/Mileage and Jury Fees-472.68, Prof Fees/Certified Languages-11.55, Stephanie Moen & Assoc-47.60; **AUD:** ACH Payment/Cortrust Bank-15.00, Rentals/Microfilm Imaging Systems-147.00, Travel & Conf/Safety Benefits Inc-65.00, Utilities/Susan Kiepe-50.00; **TREAS:** Supplies/First Dakota Nat'l Bank-3.00, McLeod's Printing-36.92, State MV Supplies/McLeod's Printing-36.93, Utilities/David Beintema-50.00; **STATES ATTY:** Travel & Conf/Alicia Odland-271.84; **PUB SFTY BLDG:** Contracts/Precision Weed Spraying-170.00, Repairs/Menards-7.98, Gas & Electric/Northwestern Energy-6,722.64, Phone/Roger Collins-50.00; **CRTHOUSE:** Repairs & Maint/Precision Weed Spraying-85.00, Santel Communications-45.00, Thune's True Value-33.98, Water & Sewer/City of Mitchell-329.05, Phone/Joel Rang-50.00; **DOE:** Utilities/Blake Biggerstaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Tanner Stunes-50.00, Carla Wittstruck-50.00; **NORTH OFF:** Repairs/Precision Weed Spraying-85.00, Supplies/Menards-89.33; **VET:** Utilities/Craig Bennett-50.00; **COORD:** IT Contract/Tech Solutions-9,480.00; **SHERIFF:** Repairs Patrol Car/Big E Auto-67.96, Office Supplies/Innovative Office-592.00, Gas Patrol Car-First Bankcard-64.79, Field Supplies/First Bankcard-5.74, Cellular Service/Dawn Grissom-50.00; **JAIL:** Medicine/Avera Queen of Peace Hosp-788.23, Office Supplies/Innovative Office-60.95, Jail Supplies/Bob Barker Co-380.42, McKesson Medical-133.56, Laundry Supplies/Menards-88.56, Phoenix Supply-45.00, Kitchen Supplies/Jones Supplies-127.25, Prisoner Food/Summit Food Service-9,405.02, Contracts/Hard Drive Outlet-382.14, Minor Equip/Global Equipment Co-109.90, Inmate Services/Swanson Services Corp-328.00; **WELFARE:** Transients/First Bankcard-33.20, Office Utilities/Debra Emme-50.00; **MENTAL ILL:** Committals/Douglas Papendick-190.00, Hearings/Avera Queen of Peace Hosp-171.88, Harmelink & Fox-174.25, Mark Katterhagen-21.00, Darcy Lockwood-21.00, Lucy M Lewno-279.75, Minnehaha Co Auditor-214.50, Yankton Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Chuck's Paint & Blinds-95.00, Gas & Electric/Northwestern Energy-1,081.56; **P & Z:** Travel/Dakotah Lodge-164.00;

**EM:** Repairs & Maint/Dakota Two Way-1,349.08, Mettler Implement-119.70, Utilities/Jeff Bathke-50.00,;  
**BID DEP:** Fairgrounds Deposit/Mitchell Wesleyan Church-200.00.

**DENY WELFARE CLAIMS**

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Reider to deny welfare claim #19-9595 and #19-7309 pursuant to SDCL 28-13-33 prior approval required. All members voted aye. Motion carried.

**ACKNOWLEDGE VOLUNTEERS**

Motion by Reider, second by Claggett to acknowledge volunteers for the month of November 2019, with a full list on file in the Davison County Auditor’s office. All members voted aye. Motion carried.

**APPOINT WEBSITE COMMITTEE MEMBER**

Motion by Claggett, second by Kiner to appoint Jim Matthews to the Website committee effective immediately. All members voted aye. Motion carried.

**ADJOURN**

At 11:15 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for November 12<sup>th</sup> at 9:00 a.m.

**ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost