

January 29, 2019

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Deputy Auditor Matthews.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

BOARD REPORTS

State's Attorney Miskimins spoke briefly about the Juvenile Detention Alternatives Initiative (JDAI). He stated that he went on a tour of the Sioux Falls facilities and discussed the possible plans regarding implementing the program in Davison County.

APPROVE MINUTES

Motion by Claggett, second by Weitala to approve the minutes from the January 22, 2019 meeting. All members voted aye. Motion carried.

DISCUSS PUBLIC DEFENDER CONTRACT

Attorney Dava A. Wermers of Wantoch Law Office appeared before the Board to discuss the decision made at the January 22, 2019 meeting of the Davison County Board of Commissioners to enter into two (2) separate professional service contracts for court appointed Davison County public defender services with the law firms of Alvine Weidenaar LLP and of Stiles, Papendick & Kiner.

Ms. Wermers stated that she was surprised when she found out about the decision after the fact. She also stated that her practice has come to count on the income from the court appointed work and has been able to build her practice on that. Ms. Wermers mentioned that although she understands there was no requirement to have bids from other attorneys, she thought that including all parties involved in an open setting could have produced a better deal and would not have been so shocking. Ms. Wermers also questioned whether two attorneys would be able to handle the workload.

Chairperson Bode and the rest of the commission thanked Ms. Wermers for attending.

RECLASSIFY EMPLOYEE

At the request of Treasurer Beintema motion by Kiner, second by Claggett to reclassify employee Tonya Ford to Deputy Treasurer I with a wage increase of \$.50 per hour, which will be \$17.40 per hour. All members voted aye. Motion carried.

APPROVE WAGE INCREASE AFTER COMPLETION OF INTRODUCTORY PERIOD

At the request of Treasurer Beintema motion by Reider, second by Claggett to reclassify employee Rachel Soulek to Treasurer Deputy II with a wage increase of \$.51 per hour effective February 23, 2019 after completion of a six-month introductory period and reclassification, the wage will be \$16.90 per hour. All members voted aye. Motion carried.

DISCUSS PUBLIC DEFENDER CONTRACT

Attorney Ashley Anson of Ashley Anson Prof. LLC law firm appeared before the board to discuss the aforementioned public defender contract. Ms. Anson stated that she is a newer attorney having recently opened her own practice and was previously working for the law offices of Tinan Smith & Bucher. Ms. Anson stated that the board's decision affects other attorneys and that she would have liked to have put in a bid or proposal herself. Ms. Anson stated her intentions with her practice were going to be to specializing in criminal law, but without the caseload from the court appointed attorney work she may have to change focus or leave the area. Ms. Anson also stated that she did not like the method the Board took to come to their decision to enter into the contract.

SET DATE AND TIME FOR SUPPLEMENTAL BUDGET HEARING

Motion by Weitala, second by Reider to set February 12, 2019 at 9:45 a.m. in the Commission Chambers located at 1420 North Main Street, Mitchell, SD for a supplemental budget hearing for the Public Defender budget in the amount of \$375,000 and to advertise the same. All members voted aye. Motion carried.

APPROVE TIMESHEETS

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

DENY WELFARE

As per the recommendation of Welfare Intake Administrative Assistant Emme, motion by Claggett, second by Weitala to deny welfare claim #19-0176, and #19-8982 pursuant to SDCL 28-13-33 prior approval required for non-emergent admission. All members voted aye. Motion carried.

ACKNOWLEDGE NEW HIRE

At the request of Register of Deeds Young, motion by Kiner, second by Claggett to acknowledge new hire Dawn Roth, Register of Deeds Deputy II, at a rate of \$16.87 per hour with a \$.50 increase after successful completion of a six-month introductory period, effective February 11, 2019. All members voted aye. Motion carried.

RECLASSIFY EMPLOYEE

At the request of Register of Deeds Young, motion by Claggett, second by Kiner to reclassify Danna Kolbeck to Register of Deeds Deputy I with a wage of \$17.91 per hour with a \$.50 increase after successful completion of a six-month introductory period. All members voted aye. Motion carried.

ACKNOWLEDGE NEW HIRE / EMPLOYEE TRANSFER

At the request of Sheriff Brink, motion by Reider, second by Weitala to acknowledge the transfer of Jacob Verry to Deputy Sheriff from Corrections Officer, with a wage of \$18.97 with a \$.50 increase after successful completion of a six-month introductory period, and \$.50 increase when he becomes a Certified Officer through Law Enforcement Training in Pierre. All members voted aye. Motion carried.

RECLASSIFY EMPLOYEE

At the request of Sheriff Brink, motion by Reider, second by Kiner to reclassify Deputy Sheriff Josh Peterson from full-time to part-time effective end of business January 31, 2019 with his wage remaining at \$21.70 per hour. All members voted aye. Motion carried.

RECLASSIFY EMPLOYEE

At the request of Corrections Administrator Radel, motion by Reider, second by Kiner to reclassify Corrections Officer Kyelle Herrick from part-time to full-time effective January 26, 2019 with his wage remaining at \$17.45 per hour with a \$.50 increase upon the completion of his original introductory period. All members voted aye. Motion carried.

APPROVE JAIL PURCHASE

At the request of Corrections Administrator Radel, motion by Claggett, second by Kiner to approve the purchase of an AXIS Q8414-LVS Network Camera from Integrated Technology & Security at a cost of \$1,439.00. All members voted aye. Motion carried.

CONTINUE 2018 JAIL REVIEW

Corrections Administrator Radel answered questions and discussed with the commissioners the 2018 Annual Jail report.

Chairwoman Bode inquired as to the progress of the door locks project. Administrator Radel reported that the locks are on schedule to be delivered by the end of January and should be installed by the end of February. The locks will be installed by Davison County staff.

The report showed a decrease in overtime hours from 2017 to 2018 of 743.75 with a difference of \$19,479.21.

Chairwoman Bode asked if it was possible to have a breakdown of 24/7 vs Jail overtime listed in future reports.

Commissioner Claggett noted a few aspects of the report that he found interesting including the total holiday hours 3497.25, only 2520 were budgeted. Radel explained the discrepancy for the additional hours accrued were a result of additional holidays that were granted by Governor Daugaard. Another item of the report Commissioner Claggett pointed to was that the number of inmate days in 2018 was down from 2017-15,433 in 2018 from 18,121 in 2017.

Chairwoman Bode asked Administrator Radel to highlight a few aspects of the 24/7 program. Radel indicated that there were 390 clients in 2018, 276 for PBT's and 114 for UA's, and in January of 2018 there were 268 clients.

Radel also gave an overview of the activities that took place at the Jail in 2018. Radel highlighted the locks project, staffing changes, implementing a new inmate phone system, and upcoming training requirements as well as state training grants that he plans to apply for when the grant schedule is released.

Commissioner Weitala inquired that in the report it shows that the jail had 5 staff leave employment and 11 staff hired as new or part time. Radel answered that the 5 staff members were reclassified to full-time and 6 new part-time staff were hired.

The full Davison county Jail 2018 Annual Report may be found on file in the Davison County Auditor's office.

CONTINUE VSO UPDATE

Craig Bennett, Davison County Veteran's Service Officer, continued to update the commissioners on the Veteran's Service office.

Commissioner Bode inquired as to the progress of the headstone project. Bennett reported that the Mitchell Girl Scouts that have been working on the project are nearly done with the process of identifying any veterans that had not received markers, and that the markers will be placed in the fall. The markers will be paid for by the Girl Scouts.

Bennett reported on helping veterans and their families obtain and mount for display awarded medals and service ribbons.

Bennett reported that there are currently 31 WWII veterans living in Davison County and that he still has 4 recognition coins available to be presented if there is a WWII veteran that has not received one.

