

April 2, 2019

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Reider, Kiner, Claggett, Bode. Absent Weitala. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Kiner, second by Claggett to approve the minutes from the March 19, 2019 meeting. All members present voted aye. Motion carried.

INTRODUCTION

Lindell Howard brought the Parliamentary Procedures class from Faith Bible School to see how a county commission meeting runs.

DISCUSSION

Mark Bernard stated that he has lived in Mitchell since 1991. He retired from the military with thirty years of service. He said that he wanted to express his debt of gratitude for VSO Craig Bennett. Mr. Bernard said he is finally receiving what is due him after the work Bennett has put into his case.

Rodney Shawd appeared to find out if the County was going to declare a disaster. He was told that Emergency Management Director Bathke and Deputy Jenniges have been working on determining if Davison County will qualify.

FAIRGROUNDS RENTAL

Rob Moore, Dakota Gun Collectors Association, appeared before the Board to discuss the rental of the Fairgrounds facility moving forward. Mr. Moore said they put on fourteen gun shows between North and South Dakota. He said that he manages the two in Sioux Falls and the one in Mitchell. The show had been held in October in Mitchell. However, it was determined that with harvest, people would be better served if the October gun show was held in Sioux Falls and the Mitchell gun show was held in March. In switching to the March date in Mitchell they had to deal with the loss of room as shooting sports are set up in the Activity Center during that time. Generally, they are able to set up six rows of 24 tables and set up more tables along the wall. They weren't able to utilize the wall space and had to narrow rows and reduce amount of space the public could use.

He requested they pay the same amount of rent, which is \$2,280. However, they would like to have access to the V-Tel room, rooms A & B and the Activities Center all day Thursday to set up. Right now, they have to pay rent to set up the day before. Mr. Moore feels this would offset the loss they experience having to cut vendors because of the limited space.

Mr. Moore explained they are a non-profit organization that donates money to shooting sports.

Chairperson Bode told Mr. Moore the commissioners will have a lengthy conversation regarding this situation and get back to him within a month.

4-H DISCUSSION

Administrative Assistant Hofer reported that 4-H groups used to have their own EIN. Then, the state decided all 4-H groups should be under one EIN. Now, they have decided EIN's should be under 4-H Youth Advisors, which Davison County doesn't have. So, the County can't apply for any grants. It's very frustrating.

BOARD OF EQUALIZATION REVIEW

Director of Equalization Goetsch presented an overview of the responsibilities of both the consolidated Board of Equalization and the local Board of Equalization.

ADMINISTER OATHS OF OFFICE FOR DAVISON COUNTY LOCAL BOARD OF EQUALIZATION

Auditor Kiepke administered oaths of office to Commissioners Bode, Reider, Kiner and Claggett for the 2019 Davison County Local Board of Equalization.

ADMINISTER OATHS OF OFFICE FOR DAVISON COUNTY CONSOLIDATED BOARD OF EQUALIZATION

Auditor Kiepke administered oaths of office to Commissioners Bode, Reider, Kiner and Claggett and Mitchell City Council members Dan Allen and John Doescher for the 2019 Davison County Consolidated Board of Equalization.

DRAINAGE ISSUE

Loren VanOverschelde appeared before the Board to discuss a drainage issue that he had previously discussed with the Drainage Board. The issue is in Section 6 of Perry Township. He feels there are three properties that need to be cleaned.

Chairperson Bode explained the issue is on private property, not County property.

Drainage Administrator Bathke showed pictures of the area in question. Bathke explained the process of obtaining a drainage permit. He further explained it would then be reviewed to see who it effects and other factors considered to determine if it can be administratively approved or if it needs to be presented to the Drainage Board.

ADOPT DISASTER DECLARATION

Motion by Kiner, second by Reider to adopt the following Disaster Declaration for Davison county. A roll call vote was taken as follows. Kiner – aye, Reider – aye, Claggett – aye, Bode – aye, Weitala – absent. Motion carried.

**Resolution #040219-01
Resolution for Declaration of
Emergency/Disaster**

Whereas, Davison County, South Dakota, has suffered severe damage, brought on by the snow melt and flood of March 2019; and

Whereas, Davison County has committed all available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation.

Now, therefore, be it resolved by the Davison County Commissioners at a regular meeting held on April 2, 2019, it is hereby requested that the Governor declare an emergency Disaster to exist for Davison County, South Dakota.

Dated at Davison County, South Dakota, this 2nd day of April 2019 at 9:15 a.m.

Brenda Bode, Chairperson

ATTEST:

Susan Kiepke, Auditor

APPROVE DONATED SICK LEAVE

At the request of Highway Superintendent Weinberg, as per Employee Policy 4.4, motion by Claggett, second by Reider to approve sick leave donations for Employee #6020. All members present voted aye. Motion carried.

SIGN CONTRACT WITH ROAD GUY

Motion by Kiner, second by Claggett to authorize chairperson to sign the contract with Road Guy Construction for chip sealing, that was already approved. All members present voted aye. Motion carried.

