

September 4, 2018

CALL TO ORDER

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

PLEDGE

The Pledge of Allegiance was led by Chairperson Bode.

APPROVE MINUTES

Motion by Kiner, second by Claggett to approve the minutes from the August 28, 2018 meeting. All members voted aye. Motion carried.

OPEN 2019 PROVISIONAL BUDGET HEARING

At 9:15 a.m., motion by Kiner, second by Claggett to open the 2019 Provisional Budget hearing. All members voted aye. Motion carried.

ADOPT 2019 PROVISIONAL BUDGET

Motion by Claggett, second by Reider to adopt the 2019 Provisional Budget. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Weitalla – aye, Kiner – aye, Bode – aye. Motion carried.

CLOSE 2019 PROVISIONAL BUDGET HEARING

At 9:38 a.m., motion by Kiner, second by Reider to close the 2019 Provisional Budget hearing. All members voted aye. Motion carried.

ACKNOWLEDGE VOLUNTEERS

Motion by Reider, second by Claggett to acknowledge volunteers for the month of September 2018, with a full list on file in the Davison County Auditor's office. All members voted aye. Motion carried.

DENY WELFARE

As per the recommendation of Welfare Director Grissom, motion by Reider, second by Kiner to deny welfare claim #17-4023 pursuant to SDCL 28-13-32.9 applicant has ability to pay. All members voted aye. Motion carried.

REJECT JAIL LOCK BIDS

Motion by Kiner, second by Claggett to reject all Jail Lock bids as the bid specifications were not entirely clear. All members voted aye. Motion carried.

READVERTISE JAIL LOCK BIDS

Motion by Kiner, second by Claggett to re-advertise for sealed bids for the replacement of 49 jail door locks, right and left hand (number of each to be specified after bid is awarded) and 4 spare locks (consisting of 2 – right hand and 2 – left hand). Total of 53 locks with no installation as they will be installed by County maintenance staff. The bid should provide for the replacement of current ADTEC, Model 2124, 24-volt DC motor lock, left-hand or right-hand throw. The locks will be key operated when power is out. The locks will contain micro switches to allow for position reporting and status reporting to our internal master board. The locks shall be direct drop in replacement to fit the current lock housing without modification to the doors, frames or strikes. The locks will have new cylinders installed to match existing mogul keying. Key sets will consist of two keys per lock and 3 master keys. There are 32 single sided lock cylinders and 17 double sided cylinders. Bids shall be received at the Davison County Auditor's Office by 5:00 p.m. September 24, 2018. To be sorted and presented to the Board of Commissioners at the next available Board meeting on September 25, 2018 at 10:00 a.m. at 1420 N. Main St., Mitchell, SD. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

At 10:05 a.m., as per the request of Sheriff Brink, motion by Claggett, second by Kiner to move into executive session to discuss personnel. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 10:35 a.m., motion by Kiner, second by Weitala to move out of executive session. All members voted aye. Motion carried.

NEW HIRE

At the request of Sheriff Brink, motion by Kiner, second by Claggett to hire Dawn Grissom as the Civil Process/Account Administrator for the Sheriff's office, effective October 1, 2018, at a wage of \$19.00 per hour as she has County experience, with a \$.50 increase after successful completion of a six-month probationary period. All members voted aye. Motion carried.

WARRANT REPORT

Sheriff Brink presented a report regarding warrants issued and entered for years 2011 – 2018. The full report may be found on file in the Davison County Auditor's office.

TRIP REPORT

Sheriff Brink presented a trip report which included both adult and juvenile transports for January – June 2018. The full report may be found on file in the Davison County Auditor's office.

INTO EXECUTIVE SESSION

At 10:55 a.m., as per the request of Chairperson Bode, motion by Weitala, second by Claggett to move into executive session to discuss personnel. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:18 a.m., motion by Weitala, second by Kiner to move out of executive session. All members voted aye. Motion carried.

ACCEPT RESIGNATION

Motion by Claggett, second by Reider to accept the resignation of Welfare Director Grissom effective October 1, 2018. All members voted aye. Motion carried.

ADVERTISE FOR WELFARE DIRECTOR

Motion by Reider, second by Claggett to authorize Auditor Kiepke to advertise for the position of Welfare Director. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Kiner, second by Claggett to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

JUD: Prof Fees/Carol Johnson-338.40, Jurors-417.64; **AUD:** Supplies/McLeod's Printing-413.05, Utilities/Susan Kiepke-50.00; **TREAS:** Passport Postage/First Bankcard-107.20, Utilities/Christie Gunkel-50.00; **CRT APPTED ATTY:** Crt Appted Atty/Ashley Anson-150.40, Maule Law Office-239.96, Morgan Theeler-1,541.60, Douglas Papendick-718.90, Tinan & Smith-761.75; **PUB SFTY BLDG:** Repairs/Menards-19.98, Gas & Electric/Northwestern Energy-7,156.54, Phone/Roger Collins-50.00; **CRTHOUSE:** Repairs & Maint/Campbell Supply Co-5.49, Water & Sewer/City of Mitchell-633.30, Phone/Dennis Bruske-50.00, Buildings/Menards-80.94; **DOE:** Utilities/Blake Biggerstaff-50.00, Kathy Goetsch-50.00, Jon Horton-50.00, Tanner Stunes-50.00, Carla Wittstruck-50.00; **NORTH OFF:** Repairs/Campbell Supply Co-10.55, Supplies/Menards-43.87, Buildings/Menards-98.81; **VETERAN'S:** Utilities/Craig Bennett-50.00; **SHERIFF:** Prof Services/First Bankcard-26.80, Gas Patrol Car/First Bankcard-166.43, Field Supplies/First Bankcard-40.10, Trainings/First Bankcard-25.00, Cellular Service/Kathye Fouberg-50.00, Josh Peterson-50.00; **JAIL:** Medicine/Lewis Drug Stores-2,880.19, Michell Clinic-155.38, Office Supplies/Daily Republic-68.20, First Bankcard-4.88, Jail Supplies/First Bankcard-17.64, Lewis Drug Stores-4.05, Moore Medical-103.16, Kitchen Supplies/Jones Supplies-125.00, Uniforms/Jack's Uniforms & Equip-383.99, Prisoner Food/CBM-3,919.89, Travel/Justin Tuckerman-135.00, Contracts/Hard Drive Outlet-223.96, Minor Equipment/B & L Comm-1,174.85, First Bankcard-88.00, Galls-Lexington--180.00; **WELFARE:** Transients/Rodeway Inn-70.00, Utilities/Dawn Grissom-50.00; **MENTAL ILL:** Committals/Douglas Papendick-376.00, Hearings/Horn Law Office-220.20, Yankton Sheriff's Ofc-100.00; **FAIRGRND:** Repairs & Maint/Menards-17.34, Supplies/McLeod's Printing-77.10, Menards-9.69, Gas & Electric-Northwestern Energy-1,867.12; **CO EXTENSION:** Utilities-Northwestern Energy-330.59; **HIWAY:** Repairs & Maint/Diamond Mowers-3,116.49, Postage/First Bankcard-1.42, Utilities/Northwestern Energ-68.15; **EM MGT:** Supplies/Menards-68.59, Utilities/Jeff Bathke-50.00.

CHANGE MEETING PLACE

Motion by Claggett, second by Reider to change the September 25th, 2018 regularly scheduled meeting to the Davison County Jail, 1015 S. Miller St., Mitchell, SD at 9:00 a.m., in order to conduct a walk through of the jail office area. All members voted aye. Motion carried.

ADJOURN

At 12:03 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for September 18th, 2018, at 9:00 a.m.

ATTEST

Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once
Approximate Cost