Bennett also spoke about a program that is offered in which there is a licensed social worker that is available in the Veteran Service Office 2 days a month to help veterans seek out and receive help with mental health. The service is also available to help spouses with the bereavement process. In the future the plan is to expand this service into a telehealth connection that will be set up to connect remotely from the VSO. Bennett as well as the Chairperson Bode stated that it would be nice to eventually have a TV monitor set up to provide better care.

Commissioner Claggett asked what the priorities are across the state for regional outreach. Bennett responded that a podcast to help inform veterans of the benefits available to them would be a good tool to use. Working with incarcerated veterans during their incarceration and after their release. Continuing to locate and identify veterans that are not receiving the benefits that they are eligible for. Working to have National Guard Veterans to gain access to more Federal benefits, currently if they served and were never placed on active duty, they would not be eligible for certain benefits. Bennett indicated a practice he does in the office is to create contact chains, by giving business cards to veterans that come in and instructs them to give them to other veterans that may need the assistance of the VSO.

Bennett reported that in Davison County there are about 1,300 veterans in the system database, but he estimates that there are 2,000 veterans living in Davison County. Bennett stated that the goal would be to get those that are not in the system accounted for, so they have to opportunity to receive the benefits they are eligible for.

Also, Bennett informed the commission that outreach to the outlying counties is important and that the Davison County VSO is able to serve those veterans as well, in conjunction with the Veterans Service Office in their county.

APPROVE BILLS

Motion by Weitala, second by Reider to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Supplies/First Bancard-3.50, Travel & Conf-SDACC-300.00, Cultural Endeavors-First Bancard-75.00; **JUD:** Jurors-471.84, Law Library/First Bancard-4.70; **AUD:** Supplies/McLeod's Printing-24.38, Lien Coll Supplies/McLeod's Printing-49.90, Travel & Conf-SDACO-100.00; **TREAS:** Travel & Conf-SDACO-

100.00; **CRT APPTED ATTY:** Crt Appted Atty/Ashley Anson-3,802.17, Larson And Nipe-10,250.51, Maule Law Office-448.97, Douglas Papendick-2,000.50, Tinan & Smith-3,768.15; **PUB SFTY BLDG:** Supplies/First Bankcard-16.64, Pest Control/Premier Pest Control-70.00, Elevator Service/Schumacher Elevator-386.91; **CRTHOUSE:** Repairs & Maint/Golden West-35.00, Supplies/First Bankcard-16.64, Pest Control/Premier Pest Control-40.00; **DOE:** Assess Notices/First Bankcard-29.00; **ROD:** Supplies/First Bankcard-9.70; **NORTH OFF:** Pest Control/Premier Pest Control-50.00; **COORD:** Postage/First Bankcard-32.92, Copy Mach Maint/A & B Business Solutions-39.14, Elite Business Systems-37.08; **GIS:** ESRI Maint/Planning & Dev Dist III-1,500.00; **SHERIFF:** Prof Services/First Bankcard-140.97, Office Supplies/Hard Drive Outlet-74.27, Gas Patrol Car/First Bankcard-42.72, Uniforms/First Bankcard-163.93, Field Supplies/First Bankcard-7.20; **WELFARE:** Travel/SDACC-50.00; **MENTAL ILL:** Committals/Douglas Papendick-285.00, Hearings/Avera McKennan Hosp-1,399.00; **FAIRGRND:** Repairs & Maint/Menards-33.96, Supplies/First Bankcard-66.64, Pest Control/Premier Pest Control-40.00; **CO EXTENSION:** Supplies/SD Youth Dev/4-H-10.00; **HIWAY:** Repairs & Maint/Fastenal Co-166.05, Supplies & Materials/Fastenal Company-9.45, Travel & Conf/SDACHS-100.00, Utilities/City of Mitchell-24.70, Northwestern Energy-2,406.39, Gravel/Lewis Bainbridge-12,500.00, Dixie Veurink Trucking-138,750.00, Reginald Faber Jr-27,000.00; **EM MGT:** Supplies/Menards-64.96, Utilities/City of Mitchell-8.00.

ADJOURN

At 11:17 a.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for February 12, 2019, at 9:00 a.m.

ATTEST

James Matthews, Deputy Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost