

August 13, 2019

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Claggett, second by Kiner to approve the minutes from the July 30, 2019 meeting. All members voted aye. Motion carried.

2ND QUARTER REPORT

Mark Vaux, Mitchell Area Development Corp, presented the 2019 2nd quarter report. He said that ten new members have joined Mitchell Main Street and Beyond. He also stated that First Fridays have been an amazing success.

Mr. Vaux reported that Mitchell has an unemployment rate of 2.5%. He stated there are 281 unemployed people and 804 job openings in Davison County.

Mr. Vaux further reported that one of the primary prospects for the future is a business/industrial park on the west side of town.

Sonya Moller, Mitchell Chamber Director, reported that the 2nd Annual Pre-Sturgis Kick-off was another success. She said it was the 2nd most attended event in Mitchell, next to hunting. She gave credit to Brian Klock for being the driving force behind the event.

APPROVE FMLA REQUEST

Motion by Claggett, second by Weitala to approve an FMLA request effective July 29, 2019 for employee #3820. All members voted aye. Motion carried.

APPROVE TRAILER PURCHASE

At the request of Weed Supervisor Geppert, motion by Kiner, second by Claggett to approve the purchase of a PJ 20' Utility Trailer from Ludens, Inc at a cost of \$3,150. All members voted aye. Motion carried.

APPROVE BODY CAMERA PURCHASE

At the request of Deputy Harr, motion by Reider, second by Weitala to approve the purchase of five Flex 2 cameras and 5 Flex 2 controllers from Axon Enterprise, Inc., at a total cost of \$4,495. All members voted aye. Motion carried.

APPROVE MOBILE UNIT PURCHASE

At the request of Emergency Management Director Bathke, motion by Reider, second by Claggett to approve the purchase of 2010 Chevy 550 6.6L V8 Duramax Turbo Diesel Engine from Avera Queen of Peace Hospital at a cost of \$20,000 to be used as a MEOC (Mobile Emergency Operations Center). The vehicle will be required to be retrofitted to a Mobile Emergency Response Vehicle and the cost is still being determined. However, the total cost of the unit will not surpass the \$50,000 bid limit. All members voted aye. Motion carried.

AUTHORIZE 2020 LEMP GRANT APPLICATION

At the request of Emergency Management Director Bathke, motion by Kiner, second by Claggett to authorize the application for the LEMP (Local Emergency Management Performance) grant. All members voted aye. Motion carried.

APPROVE ADVERTISEMENT FOR SEALED BIDS

At the request of Emergency Management Director Bathke, motion by Kiner, second by Claggett to advertise for sealed bids for the replacement of two exterior doors and installation of Access Control Hardware for 29 doors at the Davison County Courthouse. Bids shall be received at the Davison County Auditor's Office by 5:00 p.m. on Monday August 26, 2019. Bids will be opened at the Commission Chambers located at 1420 N. Main Street, Mitchell, SD at 9:15 a.m. on August 27, 2019. All members voted aye. Motion carried.

DISCUSSION

Terry Johnson, Project Supervisor for the Engineering Department, Joe Schroeder, City and Engineer and Kyle Croce, Public Works Director, all representing the City of Mitchell, appeared before the Board to discuss the area south of the Public Safety Building between Miller and Anderson. Mr. Johnson said the City understood the County was talking about making this area a green space. The City would like to have this area for a road. The City would plat the road, maintain the road and it would be signed as McCabe. If sidewalk were installed on the south side in the future, the County would be responsible for that.

2020 BUDGET REVIEW CONTINUED

The commissioners continued reviewing the 2020 budget.

APPROVE BILLS

Motion by Claggett, second by Weitala to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

AUD: Utilities/Susan Kiepke-50.00; **TREAS:** Utilities/David Beintema-50.00; **STATES ATTY:** Prof Fees/Jame D Taylor PC-4,127.10 Books/West Payment Center-219.26; **CRT APPTED ATTY:** Crt Appted Atty/Ashley Anson Prof LLC-1,045.00, Douglas Papendick-1,057.25, Wantoch Law Office-384.50; **A & N:** Abused & Neg Child/Douglas Papendick-123.10, Wantoch Law Office-1,310.90; **PUB SFTY BLDG:** Gas & Electric/Northwestern Energy-7,583.84, Phone/Roger Collins-50.00; **CRTHOUSE:** Repairs & Maint/Golden West-75.00, Phone/Joel Rang-50.00; **DOE:** Utilities/Blake Biggerstaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Tanner Stunes-50.00, Carla Wittstruck-50.00; **NORTH OFF:** Repairs/Golden West-89.97; **VET:** Utilities/Craig Bennett-50.00; **SHERIFF:** Cellular Service/Dawn Grissom-50.00; **JAIL:** Office Supplies/Innovative Office-67.50, Jail Supplies/First Bankcard-67.97, Minor Equip/First Bankcard-25.84;

WELFARE: Utilities/Debra Emme-50.00; **FAIR:** Gas & Electric/Northwestern Energy-1,413.39; **CO EXTENSION:** Utilities/Bureau of Administration-18.00; **HIWAY:** Utilities/Northwestern Energy-59.70; **EM:** Utilities/Jeff Bathke-50.00.

GENERAL FUND:

COMM: Employee Assistance Progr/Dakota Counseling-200.00, Publishing/Daily Republic-1,193.41, Utilities/Mitchell Telecom-55.15; **JUD:** Prof Fees/Certified Languages-44.55, Dakota Counseling-537.00, Carol Johnson-132.60, Law Library/West Payment Center-89.37; **AUD:** Rentals/Microfilm Imaging Sys-147.00, Utilities/Mitchell Telecom-55.14, Mainframe Support/Software Services-220.00; **TREAS:** Supplies/Intellipay-4.50, Utilities/Mitchell Telecom-113.04, Mainframe Support/Bruce Mastel-70.00, Software Services-880.00; **STATES ATTY:** Prof Fees/Avera Queen of Peace Hosp-634.24, Medical Prof Fees/Avera Queen of Peace Health Services-6,137.38, Avera Queen of Peace Hosp-266.65, Fifth Third bank Legal-41.33, Utilities/Mitchell Telecom-119.95; **CRT APPTED ATTY:** Crt Appted Atty/Tamara D Lee-943.48, Morgan Theeler-733.20, Tinan & Smith-10,603.00, Wantoch Law Office-2,732.20, Catastrophic Legal/SDACC CLERP-4,656.00; **PUB SFTY BLDG:** Repairs/Mitchell Iron & Supply-191.96, Gas & Fuel/Meyers Oil Co-435.83, Garbage/Miedema Sanitation-130.00; **CRTHOUSE:** Repairs & Maint/G & R Controls-135.00, Ron's Bicycle & Locksmith-243.00, Santel Communications-45.00, Supplies/Menards-13.77, Gas & Fuel/Meyers Oil Co-41.40, Cable TV/Mitchell Telecom-84.81, Water & Sewer/City of Mitchell-566.40, Garbage/Miedema Sanitation-88.00; **DOE:** Supplies/Innovative Office-637.50, Gas/Meyers Oil Co-476.33, Utilities/Mitchell Telecom-114.36, Software Services/Software Services-2,120.00; **ROD:** Rentals/Microfilm Imaging Sys-485.00, Supplies/Innovative Office-109.34, Utilities/Mitchell Telecom-121.07, Prog Support/Software Services-480.00; **NORTH OFF:** Repairs/Campbell Supply-78.40, Carquest of Mitchell-44.28, Honda of Mitchell-20.83, Gas & Fuel/Meyers Oil Co-132.75, Garbage/Miedema Sanitation-72.00, Phones/Mitchell Telecom-93.23; **VET:** Utilities/Mitchell Telecom-132.58; **COORD:** IT Contract/Tech Solutions-9,480.00, Postage/Qualified Presort-634.19, Postage Meter Fees/Qualified Presort-206.71, Copy Machine Maint/A & B Business Solutions-70.86; **SHERIFF:** Oil Changes/Lube Rangers-51.49, Vern Eide Ford-85.40, Car Wash/Mega Wash-110.00, Gas Patrol Car/Meyers Oil Co-3,266.33, Field Supplies/County Fair Food Store-10.77, Travel & Conf/Dawn Grissom-14.28, Utilities/Mitchell Telecom-660.81; **JAIL:** Medicine/Avera Medical Group Radiology Mitchell-122.45, Avera Medical Group Surgical Mitchell-215.94, Avera Queen of Peace Hosp-768.85, Mitchell Regional Ambulance-300.00, Equip Repair/Mid Dakota Equip-228.00, Office Supplies/Davison Co Inmate-2.90, Innovative Office-382.09, McLeod's-208.36, S & M Printing-188.00, Jail Supplies/County Fair Food Store-12.00, Jones Supplies-596.93, Menards-5.49, McKesson Medical-Surgical-110.91, Phoenix Supply-212.42, Laundry Supplies/Ameripride Services-228.45, Buhl's Drycleaners-51.10, Jones Supplies-383.85, Kitchen Supplies/CWD-269.80, Jones Supplies-317.75, Uniforms/Jack's Uniforms-195.79, Inmate Testing/McKesson Medical-Surgical-70.76, Prisoner Food/Summit Food Service-13,868.56, Cable TV/Mitchell Telecom-84.81, Water Softener/Darrington Water-45.00, Contracts/First National Insurance-320.00, Hard Drive Outlet-470.43, Medical Waste Transport-183.38, Minor Equip/Menards-179.99, Vehicle Maint/Meyers Oil Co-662.40, Inmate Services/Swanson Services Corp-328.71; **JUV DET:** Detention/Minnehaha Co Regional-3,450.00; **WELFARE:** Supplies/McLeod's-49.90, Qualified Presort-12.68, Utilities/Mitchell Telecom-59.21; **NURSE:** Expenditures/Jenna Auch-176.29; **WIC:** Expenditures/Ramkota Hotel-308.00, Danielle Radel-94.00, Angela Seitz-94.00; **MENTAL HAND:** Ment Hand/Deptment of Revenue-3,043.80; **MENTAL ILL:** Committals/Douglas Papendick-285.00, Hearings/Avera Queen of Peace Hosp-1,324.90, Fox & Youngberg, P.C.-803.53, Horn Law Ofc-184.50, Kennedy Pier Loftus-288.00, Lewis & Clark BHS-712.00, Minnehaha Co Auditor-47.00, Yankton Sheriff's Ofc-50.00; **FAIR:** Repairs & Maint/Campbell Supply-22.97, Menards-60.80, Santel Communications-40.00, Tessier's Inc-100.42, Gas & Fuel/Meyers Oil Co-197.33, Water & Sewer/Davison Rural Water-113.25, Garbage/Miedema Sanitation-88.00; **CO EXTENSION:** Postage/Qualified Presort-12.69, Travel & Conf/Caroline Hansen-108.10, Utilities/Mitchell Telecom-56.54; **WEED:** Board Mileage/Brenda Bode-15.54, Brian Bode-14.28, Ray Hanson-15.12, Utilities/Mitchell Telecom-110.40; **P & Z:** Supplies/McLeod's-39.98; **HIWAY:** Publishing/Daily Republic-

100.81, Repairs & Maint/Boyer Trucks-160.66, Butler Machinery-2,165.58, Campbell Supply-89.98, Carquest of Mitchell-6.39, Fastenal-.88, Mitchell Iron & Supply-537.31, Scott Supply-50.50, Sturdevant's Auto Parts-6.45, Thune's True Value-3.56, Wheelco Truck & Trailer-119.04, Supplies & Materials/A-Ox Welding-150.45, Agronomy Plus-182.50, Ameripride Services-180.35, Campbell Supply-29.69, Carquest of Mitchell-316.50, Department of Revenue-229.31, Fastenal-.12, Heartland Ag Systems-3.60, Gas & Fuel/Meyers Oil Co-16,784.59, Utilities/City of Mt. Vernon-73.22, Elite Business Systems-71.70, Miedema Sanitation-72.00, Mitchell Telecom-195.21, Santel Communications-41.62, Machinery/North Central Rental-5,100.00, Bridge Repair/Bailey Metal-265.50, Campbell Supply-794.16, Fastenal-54.36, Truenorth Steel-1,922.57, Mueller Lumber-53.94, Spencer Quarries/970.12, Patch Mix/Commercial Asphalt/3,199.20; **EM:** Supplies/Avera Heart Hosp/150.00, Fuel/Meyers Oil Co-559.13, Utilities/Mitchell Telecom-75.26, Em Accuml/Jenna Auch-130.23; **24/7:** Supplies/Innovative Office-34.64, McKesson Medical-Surgical-88.72, PBT Tubes/Intoximeters-205.25.

APPROVE TIMESHEETS

Motion by Weitala, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Claggett, second by Reider to acknowledge volunteers for the month of August 2019, with the full list on file in the Auditor's office. All members voted aye. Motion carried.

APPROVE AUDITOR'S ACCOUNT WITH TREASURER

Motion by Weitala, second by Kiner to approve the July 2019 Auditor's Account with the Treasurer in the amount of \$6,173,467.10. All members voted aye. Motion carried.

APPROVE OPERATING TRANSFER

As there is not enough cash in the County Highway Fund and it is allowable to do an operating transfer of cash from General Fund to other funds, motion by Claggett, second by Kiner to transfer \$1,188,656 from General Fund Cash 10100A101000 to Highway Fund Cash 20100A101000 for general operating purposes. All members voted aye. Motion carried.

ADOPT RESOLUTION FOR CONTINGENCY TRANSFERS

Motion by Reider, second by Weitala to adopt the following resolution for contingency transfers for the 2019 budget year. A roll call vote was taken as follows. Reider – aye, Weitala – aye, Kiner – aye, Claggett – aye, Bode – aye. Motion carried.

Resolution #081319-01 Contingency Transfers

Whereas, SDCL 7-21-32.2 states that no expenditures shall be charged to the line item authorized for by SDCL 7-21-6.1, but such appropriated amount may be transferred, by resolution of the board, to any other appropriation in which insufficient amounts were provided or for items for which no appropriation was provided. When transfers are made from the contingency budget to other appropriations, whose revenue is provided by other than general fund revenues, a transfer of fund balances may be made from the county general fund to such other fund in the amount of the budget transfer.

Now, therefore, be it resolved that the following contingency transfers be made for the 2019 budget year: Transfer from the General Fund Contingency Budget 112 the amount of \$25,570 with \$125 to Budget 113 Insurance, \$445 to Budget 170 GIS and \$25,000 to 445 Mental Illness.

Dated at Mitchell, South Dakota this 13th day of August, 2019.

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

DENY WELFARE CLAIMS

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Kiner, second by Reider to deny welfare claim #7516 application was not completed and returned; claim #08-7712, #08-3084 and #09-0553 pursuant to SDCL 28-13-32.4 submission of application by hospital within one year of discharge. All members voted aye. Motion carried.

ADJOURN

At 12:22 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for August 20th, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost