

September 25, 2018

**CALL TO ORDER**

Chairperson Bode called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Auditor Kiepke.

**PLEDGE**

The Pledge of Allegiance was led by Chairperson Bode.

**APPROVE MINUTES**

Motion by Kiner, second by Claggett to approve the minutes from the September 18, 2018 meeting. All members voted aye. Motion carried.

**RECOGNITION OF SAFETY AWARD**

It was noted that Davison County received both a Gold and Platinum award at the Safety Benefits luncheon during the Fall Convention in Pierre. To achieve the Platinum award an entity must achieve Gold status and have a low loss ratio. This is the first year Davison County has achieved Platinum status, thanks in part to the work of Safety Manager Tonya Meaney.

**WEED BOARD REPORT**

Chairperson Bode reported that the Weed Board had reviewed concerns expressed by Weed Supervisor Geppert. Bode further reported that Geppert had personally driven through seven other counties and felt Davison County was in pretty good shape regarding weed control compared to other counties. Geppert will be working on Fall weed spraying in the near future.

**OPEN 2019 ANNUAL BUDGET HEARING**

At 9:15 a.m., motion by Weitala, second by Reider to open the 2019 Annual Budget hearing. All members voted aye. Motion carried.

**ADOPT 2019 ANNUAL BUDGET**

Motion by Claggett, second by Reider to adopt the 2019 Annual Budget. A roll call vote was taken as follows. Claggett – aye, Reider – aye, Weitala – aye, Kiner – aye, Bode – aye. Motion carried.

COUNTY TAX LEVIES	Tax Levy in Dollars	\$'s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	6,891,207.00	4.014
Library		
LIMITED LEVY (10-12-21) - SUB TOTAL		

**RESOLUTION**

ADOPTION OF ANNUAL BUDGET FOR DAVISON County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

OUTSIDE LIMITED LEVY:		
County Snow Removal Fund (34-5-2)		
* Highway and Bridge Reserve (10-12-13)		
Courthouse, Jail, etc., Bldg. (7-25-1)		
Bond Interest Sinking (7-24-18)		
Ag Building (7-27-1)		
UNLIMITED LEVY - SUB TOTAL		
LIMITED AND UNLIMITED LEVY - SUB-TOTAL		
OTHER SPECIAL LEVIES		
Secondary Road (Unorg. PT-76) (31-12-27)		
Fire Protection (34-31-3)		
TOTAL TAXES LEVIED BY COUNTY	6,891,207.00	4.014

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR DAVISON County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2019 and ending December 31, 2019 and the same is hereby approved and adopted by the Board of County Commissioners of DAVISON County, South Dakota, this 25th day of SEPTEMBER, 2018. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor DAVISON, County, South Dakota. The accompanying taxes are levied by DAVISON County for the year January 1, 2019 through December 31, 2019.

BOARD OF COUNTY  
COMMISSIONERS OF  
\_\_\_\_\_ County, South Dakota  
\_\_\_\_\_ Chairman  
\_\_\_\_\_ Commissioner  
\_\_\_\_\_ Commissioner  
\_\_\_\_\_ Commissioner  
\_\_\_\_\_ Commissioner  
ATTEST \_\_\_\_\_ County Auditor

As of SEPTEMBER 25, 2018 these levies are NOT approved by the Department of Revenue.

**APPROVE ACCEPTANCE OF HIGHWAY SAFETY GRANT**

At the request of Deputy Harr, motion by Kiner, second by Weitala to approve the acceptance of a Highway Safety grant, which will run from October 1, 2018 through September 30, 2019, providing for seat belt enforcement in the amount of \$7,500. All members voted aye. Motion carried.

**APPROVE TIMESHEETS**

Motion by Weitala, second by Kiner to authorize chairperson to sign department head timesheets as supervisor. All members voted aye. Motion carried.

## **APPROVE INTRODUCTORY WAGE INCREASE**

Motion by Claggett, second by Kiner to approve a wage increase of \$.50 per hour for Extension Administrative Assistant Autumn Hofer after successful completion of a six-month introductory period. All members voted aye. Motion carried.

## **JUVENILE DIVERSION PROGRAMS REVIEW**

States Attorney Miskimins reviewed the two juvenile diversion programs that have been approved by presiding Circuit Court Judge Cheryl Gering for Davison County. As a result of these programs being implemented, the County will be eligible to apply for grant funding. Each of the programs are three-tier diversion programs. The focus of these programs is to help kids live healthier, happier lives.

The first program is basically for truancy. This program was originally implemented in Minnesota. The program has been up and running in the Mitchell School District since the winter semester.

The first tier of this program is to identify students having trouble with truancy. The school attempts to help the child by finding out why the child is truant and what they can do to help.

The second tier of the program is for children that continue to be truant. In this phase, court services and the states attorney's office get involved. A meeting with the child, parents, school and court services is set up. A contract is agreed upon amongst the parties. Sometimes a counselor is also brought in. A short course assessment is done. "Family Functional Therapy" will often times be offered at this point. The states attorney's office informs the child and the parents what will happen if the child continues to be absent from school.

If truancy continues, the third tier comes into play. The child will most like end up in court as at this time, the child is considered to be a threat to themselves.

The second diversion program was created to provide education and prevention for juveniles experimenting with alcohol and marijuana. There are several programs online that address these issues and may be incorporated into the educational phase of the program. Two of the most prevalent are the Third Millennium program and the AlcoholEDU program.

The first tier of this program begins when a child is caught for the first time using either alcohol or marijuana. It is very important that a child get referred to a training within hours or days of the incident for immediacy. Consistency is also important in that every child be treated alike.

The second tier sees Dakota Counseling get involved to help children make healthier choices through various programs.

The third is for children that continue to make poor choices despite the efforts of those involved. The child will generally go to court and be declared a child in need of supervision because at this point they are a harm to themselves. The child will be placed on probation and court services will now be involved to try to help.

Miskimins further reported that the legislature has turned alcohol and marijuana use and truancy into petty offenses. He believes these offenses should be sitting on the "base of the pyramid." He said the largest problems for our youth are alcohol use and truancy. He feels that when you address those issues with more effectiveness, you help more youth. When you have the right training and programs in use, you have less recidivism. The earlier an intervention takes place, the better off everybody will be. When you increase the number of graduates, you are taking steps to have a safer community.

Miskimins said that the group Chairperson Bode put together involving the County, City and a few other folks was a great precursor to the Juvenile Detention Alternatives Program that will soon be implemented in Davison County. The program is funded by the Annie E Casey Foundation.

The program addresses issues of racial disparity. The program is also meant to reduce the amount of juvenile detention as detention has negative effects on children. The program uses evidence-based interventions.

Miskimins has reached out to stakeholders in the community to help determine what we want to do for our children. A steering committee has been formed and the stakeholders have been invited to the meetings.

Truancy and alcohol have been identified as issues needing to be addressed. The steering committee will continue to identify issues that affect the youth in our area.

Miskimins strongly feels the community needs to be informed and have some “skin in the game”. He doesn’t want a bunch of politicians or employees dictating what they want to do.

Miskimins also would like to see a non-profit set up for the purpose of helping all kids in the communities in the area. The non-profit would have its own bylaws, funding, etc...

Miskimins said he will begin by meeting with local service groups to get the word out about the program.

#### **OPEN JAIL LOCK BIDS**

Motion by Kiner, second by Reider to open bid letting for the Jail Locks. All members voted aye. Motion carried.

#### **AWARD JAIL LOCK BID**

Motion by Claggett, second by Kiner to accept the low quote of \$44,270 from Southern Folger D.E.C. as the bid met all specifications. All members voted aye. Motion carried.

#### **RENEW CBM CONTRACT**

At the request of Corrections Administrator Radel, motion by Weitala, second by Reider to renew the CBM contract for managed food services for the jail for the period between January 1, 2019 and December 31, 2019. All members voted aye. Motion carried.

#### **SET DATE AND TIME FOR SURPLUS AUCTION**

Motion by Claggett, second by Reider to set October 30, 2018 at 5:30 p.m. as the date and time for the County surplus auction to be held at the Davison County Fairgrounds located at 3200 West Havens, Mitchell, SD. All members voted aye. Motion carried.

#### **TEMPORARY HELP DENIED**

Physical Plant Manager Ruml requested full-time temporary help while a staff member is out on FMLA leave. After discussing the matter, the commission determined that Larry Schmitt, who regularly works at the Fairgrounds, would be able to assist with opening and closing the courthouse and snow removal during the time the other staff member is on leave.

## **RECESS BOARD OF COMMISSIONERS/CONVENE BOARD OF ADJUSTMENT**

At 10:58 a.m., motion by Weitala, second by Kiner to recess Board of Commissioners and convene Board of Adjustment.

## **ADJOURN BOARD OF ADJUSTMENT/RECONVENE BOARD OF COMMISSIONERS**

At 11:02 a.m., motion by Reider, second by Kiner to adjourn Board of Adjustment and reconvene Board of Commissioners. All members voted aye. Motion carried.

## **APPROVE PURCHASE OF RADIOS**

At the request of Emergency Management Director Bathke, motion by Claggett, second by Kiner to approve the purchase of two digital radios, one for the Mt. Vernon Fire Department and one for the Ethan Fire Department, with the total cost of \$12,067 being 100% funded by a Homeland Security grant. All members voted aye. Motion carried.

## **APPROVE PURCHASE OF TRAILER**

At the request of Emergency Management Director Bathke, motion by Kiner, second by Reider to approve the purchase of a trailer for the recently purchased UTV, with the cost of \$7,789 being 100% funded by a Homeland Security grant. All members voted aye. Motion carried.

## **ADVERTISE FOR BIDS**

At the request of Emergency Management Director Bathke, motion by Claggett, second by Kiner to advertise for bids for a Used Mobile Emergency Response Vehicle. Bid specks are available at the Davison County Courthouse, 200 E. 4<sup>th</sup> Ave., Mitchell, SD or can be found at <http://www.davisoncounty.org/wp-content/uploads/2018/09/MERV-Notice-to-Bidders-and-Vehicle-Spcification-Sheet.pdf>. The bid opening will take place during regular business of the Davison County Commission meeting located at 1420 N. Main St., Mitchell, SD, on Thursday, November 8, 2018 at 10:30 a.m. Bids must be received at the Davison County Auditor's office, located at 200 E. 4<sup>th</sup> St., Mitchell, SD, no later than 5:00 p.m., Wednesday, November 7, 2018. All members voted aye. Motion carried.

## **PERMISSION TO APPLY FOR GRANT FUNDS**

At the request of Emergency Management Director Bathke, motion by Weitala, second by Reider to grant permission to Bathke to apply for Homeland Security grant funds and Drug Seizure Forfeiture grant funds to be used for the purchase of the aforementioned Mobile Emergency Response Vehicle. All members voted aye. Motion carried.

## **APPROVE TRAVEL REQUEST**

At the request of Emergency Management Director Bathke, motion by Kiner, second by Claggett to approve a travel request for Bathke to attend the 2018 Emergency Management Summit in Des Moines, IA, October 30 - November 1, 2018, to represent South Dakota as per the request of the Red Cross, with all expenses covered by the Red Cross. All members voted aye. Motion carried.

## **ADOPT DAVISON COUNTY CIVIL DISTURBANCE PLAN**

At the request of Emergency Management Director Bathke, per SLA requirements, motion by Claggett, second by Kiner to adopt the Davison County Civil Disturbance plan and annex the plan into the LEOP. The document may be found on file in the Emergency Management office or the Auditor's office. All members voted aye. Motion carried.

## **ADOPT DAVISON COUNTY CORONER'S MASS FATALITIES OPERATIONS MANUAL**

At the request of Emergency Management Director Bathke, per SLA requirements, motion by Kiner, second by Weitala to adopt the Davison County Coroner's Mass Fatalities Operations manual and annex the plan into the LEOP. The document may be found on file in the Emergency Management office or the Auditor's office. All members voted aye. Motion carried.

## **DAVISON COUNTY FAIRGROUNDS PRESENTATION**

Autumn Hofer, Extension Administrative Assistant, presented information and ideas regarding facility rental. Rental income for 2018 is projected to be down as two long-term renters are no longer utilizing the facility.

Ms. Hofer believes the County is missing rental opportunities such as wedding receptions, family reunion, graduations and school practices. She believes no social media presence is contributing to this.

Ms. Hofer presented some ideas for marketing the facility. The commissioners thanked her for her efforts and took her ideas under consideration.

## **DENY WELFARE**

As per the recommendation of Welfare Director Grissom, motion by Reider, second by Weitala to deny welfare claim #18-9063 and #18-2554 pursuant to SDCL 28-13. All members voted aye. Motion carried.

## **APPROVE BILLS**

Motion by Claggett, second by Kiner to approve the following bills for payment. All members voted aye. Motion carried.

## **GENERAL FUND:**

**COMM:** Publishing/Daily Republic-1,356.49; **ELECT:** Supplies/DS Solutions-175.00, Santel Communications-199.00; **AUD:** Supplies/McLeod's Printing-7.81; **STATES ATTY:** Medical Prof Fees/Avera Queen of Peace-1,995.00, Books/West Payment Center-424.80; **CRT APPTED ATTY:** Crt Appted Atty/Ashley Anson-263.20, Maule Law Office-3,260.63, Morgan Theeler-2,105.60, Peterson, Stuart, Rasmussen, & Klentz-582.80, Tinan & Smith-380.75; **PUB SFTY BLDG:** Supplies/Dept of Motor Vehicles-32.46, Jones Supplies-196.26, Gasoline & Fuel/Meyers Oil Co-309.21, Water & Sewer/City of Mitchell-377.90, Phone/Verizon Wireless-59.12; **CRTHOUSE:** Repairs & Maint/Larry's I-90-396.00, Ron's Bicycle & Locksmith-15.00, Supplies/Dept of Motor Vehicles-6.49, Gas & Fuel/Meyers Oil Co-77.91; **DOE:** Supplies/Dept of Motor Vehicles-19.48, Gas/Meyers Oil Co-717.51, Utilities/Verizon Wireless-84.74; **NORTH OFF:** Supplies/Jones Supplies-49.15, Menards-65.31, Gas & Fuel/Meyers Oil Co-99.82, Water & Sewer/City of Mitchell-29.00, Buildings/Menards-124.96; **CO COORD:** Postage/Qualified Presort-488.30, Postage Meter Fees/Qualified Presort-175.42, Copy Mach Maint/A & B Business Solutions-39.14; **SHERIFF:** Office Supplies/Dept of Motor Vehicles-71.41, Gas-Patrol Car/Meyers Oil Co-2,906.30, Field Supplies/McLeod's

Printing-329.50, Training/Darin Moke-79.00, Cellular Service/Verizon Wireless-929.77; **JAIL:** Medicine/Avera Queen of Peace Hosp-1,434.76, Lewis Drug Stores-4,223.24, Fed Inmate Med Ex/Avera Queen of Peace Hosp-432.46, Lewis Drug Stores-8.19, Office Supplies/Al's Engraving-18.90, Daily Republic-74.13, Innovative Office Solutions-64.28, JOBSHQ-1,934.40, Jail Supplies/Jones Supplies-339.94, Lewis Drug Stores-177.62, Kitchen Supplies/CWD-Aberdeen-129.48, Jones Supplies-366.35, Other Co Jail BD/Winner Police Dept-67.20, Prisoner Food/CBM-7,607.94, Health Protection/Avera Occupational-646.50, Water Softener/Darrington Water-45.00, Contracts/Hard Drive Outlet-87.78, Vehicle Maint/Meyers Oil Co-592.12, Inmate Services/Swanson Services-6.32; **JUV DET:** Medicine/Minnehaha Co Regional-77.00, Detention-7,402.20, Minnehaha Co Regional-7,405.20; **CADC:** Stepping Stones/CADC Stepping Stones-1,500.00; **DAKOTA MENTAL HEALTH:** Dakota Counseling Inst/Dakota Counseling-1,750.00; **MENTAL ILL:** Committals/Douglas Papendick-94.00, Hearings/Avera Queen of Peace Hosp-874.06, Dakota Counseling-60.00, Den Herder & Hosmer Law-274.62, Horn Law Ofc-333.00, Mark Katterhagen-15.00, Lincoln Co Treasurer-493.99, Darcy Lockwood-15.00, Lucy M Lewno-166.47, Gary Mikelson-125.38, Yankton Co Treasurer-456.20, Yankton Sheriff's Ofc-50.00; **FAIRGRND:** Repairs & Maint/Larry's I-90-396.00, Supplies/Dept of Motor Vehicles-6.49, Gas & Fuel/Meyers Oil Co-208.17, Phones/Verizon Wireless-59.13; **CO EXTENSION:** Travel & Conf/Hanson Co Auditor-325.80, Utilities/CenturyLink-104.52; **WEED:** Supplies/Dept of Motor Vehicles-45.44, Board Mileage/Brenda Bode-15.96, Brian Bode-14.28, Ray Hanson-15.96, Wayne Lyons-6.30, Utilities/Verizon Wireless-56.75; **P & Z:** Publishing/Daily Republic-198.65; **HIWAY:** Supplies & Materials/Dept of Motor Vehicles-240.17, Meyers Oil Co-719.30, Gas & Fuel/Meyers Oil Co-1,213.20, Utilities/Northwestern Energy-586.64, Verizon Wireless-169.46, Mat Overlay/Richard Dierks-20,406.00; **EM MGT:** Repairs & Maint/Sturdevant's Auto Parts-181.84, Supplies/Dept of Motor Vehicles-64.91, Fuel/Meyers Oil Co-692.92, Travel & Conf/Holiday Inn-330.00, Utilities/CenturyLink-20.84, City of Mitchell-8.00, Verizon Wireless-113.84 Em Accuml/Verizon Wireless-104.78.

## **PAYROLL FOR THE MONTH OF SEPTEMBER**

Commissioner-\$6,466.00, Auditor-\$13,441.43, Treasurer-\$9,726.99, State's Attorney-\$23,024.46, Public Safety Building-\$8,525.59, Gen. Government Building-\$3,381.02, Director of Equalization-\$24,190.32, Register of Deeds-\$11,334.75, North Offices-\$3,611.12, Veterans' Services-\$4,437.46, County Coordinator-\$450.60, 24/7 Program-\$3,503.12, Sheriff-\$37,983.28, County Jail-\$80,339.72, Juvenile Detention-\$574.61, Emergency Management-\$3,404.42, County Road & Bridge-\$42,518.31, Welfare-\$3,340.19, Community Health Nurses-\$2,089.28, WIC-\$2,869.16, Fairgrounds-\$2,837.90, Extension-\$2,211.66, Weed Control-\$1,166.09, Planning/Zoning-\$5,083.32.

## **JAIL TOUR AND DISCUSSION**

Chairperson Bode introduced Doug Kirkus, Safety Benefits. She explained the Board would like some outside eyes to review how things are working in the Public Safety Building.

The group proceeded to tour the Sheriff's office space, the 2<sup>nd</sup> floor offices and storage areas and the control room in the jail. No action was taken.

## **ADJOURN**

At 1:24 p.m., Chairperson Bode adjourned the meeting and set the next regular Board of Commissioners meeting for October 2<sup>nd</sup>, 2018, at 9:00 a.m.

## **ATTEST**

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Susan Kiepke, Auditor

Brenda Bode, Chairperson

Publish Once  
Approximate Cost