SIGN MARKING AGREEMENT

Motion by Kiner, second by Claggett to sign the 2019 Statewide County Pavement Marking funding agreement between Davison County and SDDOT/Local Government Assistance. All members present voted aye. Motion carried.

ACCEPT FUEL QUOTE

Motion by Reider, second by Claggett to accept the lone fuel quote from Meyers Oil for 7,300 gallons of Diesel #2 at \$2.2127 per gallon and 3,500 gallons of Unleaded at \$2.2255 per gallon. All members present voted aye. Motion carried.

APPROVE EQUIPMENT RENTAL

At the request of Highway Superintendent Weinberg, motion by Claggett, second by Reider to approve rental of a smaller excavator than what the County owns, for one month, from Butler CAT at a rate of \$5,000 per month. All members present voted aye. Motion carried.

DECLARE SURPLUS PROPERTY

At the request of Corrections Administrator Radel, motion by Claggett, second by Reider to declare 49 jail locks, Adtec Model 2124, as surplus property as per SDCL 6-13-1. All members present voted aye. Motion carried.

APPROVE ORIENTATION WAGE INCREASE

At the request of Corrections Administrator Radel, motion by Kiner, second by Claggett to approve a wage increase of \$.50 for Corey Schoenfelder, after successful completion of a 1,040 hour orientation period. All members present voted aye. Motion carried.

APPROVE SCANNER PURCHASE

At the request of Corrections Administrator Radel, motion by Claggett, second by Reider to approve the purchase of a scanner for the Zuercher system, as discussed last meeting, at an approximate cost of \$1,000. All members present voted aye. Motion carried.

ORIENTATION WAGE INCREASES

At the request of Sheriff Brink, motion by Reider, second by Kiner to approve a wage increase of \$.50 for Administrative Assistant Dawn Grissom, after successful completion of a six-month orientation period. All members present voted aye. Motion carried.

At the request of Auditor Kiepke, motion by Claggett, second by Reider to approve a wage increase of \$.50 for Administrative Assistant Debbie Emme, after successful completion of a six-month orientation period. All members present voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Reider, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members present voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Claggett, second by Reider to acknowledge volunteers for the month of April 2019 with the full list on file with the Davison County Auditor. All members present voted aye. Motion carried.

APPROVE ABATEMENTS

Motion by Claggett, second by Kiner to approve the following abatements, All property located in Davison County, South Dakota. All members present voted aye. Motion carried.

Structures have been removed after the assessment date

Verna J Hofer Rev Living Trust – NW ¼ 13-102-60, Prosper Township - \$326.81

An error was made

Lucinda Bartscher – SW ¼ Ex A, B, B-1, C & D & Ex N86' of W170' & Ex RR ROW, Mitchell Township - \$127.21

APPROVE BILLS

GENERAL FUND:

COMM: Prof Fees/Tristar Benefit Admin-492.00, Cultural Endeavors/Thunder Valley Dragways-50.00; **JUD:** Prof Fees/Dakota Counseling-141.00, Great Plains Psychological Services-3,407.50, Witness and Jury Fees-Witnesses-398.99; **AUD:** Supplies/McLeod's Printing-72.01, Travel & Conf-490.00, Utilities/Susan Kiepke-50.00; **TREAS:** Passport Postage/First Bankcard-91.65, Supplies/McLeod's Printing-89.90, Utilities/David Beintema-50.00; **STATES ATTY:** Prof Fees/James D Taylor PC-4,127.10, Medical Prof Fees/SD Public Health Lab-605.00, Books/West Payment Center-433.30; **CRT APPTED ATTY:** Crt Appted Atty/Keith Goehring-554.85, Douglas Papendick-1,134.65, Tinan & Smith-368.50, CLERP/SDACC-5,355.00; **PUB SFTY BLDG:** Repairs/Menards-99.85, Supplies/Menards-27.04, Gas & Electric/Northwestern Energy-5,671.37, Water & Sewer/City of Mitchell-939.60, Phone/Roger Collins-50.00, Elevator Serv/Schumacher Elevator-388.83, Minor Equip/Campbell Supply-37.98, Mueller Lumber-17.99; **CRTHOUSE:** Repairs & Main/Advance Auto Parts-3.96, Menards-138.34, Snow Technologies-93.90, Phone/Joel Rang-50.00; **DOE:** Asses Notices/First Bankcard-29.00, Qualified Presort-783.45, Postage/Qualified Presort-2,699.50, Supplies/Innovative Office-35.81, Utilities/Blake Biggersaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Tanner Stunes-50.00, Carla Wittstruck-50.00; **ROD:** Supplies/First Bankcard-68.01, Minor Equipment/First Bankcard-80.24; **NORTH OFF:** Repairs/Snow Technologies-93.90, Supplies/McLeod's Printing-10.06, Menards-74.84, Minor Equip/Menards-458.46; **VETERAN'S:** Supplies/McLeod's Printing-26.85, Vetraspec-898.00, Utilities/Craig Bennett-50.00; **COORD:** Postage/Qualified Presort-642.56, Postage Meter Fees/Qualified Presort-194.27, Copy Mach Maint/A & B Business Solutions-39.14, Elite Business Systems-41.06; **SHERIFF:** Prof Serv/First Bankcard-99.00, First National Insurance-160.00, Repairs Patrol Car/Big E Auto-1,435.71, Tim's Towing-80.00, Office Supplies/Hard Drive Outlet-80.96, Uniforms/Jack's Uniforms-197.99, Field Supplies/First Bankcard-24.94, Ron's Bicycle-22.50, Cellular Service/Dawn Grissom-50.00; **JAIL:** Medicine/Avera Medical Group Radiology-101.63, Avera Queen of Peace-1,078.91, Lewis Drug-2,088.23, Mitchell Clinic-83.07, Mitchell Regional Ambulance-1,045.00, Sanford Health-34.91, Fed Inmate Med/Lewis Drug-14.00, Mitchell Clinic-119.00, Jail Supplies/Bob Barker-745.16, Jones Supplies-396.53, Moore Medical-134.60, Kitchen Supplies/Jones Supplies-169.61, Uniforms/Jack's Uniforms-57.94, Prisoner Food-13,742.05, Contracts/Hard Drive Outlet-455.24, Minor Equip/First Bankcard-193.92, Jack's Uniforms-82.49, Santel Communications-99.00, Inmate Services/Swanson Services-2.13; **WELFAIR:** Transients/Rodeway Inn-140.00, Utilities/Debra Emme-50.00, Catastrophic Co Poor Relief/SDACC-1,555.00; **MENTAL ILL:** Committals/Douglas Papendick-855.00, Hearings/Avera McKennan-7,012.50, Brevik Law Ofc-204.45, Kerri Cook-Huber-50.00, Mark Katterhagen-45.00, Darcy Lockwood-45.00, Lucy M Lewno-499.50, Yankton Sheriff's Ofc-150.00; **FAIR:** Repairs & Maint/Snow Technologies-18.78, Supplies/Menards-27.04, Gas & Electric/Northwestern Energy-2,648.40; **CO EXTENSION:** Postage/Qualified Presort-9.31, A & B Business Solutions-51.65; **SOIL:** Prof Fee/Davison Co Soil Cons Dist-6,250.00; **WEED:** Travel & Conf/Assn of SD Co W&P BDS-150.00, Utilities/City of Mitchell-3.00; **HIWAY:** Prof Fees/Avera Occupational-92.60, Repairs & Maint/Butler Machinery-950.89, Dick's Body Shop-75.00, Fastenal-135.03, Iverson Chrysler-111.60, Supplies & Materials/Ameripride-113.66, Fastenal-3.50, Thune's True Value-21.98, Travel & Conf/Rusty Weinberg-181.52, Utilities/City of Mitchell-55.95, Northwestern Energy-472.31, Snow & Em/Rusty Weinberg-428.00, Clayton Wells-428.00, Signage & Materials/Newman Traffic Signs-1,678.92, Patch Mix/Spencer Quarries-463.40; **EM MGT:** Supplies/First Bankcard-7.85, Menards-59.88, Travel & Conf/Jeff Bathke-128.00, Mark Jenniges-64.00, Quality Inn Pierre-342.00, Utilities/Jeff Bathke-50.00, City of Mitchell-8.00; **24/7:** Supplies/Moore Medical-70.76; **M&P:** M&P Service & Fees/First Bankcard-200.00, **BID DEP/Fair Rental Dep/Mad Dog Youth Baseball-200.00.**

Motion by Reider, second by Claggett to approve the following bills for payment. All members present voted aye. Motion carried.

ACCEPT RESIGNATION

Motion by Reider, second by Kiner to accept the resignation of Autumn Hofer, Administrative Assistant at the Fairgrounds, effective April 12, 2019. All members present voted aye. Motion carried.

DENY WELFARE

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Reider to deny welfare claim #2636 as an application was not completed; claim #1046 as applicant didn't provide required information; claim #18-5042 pursuant to SDCL 28-13-33 prior approval required; claim #18-0060 & #18-6547 pursuant to SDCL 28-13-3 residency required for assistance; claim #17-5593, #17-0583, #17-4585, #17-3599, #17-5488, #17-4978, #17-0895, #17-5189, #17-9050, #17-6018, #17-3005, #17-6769, #17-5262, #17-8100, #17-7632, #17-9726, #17-5545, #17-2367, #17-7445, #17-5488, #17-5103, #17-2648, #17-9655, #17-9499, #17-3070, #17-3221. All members present voted aye. Motion carried.

ACKNOWLEDGE QUARTERLY WELFARE REPORT

Motion by Reider, second by Claggett to acknowledge the 1st Quarter Welfare Report for 2019, which can be found on file in the Davison County Auditor's office. All members voted aye. Motion carried.

ADJOURN

At 12:25 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for April 9th, 2019, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost