

**June 25, 2019**

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Kiner, second by Claggett to approve the minutes from the June 11, 2019 meeting. All members voted aye. Motion carried.

**ANIMAL CRUELTY TRAINING**

After seeing a poster on-line and receiving calls from concerned citizens, chairperson Bode requested that Gail Hahne of Purr ‘n Ruff Rescue and Deputy Harr come in and explain the Animal Cruelty Investigations Training for Law Enforcement poster that the Davison County Sheriff’s seal appeared on. It was explained that the seminar is strictly regarding dog and feline abuse.

Ms. Hahne said the training is only open to Law Enforcement, Animal Control, Humane Investigators, Code Enforcement Officers, Veterinarians and Prosecutors. She said it is free of charge and she is inviting people from about a thirty-mile radius.

Deputy Harr stated that the training is endorsed by the National Sheriff’s Association. He assured the commissioners that if the training had anything to do with anything but dogs and cats, he would shut it down.

Chairperson Bode thanked Ms. Hahne and Deputy Harr for explaining the training.

**BODY CAMERA REPORT**

Deputy Harr reported the body cameras the officers are using are starting to wear out. He said he is putting together quotes for new ones. He further stated they have a “shelf life” of about two years and some of these are four years old.

**HUMAN RESOURCES PRESENTATION**

Karen DeLange and Dan Oakland of Alternative HRD, LLC out of Sioux Falls, did a brief presentation on the services they provide, which include assessments of current HR departments, training, HR assistance as well as other aspects of HR.

Chairperson Bode asked them to put together some quotes for services and forward them to Auditor Kiepke. She will then bring them to the commission to review.

**INTO EXECUTIVE SESSION**

At 10:00 a.m., motion by Kiner, second by Claggett to move into executive session to discuss contractual matters as per SDCL 1-25-2. All members voted aye. Motion carried.

### **OUT OF EXECUTIVE SESSION**

At 10:50 a.m., motion by Kiner, second by Claggett to move out of executive session. All members voted aye. Motion carried.

### **ACCEPT SD COUNCIL ON JUVENILE SERVICES GRANT**

Motion by Claggett, second by Kiner to authorize State Attorney Miskimins to file the paperwork to accept the SD Council on Juvenile Services Grant money awarded to Davison County in the amount of \$60,000. The grant will be supported for approximately three years. The funding will provide for an employee to put together a vision to support juveniles who enter the juvenile justice system and increase efforts to assist at risk children in our communities. The person will also work on partnering with other organizations to fund the program long-term. All members voted aye. Motion carried.

### **RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT**

At 11:00 a.m., motion by Weitala, second by Reider to recess Board of Commissioners and convene Board of Adjustment. All members voted aye. Motion carried.

### **ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS**

At 11:01 a.m., motion by Reider, second by Weitala to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

### **ACCEPT FUEL QUOTE**

Motion by Claggett, second by Kiner to accept the lone fuel quote from Meyers Oil for 3,500 gallons of unleaded fuel at \$2.2508 per gallon. All members voted aye. Motion carried.

### **CONTINUE EXCAVATOR RENTAL**

At the request of Highway Superintendent Weinberg, motion by Kiner, second by Weitala to continue to rent the 2013 CAT 308 Excavator. All members voted aye. Motion carried.

### **SURPLUS EQUIPMENT**

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Weitala to surplus a 1983 Caterpillar Motor Grader, Model #140G, Serial #72V6888 which was purchased July 24, 1984. All members voted aye. Motion carried.

### **APPROVE ADVERTISEMENT FOR SEALED BIDS**

At the request of Highway Superintendent Weinberg, motion by Reider, second by Claggett to advertise for sealed bids for the Unit #3, 1983 Caterpillar Motor Grader, Model #140G, Serial #72V6888, Estimated hours on meter 10,000. All bids must be sealed and marked "Surplus Property Bid". Bids will be received at the Davison County Auditor's Office by 5:00 p.m. on July 29<sup>th</sup>, 2019. Bids will be opened at the Commission

Chambers located at 1420 N. Main Street, Mitchell, SD at 9:15 a.m. on July 30<sup>th</sup>, 2019. All members voted aye. Motion carried.

### **APPROVE INTRODUCTORY WAGE INCREASE**

At the request of Corrections Administrator Radel, motion by Reider, second by Weitala to approve a \$.50 wage increase after successful completion of an introductory period, for Kyelle Herrick, effective June 1, 2019. All members voted aye. Motion carried.

### **APPROVE TIMESHEETS**

Motion by Weitala, second by Reider to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

### **APPROVE BILLS**

Motion by Reider, second by Kiner to approve the following bills for payment. All members voted aye. Motion carried.

### **GENERAL FUND:**

**STATES ATTY:** Repairs & Maint/Dakota Data Shred-48.00 ; **CRT APPTED ATTY:** Crt Appted Atty/Keith Goehring-301.10 ; **A & N:** Abused & Neg Child/Wantoch Law Office-465.25 ; **NORTH OFF:** Gas & Electric/Northwestern Energy-781.89 ; **EXTENSION:** Utilities/Century Link-53.72 ; **HIWAY:** Supplies & Materials/Department of Revenue-172.37 ; **EM:** Utilities/Century Link-26.86.

### **GENERAL FUND:**

**COMM:** Prof Fees/Tristar Benefit Admin-480.00 Companion Life-10.00; **JUD:** Prof Fees/Certified Languages-36.30, Stephanie Moen & Assoc-53.20 Law Library/West Payment Center-89.37, ; **AUD:**Supplies/Susan Kiepkke-4.49.00, Santel Communications-528, Lien Coll Supplies/Cash-61.76, McLeod's Printing-13.64 Travel & Conf/Susan Kiepkke-133.56, ; **TREAS:**Passport Postage/Cash-25.90, Supplies/McLeod's Printing-173.60, First Dakota Nat'l Bank-10.00, State MV Supplies/McLeod's Printing-100.93, Mainframe Support/Bruce Mastel-35.00, ; **STATES ATTY:**Prof Fees/Larson & Nipe-282.00, The UPS Store-10.12, Medical Prof Fees/Avera Queen of Peace Health Services-1,050.00, Avera Queen of Peace Hospital-865.01, State of SD Public Health Lab-810.00, Repairs & Maint/A & B Business Solutions-47.36 Supplies/Innovative Office-217.33, Books/West Payment Center-433.30; **IND DEF:** Public Defender Contract/Alvine Weidenaar LLP-15,833.34, Douglas Papendick-15,833.34; **CRT APPTED ATTY:** Crt Appted Atty/Tinan & Smith-3,537.65, Hollida Wakefield-3,200.00,; **PUB SFTY BLDG:** Contracts/Automatic Building Controls-1,806.00, Precision Weed Spaying-170.00, Repairs/Arctic Refrigeration-6,558.19, Campbell Supply-93.98, Mitchell Iron & Supply-34.90, Supplies/Jones Supplies-114.39, Water & Sewer/City of Mitchell-1,042.10, Pest Control/Premier Pest Control-70.00 Phone/Verizon Wireless-44.11, Elevator Service/Schumacher Elevator-388.83, ; **CRTHOUSE:**Repairs & Maint/Carquest of Mitchell-27.98, Precision Weed Spaying-85.00, Wholesale Electronics-8.35, Supplies/Jones Supplies-151.16 Gas & Electric/Northwestern Energy-2484.49, Pest Control/Premier Pest Control-40.00, ; **DOE:**Travel & Conf/The Lodge at Deadwood-1,860.00 Utilities/Verizon Wireless-84.74 Vehicle Repair/Larry's I-90-314.81, ; **ROD:** Minor Equip/Microfilm Imaging Sys-380.00, ; **NORTH OFF:**Repairs/Precision Weed Spaying-85.00, Supplies/Jones Supplies-227.81 Water & Sewer/City of Mitchell-37.00 Pest Control/Premier Pest Control-50.00, ; **VET:**Travel & Conf/Debra Emme-2.52, ; **COORD:**Postage/Qualified Presort-444.76, Postage Meter Fees/Qualified Presort-149.53 Copy Machine Maint/A & B Business Solutions-43.05, Elite Business Systems-

20.90, ; **SHERIFF:** Prof Serv/Davison Co Sheriff's Ofc-71.20, Publishing & Dues/SD Sheriffs' Assoc-880.00, Repairs Patrol Car/Advance Auto Parts-15.98, Big E Auto-299.66, Dick's Towing-160.00, Oil Changes/Lube Rangers-51.49, Office Supplies/Hard Drive Outlet-81.97, Innovative Office-364.32, Uniforms/Jack's Uniforms-120.89, Travel & Conf/Deadwood Mountain Grand-59.00, Prisoner Transport/JPATS USMS-2,367.00 Pennnington Co Jail-120.45, Cellular Service/Verizon Wireless-628.85,; **JAIL:** Medicine/Avera McKennan Hosp-4198.57, Stephen Gullings DDS-76.00, Mitchell Clinic-406.25, Office Supplies/Innovative Office-180.28, McLeod's Printing-57.99, Jail Supplies/Bob Barker Co-349.73, County Fair Food Store-33.23, Jones Supplies-160.95, Phoenix Supply-216.93, Kitchen Supplies/CWD-189.65, Jones Supplies-237.36, Uniforms/Al's Engraving-13.50, Prisoner Food/CBM-22,699.29, Water Softener/Darrington Water-45.00, Contracts/First National Insurance-80.00 Hard Drive Outlet-174.27 Inmate Services/Reliance Telephone-1,000.00; **CORONER:** Coroner Fees/Bart Fredericksen-1878.07, ; **JUV DET:** Detention/Minnehaha Co Regional-1,380.00; **WELFARE:** Supplies/McLeod's Printing-57.17 Travel/Debra Emme-72.66; **NURSE:** State Payment/Ofc of Child & Family Services-3,387.75; **CADC:** Stepping Stones/CADC Stepping Stones-1,500.00,; **DAKOTA MENT HEALTH:** Dakota Counseling/Dakota Counseling-1,750.00, ; **MENTAL ILL:** Committals/Patrick Kiner-95.00, Douglas Papendick-285.00, Hearings/Avera McKennan Hosp-1,399.00, Kerri Cook-Huber-50.00, Mark Katterhagen-43.50, Darcy Lockwood-43.50 Lucy M Lewno-375.00, Yankton Co Treasurer-566.75, ; **FAIR:** Repairs & Maint/Menards-14.98, Supplies/Menards-28.43, Pest Control/Premier Pest Control-40.00 Phone/Verizon Wireless-44.11, Buildings/Menards-46.99; **WEED:** Supplies/Campbell Supply-60.56 Utilities/Verizon Wireless-44.11,; **P & Z:** Publishing/Daily Republic-145.29, ; **HIWAY:** Prof Fees/Daily Republic-161.32, Repairs & Maint/Butler Machinery-2875.91, Campbell Supply-19.96, Carquest of Mitchell-205.45, Dakota Fluid Power-1829.35, Swanny Engines & Machine-60.00, Wheelco Truck & Trailer-1065.98, Supplies & Materials/Ameripride Services-113.66, Carquest of Mitchell-653.32, Wheelco Truck & Trailer-336.14, Utilities/Northwestern Energy-657.13, Verizon Wireless-114.59, Machinery/North Central Rental & Leasing-11465.84 Patch Mix/Commercial Asphalt-15,015.00, Other Projects/Spencer Quarries-1590.18,; **EM:** Repairs & Maint/Golden West-35.00, Training/Dakota Scuba-472.50, Utilities/City of Mitchell-15.75, Northwestern Energy-130.8 Verizon Wireless-103.91, EM Accuml/Verizon Wireless-104.78; **BID DEP:** Fair Dep Ret/Pipestone Emp Serv--200.00.

## **PAYROLL FOR THE MONTH OF JUNE**

Commissioner-\$6,730.70, Auditor-\$14,191.08, Treasurer-\$9,537.77, State's Attorney-\$23,826.56, Public Safety Building-\$8,795.48, Gen. Government Building-\$2,699.20, Director of Equalization-\$25,323.23, Register of Deeds-\$10,545.35, North Offices-\$3,835.40, Veterans' Services-\$3,706.52, County Coordinator-\$469.60, 24/7 Program-\$5,820.82, Sheriff-\$37,760.78, County Jail-\$89,646.91, Juvenile Detention-\$217.31, Emergency Management-\$3,552.50, County Road & Bridge-\$43,361.15, Welfare-\$2,097.16, Community Health Nurses-\$3,600.00, WIC-\$2,496.38, Fairgrounds-\$3,003.21, Weed Control-\$3,968.08, Planning/Zoning-\$5,266.36.

## **DENY WELFARE CLAIMS**

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Reider, second by Kiner to deny welfare claim #19-7135 and #19-2536 pursuant to SDCL 28-13-1.3 indigent by design. All members voted aye. Motion carried.

## **ADJOURN**

At 11:45 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for July 2<sup>nd</sup>, at 9:00 a.m.

## **ATTEST**

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Susan Kiepke, Auditor

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Brenda Bode, Chairperson

Publish Once  
Approximate Cost