



Davison County Emergency Management

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LEPC MINUTES

October 10, 2018 @ 10:30 A.M.

Chairperson: Marius Laursen Vice Chairperson: Steve Brink Secretary: Jeff Bathke

1. Welcome-Check In
2. Approval of the Agenda.
 - a. Motion by Mark, 2nd by Vicki to approve the agenda. Motion carried.
3. Approval of the previous minutes.
 - a. Motion by Ed, 2nd by Randy to approve the previous minutes. Motion carried.
4. Financial Status:
 - a. The Davison County LEPC receives grant funds from the state, which are used to pay for air cards in the Search and Rescue vehicles.
 - i. Amount of 2018 grant: \$1,217.50.
 - ii. Expended: \$1,004.88
 - iii. Remaining: \$212.62
 - iv. Motion by Mike, 2nd by Vicki to approve the financial report. Motion carried.
5. Public Input-None
6. Remediation/HAZMAT Issues
 - a. None
7. Administrative and SLA Requirement:
 - a. Approval of Search and Rescue Captain-Mark explained the CPT position at SAR is a two-year position. There was only one applicant, which was Mike Baker. SAR recommended CPT Baker serve another two-year term at their last regular meeting. Motion by Shannon, 2nd by Ed to approve. Motion carried.
 - b. Mass Fatality Plan-SLA Requirement. Mark received a shell from the State OEM and revised to fit Davison County. This was then approved by the Coroner and Commission and will be an annex to the LEOP. This is a semi-confidential document, which will be on file and available at the EM Office but will not be distributed or posted on-line readily available to the general public.
 - c. Civil Disturbance Plan-SLA Requirement. Mark received a shell from the State OEM and revised to fit Davison County. This was then approved by the Commission and will be an annex to the LEOP. This is a semi-confidential document, which will be on file and available at the EM Office but will not be distributed or posted on-line readily available to the general public.
 - d. PDM Review & Update-Jeff gave an overview of the PDM Plan, as written in 2015. The LEPC will need to review the plan at the December meeting, with a long-range plan of revision in 2020. Jeff has been in contact with District III (John Clem) and the State OEM (Jim Poppen) in completing the 2020 revised plan. It is highly important for the three municipalities to identify any Disaster Mitigation projects and have them listed in the plan. If funding is applied for over the course of the 5-year plan, the project should be listed in the existing plan.
8. Current and Upcoming Road Closures:
 - a. 2018 State-HW 37 (Burr Street) from I-90 South about 1 mile – Reconstruction with one lane traffic in each lane.
 - b. 2018 State-HW 37 North of Mitchell-Airport RD to Sanborn County Line-Concrete Overlay-Traffic head/head in adjacent lane. (almost completed)
 - c. 2019 County-Rehab a small bridge in Blendon Township.

- d. 2019 State-HW 37 from Mitchell to Tripp-Spall repair/grinding/intersection improvements-Traffic maintained using flaggers.
 - e. 2019 State-HW 37 Mitchell Bypass-Shoulder Improvement-Traffic will be maintained using lane closures.
 - f. 2019 State- I-90 Bridge reconstruction at Exit 319-Mt. Vernon Exit-Bridge will be closed during reconstruction.
 - g. 2019 State-HW 42-Jim River Bridge Replacement East of Ethan in Hutchinson County-Bridge will be closed during construction.
 - h. 2019-City-Proposed Project to replace Sanborn 1st-8th
 - i. 2019-City-Proposed Project to repair Sanborn Bridge (open during construction)
 - j. 2020-City-Proposed Project to replace Sanborn 8th-14th
 - k. 2020 County-Rehab a bridge just north of the Gary Busmuss farm, between 249th and 250th.
 - l. 2020 State-I90-MM 334 to 335-Reconstruct both EB & WB Lanes-Traffic head to head in adjacent lane during construction.
 - m. 2021 State-HW 44-Parkston West-Shoulder widening project-Traffic will be maintained using flaggers.
 - n. 2024 State-HW 37 from Main Street to airport road reconstruction-Traffic will be maintained similar to Burr Street project.
 - o. 2024 State-HW 38 Alexandria Intersection to Spencer Quarry-Shoulder Widening/grading project-Traffic will have flaggers.
 - p. Future-City-Foster Bridge
 - q. Future-City-Canal Bridge
9. Jeff Bathke-P&Z/Drainage/EM
- a. Jeff will be out of the office for work or Military Leave on the following days:
 - i. October 17-November 1
 - ii. November 6-15
 - iii. December 10-16
10. Mark Jenniges-P&Z/Drainage/EM
- a. Mark will be out of the office for the Planning Conference on October 17-18.
 - b. Mark will contact a SAR Member or the Sheriff's Office to cover EM Duties in the event Jeff & Mark are out of the County.
11. Becky Pitz/Jason Nedved-POET-Absent
- a. Becky & Jason were not able to attend the meeting, but Jeff explained the new service road being installed in the NE corner of the POET property, which will allow trucks to enter the property and not be backed up on 247th.
12. Marius Laursen/Shannon Sandoval-MFD
- a. Marius shared the fire side has been quiet, but the ambulance side has been very busy. It is the time of year the FD likes to push residents to check their Carbon Monoxide (CO) Detectors.
 - b. Marius shared his thoughts on improvements/changes due to the Avera FSE, which included updating the Mass Casualty Protocol.
 - c. Shannon explained it is Fire Prevention Week, so he has been out in the schools working with teachers and students.
 - d. Shannon has also been working Code Enforcement and will be monitoring the Performance Pets Sprinkler Installation.
13. Vicki Lehrman-Avera
- a. Vicki shared participant comments and the AAR from the Full-Scale Exercise has been completed (attached, but not for Public Release). Discussion included:
 - i. The FD did not feel the drill was realistic for them.

- ii. The MEOC needs to be parked at the scene, the IC needs to control the situation and be located in the MEOC.
 - iii. Many lessons learned are listed in the AAR.
- b. Vicki also shared the Maternity Unit Lock Down will be completed by the end of the month (FD and LEO have FOBS to access).
- 14. Carey Brenner-Health-Absent
- 15. Michelle Carpenter/Roswitha Konz-Health-Absent
- 16. Ruth Ragels-SD Family Assistance Center for Military Service Members-Absent
- 17. Lyndon Overweg/Mike Koster-MPD
 - a. October 13, 2018-DWU Parade.
 - b. October 14, 2018-Half Marathon in Mitchell.
 - c. October 15, 2018-Drone Class-Two seats available for SAR. Jeff will submit any takers.
 - d. December 4, 2018-Parade of Lights.
 - e. New Officers will be on duty soon.
- 18. Marlene Haines-MPD Dispatch-Absent
- 19. Steve Brink-Sheriff-Absent
- 20. Robert Mayer-Law-Absent
- 21. Ed Potzler/Randy Pratt-Amateur Radio Operators
 - a. Drills were held the last two weekends, which identified concerns with the system and best practices. Will test the system located at Avera QOP in the Spring of 2019.
 - b. Randy met with the State OEM on procedures.
- 22. Bob Everson-Mayor
 - a. Mayor Everson reiterated the drone training Monday.
 - b. Explained the city is busy on various projects.
- 23. Stephanie Ellwein-City Administrator-Absent
- 24. Denny Kiner-Commissioner-Absent
- 25. Susan Kiepke-Auditor-Absent
- 26. Kyle Croce-Environmental City of Mitchell-Absent
- 27. Gene Deinert-Environmental City of Mt. Vernon-Absent
- 28. Dave Duba-Environmental City of Ethan-Absent
- 29. Heather Allemang-Red Cross
 - a. Heather mentioned there have not been any local requests for assistance lately.
 - b. One new volunteer has moved to Mitchell.
 - c. There will be a Red Cross training in Mitchell for volunteers soon.
 - d. Many Red Cross staff and volunteers have been busy with the recent hurricanes in the Carolinas, Florida, and Georgia.
- 30. John Sieverding-Education-Absent
- 31. Dave Beintema-Emergency Management-Absent
- 32. Dan Muck-Community Member-Absent
- 33. Dale Wilson-CHS-Absent
- 34. Majors Gary & Vickie Cole-Salvation Army-Absent
- 35. Jackie Horton-CASA-Absent
- 36. Andy Mentele-S.A.R.-Absent
- 37. Rusty Weinberg-HWY Dept.-Absent
- 38. Kevin Kayser/James Nielsen-Emergency Management
 - a. James and Joe from Aurora County have been busy working on several improvements across the County.
 - b. James hopes to have a Red Cross volunteer identified inside each Fire Department.

- c. James has been working on prices for storm box shelters for each community.
 - d. James has had a new generator installed at the Plankinton City Hall, which would be his EOC in the event of a disaster.
39. Jenna Auch-County Health Nurse Office-Absent
- a. Jenna is on Maternity Leave, but the Flu POD is coming up October 23, 2018 at the Corn Palace.
40. Natalie VanDrongelen-DWU Nursing Department-Absent
41. Adam Kjerstad-Pastor-Absent
42. Dave Kluth (Mt. Vernon) / Chad McGuire (Ethan)-Fire-Absent
43. Vacant-Ethan Town Board
44. JP Skelly-Media-Absent
45. Comments from the Committee
46. Next meeting was scheduled for November 14, 2018. However, due to Jeff being on Military Leave and Mark being at an Emergency Management Meeting, we will not meet in November.
47. Adjourn the Meeting.
- a. Motion by Ed, 2nd by Mike to adjourn the meeting. Motion carried.

Chairman Signature: _____

Date: _____